

ANNUAL MINUTES - 2019
ARENAC COUNTY COMMISSIONER'S
COUNTY CLERK'S OFFICE COPY

January 8, 2019

Minutes of the Organizational Meeting of the Arenac County Board of Commissioners:

County Clerk Rick Rockwell called the 2019 Organizational Meeting of the Arenac County Board of Commissioners into session at 10 AM in room 201 of the Arenac County Courthouse pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Sally Mrozinski, Bobbe Burke, Lisa Salgat, Adam Kroczaleski, & Harold Woolhiser.

Discussion of whether or not to Organize for One or Two Years:

After some discussion, it was moved by Ms. Salgat & 2nd by Mr. Kroczaleski to organize the Board for a one year period of 2019. The motion carried.

Call for Election of a Board Chair:

The Clerk requested nominations for the office of Board Chair for the Year 2019: Ms. Salgat nominated Adam Kroczaleski & the motion was 2nd by Ms. Burke. The Clerk requested additional nominations three times and receiving no more nominations, it was moved by Ms. Burke & 2nd by Ms. Salgat to Close Nominations and to declare that Mr. Kroczaleski is hereby elected Chair for 2019. The motion carried.

Mr. Kroczaleski then assumed the Board Chair and conduct of the meeting.

Call for Elections of Board Vice-Chair:

Moved by Ms. Salgat to nominate Ms. Burke as Vice-Chair. The Chair requested further nominations three times. Moved by Ms. Salgat & 2nd by Mr. Woolhiser to Close nominations and declare that Ms. Burke is hereby elected Vice Chair for 2019. The motion carried.

Public Comments:

Mr. Glen Rice, Arenac Township Resident, asked about matters related to the County Planning Commission membership.

Mr. Robert Boensch, Au Gres Area Resident, asked as to when the County Board of Commissioners allows public comments and how long one can make a presentation and or meet longer. Chair suggested that he request an appointment for committee of the whole meetings & was given the dates and times.

Mr. Dennis Stawowy, Arenac County Treasurer, noted that he prepared and sent a tentative December 2018 Budget Status Report electronically to the Board Office, but suggests that we not print it as it will change until after the Auditors conclude the 2018 All Funds Audit and that additional Revenues and Expenditures to accrue. Revenues will continue to accrue thru February 28, 2019. I need a short Closed Session this afternoon to update Commissioners on two lawsuits pending this afternoon in Closed Session.

Mr. Rick Rockwell, Arenac County Clerk, noted, that included in correspondence, is a tax revenue history as well as he further encouraged Commissioners to review the face page at the County Web Site to understand the County Long Term Obligation Debt, which he noted that other than Drain Related, is minimal and further that most of that is Direct Assessment and partial is County At Large.

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Order of the Day: Recess into Committee of the Whole:

Moved by Ms. Salgat & 2nd by Ms. Burke to move into Committee of the Whole at this time and to return to Open Session this afternoon at 1:30 P.M. Motion carried. Board moved to Committee of the Whole.

Afternoon Meeting of January 8, 2019:

Chair Adam Kroczaleski called the meeting to order at 1:32 P.M. in Room 201 per motion of the morning session with the Board reciting the Pledge of Allegiance to the U. S. Flag with all five Commissioners in attendance.

Approval of an Agenda:

It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the proposed agenda as submitted with addition of motion #7: Stonegarden Grant 2017 in the approximate amount of \$20,000. Motion carried.

Approval of Various Minutes:

Committee of the Whole of December 18, 2018: Moved by Ms. Salgat & 2nd by Ms. Burke to approve the minutes as prepared. The motion carried.

Board Minutes of December 18, 2018: Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the minutes as corrected. The motion carried.

Order of the Day: Closed Session on Pending Litigations:

Lewandowski Lawsuit & Tax Administration Lawsuit:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to move into Closed Session regarding the Pending Two Lawsuits filed against Arenac County as listed with County Treasurer Dennis Stawowy, Board Secretary, and the County Clerk.

Roll Call Vote: Yes: Mrozinski, Salgat, Kroczaleski, Burke, & Woolhiser. No: None. Motion carried by a 5 yes to 0 No vote and the Board moved into Closed Session at 1:45 P.M.

Return to Open Session:

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to return to open session at 1:55 P.M. Roll Cal Vote: Yes: Salgat, Kroczaleski, Burke, Woolhiser, & Mrozinski. No: 0. Motion carried, Board returned to Open Session at 1:56 P.M. Chair noted no Board action, or direction needs taken.

Claims & Accounts:

Book of Bills for 2018 Bills: After review, it was moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to approve the bills as presented in the amount of \$33,872.28 as submitted. Motion carried.

Book of Bills for 2019 Bills: It was moved by Ms. Mrozinski & 2nd by Mr. W to approve the bills as presented in the amount of \$204,107.60. Motion carried.

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Public Comments: None.

Unfinished Business: None.

Review of Correspondence Listing:

The Clerk reviewed the Correspondence Listing with the Commissioners. After review, the Chair directed that said be put on file.

Motions to be acted upon:

Motion 1: Advertisement for Vacancies on Planning and Parks Commission:

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to authorize the placement of an advertisement in the Arenac County Independent as a two column box ad for persons interested in serving on the above Boards to submit a letter of interest to the Arenac County Board of County Commissioners by February 8th, 2019. The motion carried and the Board Chair directed the Clerk to place said ad.

Motion 2: Arenac County Approved Vehicle Maintenance Plan for Transit Busses:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the proposed Vehicle Maintenance Plan as presented to the Board today. The motion carried.

Motion 3: Arenac County Approved Vehicle Accessibility Plan:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve the proposed Vehicle Accessibility Plan as presented to the Board today. The motion carried.

Motion 4: 2018 Drain At Large Payment: No motion needed.

Motion 5: 2019 Commissioners Meeting Dates:

After discussion, moved by Ms. Salgat & 2nd by Ms. Mrozinski to approve the 2019 Arenac County Commissioner meeting dates as being the second and fourth Tuesdays of each month with the Board to meet as "Committee of the Whole" at 10 AM and in Board Session at 1:30 P.M. The motion carried. The Chair directed the Clerk to place respective ad in the Arenac County Independent and Clerk to place meeting dates and times on the Arenac County Face Page.

Motion 6: Security Key Fob Policy:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve the following: "Security Key Fob Policy":

"Motion to draft a signature form regarding the issuing of (1) electronic key fob per employee for the purpose of entering the building and assigned offices. These fobs are the property of Arenac County. All lost or stolen electronic key fobs must be immediately reported to Maintenance and the Board of Commissioners Office. If a fob is lost a replacement will be issued at a cost of \$40.00."

The motion carried.

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Motion 7: Stonegarden Grant 2017:

Mr. Ed Rohn, Emergency Management Coordinator, appeared and requested that the Board approve the application for the Federal Homeland Security Project for 2017 Dollars to be spent in 2019 which total approximately \$20,000. He further noted that the grant agreement has been recently received. On motion by Ms. Burke & 2nd by Ms. Salgat, the Grant application was approved and the Board Chair was authorized to sign said on behalf of the County. Motion carried. Chair will sign document.

Mr. Rohn also discussed with the Board of Commissioners the outstanding invoices with the Michigan State Police beginning in approximately 2006 totaling \$15,51.56. He noted that in a recent meeting, the Michigan State Police have agreed to allow us to ignore said and that we will be paying \$250 per radio as they get installed, and that we currently owe for one item at \$250. The Board Chair directed that he submit the billing to them for payment. He further discussed the issue of the Housing of the Arenac County Disaster Command Trailer and that the Trailer is now based at the Standish Area Fire Authority; and further that radio updates will occur to it and that will use the 2009 Tribal 2% Grant Funds that are on hand.

Commissioners Comments/Reports:

Ms. Burke reported that per information received from the Central Michigan District Health Department, life expectancy in the USA has actually decreased in the last few years.

Ms. Salgat reported that there still is NO MIDC Contract document.

Public Comments:

Mr. Jeff Trombley, Chair of the Arenac County Parks Commission reported that Surveying Solutions Inc. prepared a preliminary sketch of a bathroom facility for Oasis Lake Park without cost. He suggested that the Board of Commissioners request Tribal 2% for this as a project.

Adjournment:

Moved by Ms. Burke & 2nd by Ms. Salgat to adjourn at 3:00 P.M. Motion carried & meeting adjourned.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Notice of Meetings:

The schedule of Meetings for the Arenac County Board of County Commissioners will be as follows:

The Board, as per minutes, have set their scheduled meetings dates for 2019 as being the second and fourth Tuesday of each month with the Board Meeting as Committee of the Whole at 10 AM and in Full Board Session (Regular Meeting) at 1:30 PM on the same dates.

As per past policy, the Clerk's Office needs to receive claims billings by Friday Noon prior to Board Meetings to insure that there is adequate time to prepare the Book of Bills for the review of Claims by the Board Committee on Monday prior to each meeting.

Likewise, the Board Office should have advance notice by a similar time to allow for people to be placed on the Agenda for the Board Meeting. Otherwise, there may be conflict with other appointments and schedules.

The next Board Meeting Date will be January 22, 2019 and the Board will meet in Committee of the Whole at 10 AM and then, in session at 1:30 PM. Due to the MLK Holiday on Monday, this will make for a tight time frame for preparing Book of Bills and or making appointments and preparing agendas. Please attempt to get claims in as soon as possible.

Sincerely,

Ricky R. Rockwell

Arenac County Clerk

The County of Arenac is an Equal Opportunity Employer

"Contado de Arenac es un proveedor de igualdad opportunities."

Minutes of a Meeting of the Arenac County Commissioners

January 22, 2019

Chair Adam Kroczaleski called the scheduled meeting to order at 1:32 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Sally Mrozinski, & Lisa Salgat.

Approval of an Agenda:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve the proposed agenda with the addition of a motion #5: Appointment of Sally Mrozinski to the Bay Arenac Behavioral Health Board to a term ending March 31, 2019.

Approval of Various Minutes:

Committee of the Whole of January 8, 2019: Moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the minutes as presented. The motion carried.

Order of the Day: Correction of Motion from December 18, 2018 Meeting Minutes:

Board Meeting Minutes of December 18, 2018: Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to clarify the Motion # 3 from said date to have the title of the Motion read: "Arenac Transit Plan Review" and to approve said. Motion carried.

Organization Meeting Board Minutes of January 8, 2019: Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the minutes as presented. Motion carried.

2019 Book of Bills:

After review, moved by Ms. Salgat & 2nd by Ms. Mrozinski to approve the listing in the aggregate amount of \$80,026.72. Motion carried.

2018 Book of Bills:

After review, moved by Ms. Salgat & 2nd by Ms. Mrozinski to approve the listing in the aggregate amount of \$18,734.42. Motion carried.

Public Comments:

Cindy, from Arenac Opportunities and Mary from MDOT were present and discussed certain transit related issues as well as questioning certain operational issues including some limited servicing in Gibson Township as well as other areas of Northern Bay County. The Board replied that until a Transit Authority is in place, those decisions would stay with AOI, the operator.

Unfinished Business: None.

Review of Correspondence:

The Board reviewed the listing and the Chair directed said be placed on file.

Motions:

Motion # 1: MGT Contract for Services:

The Board reviewed the MGT America proposal for a two year extension of the Contract for preparing the Arenac County Cost Allocation Plan for 2019 and 2020. The terms and conditions are the same as currently in place: \$10,000 per year. Moved by Ms. Burke & 2nd by Ms. Salgat to extend the current contract with MGT America for the two years mentioned above. Motion carried. Chair to sign said.

Motion 2: Plan Approval for Arenac County Transit Title VI:

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to approve the plan as proposed and to authorize the Board Chair to sign said document, if necessary. The motion carried.

Motion 3: Arenac County Keyless Fob & ID Badge Policy:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the following document relating to previously adopted Keyless Fob Policy & ID Badge Policy:

Arenac County Security Keyless Entry & Photo ID Badge Agreement:

All Arenac County & Court Employees will have appropriate access to our building and included offices and conference rooms.

This access will be granted via electronic key fob. Your individual access for areas other than the main building doors and our main office doors will be determined accordingly based upon your position.

- I understand that the Arenac County photo ID & keyless fob must be worn together conspicuously at all times while working on Arenac County property. Failure to follow this policy may result in deactivation of my issued keyless fob device.
- I acknowledge that I am responsible for safekeeping the Arenac County photo ID & keyless fob issued to me, and that I am required to immediately report its loss to my Department Head (Court Administrator for court employees) and the System administrator. Loss of this will result in a **\$40.00 replacement fee**. Further instances may result in increased fees and may be subject to disciplinary action.
- I understand that lending or otherwise allowing other individuals to use the Arenac County photo ID & keyless fob issued to me unless otherwise approve by the appropriate system administrator, causes falsification of electronic access control records, and may result in disciplinary action.
- I understand that in the event I forget my Arenac County photo ID & keyless fob, I must check in with a system administrator, and sign out a "Day Pass" (temporary fob).
- I acknowledge that the Arenac County photo ID & keyless fob are the property of Arenac County and that it must be surrendered upon request to my supervisor.

Name-Printed

Department

Signature

Date

Page 3: Arenac County Commissioner's Minutes of January 22, 2019:

Roll Call Vote: Yes: Mrozinski, Salgat, Kroczaleski, Burke, & Woolhiser. No: None. Motion carried by a 5 yes to 0 no vote. The Chair noted that said policy is to have immediate effect.

Motion 4: New Fairgrounds Purchase Agreement:

After discussion, it was moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the proposed Purchase Agreement with Mr. Al Taylor for a parcel of property on which to relocate the Arenac County Fairgrounds. Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the Sale option document with the purchase price of \$145,000 with a \$15,000 Good Faith Deposit to be paid from EDC Special Projects monies received from Tribal 2%. Roll Call Vote: Yes: Salgat, Kroczaleski, Burke, Woolhiser, & Mrozinski. No: None. The motion carried by a 5 Yes to 0 no vote.

Motion 5: Appointment of Member to Bay Arenac Behavioral Health Board:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve appointment of Sally Mrozinski to a term of the Bay Arenac Behavioral Health Board for a term ending March 31, 2019. Motion Carried.

Commissioners Reports:

Ms. Burke: MERIT. She requested further information about MERIT related issues and a proposed group that will discuss said.

Mr. Woolhiser: Asked questions regarding the proposed MMR Service agreement.

Ms. Burke: Medical Examiner: Brought to the attention of the Board that the State of Michigan is working on establishing Regional Forensic Centers and the Michigan Medical Examiner System.

Order of the day: Special Committee:

The Board Chair noted that he is appointing a Committee composed of himself and the Vice Chair to work with the MTA Committee established recently that will study the concept of an Arenac County GIS Authority Board. It was noted that potential City Members still need to be contacted regarding said group.

Adjournment:

Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to adjourn at 2:27 P.M. Motion carried. Meeting adjourned.

Sincerely,

Ricky R. Rockwell
Arenac County Clerk

Attest: _____
Adam Kroczaleski, Chair of the Board

Electronic Notice

The next meeting of the Arenac County Board of Commissioners is scheduled for Tuesday, February 12th 2019 at 1:30 PM in Room 201 of the Arenac County Courthouse at 120 North Grove Street in Standish, Michigan 48658. The Board will meet in Committee of the Whole at 10 AM at the same location.

All Claims to be submitted are requested to be received by the County Clerk's Office no later than Noon on the preceding Friday, being February 8th, to be included in the Book of Bills for the above date.

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners
February 12, 2019

As approved 2-26-2019

Chair Adam Kroczaleski called the meeting to order at 1:32 PM in Room 201 of the Arenac County Courthouse in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U.S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat. Commissioner Sally Mrozinski arrived later.

Approval of an Agenda:

It was moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the proposed agenda noting Closed Session is for discussion on status of "Lewandowski vs Arenac County". The motion carried.

Approval of Various Minutes:

Committee of the Whole of January 22, 2019: It was moved by Ms. Burke and 2nd by Mr. Woolhiser to approve the minutes as presented. The motion Carried.

Board Session of January 22, 2019: It was moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the minutes with the following corrections: Page # 1: Under Public Comments, it should read Cindy and not Karen as the person who spoke, first word of paragraph. Page 3: Motion 4: New Fairgrounds "Purchase Agreement" should be changed to read: "**New Fairgrounds Buy-Sell Agreement**" and further at the end of the first line is should read "**Buy-Sell**" versus "Purchase" and in the third line of the paragraph, replace "Sale option document" with the words: "**Buy-Sell Agreement**". The motion carried.

Order of the day:

Melissa Prohaska, 4-H Program Assistant, introduced new employee Missy La Fever, who will be the 4-H Club Developer, establishing "Spin Clubs" and recruiting volunteers throughout the County for the next several month period. She will also be recruiting volunteer leaders for club projects. Part of her stipend is being paid from Arenac County 4-H Foundation Funds. Ms. Prohaska also noted that Missy has been the 4-H Swine Superintendent at the Arenac County Fair in the past.

Claims & Accounts:

Checks on Demand for December 2018 & January 2019:

After review, moved by Ms. Burke & 2nd by Ms. Salgat to approve the payment of the listing of Checks on Demand as follows for the months of December 2018 and January 2019 Batches as listed and totaled.

Date	Fund Name	Amount
12-12-2018	Trust and Agency Funds	\$109,234.20
12-13-2018	General Bank of Funds	\$116,211.29
12-13-2018	Road Commission Fund	\$197,079.99
12-18-2018	Road Commission Fund	\$301,704.42
12-26-2018	Tax Administration Fund	\$62,703.81
12-26-2018	General Bank of Funds	\$103,194.77

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12-28-2018	Trust and Agency Funds	\$94,355.51	
12-28-2018	Road Commission Fund	\$121,266.69	
12-31-2018	Tax Administration Fund	\$250,628.12	
12-31-2018	General Bank of Funds	\$144,279.70	
01-16-2019	General Bank of Funds (Dec. 2018)	\$103,338.33	
01-16-2019	General Bank of Funds	\$103,457.49	
12-28-2018	Tax Administration Fund (Dec. 2018)	\$12,063.20	
01-16-2019	Tax Administration Fund	\$12,482.56	
01-17-2019	Trust and Agency Funds	\$957,829.29	
01-25-2019	General Bank of Funds	\$148,766.95	
01-29-2019	Road Commission Fund	\$299,798.79	
01-30-2019	General Bank of Funds (Dec. 2018)	\$8,142.06	
01-30-2019	Tax Administration Fund	\$8,629.37	
02-01-2019	General Bank of funds	\$3,585.04	
02-01-2019	Trust & Agency Funds	\$142,131.61	
Total All Funds for period listed:		\$3,300,883.19	Motion carried.

Book of Bills with 12-31-2018 General Ledger Date:

After review, moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the bills in the total amount of \$2,647.10. Motion carried.

Book of Bills with February 12, 2019 General Ledger Date:

After review, moved by Ms. Salgat & 2nd by Ms. Mrozinski to approve the payment of the Book of Bills in the total amount of \$49,783.95. Motion carried.

Public Comments & Unfinished Business: None.

Review of Correspondence:

The Board reviewed the correspondence listing. After, the Chair directed that said be place on file.

Motions to be acted upon:

Motion 1: Second Meeting in March 2019:

Due to conflicting dates with the Michigan Association of Counties Winter Conference, and the fact that at least two Commissioners will be attending, it was moved by Ms. Burke & 2nd by Ms. Salgat to reschedule the second meeting in March for Thursday, March 28th as follows: Committee of the Whole at 9:00 A.M. and Board Session at 1:30 P.M. This meeting will replace the scheduled Tuesday, March 26th meeting. Motion carried.

Motion 2: MIDC Attorney Administration Agreement:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve the proposed Michigan Indigent Defense Counsel Administration Agreement as submitted and to further authorize the Board Chair to sign said agreement on behalf of Arenac County. The motion carried.

Page 3: Arenac County Commissioners' Minutes of February 12, 2019:

Motion 3: Reappointment of Arenac County Economic Development Corporation members:

Moved by Ms. Burke & 2nd by Ms. Salgat to reappoint the following as members of the Arenac County Economic Development Corporation. Curtis Hillman for a term ending in 2024; Deb Morgan for a term ending in 2024; Adam Kroczaleski for a term ending in 2020; and Amanda Lauzon for a term ending in 2020. The motion carried.

Motion 4: .gov Annual Renewal:

Moved by Ms. Burke & 2nd by Ms. Salgat to renew the Arenac County .gov email at annual renewal rate of \$400. The motion carried.

Motion 5: go daddy annual renewal \$90.00 (last renewal):

Moved by Ms. Burke & 2nd by Ms. Salgat to renew the Arenac County go daddy email site for the year 2019, the last renewal year for the old email. The motion carried.

Motion 6: Arenac County Jury Board Appointment:

After reviewing the recommendation letter of Judge Vollbach, it was moved to concur with the recommendation of the Hon. Richard E. Vollbach, Jr, Chief Judge and appoint Geraldine Halloran of Standish, Michigan to a 6 year term on the Arenac County Jury Board beginning April 30, 2019. The motion carried. Clerk to notify Ms. Halloran.

Motion 7: Destruction of Server Hard Drives and Recycling:

Moved by Ms. Burke & 2nd by Ms. Salgat to authorize the destruction of the hard drive from the old Register of Deeds server at a cost of \$75. The motion carried. Netsource will pick up the server when they are up here.

Motion 8: Netsource One Quote:

Moved by Mr. Woolhiser & 2nd by Ms. Burke to authorize the purchase of a (911)** Backup Server as required and respective costs to be billed accordingly. The motion carried. **remove word 911. 2-26-19.

Motion 9: Setting February 25th, 2019 as Compliance Date for Key Fob Agreement:

Moved by Ms. Salgat & 2nd by Ms. Burke to set the Compliance Date of February 25, 2019 as the date for all employees to come into compliance with FOB Agreement. The motion carried.

Motion 10: Appointment to Arenac County Planning Commission:

Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to appoint Nancy Selle to a term on the Arenac County Planning Commission ending 12-31-2021. The motion carried. It is noted that Ms. Selle, a school board member has displayed an interest in serving on the County Planning Commission. The Commissioners, along with Mr. Jeffrey Trombley, the County Drain Commissioner further discussed his membership and that he is going to resign from the Planning Commission due to a conflict of interest in time frame with another group to which he belongs that meets at the same respective time. He further recommended the reappointment of Donald Ferguson to the County Planning Commission.

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Motion 11: Planning Commission Size Reduction:

After discussion noting that County Planning Commission sizes may be reduced to at least 5 persons, it was moved by Mr. Woolhiser & 2nd by Ms. Salgat to reduce the size of the Arenac County Planning Commission to 5 (five) members effective immediately. The motion carried. It was noted further that currently, there are only five members on the Planning Commission.

Mr. Trombley submitted his letter of resignation to the Board from the Arenac County Planning Commission effective immediately.

Motion to move into a Closed Session: Lewandowski vs. Arenac County:

It was moved by Ms. Salgat & 2nd by Mr. Woolhiser to move into Closed Session with the County Clerk and Board Secretary to discuss the status of the litigation filed by the former Arenac County Equalization Director, Linda Lewandowski. Roll Call Vote: Yes: Mrozinski, Salgat, Kroczaleski, Burke, Woolhiser. No: None. The motion carried by a 5 yes to 0 no vote. The Board moved into Closed Session at 2:45 PM.

Motion to Return to Open Session:

At 3:02 PM, it was moved by Ms. Salgat & 2nd by Mr. Woolhiser to return to Open Session. Roll Call Vote: Yes: Salgat, Kroczaleski, Burke, Woolhiser, Mrozinski. No: None. The motion carried by a 5 yes to 0 no vote and the Board returned to Open Session.

The Chair ordered a five minute recess & then reconvened the meeting.

Unfinished Business:

The Commissioners discussed a letter received from McDonald's Corporation regarding community and programs available and offering more interaction and the Chair directed that further contact be made regarding the letter received.

Order of the Day: Administrative Billing Fee for Arenac Transit:

County Clerk noted receipt of a check from Arenac Transit for administrative billing for the program. After further discussion, it was moved by Ms. Salgat & 2nd by Mr. Woolhiser to direct the Clerk to periodically bill Arenac Opportunities and further to authorize Dennis Stawowy, Arenac County Treasurer, to set up a revenue account in the General Fund regarding said administrative fees. Motion carried.

Letter of Resignation: Jeffrey Trombley from Arenac County Planning Commission:

Mr. Trombley submitted a letter of resignation from the above and the Board accepted it as well as his recommendation of appointment of Donald Ferguson to the County Planning Commission. Motion by Mr. Woolhiser & 2nd by Ms. Burke to accept the resignation of Mr. Trombley. Motion carried. The Board thanked him for past service to the County on that Board.

The Commissioners discussed a replacement for Mr. Trombley and noted his suggestion that they consider current Chair Donald Ferguson to fill the vacancy and further that Mr. Ferguson has already sent a letter of interest regarding the appointment/reappointment to the Board.

Page 5: Arenac County Commissioners' Minutes of February 12, 2019:

Motion to appoint Member to Arenac County Planning Commission:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to appoint Donald Ferguson, Twining, to a term on the Arenac County Planning Commission expiring December 31, 2020 to fill the vacancy. The motion carried.

Parks Supervisor Contract:

Ms. Salgat thought that she had emailed copies to all Commissioners, however, the email went otherwise and was then retrieved and after review, the Chair directed that said be placed upon the next meeting agenda.

Adjournment:

There being no other business, the Chair declared the Meeting adjourned. Time 3:32 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
County Clerk

February 26, 2019

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:

Chair Adam Kroczaleski called the scheduled February 26, 2019 Meeting of the Arenac County Board of County Commissioners to order pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Sally Mrozinski, & Lisa Salgat.

Approval of an Agenda:

Moved by Mr. Woolhiser 2nd by Ms. Salgat to approve the agenda as submitted removing Checks on Demand. Motion carried.

Committee of the Whole of February 12, 2019:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the Committee of the Whole Minutes as distributed. Motion carried.

Board Session of February 12, 2019:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve the minutes as distributed with the following corrections: Page 3: Motion on Backup Server to note that it backs up everything, but it just located in the 911 Office. Motion carried.

Claims & Accounts:

Moved by Ms. Salgat & 2nd by Ms. Burke to pay the Book of Bills with exception of \$120 Cell Phone Claim to be held until the next meeting. Approved bills totaling \$13,960.09. Motion carried.

Public Comments: None.

Unfinished Business:

Ms. Burke noted that the Guardian's Office has experienced difficulties with the State of Michigan in being able to sign in for clients and that Senator Stamas Office has assisted in resolution of the problem. She believes the issues have been corrected.

Review of Correspondence:

The Board reviewed the Correspondence with the Clerk and Chair directed said correspondence be placed on file.

Motions to be acted upon:

Motion 1: 2019 Parks Supervisor's Contract Document:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the proposed document, third revision, as presented. Motion carried. Said to be presented to Ms. Friday for signature.

Page 2: Minutes of the February 26, 2019 Meeting of the Arenac County Board of Commissioners:

Motion 2: Resignation Letter of Donald Ferguson from County Planning Commission:

Chair noted that no motion is necessary.

Motion 3: Courthouse Security Project & Wi Fi Improvements:

Moved by Ms. Burke & 2nd by Ms. Salgat to continue to proceed on schedule with Building Security and Wi Fi improvement project. Motion carried.

Motion 4: 2019 Department Heads' Meeting Dates:

Chair directed no need for motion as Board is in agreement that April 3, 2019 at 10 A. M. will be the scheduled meeting date and time.

Motion 5: Recognition of One Year Service Time for Board Secretary:

Per memo and request of County Clerk, moved by Ms. Salgat & 2nd by Ms. Burke to recognize "one year service level for Board Secretary effective January 1, 2019" and to grant Paid Time Off as earned". Motion carried. Chair directed County Clerk to implement.

Motion 6: Emergency Manager 2018 Expenses:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the billing from Emergency Manager in the aggregate amount of \$539.90. Motion carried.

Motion 7: Planning Commission Appointment:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to appoint Judy Bell to a term on the Arenac County Planning Commission ending December 31, 2021. Motion carried.

Motion 8: Backup Replacement Server and Cloud Storage:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve additional expenses for Backup Replacement Server quote and to allocate expenses when project is completed. Motion carried.

Unfinished Business:

Commissioners discussed the Cell Phones and related issues and after some discussion, requested a list of County Owned Cells and those which the County Employees are subsidized for their private phones and the monthly cost of each. Chair directed a special committee to review current issues and perhaps come up with somewhat of a standard policy for such. Ms. Burke & Mr. Woolhiser will serve on that Committee.

Also discussed were some minor issues with Equalization, Treasurer, and local units of Government as well as the proposed State Restructuring of Equalization and Assessing. Possibly a meeting is to be scheduled together with local assessing officers and local units regarding any and all such issues.

The Board briefly discussed the MERIT request for volunteers to serve on their advisory committee and it was noted by the Board Secretary that said vacancies have been filled, and so said this was a mute point, and no further discussion on this matter is necessary. It was noted that MERIT is a non-profit communication group started by U of M related parties many years ago.

Adjournment:

The time being 2:23 P. M. and the Board Chair noted no other pending business, declared the meeting adjourned.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board of Comm'rs.

Ricky R. Rockwell
Arenac County Clerk

Page 2: Arenac County Commissioner's Minutes of March 12, 2019:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve payment of \$1,532 as quoted for Smart Net Renewal for a 12 month period. Motion carried.

Motion 2: Appointment to Bay Area Behavioral Health Board:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to appoint Commissioner Sally Mrozinski to a term on the Bay Area Behavioral Health Board beginning 4-1-2019 thru 3-31-22. Motion carried.

Motion 3: 2019-02 Addendum to Mid State Health Network:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the Addendum to the agreement and authorize the Board Chair to sign on behalf of the County of Arenac. Motion carried. Chair signed.

Motion 4: Appointment to Arenac County Parks Commission:

Moved by Ms. Burke & 2nd by Ms. Salgat to appoint Karlia Kroczaleski-Raymond to a term on the Arenac County Parks Commission ending 12-31-2021. Motion carried.

Motion 5: Authorization of Pay from Cost Center MIDC:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve up to 5 hours per week of secretarial time of the Board Confidential Secretary to Michigan Indigent Defense Council Budget for recordkeeping services. Motion carried. This is to be effective March 11, 2019.

Motion 6: Netsource One Quote #17091 (3) Microsoft Standard Office 360 for Prosecutor's Office:

Moved by Ms. Salgat & 2nd by Mr. Kroczaleski to approve quote for Office 360 at Arenac County Prosecutor's Office. Motion carried.

Motion 7: Appointment of Alternate to East Michigan Council of Governments Committee:

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to appoint Commissioner Harold Woolhiser to a term on the East Michigan Council of Governments (EMCOG) as an alternate for Arenac County. Motion carried.

Motion 8: Arenac County Child Protection Council:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the request of Judy Bell, from the Arenac County Child Protection Council to allow for the placement of pinwheels on the front lawn of the Courthouse Grounds for the month of April, beginning March 29th. Motion carried.

Commissioners Comments:

Ms. Burke: Questioned the level of expenditures before requiring "sealed bids" and Chair noted that same would be researched and auditors would be contacted believing that there was either State or Federal Guidelines.

Adjournment:

Chair asked if there be any further business and hearing none declared the meeting adjourned at 2:14 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chairman of the Board

Ricky R. Rockwell
Arenac County Clerk

Electronic Notice of Change in Board Meeting Date & Time:

The Second March Meeting of the Arenac County Board of County Commissioners will have the following date and time change:

Thursday, March 28th

at the following times:

Committee of the Whole will meet at 9 AM to review Tribal 2% applications received for funding by the County of Arenac with Official Approvals to be made by the Commissioners for submission at the afternoon meeting. Following said, will be the regular Committee of the Whole later in the AM.

Board Session will be at the 1:30 PM, normal starting time at which normal Board Business will be conducted.

March 28, 2019

Minutes of a Scheduled Session of the Arenac County Commissioners:

Chair Adam Kroczaleski called the meeting to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Lisa Salgat, Sally Mrozinski, & Harold Woolhiser.

Approval of an Agenda:

It was moved by Ms. Mrozinski & second by Ms. Burke to approve the proposed agenda with the addition of Motion #6, a motion to approve a yearly \$2000 admin fee, Motion #7, a motion to add language to Personnel Policy regarding mandatory sick leave changes, and Motion #8, approval of Closed Session negotiation instructions.

Approval of Various Minutes:

Committee of the Whole of March 12, 2019: It was moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the minutes as presented. The motion carried.

Board Session of March 12, 2019: It was moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the minutes as received. The motion carried.

Claims and Accounts & Checks on Demand:

It was moved by Mr. Woolhiser & 2nd by Ms. Salgat to confirm review of payments for February 2019 Checks on Demand Listing as follows:

Closeout Date:	Fund Name	Amount
February 12, 2019	Trust & Agency Funds	\$ 631,055.60
February 14, 2019	General Bank of Funds	\$ 123,404.47
February 26, 2019	Road Commission Funds	\$ 303,771.89
February 26, 2019	General Bank of Funds	\$ 82,463.23
February 28, 2019	General Bank of Funds	\$ 240,687.34
February 28, 2019	Tax Administration Funds	\$ 3,322.13
February 28, 2019	Trust & Agency Funds	\$1,295,471.95
Total All Funds Demand Checks for February		\$2,680,176.61

Motion carried.

Book of Bills:

It was moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve payment of the Book of Bills in the aggregate amount of \$97,247.57. The motion carried.

Public Comments:

Stephanie Buffman, Region 7B, appeared and introduced herself as the new director.

Unfinished Business:

2% Grant Ratings were discussed with the 911 request being rated as High. Arenac Co. Transit, MDOT, appeared and discussed issues as well as what will be needed to be passed and signed for submission, Sick leave changes were brought up and it being 2:00 pm Chair requested a motion to move into Closed Session for negotiations.

Mary Hoffmeyer – MDOT Arenac Transit Renewals:

Mary Hoffmeyer, MDOT, appeared and discussion ensued, applications were due by February 15, 2019, local fares consist of three entities being ISD, Head Start, and Lil Sprouts. Contract clauses and Resolution of Intent need signed. Public Notice needs approved. Buses that are past effective use may be sold and proceeds must be used to continue transit operations.

Motion # 8: Closed Session re: Teamster 214 Supervisory Negotiations:

It was moved by Mr. Woolhiser & 2nd by Ms. Salgat to move into closed session to discuss the Teamster 214 Supervisory Negotiations. Roll Call Vote: Ayes: Ms. Mrozinski, Ms. Salgat, Mr. Kroczaleski, Ms. Burke, and Mr. Woolhiser, Nays: none, Absent: none. The motion carried with 5 ayes, no nays, no absent. Board entered Closed Session with Commissioners, Mr. Borushko, and Ms. Burkhardt, acting as Clerk of Board.

Motion # 9: Closed Session re: Teamster 214 Supervisory Negotiations:

It was moved by Ms. Burke & 2nd by Ms. Salgat to return from closed session. Roll Call Vote: Ayes: Ms. Mrozinski, Ms. Salgat, Mr. Kroczaleski, Ms. Burke, and Mr. Woolhiser, Nays: none, Absent: none. The motion carried with 5 ayes, no nays, no absent. Board returned from closed session.

Review of Correspondence:

The Board reviewed the correspondence listing and Chair directed same be placed on file.

Motions to be acted upon:

Motion # 1: 2% Tribal Grants:

It was moved by Ms. Salgat & 2nd by Ms. Burke to authorize the Chair to sign and submit the following 2% Tribal Grants applications as rated and approved/declined:

- 1) Next Generation Phone System for E-911, rated at High, with requested amount to be \$32,401.60 and match of \$32,000.00 requested by Ms. King, 911 Director;
- 2) Arenac County Master Plan & Community Recreation Plan Update, rated at High, with requested amount to be \$38,000.00, zero match, requested by Commissioner Woolhiser;
- 3) Next Phase-GIS Mapping, rated at Critical, with requested amount to be \$30,000.00 and match of zero, requested by Commissioner Kroczaleski;
- 4) Phase II-Tax Collection Software, rated at High, with requested amount to be \$51,715.00 and match of \$45,000.00, requested by Treasurer Stawowy;
- 5) Edge Server Switch Replacement, rated at Medium, with requested amount to be \$12, 042.82 and match of zero; requested by Board Secretary Klabis;
- 6) Phase 11-Animal Control Expansion, declined for \$50,180.00

- 7) Oasis Lake Improvements, rated at Medium, with requested amount to be \$4,541.83 and match of zero, requested by Board Secretary Klabis;
- 8) Home Repairs, declined for \$20,000 with match of \$75,000.00, requested by Housing Director Fischer;
- 9) Pt. Au Gres Park Tractor, declined for \$18,379.99 with match of zero, requested by Board Secretary Klabis;
- 10) Arenac County Transit digital 2-way Communications Radio System, declined for \$18,132.88 with match of zero, requested by Arenac Transit Rep. Dietzel;
- 11) Arenac County Fairgrounds Acquisition, rated at Critical, with requested amount to be \$145,000.00 with match of zero, requested by Commissioner Kroczaleski;
- 12) Final Phase-Jail Locks & Camera Upgrade, rated at Critical, with requested amount to be \$26,106.98 with a match of \$65,000.00, requested by Under Sheriff McIntyre;
- 13) Historic Preservation, declined for \$20,000.00 with a match of \$10,000.00, requested by County Clerk Rockwell;
- 14) Food Pantry Enhancement, declined for \$25,000.00 with a match of \$30,500.00, requested by County Clerk Rockwell;
- 15) Rifle River Restoration & Cleanup, declined for \$40,000.00 with a match of \$10,000.00, requested by County Clerk Rockwell;
- 16) Whitney Drain along Turner Road; rated at High, with a requested amount to be \$47,950.00 with a match of zero; requested by Road Commission Superintendent Dyer;
- 17) Sagatoo Road Paving; rated at High, with a requested amount to be \$123,517.00 with a match of zero, requested by Road Commission Superintendent Dyer;
- 18) Invasive Species Treatment, declined for \$103,680.00 with a match of \$58,680.00, requested by Conservation Member Hergot;
- 19) North Drain, rated at Medium, with requested amount to be \$9,000.00 with a match of zero, requested by Drain Commissioner Trombley;

Totals of Requests:	Critical:	\$201,106.98
	High:	\$245,633.60
	Medium:	\$ 73,534.65
	Low:	\$ 0.00
	Declined:	\$295,372.87

Grand Total of Applications received: \$815,648.10

The motion carried.

Motion # 2: Appointment of Ron Branda to Tax Allocation Board:

It was moved by Mr. Woolhiser & 2nd by Ms. Burke to appoint Ron Branda to the 2019 Tax Allocation Board. The motion carried unanimously.

Motion # 3: 2019 DNR Recreational Grant Resolution 2019-01:

It was moved by Ms. Salgat & 2nd by Mr. Kroczaleski to approve & submit the 2019 DNR Recreational Grant application.

Resolution 2019-01

2019 Recreational Passport Grant Program

WHEREAS, Arenac County Board of Commissioners support the submission of an application titled "Oasis Lake Improvements" to the Recreation Passport Grant Program for the development of Modern Bathroom Facility and Electrical Service at Arenac County Oasis Lake Park, and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan, and

WHEREAS, Arenac County is hereby making a financial commitment to the project in the amount of \$37,000.00 matching funds, in cash and/or force account; and

NOW THEREFORE, BE IT RESOLVED that Arenac County Board of Commissioners hereby authorizes submission of a Recreation Passport Grant Program Application for \$111,000.00, and further resolves to make available its financial obligation amount of \$37,000.00, 25% of a total \$148,000.00 project cost, during the 2020-2021 fiscal year.

AYES: Ms. Mrozinski, Ms. Salgat, Mr. Kroczaleski, Ms. Burke, & Mr. Woolhiser

NAYES: None

ABSENT: None

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Arenac County Board of Commissioners at their regular meeting held on March 28, 2019 at 1:30 p.m. in Arenac County Michigan, with a quorum present.

Ricky R. Rockwell
Arenac County Clerk

Date

Motion # 4A: MDOT Arenac Transit Renewals:

It was moved by Ms. Burke & 2nd by Ms. Mrozinski to approve the MDOT FY 2020 Contract Clauses Certification to be signed by Mr. Kroczaleski as Chair of Board.

The motion carried and Mr. Kroczaleski signed.

Motion # 4B: MDOT Arenac Transit Renewals:

It was moved by Ms. Mrozinski & 2nd by Ms. Salgat to approve the MDOT FY 2020 Resolution of Intent.

FY 2020 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2020 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the **ARENAC COUNTY BOARD OF COMMISSIONERS** (hereby known as THE APPLICANT) established under Act 196 to provide a local transportation program for the state fiscal year of 2020, and therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds **\$79,160** estimated state funds **\$167,408** estimated local funds **\$193,208** with estimated expenses of **\$439,776**.

(Note: Local funds include farebox and any other local revenue.)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints **Karen Collins** as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 of 2020.

I, **Rick R. Rockwell, Arenac County Clerk** of THE APPLICANT, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of _____, 2020 with the original minutes now on file and of record in the office and that his resolution is true and correct.

Signature

Date

The motion carried and resolution declared adopted.

Motion # 4C: MDOT Arenac Transit Renewals:

It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the MDOT Public Notice.
The motion carried.

Page # 6: Minutes of the March 28, 2019 Arenac County Board of Commissioner's Meeting:

Motion # 4D: MDOT Arenac Transit Renewals:

It was moved by Ms. Mrozinski & 2nd by Ms. Salgat to approve the Sale of Buses that are past expectancy. The motion carried

Motion # 5: Andrews, Hooper, Pavlik PLC Engagement Contract:

It was moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the Andrews, Hooper, Pavlik PLC Engagement Contract authorizing Chair to sign.

The motion carried.

Motion # 6: Arenac Transit Yearly Administration Fee:

It was moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the \$2000.00 yearly administration fees. Roll Call Vote: Ayes: Ms. Mrozinski, Ms. Salgat, & Ms. Burke, Nays: Mr. Kroczaleski & Mr. Woolhiser, Absent: none. The motion carried with 3 ayes, 2 nays, no absent.

Motion # 7: Personnel Policy Update:

It was moved by Ms. Salgat & 2nd by Ms. Burke to amend the Personnel Policy to include updated Sick Leave requirements to be Effective March 29, 2019. The motion carried.

Brief Committee Reports: None

Motion # 10: Teamster 214 Supervisory Negotiations:

It was moved by Ms. Salgat & 2nd by Mr. Woolhiser to proceed with negotiations as discussed in closed session. The motion carried.

Miscellaneous & Announcements: None.

Adjournment:

It was moved by Ms. Salgat & 2nd by Ms. Mrozinski to adjourn at 3:10 P.M. The motion carried.

Sincerely,

Attest:

Adam Kroczaleski, Chair of the Board

Sherlyn M-S Burkhardt
Chief Deputy Arenac County Clerk

Minutes of a Meeting of the Arenac County Board of Commissioners:

April 9, 2019

Chair Adam Kroczaleski called the Scheduled Meeting of the Arenac County Board of County Commissioners to order at 1:35 P. M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, & Sally Mrozinski.
Absent: Lisa Salgat (Excused).

Approval of an Agenda:

Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to approve the agenda as prepared. Motion carried.

Approval of Various Minutes:

Committee of the Whole of March 28: Moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve the minutes as presented. Motion carried.

Board Session of March 28: Moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve the minutes "Draft 2" as presented. Motion carried.

Department Heads Meeting of April 3: Moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the minutes as prepared. Motion carried.

Claims & Accounts: Book of Bills & Checks on Demand:

Book of Bills: After review, it was moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve payment of the Book of Bills in the aggregate amount of \$50,949.97. Motion carried

March 2019 Checks on Demand: After review of the following batch listings, it was moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the listing of Checks on Demand Batches for the month of March 2019 as follows:

Date	Name of Fund	Amount
3-18	General Bank of Funds	\$49,726.76
3-26	Trust & Agency Funds	\$125,393.21
3-29	Tax Administration Funds	\$5,274.06
3-29	Trust & Agency Funds	\$39,495.02
3-29	Road Commission Fund	\$304,204.92
3-29	General Bank of Funds	\$96,914.25

Total All Demand Checks for Month \$621,008.22

Motion carried.

Public Comments: None.

Unfinished Business:

Commissioners discussed placement of Public Comment Periods as well as at Committee of the Whole. Chair explained how it may be handled.

Page 2: Arenac County Commissioners Minutes of April 9, 2019:

Review of Correspondence:

The Board reviewed the Correspondence Listing with the Clerk. After review, the Chair ordered same be placed on file in the Clerk's Office.

Order of the Day:

Mr. William P. Borushko, Employment Relations Advisors appeared before the Board of Commissioners noting that there has been a Contract Agreement made with the Supervisory Unit Teamsters for 2019-2020 and that the document is in process for their approval noting that settlement is in line with the discussion of the last meeting. Also discussed was the effect of the new State Law on leave for part time workers noting that currently the only ones affected are in Bargaining Units and that issue will not be effective until new Contracts are in place.

MERS (Municipal Employees Retirement System) Discussion:

Mr. Matt Taylor, Regional Manager for MERS: Mr. Taylor made a presentation and answered questions concerning the status of the Arenac County MERS Defined Benefit Program. This program has been basically closed to new hires since 2006 and the Board and he discussed certain items in the Actuarial Extension as requested by the Arenac County Board in December 2018 and questions were asked including the provision that any extension of Unfunded Accrued Liability be extended for specific groups as listed in the study. After further discussion and a couple of questions, the Chair ordered a 5 minute recess.

Meeting Recessed at 2:30 P. M. Meeting Reconvened at 2:45 P. M.

Mr. Taylor, MERS: He confirmed the course of action required of the Board (a motion noting groups and the request to make it effective January 1, 2019) and what needs to occur to have them implement the change in funding.

Motions to be acted upon:

Motion 1: MERS Unfunded Actuarial Extension Motion:

After discussion; it was moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve the proposed MERS Defined Benefit Proposal, Arenac County Unfunded Accrued Liability Extension Plan, for the following divisions as listed and named: 01: General; 10: Courthouse Steelworkers (Now Teamsters Non-Supervisory); 13: Elected Officials; 16: Corrections Officers extending proposed Full 100% funding of divisions to projected dates as per the proposed Gabriel, Roeder, & Smith Projection Report submitted earlier with an effective date of January 1, 2019.

Roll Call Vote: Yes: Mrozinski, Kroczaleski, Burke. No: Woolhiser. Absent: Salgat. Motion declared carried by a 3 yes, 1 no and 1 absent vote. Chair directed Clerk to submit required paperwork and notification required to implement the change in funding for the above listed groups to the Municipal Employees Retirement System and utilize new figures for submission of required payments once they are presented for payment to the County of Arenac.

Page 3: Arenac County Commissioners Minutes of April 9, 2019:

Motion 2: Revision of 2019 Salaries Resolution:

Due to the Change in State Law regarding Minimum Wage effective April 2019; it was moved by Ms. Burke & 2nd by Mr. Kroczaleski to adjust the 2019 Salaries Resolution for Seasonal Parks Employees to reflect the new State Minimum Wage of \$9.45 per hour.

Roll Call Vote: Yes: Kroczaleski, Burke, Woolhiser, & Mrozinski. Absent: Salgat. Motion carried.

Commissioners Comments:

Ms. Burke: Raised the issue regarding the Telephone System Replacement Proposal at 911. After discussion, they agreed to have the 911 Director come over and discuss the proposal. After discussion, they agreed to hold any action regarding the Telephone upgrade until after Spring 2019 Tribal 2% grants are awarded to see if they get any funding toward the project upgrade.

Commissioners: A general discussion occurred regarding Sunrise Senior Center Services and a requested letter of support requested by them. Board Office will inquire further regarding the letter of support once clarification as to whom and what needs to go where.

Adjournment:

Chair declared that there was no other business and the meeting was adjourned at 3:12 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chairman of the Board

Ricky R. Rockwell
Arenac County Clerk

April 23, 2019

Minutes of a Scheduled Session of the Arenac County Commissioners:

Chair Adam Kroczaleski called the meeting to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Lisa Salgat, Sally Mrozinski, & Harold Woolhiser.

Approval of an Agenda:

It was moved by Ms. Burke & second by Mr. Woolhiser to approve the proposed agenda with the addition of Motion #4, a motion to authorize chair to sign Teamsters 214 agreement. The motion carried.

Public Comments:

Stephanie Buffman, Region 7B, reported that everything was moving forward.

Approval of Various Minutes:

Committee of the Whole of March 28, 2019: It was moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the minutes as presented. The motion carried.

Board Session of March 28, 2019: It was moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the minutes as received. The motion carried.

Claims and Accounts:

Book of Bills:

It was moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve payment of the Book of Bills in the aggregate amount of \$11,753.16. The motion carried.

Unfinished Business: None

Review of Correspondence:

The Board reviewed the correspondence listing and Chair directed same be placed on file.

Motions to be acted upon:

Motion # 1: Resolution to adopt 2019 Equalization Report:

It was moved by Mr. Woolhiser & 2nd by Ms. Burke to approve the following resolution for adoption and approve Chair to sign:

RESOLUTION 2019-02

WHEREAS, MCL 211.34(1) requires the county board of commissioners to meet in April each year to determine county equalized valuations; which equalization shall be completed and submitted along with the tabular statement required by Section 5 of Act No. 44 of the Public Acts of 1911, as amended no later than May 1 of each year; and

Page # 2: Minutes of the April 23, 2019 Arenac County Board of Commissioner's Meeting:

WHEREAS, the assessment rolls of the various assessment jurisdictions have been reviewed by the various local Boards of Review throughout the County of Arenac and submitted to your Equalization Department in the appropriate timely manner; and

WHEREAS, those assessment rolls have been audited and balanced by your Equalization Department in accordance with the laws of the State of Michigan and the guidelines of the State Tax Commission; the results of such being listed on the attached equalization report and on the prescribed Michigan Department of Treasury Form L-4024 (County Equalization Directors Report of County Equalization).

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Arenac County Board of Commissioners approve the County Equalized Valuations as indicated within the attached equalization report a cumulative total for Real Property of \$667,377,260 (Six Hundred Sixty Seven Million, Three Hundred Seventy Seven Thousand, Two Sixty Dollars) and a cumulative total for Personal Property of \$46,615,550 (Forty Six Million, Six Hundred Fifteen Thousand, Five Hundred Fifty Dollars). The combined total of Real and Personal Property of the Cities and Townships in Arenac County is \$713,992,810 (Seven Hundred Thirteen Million, Nine Hundred Ninety Two Thousand, Eight Hundred Ten Dollars).

Respectfully submitted,
ARENAC COUNTY EQUALIZATION DEPARTMENT

Chairman

Vice Chairperson

Roll call vote: Ayes: Mrozinski, Salgat, Kroczaleski, Burke, and Woolhiser; Nays: None; Absent: None. Resolutions adopted by 5 ayes, 0 nays, 0 absent vote.

Motion # 2: Community Corrections Board Grant:

It was moved by Ms. Salgat & 2nd by Ms. Burke to approve the Community Corrections Board Grant application for \$79,974.00 and have Chair sign for submission. Discussion ensued. The motion carried.

Motion # 3: 2020 MIDC Grant Application:

It was moved by Ms. Salgat & 2nd by Ms. Burke to approve & submit the 2020 MIDC Grant application for \$167,081.74. Discussion ensued. The motion carried.

Motion # 4: Teamster 214 Contract:

It was moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve & authorize Chair to sign the September 13, 2018 through December 31, 2020 Teamster Local 214 agreement.

Roll call vote: Ayes: Salgat, Burke, Woolhiser, Mrozinski, and Kroczaleski; Nays: None; Absent: None. Motion carried with a 5 ayes, 0 nays, 0 absent vote.

Page # 3: Minutes of the April 23, 2019 Arenac County Board of Commissioner's Meeting:

Brief Committee Reports:

Discussion regarding the conflict of Dates for December 2019 Meetings and changing the dates to correct such.

Motion # 5: December 2019 Meeting Date Change:

It was moved by Ms. Salgat & 2nd by Ms. Mrozinski to formally change the December meeting dates from the 2nd and 4th Tuesday to Thursday December 5th and Tuesday December 17, 2019 at same time and location as previously held. The motion carried.

Miscellaneous & Announcements: None.

Adjournment:

There being no further business, Chair Kroczaleski adjourned the meeting at 1:54 p.m.

Sincerely,

Attest:

Adam Kroczaleski, Chair of the Board

Sherlyn M-S Burkhardt
Chief Deputy Arenac County Clerk

**Public Notice of Meeting
Arenac County Board of Commissioners**

The Arenac County Board of Commissioners will meet on Tuesday, May 14, 2019 at 10 AM in Committee of the Whole and at 1:30 PM in Board Session in Room 201 of the Arenac County Building in Standish, Michigan 48658. Anyone needing a place on the agenda should contact the Board Office at 989 846-6188 prior to the meeting.

Anyone requiring special adaptive equipment to participate or comprehend the proceedings should contact the Board Office prior to the meeting to make arrangements.

Departments with bills to be paid; please have them to the Clerk's Office for processing prior to Noon on Friday, May 10, 2019.

Sincerely,

Sherlyn M-S Burkhardt, Arenac County Chief Deputy Clerk

The County of Arenac is an equal opportunity employer. Contado de Arenac es un proveedor de igualdad de oportunidades. Anyone requesting a set of the Draft Minutes, see the County Clerk and Committee of the Whole Minutes are at the Board Office.

May 14, 2019

Minutes of a Meeting of the Arenac County Board of County Commissioners:

Chair Adam Kroczaleski called the meeting to order at 1:36 P.M. in Room 201 of the Arenac County Courthouse in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, & Sally Mrozinski.

Approval of an Agenda:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve the proposed agenda with the separation of the Motion # 3 into: Motion 3: Fairgrounds Contract with F & V Engineers and Planners via the EDC for site planning at the proposed fairgrounds move and development and Motion 11: Requesting a Financial RFP to send to local financial institutions for a development loan for the proposed Fairgrounds Improvements via the EDC. Motion carried.

Public Comments: None.

Approval of Various Minutes:

Committee of the Whole of April 23, 2019: Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the Minutes as presented/prepared. Motion carried.

Board Session of April 23, 2019: Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the Minutes as presented/prepared. Motion carried.

Budget & Finance Committee: After discussion regarding the proposed payback schedule for 911 in the minutes and agreed upon between Budget & Finance & 911 Director, it was moved by Mr. Woolhiser & 2nd by Ms. Burke to approve the minutes. Motion carried: It is noted that the payback schedule is for \$40,000 in 2019; \$45,000 in both 2020 & 2021 without any other charges or interest with funds returned to the fund from which they were loaned from in the first instance.

Claims and Accounts: Checks on Demand:

After review and discussion, it was moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the payment of the listed batches of **Checks on Demand for the Month of April 2019** as follows:

Date	Fund Name	Amount
4-09-19	Trust and Agency Funds	\$153,623.16
4-17-19	Road Commission	\$518,920.46
4-17-19	General Bank of Funds	\$116,782.59
4-30-19	Tax Administration Funds	\$50,360.04
4-30-19	General Bank of Funds	\$25,787.99
4-30-19	Trust & Agency Funds	\$584,671.07
Total All Funds for April 2019		\$1,450,145.31

Motion Carried. Chair signed off on the listing.

Page 2: Minutes of the May 14, 2019 Session of the Arenac County Commissioners:

Book of Bills:

After review, moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the Book of Bills in the amount of \$93,845.47. Motion carried. Chair signed the Claims Docket.

Unfinished Business: MAC Summit:

After some discussion, it was moved by Ms. Salgat & 2nd by Mr. Woolhiser that any Commissioner wanting to attend the Michigan Association of Counties Regional Summit in Frankenmuth later this Summer would be registered by the Board Secretary. Motion carried.

Review of Board Correspondence Listing:

The Commissioners reviewed the Correspondence Listing with the Clerk and after, the Board Chair directed that said be placed on file.

Motions to be acted upon:

Motion 1: Resolution and Approval of the Arenac County Investment Policy:

It was moved by Mr. Woolhiser & 2nd by Ms. Burke to adopt the following resolution:

RESOLUTION FOR THE DEPOSIT AND INVESTMENT OF ARENAC COUNTY FUNDS

RESOLUTION 2019-03

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan State Acts of 1932, 1st Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies, including tax monies, belonging to, or held for, the State, County or other political units coming into the hands of the County Treasurer, in one or more banks, savings and loan associations or credit unions within the State.

THEREFORE BE IT RESOLVED, (1) the Arenac County Board of Commissioners hereby directs Dennis M. Stawowy, Arenac County Treasurer, to deposit all public monies and funds coming into his hands as County Treasurer in any bank, savings and loan associations or credit union within the State which is a legal depository as defined by State and/or Federal law, and (2) the County Treasurer is authorized to invest funds, as set forth by the Arenac County Investment Policy, with these institutions or any institution legally permitted by State Statute, Act No. 20 of the Michigan Public Acts of 1943, as amended (MCL 129.91), or Federal law or regulation within the limits set therein.

THEREFORE BE IT RESOLVED, that the County Treasurer is authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or third party custodianship of any of the County's securities as well as any contracts or repurchase agreements, on such terms and conditions as the County Treasurer shall require.

BE IT FURTHER RESOLVED, that the County Treasurer is authorized to rely on the continuation of this resolution until amended or replaced by a subsequent resolution of this or successor Board of Commissioners.

Page 3: Minutes of the Arenac County Board of Commissioners of May 14, 2019:

Roll Call Vote: Yes: Mrozinski, Salgat, Burke, Woolhiser, and Kroczaleski. No: None. Motion carried by a 5 yes to 0 no vote. Copy of Resolution will be directed to the Arenac County Treasurer.

INVESTMENT POLICY FOR THE COUNTY OF ARENAC

As Required by Public Act 20 of 1943, as amended

1.0 PURPOSE

The deposits and investments of state and local governments are exposed to risks that have the potential to result in losses. It is the policy of Arenac County to invest public funds in a manner which will ensure the preservation of principal while providing the highest investment return with maximum security, meeting the daily cash flow requirements of the county and conforming to all State statutes governing the investment of public funds. Arenac County will meet the requirements of State statutes by addressing common deposit and investment risks related to credit risk, concentration of credit risk, and interest rate risk.

2.0 SCOPE

This investment policy applies to all financial assets of the County. These assets are accounted for in various funds of the County and include the general fund, special revenue funds, capital project funds, enterprise funds, internal service funds, trust and agency funds and any new fund established.

3.0 OBJECTIVE

Arenac County's primary objectives, in priority order are safety, minimized risk, liquidity and return on investments, with the foremost objective of this policy being safety of principal funds. Investment transactions undertaken by the county treasurer will be conducted in a manner to ensure the preservation of capital in overall portfolio. The objective will be to minimize credit risk and interest rate risk.

- 3.1 **Safety:** Safety of principal is the foremost objective in the investment of county funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- 3.2 **Credit Risk:** (Custodial Risk and Concentration of Credit Risk) The County will minimize Custodial Credit Risk, which is the risk of loss due to the failure of the security issue or backer, by: limiting the investments to the types of securities listed in Section 6.0 of this policy; and pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the County will do business in accordance with this policy.
- 3.3 **Investment Rate Risk:** The County will minimize Interest Rate Risk, which is the risk that value of securities in the portfolio will fall due to changes in the market interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the County's known cash requirements.

Page 4: Arenac County Commissioners Minutes of May 14, 2019:

- 3.3 **Foreign Currency Risk:** The County is not authorized to invest in investments which have this type of risk.
- 3.5 **Liquidity:** The investment portfolio shall remain sufficiently liquid to enable the County Treasurer to meet all operating requirements which might be reasonably anticipated.
- 3.6 **Return to Investments:** The investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and cash flow characteristics of the portfolio.

4.0 DIVERSIFICATION

The county treasurer shall diversify his/her investments by security type and institution. With the exception of U.S. Treasury securities and authorized investment pools, no more than 60% of the total investment portfolio will be invested in a single security type and no more than 60% of the portfolio with a single financial institution.

5.0 DELEGATION OF AUTHORITY

Attached here, as Appendix #1, is the Arenac County Board of Commissioner's depository and investment resolution as required by the State statute (PA 40 of 1932 and MCL 129.12). Management responsibility for the investment policy is hereby delegated to the County Treasurer.

6.0 AUTHORIZED INVESTMENTS

The County Treasurer is authorized to invest in the following types of securities authorized by Public Act 20 of 1943, as amended:

- 6.1 Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- 6.2 Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution.
- 6.3 Commercial paper rated at the time of purchase within the two highest classification established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- 6.4 Repurchase agreements consisting of instruments in subdivisions 6.1.
- 6.5 Bankers' acceptances of the United States banks.
- 6.6 Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- 6.7 Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118.
- 6.8 Investment pools organized under the local governmental investment pool act, 1985 PA 121, MCL 129.141 to 129.150.
- 6.9 Obligations described in subdivisions (A) through (G), of PA 20 as amended in 1997, if purchased through an inter-local agreement under the Urban Cooperation Act of 1967, 1967(Ex Sess.) PA 7 MCL 124.501 to 124.512.
- 6.10 Mutual funds registered under the investment company act of 1940, title 1 of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-3 and 80a-4 to 80a-64, with the authority to purchase only

Page 5: Arenac County Commissioners Minutes of May 14, 2019:

investment vehicles that are legal for direct investment by the County. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.

7.0 SAFEKEEPING AND CUSTODY

It shall be the responsibility of the County Treasurer to determine which securities will be held by a third party custodian. Securities held in safekeeping by a third party custodian shall be evidenced by a safekeeping receipt.

8.0 PRUDENCE

The standard of prudence to be used by the County Treasurer shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

9.0 REPORTING

The County Treasurer shall provide at least an annual report to the Board of Commissioners, which provides a clear picture of the status and types of investments in the current investment portfolio. This report shall be prepared in a manner, which will allow the Board of Commissioners to ascertain whether investment activities during the reporting period have conformed to the investment policy.

10.0 AGREEMENT TO COMPLY

Before executing an order to purchase or trade the funds of the County of Arenac, a financial intermediary, broker or dealer shall be provided with, and acknowledge receipt of, the County's investment policy regarding the buying and selling of securities by executing the form attached here as Appendix #2.

11.0 POLICY CONSIDERATIONS

This policy shall be reviewed periodically and amended to reflect changes in State statutes or the needs of Arenac County.

Appendix #2

ACKNOWLEDGEMENT OF RECEIPT OF INVESTMENT POLICY AND AGREEMENT TO COMPLY

I have read and fully understand Act 20 PA 1943, as amended, and the Investment Policy of the County of Arenac.

Any investment advice or recommendation on investments given by _____ representing _____, to the Arenac County Treasurer shall comply with the requirements of Act 20 PA 1943, as amended, and the Investment Policy of the County of Arenac. Any existing investment not conforming to the statute of the policy will be disclosed promptly to the Arenac County Treasurer.

By: _____ Title: _____ Date: _____

Page 6: Arenac County Commissioners Minutes of May 14, 2019:

Motion 2: 2019-04 Resolution for MSHDA MOD Program Grant:

Moved by Ms. Salgat & 2nd by Mr. Kroczaleski to table any action until the next meeting of May 28, 2019. Roll call vote: Yes: Mrozinski, Salgat, Burke, Woolhiser, & Kroczaleski. No: None. The resolution was tabled until the next meeting by a 5 yes to 0 no vote.

Order of the Day: Melissa LeFever, 4-H Programs:

Melissa gave a short report to Commissioners and handed out brochures prepared by youth.

Motion 3: Motion Regarding Fairgrounds:

Moved by Ms. Burke & 2nd by Ms. Salgat to authorize the approval of a Planning Contract with Fleis and Vandenbrink in the amount of \$26,500 for New Fairgrounds layout planning grant. Motion carried. Chair to sign contract document.

Motion 4: EMCOG Grant Application for County Master & Recreation Plans:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to authorize the preparation and submission of the request for grant funds from East Central Michigan Council of Governments for grants toward the cost of new Arenac County Recreation Plan and Arenac County Master Plans to replace plans which are expiring. Motion carried. Mr. Woolhiser and Board Office are working on the project.

Motion 5: MDOT Contract 2019-0013/P4-Arenac Opportunities:

Moved by Ms. Mrozinski & 2nd by Ms. Salgat to approve the proposed contract with Michigan Department of Transportation as listed above and further authorize the Board Chair to sign said. Motion carried. Chair to sign.

Motion 6: MDOT Contract 2019-0013/P5-Arenac Opportunities:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the proposed contract with Michigan Department of Transportation as listed above and further authorize the Board Chair to sign said. Motion carried. Chair to sign.

Motion 7: GIS Transmission Restriction Agreement:

Moved by Ms. Burke & 2nd by Mr. Woolhiser to authorize a letter to the USDA Farm Services Agency regarding an agreement to allow them to access GIS Information. Motion carried.

Motion 8: Correctional Health Care Contract Renewal:

Moved by Mr. Woolhiser & 2nd by Ms. Burke to approve the proposed Contract with Correctional Healthcare for the period of July 1, 2019 through June 30, 2020 @ \$6,369/month. After further discussion, Mr. Woolhiser withdrew his motion. It was then moved by Ms. Salgat & 2nd by Mr. Kroczaleski to table action until the next meeting. Roll Call Vote: Yes: Salgat, Woolhiser, Kroczaleski.

Page 7: Arenac County Commissioners Minutes of May 14, 2019:

No: Burke, Mrozinski. Motion failed, as it requires a 2/3rds majority. It was then moved by Ms. Burke & 2nd by Ms. Mrozinski to approve the proposed contract.

Roll Call Vote requested: Yes: Mrozinski, Burke. No: Woolhiser, Salgat, & Kroczaleski. Motion fails by a 2 yes to a 3 no vote.

Motion 9: Letter of Support to NEMCSA for Sunrise Senior Services Grant Application:

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to authorize the Chair to send a letter of support for the Sunrise Senior Services Inc. to NEMSCA regarding their grant requests to NEMSCA. The motion carried.

Motion 10: 2018 OPEB and Pension Reporting to Michigan Dept. of Treasury:

Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to recognize and approve the submitted required OPEB and Pension Funding report required by the State of Michigan. Motion carried.

Motion 11: Request for Proposals: Arenac County Fairgrounds Relocation Project:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the preparation of a Request for Proposal Document for the relocation and site planning of the Arenac County Fair Grounds noting that this is an EDC Project for financing purposes. Motion carried. Chair noted he will work with the County Treasurer on the proposal and possible financing of the project.

Committee Reports and Commissioner Reports:

Commissioner Burke: Discussed Au Gres related projects and recent Michigan Works Meeting and activities. She also noted that MSU E has publisher regarding documents/brochures.

Commissioners: Noted that the Soil District is hosting Tire Recycling this Saturday. The question arose regarding recent MERIT Bills and costs. Also noted was that Netsource1 is requesting consideration of periodic password changes, like every 90 days with 8 characters and at least one capital letter and or symbol. Also discussed was whether there will be timeouts and access restrictions placed on computers after a short period of inaction and how it might affect users.

Adjournment:

Chair declared the meeting adjourned at 2:52 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board of Commissioners

Ricky R. Rockwell
Arenac County Clerk

May 28, 2019

Minutes of a meeting of the Arenac County Board of Commissioners:

Chair Adam Kroczaleski called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:35 P.M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Lisa Salgat, Adam Kroczaleski, Sally Mrozinski, & Harold Woolhiser.

Approval of an Agenda:

Moved by Ms. Burke & Ms. Salgat to approve the proposed agenda with the addition of Motion 7: Iron Belle Trail DNR Challenge Grant project to acquire a parcel of land owned by the Straits Corporation on the proposed Iron Belle Trail Route in Arenac County. Motion carried.

Public Comments:

Theresa Irving, Arenac County Building Department: Appeared before the Board asking for direction regarding a "request for information" on the base of a FOIA, regarding a ramp that was denied for occupancy by the Building Inspector and she received direction from the Board.

Mrs. Nancy Selle, Drain Office Clerk: Presented a signed GIS Agreement Letter to the Chair from Whitney Township & a short discussion by Commissioners regarding other local unit participation in such authority as well as County of Arenac participation in an Authority occurred at that point.

There were no further public comments.

Approval of Various Minutes:

Committee of the Whole of May 14, 2019: Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the minutes as presented. Motion carried.

Board Session Minutes of May 14, 2019: Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the proposed minutes as presented. Motion carried.

Order of the Day:

Mr. Jeff Trombley, Arenac County Drain Commissioner: Mr. Trombley appeared and requested that the Board sign a memorandum/performance agreement with the Michigan Department of Transportation on behalf of the County of Arenac, noting that issues with recent work have been ironed out and should not be an issue in the future. Issue arose because of some work done in highway right of way by farmer in a drain.

Mr. Jeff Trombley, Chair Arenac County Parks Commission: Discussed certain complaints relating to County Parks and specific issues including perceived campground complaint and noted Parks Commission will address same when they meet in the second week of June. He felt that most issues are being addressed at this time. Commissioners discussed certain maintenance issues with him regarding a couple of items needing addressing at parks.

Page 2: Arenac County Commissioner's Minutes of May 28, 2019:

Claims & Accounts: Book of Bills:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve payment of the Book of Bills as presented in the aggregate amount of \$30,478.05 as presented. Motion carried.

Review of Correspondence:

Commissioners reviewed the Correspondence listing. Chair directed the items be placed on file.

Motions to be acted upon:

Motion 1: Arenac County Data Transmission Restriction Agreement & Authorizer:

Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to approve a proposed "Arenac County Data Transmission Restriction Agreement" (copy to be furnished) designating the Office of the County Treasurer as the manager of such, specifically, County Treasurer, Dennis Stawowy. Motion carried.

**Motion 2: Northern Michigan Mutual Aid Reciprocal Law Enforcement Agreement
& Authorized Signatures:**

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to authorize the Arenac County Sheriff, James E. Mosciski & Board Chair, Adam Kroczaleski to sign and enter into the Northern Michigan Mutual Aid Reciprocal Law Enforcement Agreement as presented to the Board. Copy on file with County Clerk. Motion carried.

Motion 3: Resolution 2019-04: Arenac County Home Improvement MSHDA MOD Program:

Per direction of Board Chair, discussion regarding any action will occur later in the meeting.

Motion 4: MDOT Performance Resolution for Government Agencies: Drain Office:

Moved by Ms. Mrozinski & 2nd by Ms. Salgat to adopt the following resolution:

**PERFORMANCE RESOLUTION
FOR GOVERNMENT AGENCIES**

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the County of Arenac, herein after referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permit, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits.

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law.

Page 3: Arenac County Commissioner's Minutes of May 28, 2019:

2. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
3. If any of the work performed for the GOVERNMENTAL AGENCY, is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, as set forth above, shall be considered a breach of duties to the DEPARTMENT.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of THE PERMIT, thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation, construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name: Arenac County Drain Commissioner, Jeff Trombley.

Roll Call Vote: Yes: Mrozinski, Salgat, Burke, Woolhiser, Kroczaleski. No: None. Motion carried 5 yes to 0 no.

Page 4: Arenac County Commissioner's Minutes of May 28, 2019:

Motion 5: Arenac County Membership in GIS Authority:

Chair directed that said item be held for any action/discuss until later in the meeting.

**Motion 6: 2018 Stonegarden Grant for FY 2018:
(Funding Period of September 1, 2018 through July 31, 2021)**

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to authorize the Chair and the Sheriff to sign and Ed Rohn, Emergency Management Coordinator, apply for the proposed grant request referencing Homeland Security Projects in the aggregate amount of \$64,000. Motion carried.

Motion 7: Iron Belle Trail Challenge Grant & Related:

Chair explained the issue of the need to have the County act as agent for the EDC to allow for the requesting of a \$20,000 Grant from the MI DNR for property acquisition. This parcel, which is owned by the Straits Corporation, and is essential for the future construction of the Arenac County segment of the Iron Belle Trail on and along certain properties owned by the above. Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the application on behalf of Arenac County and authorize the Board Chair to sign said grant request on behalf of Arenac County, Michigan. Motion carried.

Motion 3: Arenac County Home Improvement Resolution 2019-04:

After Discussion, no motion was offered for approval as Commissioners felt that the proposed project needed more clarification and further felt that the proposal was not economically feasible with the dollar amounts projected in the paperwork and any further discussion will be held until another meeting.

Motion 5: Authorization for Arenac County to join the Arenac County GIS Authority:

After additional discussion, moved by Ms. Burke & 2nd by Ms. Salgat to enter into an Inter-Local GIS Agreement with all local units interested and to become a member of the Group and authorize the Board Chair to sign said document on behalf of the County of Arenac. Roll Call Vote: Yes: Mrozinski, Salgat, Burke, Woolhiser, & Kroczaleski. Motion carried by a 5 yes to 0 no vote. Copy of agreement to be placed on file in the County Clerk's Office.

Unfinished Business/Commissioner Reports:

Ms. Salgat reported on need for Michigan Indigent Defense Council Committee to meet and it was agreed that such will happen either Monday, June 3 @ 10 or Thursday, June 6th @ 10 in the Board Room.

Mr. Kroczaleski reported that the Board will act upon the Behavioral Health Resolution for BABH and the Mobile Medical Response Contract at the next meeting.

The Board discussed several items relating to the Parks and Ms. Klabis reported that the County of Arenac received a Grant from the Arenac Community Fund of the Bay Area Community Foundation for swing replacement at Oasis Lake Park.

Page 5: Arenac County Commissioner's Minutes of May 28, 2019:

Order of the Day: Motion regarding Equalization Department Fee

After discussion, including a verbal report of conversation with Equalization Director, it was agreed that a motion would be offered regarding fees charged in the Equalization Department for copies of the Tax Rolls and certain assessment information. Moved by Mr. Woolhiser & 2nd by Ms. Salgat to charge the rate of \$500 per request for copies of the Arenac County Assessment Rolls. Motion carried.

Adjournment:

There being no further business, Chair declared the meeting adjourned at 3:21 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board of Commissioners

Ricky R. Rockwell
Arenac County Clerk

Minutes of a Meeting of the Arenac County Board of Commissioners

June 11, 2019

Chair Adam Kroczaleski called the meeting to order pursuant to Public Notice and the Michigan Open Meetings act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Adam Kroczaleski, Bobbe Burke, Sally Mrozinski, Harold Woolhiser, & Lisa Salgat.

Approval of an Agenda:

Moved by Burke & 2nd by Kroczaleski to approve the proposed agenda with the following Holding Motion 5 (2018 Audit) until the next meeting and removing motion 10 Fairgrounds RFP. Motion carried.

Approval of Various Minutes:

Committee of the Whole of May 28, 2019: Moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as prepared. Motion carried.

Board Session of May 28, 2019: Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve with the substituted page as presented. Motion carried.

Public Comments:

Mrs. Theresa Irving, County Building Department, appeared and notified the Board that the County passed the first annual review of the Arenac County Soil Erosion and Sediment Control Program with the Michigan Department of Environmental Quality and that the program is under review for one more year.

Order of the Day: Mobile Medical Contract Discussion:

Representatives from Mobile Medical Response, including Scott Kiernicki, Area Manager for MMR, & Jason McDonald, Finance Person for MMR, appeared before the Board, at their request, to discuss provisions of the proposed Contract Extension. After discussion, moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the proposed Contract effective July 1, 2019 as originally submitted. Roll Call Vote: Yes: Woolhiser, Salgat, Mrozinski, & Kroczaleski; No: Burke. Motion carried by a four (4) yes to one (1) no vote. Board Office is to print off document for signatures.

Order of the Day: Public Comments:

Mr. Bill Ernat, East Central Michigan Council of Governments, requested that GIS Information be furnished his agency and discussed the Proposed Arenac County Sector of the Iron Belle Trail Project and the necessary purchase of property in Au Gres to effect a possible Trailhead Information Site. He also discussed the need for a motion to authorize the purchase of the above property in Au Gres City from the Straits Corporation at the appraised price of \$18,000 plus closing costs, totaling about \$19,000 and further that a grant from the State has been approved for the purchase. Moved by Ms. Salgat & 2nd by Mr. Woolhiser to acquire the property for the appraised price of \$18,000 as part of the Iron Belle Trail Project and to authorize the Board Chair to sign said acquisition/purchase agreement. Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser, & Kroczaleski. No: None. Motion carried by a five (5) yes to

zero (0) no. Checks to be drawn from the Arenac County EDC Budget as follows: Fund for Arenac Co. EDC 244-000-967.000 increase budget by \$19000 and increase Fund 244-000.517.000 by \$19,000.

Page 2: Arenac County Commissioner's Minutes of June 11, 2019:

Claims & Accounts: Checks on Demand for May 2019:

After review, moved by Ms. Salgat & 2nd by Ms. Mrozinski to concur with the payment of the listed batches of Checks on Demand for the month of May 2019 as follows:

Date	Fund Name	Amount
5-06	Road Commission Fund	\$404,876.21
5-13	General Bank of Funds	\$272,860.35
5-15	General Bank of Funds	\$21,768.16
5-21	Road Commission Fund	\$900,849.55
5-21	Trust & Agency Fund	\$131,680.09
5-31	Tax Administration Fund	\$1,345,709.24
5-30	Road Commission Fund	\$44,417.90
5-31	General Bank of Funds	\$25,277.79
5-31	Trust & Agency Funds	\$56,386.61
5-31	General Bank of Funds	\$793.10

Total of all funds Demand Checks for May 2019 \$3,204,619.00 Motion carried.

Book of Bills for June 11, 2019:

After review, moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to approve as presented in the aggregate amount of \$67,325.96. Motion carried. Chair signed approval.

Review of Correspondence:

The Board reviewed the Correspondence Listing with the Clerk. After, the Chair directed that same be placed on file.

Motions to be acted upon:

Motion 1: Correctional Healthcare Companies LLC Revised Contract:

Sgt. Mike Badour, Jail Corrections Supervisor, appeared before the Board to discuss the proposed agreement between the Sheriff, County and Corrections Healthcare Companies LLC. After discussion, it was moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the proposed 3 year contract for a period beginning 7-1-2019 and ending 6-30-2022 at the rates listed, to be \$6,350.51 per month, with annual reopener not to exceed 3% per year based on the Cost of Living. Motion carried. A signed Contract will be submitted to Correctional Healthcare Companies LLC. A copy of the agreement is on file with County Clerk & County Sheriff.

Motion 2: Michigan Townships Association Dues:

After discussion, moved by Ms. Mrozinski & 2nd by Ms. Burke to remit MTA Dues in the amount of \$385 from line item 101-101-802.000. Motion carried.

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Motion 4: Panic Button Installation:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the installation of Panic Buttons as proposed in the Court Complex at the County Building in the aggregate amount of \$5,907 with a \$5,000 reimbursement from the Michigan Par Plan, the Insurance Group for the Court System, the remainder to come from other Tribal 2% Court Security Funds. Motion carried. Account line item is 286-000-819.102.

Motion 5: Approval of 2018 Annual All Funds Audit Report:

Per direction of Board, action is being held until the next meeting.

Motion 6: Approval of L-4029:

After review, moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the proposed 2019 Arenac County L-4029 and authorize the Board Chair and County Clerk to sign said document. Roll Call Vote: Yes: Burke, Mrozinski, Woolhiser, Salgat, & Kroczaleski. No: None. Motion carried by a five (5) yes to (0) no vote. Chair and Clerk signed and Clerk was directed to submit to all required taxing authorities via their respective Clerk per law.

Motion 7: Resolution 2019-06: Local Funds for the Medicaid Program:

Moved by Ms. Mrozinski & 2nd by Mr. Kroczaleski to adopt the following resolution:

Resolution 2019-06

WHEREAS, The State of Michigan is required by MCL 330.1116 "...to promote and maintain an adequate and appropriate system of community mental health services programs" and "shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program..."; and

WHEREAS, The State of Michigan is required by MCL 330.1202 to "financially support in accordance with chapter 3, community mental health services programs that have been established and that are administered according to the provisions of this chapter."; and

WHEREAS, The Bay County Board of Commissioners and the Arenac County Board of Commissioners established by enabling resolution in 2001, Bay-Arenac Behavioral Health, a community mental health authority as provided for in MCL 330.1210; and

WHEREAS, Bay-Arenac Behavioral Health is required by MCL 330.1206 and 1208 to provide a comprehensive array of services and supports to residents of Bay and Arenac Counties with the most severe forms of mental illness, intellectual/developmental disabilities and serious emotional disturbances; and

WHEREAS, there are also established in the state entities as Prepaid Inpatient Health Plans (PIHPs), which receive Medicaid funds and distribute them to Community Mental Health Services Programs and other Medicaid providers; and

WHEREAS, Appropriations Bill Public Act 207 of 2018, Article X, Part 2 Provisions Concerning Appropriations, General Sections, Behavioral Health Services, Section 928 (1) state, "Each PIHP shall

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provide, from internal resources, local funds to be used as a bona fide part of the state match required under the Medicaid program in order to increase capitation rates for PIHPs."; and

WHEREAS, Bay-Arenac Behavioral Health is not a state designated PIHP and, therefore, the operation of Community Mental Health Services Programs and its local funding, under the oversight of elected county government, has been a foundational principle in the delivery of public mental health services to the people of Michigan, and

WHEREAS, the County of Arenac having a strong desire to keep local funding for Bay-Arenac Behavioral Health available to respond to behavioral health issues that are more exclusive to this county and so;

THEREFORE BE IT RESOLVED, that the Arenac County Board of Commissioners requests that the Governor, State Senate, and State House of Representatives support legislative efforts to phase out the local community mental health fund obligations included in Section 928 noted above from future State Appropriation Act requirements, and

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Governor Gretchen Whitmer, State Senator Jim Stamas, State Representative Jason Wentworth, the Michigan Association of Counties, and the other 82 Michigan Counties.

Roll Call Vote: Yes: Mrozinski, Woolhiser, Salgat, Burke, & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote.

Motion 8: Resolution 2019-07: Support for the Caro Center:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to adopt the following Resolution:

Resolution 2019-07

WHEREAS, during the 1990's, two thirds of the state-operated psychiatric hospitals serving Michigan citizens closed, and from 2005 to 2010 the number of state psychiatric beds in Michigan decreased by nearly 50%; and

WHEREAS, in the absence of needed in-patient treatment and care, individuals in acute or chronic disabling psychiatric crisis increasingly are found in hospital emergency rooms and in jails/prisons. These systems experience significant negative impacts as a result. Hospital emergency rooms are so overcrowded that some acutely ill patients wait days or even weeks for a psychiatric bed to open so they can be admitted; some eventually are released to the streets without treatments; and

WHEREAS, law enforcement agencies find services calls, transportation and hospital security for people in acute psychiatric crisis creating significant, growing demands on their officers, thus straining public safety resources. More pressure is put on police officers with some jails/prisons containing a third or more of inmates with untreated mental illness; and

WHEREAS, the number of persons with mental illness who are homeless has increased. In some communities, officials have reported as many as two-thirds of their homeless population is mentally ill; and

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WHEREAS, multiple studies and the facts identified above conclude there is a pressing need for long-term, in-patient psychiatric care in Michigan; and

WHEREAS, the Legislature responded to this crisis by providing \$115 million in state building authority financed construction for a new state psychiatric hospital and decided that the facility would be built on the grounds of the current Caro Center in "FY"2016-17 and 2017-2018 budgets. Then-Governor Snyder concurred, by signing Public Act 107 of 2017, in July of that year; and

WHEREAS, on December 19, 2017, the State Administrative Board approved a \$5.4 million contract with Integrated Design Solutions, to design a new 200 bed, regional state psychiatric hospital (an increase from the current 150 beds at the Caro Center), with an announcement by then State DHHS Director Nick Lyon "The State of Michigan made a commitment to the Caro community that the new psychiatric hospital would remain in the community, and we are keeping that promise," and

WHEREAS, on October 19, 2018, then-Governor Snyder participated in a ground breaking for the new 225,000 square foot state psychiatric hospital at the site of the current Caro Center. The new hospital was scheduled to be completed in 2021 and would replace the aging Caro facility. Over \$3 million in taxpayer funds have already been spent in preparation for construction at the Caro site; and

WHEREAS, on March 13, 2019, Governor Whitmer halted construction, and contracted with a private consulting firm, at the cost of \$277,000, to re-assess the location of a new state psychiatric facility, potentially delaying the availability of new psychiatric beds and the replacement off the aging Caro facility by another 2-4 years; and

WHEREAS, the facility is a vital economic engine for this entire region of Michigan. A recent economic impact study determined that the operation infuses \$54 million annually into the regional economy while directly employing another 400 people, making it the second largest employer in Tuscola County; and

WHEREAS, relocation of the facility would have dramatic, devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state. The area economy is already struggling from the previous closure of State Prisons; and

WHEREAS, in addition to its critical regional economic importance, by objective measures as previously documented in choosing this location, building the new facility on the site of the current Caro Center is best for the individuals needing in-patient psychiatric care and for the taxpayers of Michigan; and

WHEREAS, at the current location there is a 100-year community tradition of caring. Seventy percent of the employees travel less than 30 miles to work. The site is centrally located for family visits and patient transportation with 80% of patients coming from Genesee, Oakland, and Macomb Counties, just to the south of Tuscola County. The 600-acre site already state-owned, and infrastructure is already in place.

County engineers determined the on-site water system can be economically upgraded to serve the new hospital. It is accessible to state highways and near area medical providers; and

WHEREAS, the difficulty in recruiting psychiatrists is not unique to Tuscola County and will be an issue that has to be dealt with no matter where a new facility is located;

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NOW THEREFORE BE IT RESOLVED: the Arenac County Board of Commissioners does hereby urge Governor Whitmer, Department of Health and Human Services Director Robert Gordon, and members of the State Legislature, in response to a critical shortage of in-patient psychiatric beds, continue with the construction of a new 200-bed, state psychiatric hospital on the grounds of the current Caro Center, in Tuscola County, as the best option for quality, accessible services to patients and their families, and as the best value to the taxpayers of Michigan and prevent devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state; and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, State Senator Kevin Daley, State Senator Jim Stamas, State Representative Jason Wentworth, Michigan Association of Counties and, and all Michigan counties.

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, & Kroczaleski. No: None. Resolution carried by a five (5) yes to zero (0) no vote.

Motion 9: Fairgrounds Resolution 2019-08:

The following preamble and resolution was offered by Commissioner Salgat and supported by Commissioner Woolhiser:

WHEREAS:

1. Act No 156, Public Acts of Michigan, 1851, as amended, authorizes this Commission to acquire lands, property, or equipment to be used for public purposes by an installment purchase contract; and
2. The Commission intends to acquire certain real property identified in the Buy and Sell Agreement between the parties identified in Exhibit A attached hereto and made a part hereof (the "Property") from Albert P. Taylor, Charlotte, Florida, as survivor of himself and his wife, Betty R. Taylor (the "Vendor"), in an amount not to exceed One Hundred Forty-Five Thousand Dollars (\$145,000), and to enter into an installment purchase agreement (the "Installment Purchase Agreement") to finance the purchase of the Property; and
3. The aggregate outstanding balance of all County purchases of lands, properties or equipment for public purposes, to be paid for in installments (i.e., installment purchase agreements, land contracts, lease purchase agreements, etc.), including a contract or lease entered into pursuant to Act No. 31; Public Acts of Michigan, 1948 (1st Ex Sess) or a contract or lease entered into with a public corporation or municipality, is \$95,865; and
4. The state equalized value of the real and personal property within the County as of the date hereof is \$713,992,810: and

5. This Commission desires to solicit bids from financial institutions to finance all or a portion of the cost of the Property (the successful bidder herein referred to as the "Bank").

NOW, THEREFORE BE IT RESOLVED THAT:

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1. The County has submitted an offer to purchase the Property from the Vendor, which the Vendor has accepted and which is detailed in the associated Buy and Sell Agreement between the parties.
2. A member of the administrative staff or Board of Commissioners of the County is authorized to distribute a Solicitation for Bids to financial institutions in substantially the form attached hereto as Exhibit B and to accept the bid which produces the lowest dollar interest cost to the County within the parameters established by the Commission.
3. The Commission determines that it is in the best interest of the County to solicit bids from financial institutions to finance the Property through an Installment Purchase Agreement among the County, the Bank and the Vendor for a total amount not to exceed six percent (6%) per annum over a period not to exceed five (5) years with equal annual principal payments beginning June 15, 2020, with annual interest payments thereon beginning June 15, 2020, based upon a 360-day year, 30 day month.
4. The Chair, Vice-Chair, Clerk or Treasurer of the Commission shall execute the Installment Purchase Agreement in substantially the form attached hereto as Exhibit C on behalf of the County and the executed Installment Purchase Agreement shall be delivered to the Bank.
5. The Installment Purchase Agreement may not be prepaid in whole or in part at any time prior to final maturity.
6. The County hereby irrevocably pledges to make the principal installments and interest payments in the Installment Purchase Agreement beginning with the fiscal year 2020 and during each fiscal year for which an operating budget is adopted, the first operating budget obligation within its authorized millage until such time as the principal installments and interest payments have been paid in full.
7. The County hereby pledges its limited tax full faith and credit for the payment of the principal installments and interest payments on the Installment Purchase Agreement, payable from ad valorem taxes which will be levied within the authorized constitutional and statutory operating millage rate available to the County and irrevocable appropriation of a sufficient amount of taxes will be made each year from said millage rate for the payment of principal installments and interest payments on the Installment Purchase Agreement.

This obligation to pay the principal installments and interest payments will be the limited tax general obligation of the County, and if tax collections are insufficient to pay the principal of or interest on the borrowing when due, the County pledges to use any and or all other resources available for the payment of principal and interest on the Installment Purchase Agreement.

8. The Chair, Vice Chair, Clerk and Treasurer are each further authorized to execute any documents or certificates necessary to complete the transaction. Any of those officers may designate, in writing, an individual to act in their place with respect to the powers conveyed in this paragraph.
9. The useful life of the Property is hereby determined to be not less than fifteen (15) years.
10. The County hereby covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, that must be satisfied subsequent to the execution of the Installment Purchase Agreement in order that interest thereon be or continue to be excluded from gross income for federal income tax purposes, including the filing of Form 8038G or 8038-GC with the Internal Revenue Service.

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11. The County hereby designates the Installment Purchase Agreement as a "qualified tax-exempt obligation" for purposes of deduction interest expense by financial institutions under the Internal Revenue Code of 1986, as amended. In making said designation, the Commission determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the County or entities which issue obligations on behalf of the County during calendar year 2019 will not exceed \$10,000,000.
12. The outstanding balance of all the County's contractual agreements for the purchase of real or personal property, exclusive of interest, does not exceed 0.5% of the equalized assessed value of real and personal property in the County, but not including a contract or lease entered into pursuant to Act 31, Public Acts of Michigan 1946 (1st Ex Sess) or a contract or lease entered into with a public corporation or municipality.
13. The advance payment for the Property is hereby approved, and the monies are authorized to be advanced from monies on hand in the General Fund, which monies will be repaid to the General Fund from the proceeds of the Installment Purchase Agreement when received. The Issuer shall reimburse the General Fund not earlier than the date on which the expenses are paid and not later than the later of:
 - (a) The date that is eighteen (18) months after the expenses are paid, or
 - (b) The date the Property is placed in services or abandoned, but in no event more than three (3) years after the expenses are paid.
14. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Roll Call Vote: Ayes: Salgat, Burke, Mrozinski, Woolhiser, & Kroczaleski. Nays: None. Resolution adopted by the vote of five (ayes) to zero (0) nays.

Copies of the Buy-Sell Agreement and Exhibit A, the Property Description; Exhibit B, Escrow Instructions; Exhibit B, Solicitation for Bids; Exhibit C, Installment Purchase Agreement; & Attachment A legal description of the Property & Schedule B, the maturity schedule of payments are on file in the office of the Arenac County Clerk, until audit following last payment on the IPA.

Motion 10: Order of the Day: Fairgrounds RFP Bidders Approved List:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the following bidders list for the RFP for the Installment Purchase Agreement as follows: Chemical Bank, Huntington, Huron Community, Independent, and Horizon Bank. The motion carried.

Motion 11: Budget Adjustment 2019-07:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the following Budget Adjustment as listed:

Date: June 11, 2019:			Increase	Increase	Decrease	Decrease
Fund No.	Line Item No.	Line Item Description	Revenue	Expenditure	Revenue	Expenditure
211	000-508-016	HLS GRANT 2016	\$16,000			
211	000-979-016	EQUIP PURCHASE		\$16,000		

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286	000-401-000	2% GRANT	\$382,559.82			
286	000-979-435	NORTH DRAIN		\$9,000		
286	000-819-110	CO MASTER PLAN		\$38,000		
286	000-819-201	SAGATOO ROAD		\$123,517		
286	000-979-123	SERVER SWITCH		\$12,042.82		
286	000-979-440	GIS AU GRES CITY		\$30,000		
286	000-979-351	JAIL SECURITY		\$25,000		
286	000-819-244	EDC FAIRGROUNDS		\$145,000		
286	000-699-000	BEG BALANCE			\$147,373.25	
286	000-819-102	CO SECURITY				\$31.25
286	000-819-113	SAG BAY DRAIN		\$3,954.36		
286	000-979-239	2013 CIRCUIT COURT				\$3,954.36
286	000-819-201	ROAD COMMISSION			\$120,000	
286	000-978-430	ANIMAL CONTROL				\$.19
286	000-979-145	PUBLIC GUARDIAN				\$4,202
286	000-979-430	ANIMAL CONTROL		\$.19		
286	000-979-516	TAX SOFTWARE				\$15,000
286	000-979-261	911 GRANTS				\$8,140
Totals			\$398,559.82	\$402,514.37	\$147,373.25	\$151,327.80

Net Change -0-. Motion carried.

Budget Adjustment 2019-08: Road Patrol Budget:

Moved by Mr. Woolhiser & 2nd by Ms. Burke to approve the following budget adjustment:

Date: June 11, 2019			Fund 266 Arenac County Sheriff Road Patrol:			
Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
266	000-401-000	Tax Revenue	\$20,000			
266	000-441-000	PPT Stabilization Share	\$1,625			
266	000-699-000	Beginning Balance	\$7,489			
266	000-874-000	Retirement Costs		\$29,114		
Totals			\$29,114	\$29,114	-0-	-0-

Net Change -0-

Motion carried.

Order of the Day: Guardian Office:

The Board discussed issues relating to the Teamsters Agreement and the Public Guardian Position and the relative issues relating to the position appearing in two contracts. Chair requested additional information for the next meeting. The Board directed the County Clerk to implement the provisions of the currently approved Teamsters Supervisory Unit and to report back at the next meeting regarding the

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Public Guardian position relative to differential in pay between the two contracts, noting time frames and relative payments made to employee so that the issue may be resolved in a timely manner.

Commissioners discussed possible attendance at the Michigan Association of Counties Annual Conference scheduled for August 18-20, 2019. Anyone interested is to contact Jeri to effect their respective registration for the Conference.

Adjournment:

There being no further business, the Chair declared that the meeting is adjourned at 3:22 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners

June 25, 2019

Chair Adam Kroczaleski called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:32 P. M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, & Sally Mrozinski.

Approval of an Agenda:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the proposed agenda adding Motion 5: MERS.

Public Comments:

Reporter Trevor Drew from the Arenac County Independent asked questions about Board of Commissioners involvement with the new Arenac County Fairgrounds Property Purchase and related development. Chair answered his Questions.

Nancy Selle, Drain Clerk, discussed GIS and related issues with the Board and the status of the three Villages and the program.

County Clerk Rick Rockwell addressed certain issues regarding Villages and their relationship to the Townships in which they are located noting all Village properties are assessed by the respective Township and pay the same township taxes and that the Township Assessor is the official Village Assessor.

Approval of Various Minutes:

Committee of the Whole of June 11, 2019: Moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as prepared. Motion carried.

Board Session of June 11, 2019: Moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the minutes as prepared. Motion carried.

Budget & Finance Committee: Moved by Mr. Woolhiser & 2nd by Mr. Kroczaleski to approve the minutes as prepared. Motion carried.

Order of the Day: Fairgrounds Property Purchase and Related Issues:

County Treasurer Dennis Stawowy appeared before the Board to discuss the financing agreement and the proposed fairgrounds property financing document noting that signatures need to be obtained and noted timelines for purchase of said, as well as what is happening at this time, further noting document has been sent to the seller by legal counsel at Thrun Law Firm. He reviewed the bid summary with the County Commissioners. He further requested a motion to authorize the proceeding to a Closing on the Promissory Note. County Treasurer noted that he has possession of all of the respective documentation and will forward same once signatures and certification is received and further noted that a closing date and time will be scheduled with Thrun and Independent Bank.

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Order of the Day: Fairgrounds Note Financing Closing:

Moved by Ms. Salgat & 2nd by Mr. Kroczaleski to accept the low bid of Independent Bank and authorize County Treasurer Dennis Stawowy to effect closing on the proposed Fairgrounds Property Purchase, to further authorize him and the Board Chair to sign any necessary documentation as well as authorize the Treasurer to set up whatever necessary accounts related to said borrowing and accounting related. Motion carried.

Claims & Accounts: Book of Bills:

Moved by Ms. Salgat & 2nd by Mr. Kroczaleski to approve payment of the Claims & Accounts in the aggregate amount of \$115,965.06 and include a revised total of \$116,495.04 once Mr. Trombley signs the respective billing for Parks. Motion carried. (Mr. Trombley arrived later in the meeting and authorized the respective payment of the bill as presented.)

Review of Correspondence:

The Board reviewed the Correspondence Listing with the County Clerk. After review, the Chair directed that said is to be placed on file.

Motions to be acted upon:

Motion 1: 2018 Arenac County All Funds Audit Document:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the 2018 All Funds Arenac County Audit as presented. Motion carried.

Motion 2: Resolution 2019-08: Housing Preservation Grant:

Moved by Ms. Salgat and seconded by Ms. Burke to adopt the following resolution:

RESOLUTION 2019-08

WHEREAS, the County of Arenac is interested in the continuing effort to upgrade housing conditions for its low and very low income homeowners;

WHEREAS, the County has demonstrated a need for this assistance with the date outlined in the pre-application;

WHEREAS, the County intends to meet this need by leveraging the present program funds with the proposed HPG funds thus meeting more needs;

WHEREAS, said County Board of Commissioners accepts the recommendation of Housing Consulting Services LLC on behalf of the Arenac County Home Improvement Program to apply for \$25,000 for USDA Housing Preservation Grant Program;

WHEREAS, said County Board of Commissioners authorizes the Chief Elected Official to sign said pre-application and future documents relating to this HPG application;

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THEREFORE BE IT RESOLVED, that the County of Arenac authorize the Housing Consulting Services LLC to submit the pre-application to the USDA Housing Preservation Grant (HPG) Program on its behalf.

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, & Kroczaleski. No: None. Resolution carried by a five (5) yes to zero (0) no vote.

Motion 3: Arenac County Master and Recreation Plans:

Board discussed the fact that the Arenac County Recreation Plan needs updated by April 1, 2020 and the Arenac County Master Plan is overdue for an update likewise. It was also noted that the County received a Tribal 2% Grant for update of both plans for the amount: \$38,000. After discussion, it was moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the hiring of Spicer Engineering in the aggregate amount of \$35,500 to prepare both the new Master Plan and the Arenac County Recreation Plan as in the written proposal presented to Commissioners. Motion carried.

Motion 4: Municipal Employees Retirement System Annual Meeting:

After discussion, it was moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the appointment of Ricky Rockwell, Employer Delegate to the MERS Annual Meeting and to further appoint Dennis Stawowy as the Employer Alternate Delegate to the Annual Meeting and to further authorize the County Clerk to conduct the required election for the Employee Delegate and Alternate to be chosen by the "non-supervisory employees who are MERS Members. Motion carried.

Unfinished Business from AM Committee of the Whole:

The Board discussed an upcoming meeting on MERIT scheduled for October 24, 2019 at Gaylord and possible Commissioner attendance.

Order of the Day: Purchase of Scanner & Printer as listed:

Moved by Ms. Burke & 2nd by Ms. Mrozinski to authorize the Board Secretary and/or agent to purchase a scanner for the Equalization Department and a replacement Printer, Fax, & Copier combination for the Board Office. Motion carried.

Saginaw Bay Workshop in Tawas:

The Board discussed an upcoming workshop in the Tawas Area, actually two sessions, which require pre-registration.

The Board discussed the possible relocation of Ed Rohn's (Emergency Management Office) in the Courthouse.

The Board also shortly discussed a "long range" copier study for the County of Arenac noting that said has been promised by Michigan Office Solutions on more than one occasion.

County Treasurer Dennis Stawowy discussed the August 2, 2019 Tax Foreclosure Sale scheduled for Tawas which includes properties located in Arenac, Iosco, and Ogemaw Counties at the East Tawas City Hall Complex on Newman Street. He noted that information is on line.

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Mr. Stawowy also announced that Riverview Campground is also sponsoring "Trash Tuesday" every week at Riverview at which customers get a free canoe trip as part of the Rifle River Cleanup Efforts. One only needs contact Riverview for information regarding said events.

Ms. Burke brought up the issue of the Animal Control Department request to her for the setup of a program that will allow her to collect fees via Credit/Debit Cards to lessen the amount of cash kept on hand at the shelter and to allow for the Credit/Debit payments. It was agreed that Ms. LeMunyon would contact Dennis relating to the matter and they would progress further.

Adjournment:

There being no further business, the Chair declared that the meeting was adjourned at 3:08 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Minutes of a Scheduled Meeting of the Arenac County Commissioners

July 9, 2019 (As amended 7-23 & Approved: Change underlined page 2.)

Chair Adam Kroczaleski called the Scheduled Meeting of the Arenac County Board of County Commissioners to order in Room 201 of the Arenac County Building at 120 North Grove Street to order at 1:31 P.M. pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, & Sally Mrozinski.

Approval of an Agenda:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the proposed agenda. Motion carried.

Public Comments: None.

Approval of Various Minutes:

Committee of the Whole Minutes of June 25, 2019: Moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as submitted. Motion carried.

Board Session Minutes of June 25, 2019: Moved by Ms. Salgat & 2nd by Ms. Woolhiser to approve the minutes as submitted. Motion carried.

Claims & Accounts: Book of Bills:

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to approve the Book of Bills in the amount of: \$73,650.55. Motion carried. Chair signed the approved listing.

Unfinished Business:

Budget & Finance Committee: Chair requested that Mr. Woolhiser work with the Board Office to prepare a respective set of budget request sheets after the changeover of accounts, which is to take place on Saturday and Sunday, July 20-21 with new account numbers and histories. Staff from Harris Financial being on site to effect the change on those days. Board Office will assist in distribution and return of all funds budget requests. New Fund Numbers and Account Numbers will appear on the requests.

Order of the Day: NEMSCA Annual Report to the Board:

Ms. Frances Whitney from Northeast Michigan Community Service Agency discussed the agency and presented Commissioners with the 50th Annual Report of the Agency; and discussed the various programs offered for the Arenac County Area and answered Commissioner questions regarding NEMSCA and she reviewed their financial summary and how they interrelate to various programs that are in place in Arenac County. She also noted to the Commissioners that the agency has a \$54 million dollar a year budget for the many programs relating to Aging, Head Start, Weatherization, Housing and a myriad of programs designed to help keep the elderly in their existing homes as well as enhance the quality of life for the Communities served by the agency. She noted that next year's report will have a county by

county breakdown of expenditure. Ms. Burke noted she is attending a workshop in (West Branch) vs. Alpena.)

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Motions:

Motion 1: Authorize the County Clerk to be Housing Program signatory:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to authorize the Arenac County Clerk to open bids, sign mortgages, and to sign as County authorized signatory for mortgages and discharges and other documents related to the Arenac County Housing Program, as in the past history. Motion carried.

Motion 2: Authorization of Board Chair to sign a Contract with Honeywell:

After review and discussion of the Honeywell Inc Proposal to replace the Air Handling unit on the Arenac County Building and the control system on the Arenac County Building HVAC, and the control system for the Arenac County Jail, moved by Ms. Burke & 2nd by Mr. Woolhiser to authorize the Chair of the Board to sign a proposal from Honeywell Inc. to replace the above including RTU Rooftop Unit on the Courthouse and Control Systems in the Jail and the Courthouse as follows: RTU Replacement: \$166,986.66 in 20 quarterly payments of \$8,936.42; Co. Bldg. Controls Upgrade: \$75,473.64 in 20 quarterly payments of \$4,039.03; Jail Controls Upgrade \$49,844.18 in 20 quarterly payments of \$2,667.45; Total Project Cost of \$305,685.03 in 20 quarterly payments of \$16,358.97. Motion carried.

Motion 3: Spicer Engineering Proposal for New Arenac County Master Plan and Recreation Plan:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to authorize the Board Chair to sign the proposal as submitted by Spicer Engineering for a New Arenac County Master Plan and a New Arenac County Recreational Plan. In the respective amounts of \$18,250 and \$17,250 lump sum bids. These plans will be financed by Saginaw Chippewa Tribal 2% Grants from funds on hand received for those reasons. Motion carried. Chair signed the document and Board Office will email said to Spicer Engineering.

Committee Reports:

Commissioner Burke: Reported on a recent meeting with DHHS Staff & Guardians noting the State Web Site doesn't work as supposed to and they are working around said issues regarding the web site.

Commissioner Mrozinski: Presented Commissioners with a summary from Michigan Cap Con regarding the fact that about 700 local units of government in Michigan have local road taxes and that 11 of the 12 Arenac County Townships have road millage and one City (Omer), likewise.

Adjournment:

Being no further business, the Chair declared the meeting adjourned at about 2:55 P. M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk



Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners: July 23, 2019

Chair Adam Kroczaleski called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:31 P.M. in Room 201 of the Arenac County Courthouse in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag with all five Commissioners in attendance.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, & Sally Mrozinski.

Adoption of an Agenda:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the agenda as proposed and distributed by the Board Office. Motion carried.

Public Comments: None.

Approval of Various Minutes:

Committee of the Whole of July 9, 2019: Moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as prepared. Motion carried.

Minutes of the Board Session of July 9, 2019: Moved by Ms. Mrozinski & 2nd by Ms. Salgat to approve the minutes with the correction noting that Ms. Burke attended the NEMSCA Session mentioned in the minutes in West Branch, not Alpena as previously stated. Motion carried.

Claims & Accounts:

Checks on Demand: Moved by Ms. Salgat & 2nd by Ms. Burke to approve the June 2019 Checks on Demand Listing as follows:

Date	Fund Name	Amount
6-11-19	General Bank of Funds	\$134,856.82
6-24-19	General Bank of Funds	\$77,504.55
6-28-19	Road Commission	\$456,784.61
6-28-19	Trust & Agency Funds	\$177,462.09
6-28-19	General Bank of Funds	\$65,383.59
6-28-19	Tax Administration Funds	\$70,277.37

Total All Funds of June 2019 Demand Checks: \$982,269.03 Motion carried.

Book of Bills:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve payment of the Book of Bills in the amount of \$31,361.27. Motion carried. Clerk explained that it may be a couple of days before we can process due to the rollover of account numbers in the accounting system. Chair signed the document approving.

Unfinished Business: None

Review of Board Correspondence:

The Board reviewed listing provided with the County Clerk. The Chair directed the County Clerk to place said on file.

Motions to be acted upon:

Motion 1: 2019 ASC Contract Renewal for Inmates at County Jail with Blue Cross:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the proposed 2019-2020 ASC Inmate Renewal Contract with Blue Cross/Blue Shield Insurance to provide for Inmates receiving Hospital Care at Blue Cross Rate plus administrative billing costs and authorize the Board Chair to sign same. Copy to be sent to Blue Cross with Board Chair signature. Motion carried.

Commissioners then reviewed several Proposed Policies presented to them for adoption relating to the operation of the Arenac Transit System currently contracted to Arenac Opportunities Incorporated. These are State Required Policies that must be in place to receive State and Federal dollars to operate. They must be adopted by the Governing Body of the contractor, this being Arenac County.

Motion 2: Arenac Opportunities Incorporated Policy for Oxygen and Respirators on Busses:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to adopt the Arenac County Transit Oxygen and Respirator Policy as proposed and reviewed effective this date. Motion carried

**ARENAC COUNTY TRANSIT
OXYGEN AND RESPIRATOR POLICY**

(A full copy of the above listed Policy is available for review at the Offices of the Arenac County Contractor, Arenac Opportunities Incorporated at their business offices in Standish for review.)

Motion 3: Arenac Opportunities Incorporated Service Animal Policy:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to adopt the proposed Arenac County Transit Service Animal Policy as proposed and reviewed effective this date.

**ARENAC COUNTY TRANSIT
SERVICE ANIMAL POLICY**

(A full copy of the above listed Policy is available for review at the Offices of the Arenac County Contractor, Arenac Opportunities Incorporated at their business offices in Standish for review.)

Mot. 4: Arenac Opportunities Incorporated Controlled Substance and Alcohol Misuse Testing Policy:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to adopt the proposed Arenac County Transit Service Controlled Substance and Alcohol Misuse Testing Policy as proposed effective this date. Motion carried.

(A full copy of the above listed Policy is available for review at the Offices of the Arenac County Contractor, Arenac Opportunities Incorporated at their business offices in Standish for review.)

Page 3: Arenac County Commissioner's Minutes of July 23, 2019:

Motion 5: Budget Adjustment 2019-13: Au Gres Township Contract Road Patrol Services:

Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the following budget adjustment # 2019-13 dated July 23, 2019 as follows:

Fund No.	Line Item No.	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	303-704.000	Wages Part Time		\$20,800		
101	303-709.000	FICA/Medicare		\$1,600		
101	303-724.000	Workmen Comp.		\$600		
101	000-631.000	Contract Revenue	\$23,000			
Totals			\$23,000	\$23,000	-0-	-0-
Net = -0-						

Motion carried.

Motion 6: Michigan Department of Transportation Contract No. 2019-0013/P6:

Arenac Opportunities Bus Grant:

After reviewing the proposed contract for the purchase of three replacement 30 ft. busses in the total amount of \$252,701, being \$202,160 of Federal Funds and \$50,541 of State Funds, it was moved by Ms. Mrozinski & 2nd by Ms. Burke to accept the grant and authorize the Board Chair to sign the Grant Agreement as above. Motion carried.

Motion 7: Animal Control Computer Replacement:

After discussion, moved by Ms. Burke & 2nd by Ms. Salgat to authorize Arenac County Animal Control Officer Catherine LeMunyon to purchase a computer and installation for \$1,500. Motion carried

Commissioner Reports:

Commissioners discussed two missing laptops on the County Computer Maintenance Policy that have not been located even though they both show on the activity screen with monthly activity.

Order of the Day: Computer Motion:

Moved by Ms. Salgat & 2nd by Ms. Burke to direct letters to the respective department heads regarding the lost/misplaced/unaccounted for laptops. Motion carried.

Commissioners discussed issues related to the 2019 Summer Tax Billings and things that happened.

Adjournment:

The Chair adjourned the meeting at 2:42 P.M.; there being no further business to conduct.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell, Arenac County Clerk

Minutes of a Meeting of the Arenac County Board of Commissioners

August 13, 2019

Chair Adam Kroczaleski called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Courthouse in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Harold Woolhiser, Bobbe Burke, Lisa Salgat, & Sally Mrozinski.

Adoption of an Agenda:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the proposed agenda placing proposed Motion 2 on the next meeting agenda. Motion carried.

Public Comments: None.

Approval of Various Minutes:

Committee of the Whole of July 23, 2019: Moved by Ms. Burke & 2nd by Ms. Mrozinski to approve the minutes as received with the correction of spelling (Mrozinski). Motion carried.

Board Minutes of July 23, 2019: Moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as presented for the above listed meeting. Motion carried.

Claims and Accounts:

Book of Bills for August 13, 2019:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the payment of the Book of Bills in the aggregate amount of \$60,640.65. Motion carried.

Checks on Demand for July 2019:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the review of the following listing of Checks on Demand for the month of July 2019 As follows:

Date	Name of Fund	Amount
7-11	Trust and Agency Fund	\$203,498.07
7-11	General Bank of Funds	\$282,883.83
7-19	Trust and Agency Fund	\$39,825.92
7-19	Road Commission Fund	\$394,688.49
7-19	Tax Administration Fund	\$15,734.11
7-19	General Bank of Funds	\$50,517.13
7-30	General Bank of Funds	\$936.07
7-31	General Bank of Funds	\$93,442.00
7-31	Trust and Agency Fund	\$450,362.91

Page 2: Arenac County Commissioner's Minutes of August 13, 2019:

7-31	Road Commission Fund	\$51,795.34
7-31	Tax Administration Fund	\$2,311.23

Total All Funds for the month of July Demand Checks: \$1,585,945.10.

Motion Carried.

Unfinished Business:

Michael Henninger, Equalization Office, appeared before the Board with a potential question raised by one of the local treasurers concerning a tax billing. He was directed to the Arenac County Treasurer for solution and of any possible explanation of the difference on billing and receipt presented.

Review of Board Correspondence:

The Clerk reviewed the Correspondence Listing with the Commissioners. After review, the Chair directed that said be placed on file.

Motions to be acted upon:

Moved by Commissioner Woolhiser and seconded by Commissioner Salgat to adopt the following:

Motion 1: Resolution # 2019-09: Arenac County E-911 Deficit Elimination Plan:

WHEREAS Arenac County's E911 Fund had a \$42,708.00 deficit balance on December 31, 2018; and
WHEREAS 1971 pa 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED

that the Arenac County Board of Commissioners adopts the following as:

The Arenac County E911 Fund Deficit Elimination Plan:

2019

Unrestricted Net Position

(Deficit) January 1, 2019 \$(42708) Fund Balance Dec. 31, 2019 \$75638.

Deficit	2019	2020
balance 1/1/2019	\$(42708)	balance 1-1-2020
Revenue		\$75,668
Property Tax	\$751,950	
Grants	\$147,000	
Surcharge	\$65,000	
Total	\$921,242	
Expenses		
Wages and Fringes	\$729,162	
Supplies	\$2,425	

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(Deficit Elimination Plan Continued)

Training	\$30,667
Utilities	\$4,000
Phone	\$1,500
Maintenance Contracts	\$55,000
Equipment	\$12,000
Travel	\$1,000
Postage	\$100
Bond Debt	\$9,720
Total	\$845,574

Explanation: The 2019 Operating Millage increased from .8000 mill to 1.35 mills, which provided a \$300,000 increase in revenue.

BE IT FURTHER RESOLVED

that the Arenac County Treasurer submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, & Kroczaleski. No: None. Motion carried by a 5 yes to 0 no vote. Chair directed that a certified copy of this resolution be prepared and given to the Arenac County Treasurer for submission to Treasury.

Motion 3: Letter of Support for formation of Arenac Transit Authority:

Moved by Mrs. Mrozinski and seconded by Ms. Burke to authorize the Board Chair to send the following letter of support to Arenac Opportunities Inc.

Arenac County Board of Commissioners
Standish, Michigan
August 13, 2019

Arenac Opportunities Inc
P.O. Box 512
Standish, Michigan 48658

On behalf of the Arenac County Board of Commissions, I am writing to express our support of organizational efforts to form an Arenac Transit Authority. Public transit service is a vital part of any community, as it serves many of the most vulnerable citizens.

An Arenac County Transit Authority board would be dedicated to the transportation needs of Arenac County citizens. This focus and mission of the authority board would allow for improved and expanded services within the county. An Authority would also have the ability to request a millage if necessary for operational funding, and would have the resources to share information regarding said millage.

Page 4: Arenac County Commissioner's Minutes of August 13, 2019:

(Letter of support for Transit Authority continued)

Again, the Arenac County Board of Commissioners strongly supports the formation of an Arenac County Transit Authority Board for the betterment of public transportation within our county. Should you require any additional information, please do not hesitate to contact our board office.

Sincerely,

/s/ Adam Kroczaleski, Chairman
Arenac County Board of Commissioners

Motion carried.

Motion 4: Letter of support for Conservation District Scrap Tire Recycling:

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to authorize Commissioner Salgat to prepare and sign a letter of support for Arenac County Soil Conservation District tire recycling efforts:

**Arenac County Board of Commissioners
Standish, Michigan 48658**

August 13, 2019

To Whom It May Concern:

On behalf of the Arenac County Board of Commissioners, I wish to offer our committed support of the efforts of the Arenac County Soil Conservation District in applying for a Scrap Tire Cleanup Grant Program.

The Arenac County Board of Commissioners is dedicated to supporting any efforts to the cleanup of scrap tires. The Conservation District programs in Arenac County continue to improve the area for local citizens and visitors to our County.

Once again, on behalf of the Arenac County Board of Commissioners, please give favorable consideration to the Arenac County Soil Conservation District's request for the Scrap Tire Cleanup Grant Program.

Sincerely,

/s/ Lisa Salgat District 2 Commissioner.

Motion carried.

Motion 5: Letter of Support for NEMSCA Head Start Grant Application:

Moved by Ms. Salgat & 2nd by Ms. Burke to table any action regarding same until the next meeting.
Motion carried.

Motion 6: Approval to Form Committee in reference to Fiddler Land Donation:

The Chair appointed himself and Commissioner Salgat to an ad hoc committee to investigate the proposed donation of a land parcel by the Fiddler Family which adjoins the existing Arenac County Youngman Park. The Fiddler family has offered to the County a parcel of property adjoining the Arenac

County Youngman Park off State Road in Arenac Township that was part of his late father's property and family holdings which is located behind the existing park lands.

Page 5: Arenac County Commissioner's Minutes of August 13, 2019:

Order of the Day:

Michael Henninger, Equalization Department noted that he checked with the County Treasurer and that difference in tax amounts was due to a July Board of Review valuation change by the Clayton Township Board of Review. This settles any questions.

Closed Session on Union Negotiations:

Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to move into Closed Session with Mr. William P. Borushko on Union Contract Negotiations with Board Secretary also in attendance. Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser, & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote and the Chair directed the Board into Closed Session at 2:35 P.M.

Return to Open Session:

Moved by Ms. Salgat & 2nd by Ms. Burke to return to open session at 3:45 P.M. Roll Call Vote: Yes: Burke, Mrozinski, Woolhiser, Salgat, & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote. The Board returned to open session at 3:45 P.M.

Negotiations Committee:

Moved by Ms. Salgat & 2nd by Ms. Burke to authorize Employment Relations Advisors to proceed with negotiations as discussed in Closed Session and further authorize the negotiating committee to be composed of Commissioners Woolhiser and Kroczaleski. Motion carried.

Unfinished Business:

Commissioner Burke: Asked a question regarding the Fair Grounds Property Purchased recently.

Adjournment:

The Chair noted that no other business was scheduled and declared the meeting was adjourned at approximately 4:00 P.M. Meeting adjourned.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Minutes of a Meeting of the Arenac County Board of Commissioners

August 27, 2019

Chair Adam Kroczaleski called the Scheduled Meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Courthouse in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Lisa Salgat, Harold Woolhiser, & Sally Mrozinski.

Approval of the Agenda:

Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to approve the agenda as presented. Motion carried.

Public Comments: None.

Approval of Various Minutes:

Committee of the Whole of August 13, 2019: Moved by Mr. Woolhiser & 2nd by Ms. Burke to approve the minutes as presented. Motion carried.

Board Minutes of August 13, 2019: Moved by Ms. Salgat & 2nd by Ms. Mrozinski to approve the minutes as presented. Motion carried.

Claims & Accounts: Book of Bills:

Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve payment of the Book of Bills in the amount of \$20,425.30 with correction of breakdown on the Daniels Septic Billing between Parks. Motion carried.

Unfinished Business:

County Treasurer Dennis Stawowy discussed several issues related to taxes and billings and other tax related issues with County Commissioners. Also, how different issues related to addressing, billings, and maintenance are being handled as well as the need to standardize certain items related to the bills such as the color of and format of bills and standardizing of information on the bills. He noted further that a meeting had been held with the respective treasurers and assessors and certain Methods of Procedure were discussed and agreed upon including address updates periodically as well as need for consistency.

Order of the Day: Closed Session in reference to the Lewandowski Appeal:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to move into Closed Session with the County Treasurer and Board Secretary regarding the status of the Appeal filed by Mrs. Linda Lewandowski, former County Equalization Director.

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote. The Board moved into Closed Session with those mentioned above, the time being approximately 1:45 P.M.

At about 2:07 P.M.; it was moved by Ms. Salgat & 2nd by Mr. Woolhiser to return to Open Session.

Page 2: Arenac County Board of Commissioner's Minutes of August 27, 2019:

Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote. The Board returned to Open Session.

Order of the Day: Unnumbered Motion:

Moved by Ms. Salgat & 2nd by Ms. Burke to direct the County Treasurer, Mr. Dennis Stawowy, to contact Board Counsel and to proceed as directed by the Board in Closed Session. Motion carried.

Motions to be acted upon:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve Budget adjustment as follows:

Motion 1: Budget Adjustment 2019-14: Animal Control:

Dated:	August 27, 2019		Increase	Increase	Decrease	Decrease
Fund No.	Line Item No.	Line Items Description	Revenue	Expenditure	Revenue	Expenditure
297	000-674.000	Contributions	\$3,270.19			
297	000-675.020	MDA spay/neuter	\$6,880.00			
297	000-675.060	Donations-Building Exp	\$5,100.99			
297	000-750.030	Petco Expense		\$800.00		
297	000-980.000	Equipment Purchase		\$1,800.00		
297	000-998.900	Ending Fund Balance		\$3,756.18		
297	000-998.101	Transfer Out to Gen Fd		\$8,895.00		
101	000-699.297	Transfer in fr Gen Fd	\$8,895.00			
101	430-704.000	Wage Temp. Employee		\$4,575.00		
101	430-752.000	Office Supplies		\$320.00		
101	430-761.000	Drugs & Pharmaceuticals		\$1,500.00		
101	430-762.000	Dog Food		\$300.00		
101	430-850.000	Telephone		\$1,650.00		
101	430-851.000	Postage		\$50.00		
101	430-929.000	Building and Grounds		\$500.00		
Total			\$24,146.18	\$24,146.18	-0-	-0-

Net= -0- Motion carried. Chair directed Clerk to have County Treasurer effect said change in the Animal Control Department Budget for 2019.

Motion 2: Change in Employee Status:

Mr. Woolhiser reported on a meeting with the Teamsters Local, Non-Supervisory Unit and explained that with additional units under Arenac County Building Department Jurisdiction, that Mrs. Theresa Irving was working full time hours and has been regularly working almost full time for the last year and that it was agreed to move the position to full time effective August 12th with full time accrued leave to begin on July 24th, her anniversary.

Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the status change as agreed upon with the Teamsters Local Non-Supervisory Unit at a recent meeting to put Mrs. Irving to Full Time Status effective August 12th and her 100% for Fringes effective July 24th, 2019 and to payout at 92% for longevity and

Page 3: Arenac County Commissioner's Minutes of August 27, 2019:

figure same for leave time for the past year, adjusting her leave time accumulation of hours. Motion carried. Chair directed the County Clerk's Office to effect same.

Motion 3: NetSource One: Server Rack Cleanup \$295.50:

Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the payment of the cost estimate of \$295.50 from NetSource One for above work from account number 101-228-980.001. Motion carried. Board Secretary to contact NetSource One.

Motion 4: Resolution regarding Commissioner Elections:

Chair directed that said be held until the next meeting to allow for wording and review of the proposed resolution.

Motion 5: MIDC Keyless Access:

Per request of MIDC Supervising Attorney Scott Windsor, the Contract Attorneys have requested Key FOB access to the Courthouse during business hours. After discussion, moved by Ms. Salgat & 2nd by Ms. Burke to authorize Alex to prepare FOB Access for respective attorneys as long as they sign the same agreement as employees regarding the FOB. Motion carried. Alex and Jeri will handle distribution and related work.

Motion 6: Constitution Week Resolution:

Moved by Ms. Burke & 2nd by Ms. Salgat to adopt the following Constitution Week Proclamation to be posted and distributed prominently in the Building along with copies of the U. S. Constitution for distribution, if available:

Arenac County, Michigan Constitution Week Proclamation

WHEREAS: *It is the privilege and duty of the American people to commemorate the two hundred and thirty-second anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and*

WHEREAS: *Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,*

NOW, THEREFORE: *we, The Arenac County Board of Commissioners proclaim the week of September 17 through 23 as*

CONSTITUTION WEEK IN ARENAC COUNTY

IN WITNESS THEREOF, *I have set my hand and caused this proclamation to be displayed in a public place in our county from now until September 24 on this 27th day of August of the year of our Lord two thousand nineteen.*

*/s/ Adam Kroczaleski, Chairman
Arenac County Board of Commissioners*

Proclamation Approved Unanimously

Page 4: Arenac County Commissioner's Minutes of August 27, 2019:

Motion 7: Meeting Change Date for Second Meeting in October:

Moved by Ms. Burke & 2nd by Mr. Woolhiser to move the scheduled Meeting of October 22, 2019 to Tuesday, October 29, 2019 at normal times. Motion carried. Chair directed County Clerk to effect said notice of change of Date of Meeting.

Adjournment:

Chair directed that no further business was scheduled and declared that the meeting be adjourned at 2:48 P.M.

Sincerely,

Attest: _____
Adam J. Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners: September 10, 2019

Chair Adam Kroczaleski called the regularly scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, & Sally Mrozinski.

Approval of an Agenda:

Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the proposed agenda with the addition of the following motions: Mot. 4. MERS DB Division Cost Study. Mot. 5. 2020 Census Full Count Committee. Mot. 6. Authorization of Commissioners to attend Negotiations Seminar on Oct. 17th. Mot. 7. Secondary Road Patrol Act 416 Grant for Oct. 1, 2019 thru September 30, 2020. Motion carried.

Public Comments:

Mr. John Winfrey, Merit Network, gave a presentation regarding MERIT and the usage spikes that occurred during April, May & June of this year. It was noted otherwise access to certain items has been throttled down to prevent any further occurrence(s).

Approval of Various Minutes:

Committee of the Whole of August 27, 2019: Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the minutes with corrections. Motion carried.

Board Minutes of August 27, 2019: Moved by Ms. Salgat & 2nd by Ms. Burke to approve minutes as presented. Motion carried.

Claims & Accounts:

Book of Bills: After review and discussion, moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the Book of Bills removing the KCI Invoice for further investigation in the amount of \$22,069.71. Motion was carried. Board asked for copy of invoice questioned for further review and explanation. It was explained that these costs were rebilled to the respective Cities, Townships and Villages for preparation and mailing of their respective tax billings. The billing included costs for mailing as well as the printing of bills and the respective receipts used by all local units. Variations of billing format was also discussed and it was noted that it is the goal that all billing for taxes be the "same" format as well as the same "color" of paper, so they are all consistent.

Unfinished Business: None.

Review of Correspondence Listing:

Commissioners reviewed the Correspondence summary as submitted. Chair directed that said be placed on file in the Clerk's Office.

Page 2: Arenac County Commissioner's Minutes of September 10, 2019:

Motions to be acted upon:

Motion 1: Resolution 2019-10: Opposing Legislation to Prevent Party Affiliation Disclosure:

Moved by Ms. Burke and seconded by Ms. Salgat to adopt the following resolution:

Resolution 2019-10

RESOLUTION OPPOSING LEGISLATION TO PREVENT COUNTY COMMISSIONER CANDIDATES FROM DISCLOSING THEIR PARTY AFFILIATION ON BALLOTS PROVIDED TO MICHIGAN VOTERS- BOARD OF COMMISSIONERS

WHEREAS, on August 26, 2019 the Arenac County Board of Commissioners received a resolution from Wexford County regarding MAC which is considering supporting a change to Michigan election law; and

WHEREAS, this change in Michigan law would force candidate for the office of County commissioner to run as "non-partisan" candidate and would prohibit said candidate from disclosing their party affiliation on ballots provided to Michigan voters; and

WHEREAS, preventing disclosure of candidate's party affiliation needlessly restricts and censors information that Michigan voters have traditionally relied upon to help them select a candidate who shares their values; and

WHEREAS, the proposed change to Michigan election law is not needed as current Michigan law already permits County Commissioners candidates to withhold information about their party affiliation from being printed on the ballots provided to Michigan voters; and

WHEREAS, under current law, Commissioners candidates are able to run for office without being affiliated with a political party and disclosing their affiliation, by running as an independent candidate.

THEREFORE, BE IT RESOLVED that the Arenac County Board of Commissioners hereby supports providing Michigan voters with full information about their candidates for County Commissioners, and hereby opposes forcing a candidate for County Commissioner to run as a "non-partisan" candidate.

BE IT FURTHER RESOLVED that the Arenac County Board of Commissioners hereby instructs Arenac County Clerk to transmit copies of this resolution to State Senator Jim Stamas, State Representative Jason Wentworth, the Michigan Association of Counties, and all Michigan Counties within two weeks of passage of this resolution.

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, & Kroczaleski. No: None.

Resolution declared carried by a five (5) yes to a zero (0) no vote.

Motion 2: Revised Arenac Transit Agreement for period of Oct. 1, 2018 thru Sept. 30, 2019:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to authorize the Board Chair to sign a revised Transit agreement with Michigan Department of Transportation for Arenac County Transit Services in Arenac County, Michigan. Motion carried. Chair signed revised agreement. This was due to a variation between the original agreement signed and state signed agreement last fall.

Page 3: Arenac County Commissioner's Minutes of September 10, 2019:

Motion 3: Appointment of County Canvassers for 4 year terms, one Democrat & one Republican:

Moved by Ms. Mrozinski & 2nd by Ms. Burke to appoint JoEllyn Pedota as a Democratic Canvasser and Keith Rebischke as a Republican canvasser for terms ending in 2023. Motion carried. Clerk was directed to inform nominees of their appointment to the County Board of Canvassers.

Motion 4: MERS Defined Benefit Division 2: Five Year Cost Projection Study:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to authorize the County to authorize payment to the Municipal Employees Retirement System (MERS) of Michigan to perform a cost projection study for the Sheriff Division 2 retirement costs for the next five years as a projection at a cost of \$350. Motion carried.

Motion 5: Appointment of a 2020 Full Count Census Committee:

After discussion, it was unanimously agreed that the Chair would appoint Mr. Woolhiser to the "Arenac County Full Count Census Committee" and that he would recruit other members to the committee and report back at a later meeting date as to committee members (volunteers).

Motion 6: Michigan Association of Counties Negotiations Seminar in Frankenmuth Oct. 17th:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve attendance for any commissioner interested in attending a MAC sponsored Negotiations Seminar to be held on above date. Motion carried.

Motion 7: Secondary Road Patrol Act 416 Grant Agreement:

After Mr. Kroczaleski explained the need for a timely submittal of the grant request and that it has been signed to meet grant deadline dates, moved by Ms. Burke & 2nd by Ms. Salgat to approve the submittal of the Grant Request and authorize the Board Chair to sign said in the aggregate amount of \$33,660. Motion carried.

Other Discussion:

Commissioners discussed 9/11 Remembrance as well as the attendance at the recent Tribal 2% Roundtable held at the Saganing Tribal Center last Friday morning. Ms. Burke also reported upon a discussion with the Equalization Director.

Adjournment:

There being no further business, the Chair declared the meeting adjourned at 2:42 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

September 24, 2019
Arenac County Board of Commissioners Minutes

Chair Adam Kroczaleski called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:33 P.M. in Room 201 of the Arenac County Courthouse in Standish, Michigan pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S., Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, & Sally Mrozinski.

Approval of an Agenda:

Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to approve the proposed agenda with the addition of Motion 5: Letter from Board Chair to Tribe reference to Tribal 2% and Motion 6: Contract Agreement with Scott Windsor, Attorney as Michigan Indigent Defense Council Administrator. Motion carried.

Public Comments: None.

Approval of Various Minutes:

Committee of the Whole Minutes of September 10, 2019: Moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as submitted. Motion carried.

Board Session Minutes of September 10, 2019: Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the minutes as submitted. Motion carried.

Claims & Accounts: August 2019 Checks on Demand:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the following listing of Checks on Demand for the month of August 2019:

Closing Date of Batch	Fund Name	Amount
8-14-2019	General Bank of Funds	\$87,231.58
8-22-2019	Tax Administration Funds	\$564,111.27
8-30-2019	Road Commission Fund	\$652,504.99
8-30-2019	General Bank of Funds	\$181,018.69
8-30-2019	Tax Administration Funds	\$11,870.71
8-30-2019	Trust & Agency Funds	\$571,911.22
Totals		\$2,068,648.46

Motion Carried.

Book of Bills:

After review and the addition of the previously withheld invoice, it was moved by Ms. Burke to approve the Book of Bills including invoice from previous book of bills withheld by Board Motion on Sept. 10th in the amount of: \$7,465.70 and changing coding of Dependable Sewer Cleaners to Contractual Service recoding to 101-351-801.000 and Midland Chemical Invoice from Miscellaneous Supplies to Vehicle Maintenance 266-000-937.000, giving the Book of Bills a new total of \$76,676.79. Motion carried.

Page 2: Arenac County Commissioner's Minutes of September 24, 2019:

Unfinished Business:

Commissioner Salgat: Discussed contract for expert witness and other investigators and approvals and sources of funding for said services related to Court Expenses and the MIDC Funding Program. Ms. Salgat agreed to add both categories to the FY 2020 Budget by adjustment in specific reference to pending case appeals, etc. Court Administrator Cristy Slocum arrived and further discussion ensued including discussion regarding issuance of FOB's or Door Cards.

Order of the Day: Per Chair:

Deb Morgan, Arenac Opportunities Board Member: Ms. Morgan discussed the need for the requested van and the fact that rules will not allow transport via Public Transit Division. Also discussed were other related issues to Arenac Opportunities and their separate operations versus Transit Division.

Mr. Kroczaleski, Board Chair: He further noted that he received on his Cell Phone, an application from the Arenac Community Center for lighting upgrade in the building in the net amount of \$4,237.28. It was further noted that this project has an anticipated Consumer Energy Grant affiliated with the project.

Mr. William P. Borushko, Employment Relations Advisors: He noted that negotiation session with the Corrections Officer Union has been set as well as other sessions pending and that he will be meeting with said at time and date.

Review of Correspondence:

The Board reviewed the Correspondence Listing with the Clerk. Chair directed that said be placed on file in the Clerk's Office.

Motions to be acted upon:

Order of the Day: Lee Ann Fischer, Housing Program Contractor:

Ms. Lee Ann Fischer: Noted the award of the Housing Preservation Grant from USDA Rural Development in the amount of \$60,000 versus the original application of \$25,000 requested and further requested the Board approve the grant amount and authorize the Board Chair to sign said on behalf of the County of Arenac.

Moved by Ms. Salgat & 2nd by Ms. Burke to approve the proposed HPG Grant and authorize the Board Chair to sign said and to further authorize Ms. Fischer to submit the signed Grant Agreement to the USDA Rural Development Office. Motion carried.

Motion 1: Fall 2019 Saginaw Chippewa Tribal 2% County Applications:

Chair noted that said applications were reviewed this AM and further noted that we are labeled as a partner in another application and that the Community Center Lighting Project Upgrade has yet to be submitted officially asked for a motion approving the preliminary listing and ratings made this AM and then adding the Community Center Project and Partner approval on the Iron Belle Trail application.

Page 3: Arenac County Commissioner's Minutes of September 24, 2019:

Moved by Ms. Mrozinski & 2nd by Ms. Salgat to approve the submission of the following project listing with respective ratings as listed noting further that there is an Iron Belle Trail Project Application out there that Arenac Township is submitting with Arenac County as a partner of the project (Iron Belle Trail); and that approval of that project as a partner is part of the following respective approval and rating list which authorizes Mr. Dennis Stawowy, Arenac County Treasurer, to submit the following applications with respective amounts and ratings:

Name	Amount	Dept or Submitter	Description	Rating
1. Arenac Opp. Vehicle	\$29,861.32	J. Klabis/S. Mrozinski	Operational Vehicle Purch.	High
2. Rifle River projects	\$20,000.00	Rick Rockwell	Rifle Cleanup/Stabilization	Medium
3. Tax Coll. Software	\$51,715.00	Dennis Stawowy	BS & A Software	High
4. Food Pantry Funding	\$15,000.00	Harold Woolhiser	Food Bank	Medium
5. Arenac 4-H Program	\$24,800.00	MSU E M Warner	Expo of 4-H in County	Medium
6. CAD Wkstat. Upgr.	\$3,225.21	Yvonne King	Comp. Aided Dispatch	Critical
7. GIS Omer & Villages	\$40,000.00	Jeri Klabis	Finish GIS Parcel Maps	Critical
8. Worth Rd. Paving	\$91,828.00	Rd. Comm/ B. Dyer	Worth Rd Sturman/end	Medium
9. Court Filing System	\$6,711.00	Rick Rockwell	Replace Files Ct. Ct.	High
10. Jail Transp. Veh.	\$40,000.00	Don McIntyre	Purch. Repl. Vehicle	High
11. HVAC Repl Ct & Jail	\$24,462.45	Harold Woolhiser	2 Scheduled Payments	Critical
12. Home Repairs	\$20,000.00	Lee Ann/ Housing Prog.	Low Inc. Home Repairs	Low
13. Computer Upgrades	\$28,989.00	J. Klabis	Comp. Replace & Upgrades	Critical
14. An Control Bldg Exp.	\$50,000.00	C. LeMunyon	Building Expan. & Upgrade	Medium
15. Trial Ct. Fac. Impro.	\$230,351.23	C. Slocum	Building Expan. & Upgrade	Low
16. Comm. Cntr. Lights	\$4,237.28	S. Klenk	Lighting Replacement	Medium

Motion carried. County Treasurer will submit projects as listed on behalf of the County of Arenac.

Mr. Woolhiser was excused from the meeting due to another commitment.

**Motion 2: Resolution 2019-11: Amended Application
Michigan Recreational Passport Grant Program**

Moved by Commissioner Salgat and seconded by Commissioner Kroczaleski to adopt the following resolution:

WHEREAS, Arenac County Board of Commissioners support the submission of an application titled "Oasis Lake Improvements" to the Recreation Passport Program for the development of Modern Bathroom Facility and Electrical Service at Arenac County Oasis Lake Park, and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan, and

Whereas, Arenac County is hereby making a financial commitment to the project in the amended amount of \$39,000.00 matching funds, in cash and/or force account; and

NOW THEREFORE, BE IT RESOLVED that Arenac County Board of Commissioners hereby authorizes submission of a Recreational Passport Grant Program Application for \$111,000.00, and further resolves

Page 4: Arenac County Commissioner's Minutes of September 24, 2019:

to make available its financial obligation amended amount of \$39,000.00, 25% of a total of \$150,000.00 project cost, during the 2020-2021 fiscal year.

Ayes: Salgat, Burke, Mrozinski, Kroczaleski

Nays: None

Absent: Woolhiser

Resolution carried by a 4 yes, 0 no, & 1 absent vote.

Motion 3: Employment Relations Advisors Contract Amendment:

Moved by Ms. Salgat & 2nd by Ms. Burke to approve the requested contract amendment from Employment Relations Advisors, effective October 1, 2019 thru December 31, 2020 and authorize quarterly payment on invoices submitted. Motion carried.

Motion 4: County Car Service Repairs:

Moved by Ms. Burke & 2nd by Ms. Mrozinski to authorize repairs to the County Car for serpentine belt and air filter not to exceed \$500.00. Motion carried.

Motion 5: Letter to Saginaw Chippewa Tribe from Board Chair:

Moved by Ms. Mrozinski & 2nd by Ms. Salgat to authorize the Board Chair to send a letter to the Saginaw Chippewa Tribal Offices. Motion carried.

Motion 6: Appointment of Michigan Indigent Defense Council Program Administrator:

Moved by Ms. Salgat & 2nd by Ms. Burke to appoint Mr. Scott Windsor, Attorney, as Arenac County MIDC Program Attorney Administrator for FY 2020. Motion carried.

Commissioner & Committee Reports:

Ms. Burke: Noted that there were apparent issues between local units of government in her area. She also asked about the status of the Park's truck noting that Park's Chair Jeff Trombley took the vehicle to Oasis Lake for storage.

Adjournment:

There being no further business, the Chair declared the meeting adjourned at 3:25 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chairman of the Board

Ricky R. Rockwell
Arenac County Clerk

October 8, 2019
Minutes of a Scheduled Session of the Arenac County Commissioners:

V. Chair Bobbe Burke called the meeting to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Lisa Salgat, Sally Mrozinski, & Harold Woolhiser. Absent: Commissioner: Adam Kroczaleski

Approval of an Agenda:

It was moved by Commissioner Mrozinski & seconded by Commissioner Woolhiser to approve the proposed agenda and move Motion 2 to a position following Motion 7. The motion carried.

Order of the Day:

Chair declared an "Order of the Day" as Sheriff James Mosciski & Undersheriff Donald McIntyre were in attendance to discuss a proposal regarding Road Patrol Pension Funding with the following Proposals offered:

Proposal #1: Commissioners appropriate \$90,000 from the General Fund in 2019 & 2020 into the 266 Road Patrol Budget which would reduce future unfunded Liability in the Defined Benefit Program.

Proposal #2: Board appropriates \$60,000 in 2019 from the Arenac Co. General Fund and Sheriff prepares a Budget Adjustment for the 266 Fund and an actuarial study for MERS Division 2 – Deputy Sheriff's be prepared at an estimated cost of \$1500, of which cost will be split between Funds 101 & 266.

Proposal #3: Board evaluate which former employees benefits should be paid from Fund 266 and/or Fund 101.

Commissioner Kroczaleski arrived at 1:40 p.m.

A General consensus was reached that the second proposal including a 10 year funding extension for Division 2 – Sheriff Deputies would be conducted.

Commissioner Kroczaleski assumed the Chair.

The Board returned to their agenda.

Approval of Various Minutes:

Committee of the Whole of September 24, 2019: It was moved by Commissioner Woolhiser & 2nd by Commissioner Salgat to approve the minutes as presented. The motion carried.

Board Session of September 24, 2019: It was moved by Commissioner Burke & 2nd by Commissioner Salgat to approve the minutes as received. The motion carried.

Page # 2: Minutes of the October 8, 2019 Arenac County Board of Commissioner's Meeting:

Public Comments:

Darlene Mikkola, Arenac County Register of Deeds appeared before the Board to discuss the issue that perhaps the Board is considering combining the County Clerk & Register of Deeds offices in to Clerk-Register. She noted that there is no commonality in the offices and the three other Register of Deeds from other counties in attendance supported her position further noting no "cost savings" by a combination of offices.

There were no other Public Comments.

At 2:00 p.m. a scheduled Closed Session was to begin.

Order of the Day:

Moved by Commissioner Salgat & seconded by Commissioner Woolhiser to move into Closed Session with Mr. William P. Borushko, Employment Relations Advisors, Staff from Austin & Associates (Terry Fuller & Dean Austin), & Board Secretary to review possible Health Insurance Coverage options and later with Mr. Borushko the states of the current union negotiations.

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, Kroczaleski; No: None: Absent: None.
Motion carried by a five (5) yes to zero (0) no vote and Chair Directed the Board into Closed Session at 2:07 p.m.

Return to Open Session:

Moved by Commissioner Burke & 2nd by Commissioner Kroczaleski to return to open session at 4:22 p.m.

Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser, Kroczaleski; No: None, Absent: None.
Motion carried by a five (5) yes to zero (0) no vote and Chair Directed the Board return to Open Session at 4:22 p.m.

Order of the Day:

Moved by Commissioner Burke & 2nd by Commissioner Woolhiser to return to direct Employment Relations Advisors to proceed as directed. Motion Carried

Order of the Day:

Mr. Ed Rohn, Emergency Management Coordinator appeared to request action regarding the Emergency Planning Grant (Annual) and the Hazard Mitigation Plain Adoption.

Motion # 1: Renewal EMPG Grant (wages) Emergency Manager:

It was moved by Commissioner Burke & 2nd by Commissioner Salgat to authorize the Chair to approve the Renewal EMPG Grant (wages) for Emergency Manager and authorize Chair to sign.

The motion carried and Chair signed document.

Motion # 7: Hazard Mitigation Resolution 2019-12:

It was moved by Commissioner Salgat & 2nd by Commissioner Burke to approve the Hazard Mitigation Resolution Final Draft and have the County Clerk, Ricky R. Rockwell sign for submission.

Arenac County Board of Commissioners
Standish, Michigan

Resolution No. 2019-12

A resolution of the Arenac County Board of Commissioners adopting the *2019 Arenac County Hazard Mitigation Plan*.

Whereas, The Arenac County Board of Commissioners recognizes the threat that natural hazards pose to people and property within Arenac County; and

Whereas, Arenac County has prepared a multi-hazard plan, hereby known as the *2019 Arenac County Hazard Mitigation Plan* in accordance with the Disaster Mitigation Act of 2000; and

Whereas, the *2019 Hazard Mitigation Plan* identifies mitigation goals and actions to reduce or to eliminate long-term risk to people and property in Arenac County from the impacts of future hazards and disasters; and

Whereas, adoption of the Plan by the Arenac County Board of Commissioners demonstrates our commitment to the hazard mitigation and the achievement of the goals outlined in the *2019 Arenac County Hazard Mitigation Plan*.

Now Therefore, Be it Resolved that the Arenac County Board of Commissioners of the State of Michigan does hereby adopt the *2019 Arenac County Hazard Mitigation Plan* as an official plan of Arenac County this 8th day of October 2019.

Motion to approve by: Commissioner Burke and 2nd by Commissioner Salgat

Ayes: Commissioners Burke, Mrozinski, Woolhiser, Salgat, Kroczaleski

Nays: None

Absent: None

I hereby certify that the foregoing is a true copy of a resolution adopted at a regular meeting of the Arenac County Board of Commissioners held on Tuesday, October 8th, 2019, and that the said meeting minutes are on file in the office of the Arenac County Clerk and are available for inspection.

Ricky R. Rockwell, Arenac County Clerk
Motion carried.

Roll Call Vote: Yes: Burke, Mrozinski, Woolhiser, Salgat, Kroczaleski; No: None, Absent: None.
Motion carried by a five (5) yes to zero (0) no vote.

Page # 4: Minutes of the October 8, 2019 Arenac County Board of Commissioner's Meeting:

Claims and Accounts & Checks on Demand:

It was moved by Commissioner Woolhiser & 2nd by Commissioner Salgat to confirm review of payments for September 2019 Checks on Demand Listing as follows:

Closeout Date:	Fund Name	Amount
September 17, 2019	General Bank of Funds	\$ 123,536.42
September 17, 2019	Trust & Agency Funds	\$ 688,008.35
September 20, 2019	Trust & Agency Funds	\$ 463,729.90
September 30, 2019	Trust & Agency Funds	\$ 44,653.54
September 30, 2019	General Bank of Funds	\$ 78,140.56
September 30, 2019	General Bank of Funds	\$ 4,118.61
September 30, 2019	Road Commission Funds	\$ 617,941.58
September 30, 2019	Tax Administration Funds	\$ 17,856.83
September 30, 2019	General Bank of Funds	\$ 1,302.97
September 30, 2019	Trust & Agency Funds	\$2,917,063.66
September 30, 2019	General Bank of Funds	\$ 2,819.14

Total All Funds Demand Checks for September \$4,959,171.56

Motion carried.

Book of Bills:

It was moved by Commissioner Salgat & 2nd by Commissioner Woolhiser to approve payment of the Book of Bills in the aggregate amount of \$70,491.51. The motion carried.

Review of Correspondence:

The Board reviewed the correspondence listing and Chair directed same be placed on file.

Motions to be acted upon:

Motion # 2: 2019adj22 Budget Adjustment Road Patrol:

It was moved by Commissioner Woolhiser & 2nd by Commissioner Mrozinski to approve the 2019adj22 Budget Adjustment dated October 8, 2019 as follows:

BUDGET ADJUSTMENT WORKSHEET						
#2019adj22						
Date:	10/07/19					
Fund No.	Line Item No.	Line Item Description	(+) Increase Revenue	(-) Increase Expend.	(-) Decrease Revenue	(+) Decrease Expend.
266	000-401.000	Revenue Control	\$1,000.00			\$40,000.00
266	000-702.000	Wages Permanent		\$5,000.00		
266	000-704.000	Wages Temp				\$2,000.00
266	000-706.000	Holiday wages		\$5,000.00		
266	000-713.000	Overtime Wages		\$120,000.00		
266	000-715.000	Retirement				\$5,750.00
266	000-718.000	Blue Cross/ Blue Shield				\$2,000.00
266	000-750.000	Misc. Supplies				\$1,000.00
266	000-752.000	Office Supplies				\$1,000.00
266	000-754.000	Ammunition				\$5,000.00
266	000-759.000	Gasoline				\$1,750.00
266	000-767.000	Uniforms		\$1,000.00		
266	000-801.000	Contractual Services				\$2,000.00
266	000-804.001	Vehicle Purchase				\$1,000.00
266	000-910.000	Misc. Reimbursement				\$2,000.00
266	000-931.000	Equipment Repairs				\$1,750.00
266	000-932.000	Vehicle Repairs				\$4,750.00
266	000-980.000	Equipment Purchase				
266	000-699.101	Transfer In	\$60,000.00			
101	102-998-266	Transfer Out		\$60,000.00		\$60,000.00
101	275-715.000	M.E.R.S.				
TOTALS			\$61,000.00	\$191,000.00	\$0.00	\$130,000.00
SUM=				\$0.00		
ME/jk/2019 budget/2018adj						

Motion Carried.

Motion # 3: MERS Division 2 Sheriff Deputies Actuarial Study Extension:

It was moved by Commissioner Woolhiser & 2nd by Commissioner Burke to authorize a UAL Study for MERS Defined Benefit Division 2 for a proposed 10 year extension with estimated costs split \$750 General Fund & \$750 Road Patrol. Motion Carried.

Motion # 4: Braun Kendrick Legal Opinion:

It was moved by Commissioner Salgat & 2nd by Commissioner Kroczaleski to authorized two letters of request to Braun Kendrick regarding PTO and related leave matters. Motion Carried.

Page # 6: Minutes of the October 8, 2019 Arenac County Board of Commissioner's Meeting:

Motion # 5: Arenac Transportation Agreement 10/19-10/20:

It was moved by Commissioner Mrozinski & 2nd by Commissioner Burke to approve the proposed public transit contract with the Michigan Department of Transportation. Motion Carried & Chair signed the document.

Motion # 6: NetSource One Fortinet Renewal \$6,195.00:

It was moved by Commissioner Burke & 2nd by Commissioner Mrozinski to pay the Fortinet Billing from NetSource 1. Motion Carried.

Unfinished Business: None.

Brief Committee Reports: None

Miscellaneous & Announcements: None.

Adjournment:

There being no further business, the Chair declared the meeting adjourned at 4:47 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

**Public Notice of Meeting
Arenac County Board of Commissioners**

The Arenac County Board of Commissioners will meet on Tuesday, October 29, 2019 at 10 AM in Committee of the Whole and at 1:30 PM in Board Session in Room 201 of the Arenac County Building in Standish, Michigan 48658. Anyone needing a place on the agenda should contact the Board Office at 989 846-6188 prior to the meeting.

Anyone requiring special adaptive equipment to participate or comprehend the proceedings should contact the Board Office prior to the meeting to make arrangements.

Departments with bills to be paid; please have them to the Clerk's Office for processing prior to Noon on Friday, October 25, 2019.

Sincerely,

Sherlyn M-S Burkhardt, Arenac County Chief Deputy Clerk

The County of Arenac is an equal opportunity employer. Contado de Arenac es un proveedor de igualdad de oportunidades. Anyone requesting a set of the Draft Minutes, see the County Clerk and Committee of the Whole Minutes are at the Board Office.

October 29, 2019
Minutes of a Scheduled Meeting of the Arenac County Commissioners

Corrected Draft # 2. 11-5-19

Chair Adam Kroczaleski called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:32 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat & Sally Mrozinski.

Approval of an Agenda:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the proposed agenda with the addition of Motion # 11 to approve adjusted cost for MERS DB Division 2 from \$1,500 to \$2,000. Motion carried.

Public Comments:

There were no Public Comments.

Approval of Various Minutes:

Committee of the Whole of October 8, 2019: Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the minutes as prepared. Motion carried.

Board Session Minutes of October 8, 2019: Moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as distributed. Motion carried.

Claims & Accounts:

Book of Bills: Moved by Ms. Salgat & 2nd by Ms. Burke to approve payment of the Book of Bills in the aggregate amount of \$52,649.51. Motion carried.

Unfinished Business:

Commissioner Reports continued from Committee of the Whole:

Ms. Salgat: reported in letter received regarding the Assistant Prosecutor as well as discussed a millage proposal or proposals for the March Presidential Preference Primary Election. Agreed to discuss this issue later in the meeting.

Mr. Kroczaleski: raised questions concerning employee leave time and related PTO issues.

Commissioners returned to their scheduled agenda and noted further discussion will occur later in the meeting time permitting regarding some of the above matters: Elections Issues and Employee Tim

Review of Board Correspondence Listing:

The Board reviewed the Correspondence Listing and after said, the Chair directed that same be placed on file with the Clerk.

Page 2: Arenac County Commissioner's Minutes of October 29, 2019:

Motions to be acted upon:

Motion 1: Resolution 2019-13: Arenac County Apportionment Report:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to recommend the following resolution:

TO THE HONORABLE BOARD OF COMMISSIONERS OF ARENAC COUNTY, MICHIGAN:
Your County Finance Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, MCL 211.37 as amended, requires the County Board of Commissioner at their October session, to apportion the amount of property taxes to be raised by the various taxing jurisdictions; and

WHEREAS, the attached Apportionment Report contains a summary of the requests for millages to be levied by the various taxing jurisdictions and the County of Arenac; and

WHEREAS, MCL 207.12, as amended, requires the Director of the County Equalization Department to make and submit to the Department of Treasury, State Tax Commission, a detailed report of such actions by the County Board on a form prescribed by the Commission.

NOW, THEREFORE, BE IT RESOLVED that the Arenac County Board of Commissioners approves the attached summary of millage requests by the various taxing jurisdictions and further authorizes the Arenac County Equalization Director to certify such forms and submit them as required by law to the appropriate departments.

**Respectfully Submitted,
ARENAC COUNTY EQUALIZATION DEPARTMENT**

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski and Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote.

Motion 3: Construction Board of Appeals Appointments:

Moved by Ms. Burke & 2nd by Mr. Woolhiser to appoint the following members to the Arenac County Construction Board of Appeals as members, for terms ending 12-31-2021: John Rollins, Dennis Buchanan, and David Proulx. Motion carried.

Motion 4: Approval of Advertisement for Electrical Inspector:

Moved by Ms. Salgat & 2nd by Mr. Kroczaleski to authorize placement of a newspaper ad for County Electrical Inspector. Motion carried. This is due to pending retirement of the current inspector. Also discussed was the matter of whether or not inspectors would be contractors as at present and or employees down the road. County Clerk noted we pay workmen's compensation on inspector compensation at present per audit of expenses by MAC Self Insured Insurance Trust to which we belong. He further noted that the Work Comp carrier audits the reported wages and compensation and checks insurance certificates submitted and either approves or declines approvals and said billing is submitted to the Board each year for adjusted payments.

Motion 5: Approval of Police Officers Association of Michigan Contract: Sheriff Deputies:

Mr. William Borushko, Employment Relations Advisors, presented proposed Union Contract for a 3 year period beginning January 1, 2020 for all Sheriff Deputies of Arenac County, Michigan. He noted specific items regarding the changes in compensation and health coverage and other related changes noting that all said changes are in the red line copy presented for approval. Commissioners reviewed said items. Moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve the proposed POAM Contract Document and authorize the Board Chair to sign on behalf of the County of Arenac.

Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser, Kroczaleski. No: None. The motion carried by a five (5) yes to zero (0) no vote. The County Clerk was directed to implement said.

Motion 6: Approval of Police Officers Labor Council Contract Agreement for Corrections Officers:

Mr. William Borushko, Employment Relations Advisors, presented proposed Union Contract for a 2 year period beginning January 1, 2020 for all Arenac County Jail Corrections Officers. He noted specific changes further noting the red lined items being changes from current contract. Commissioner reviewed said items and discussed changes in compensation and health coverage and any other related changes noting that all are red lined in the copy prepared for approval. Commissioners reviewed said Items. Moved by Mr. Woolhiser & 2nd by Ms. Burke to approve.

Roll Call Vote: Yes: Burke, Mrozinski, Woolhiser, Salgat, Kroczaleski. No: None. The motion carried by a five (5) yes to zero (0) no vote. The County Clerk was directed to implement said.

Order of the Day: Jeff Trombley Arenac County Drain Commissioner's Annual Report of Activity:

Mr. Jeffrey Trombley, Arenac County Drain Commissioner: Presented the 2019 Annual Report of the activity of the Arenac County Drain Commissioners Office to the Board. After discussion, moved by Ms. Mrozinski & 2nd by Ms. Burke to accept the Annual Report of the Drain Office. Motion carried.

Board returned to regular schedule.

Motion 7: Netsource One Invoice # 106483: Email Renewal Contract: \$5976.00.

Moved by Mr. Woolhiser & 2nd by Ms. Burke to approve payment for the above invoice with Board Secretary to code said for payment. Motion carried.

Motion 8: Appointment/Reappointment of Member to Iosco Arenac District Library Board:

Moved by Ms. Mrozinski & 2nd by Ms. Salgat to reappoint Ricky R. Rockwell to a term of 4 years on the Iosco Arenac District Library Board ending December 31, 2023. Motion carried.

Motion 9: Braun Kendrick Invoice:

After discussion, the Board declined action at this time.

Motion 10: Appraisal Invoice for property adjacent to Youngmann Park:

Chair noted no motion necessary as Parks Commission submitted invoice for payment in the Book of Bills previously approved.

Page 4: Arenac County Board of Commissioner's Minutes of October 29, 2019:

Motion 11: MERS Retirement Division 2 Sheriff Defined Benefit Study:

After discussion noting invoice amount was \$2,000 versus \$1,500 approved previously, Mr. Woolhiser moved & 2nd by Ms. Mrozinski to approve payment to MERS in the aggregate amount of \$2,000 for said study and to pay half from General Fund and the other half from Road Patrol as previously agreed upon. Motion carried.

Additional Commissioner Comments:

Mr. Woolhiser: brought up the matter of possibly putting an insertion in upcoming Winter Tax Bills or assessment change notices. Equalization Director in attendance noted this wouldn't be possible for Winter Tax cycle and further noted that this is only available for those notices that are done under county auspices. This wouldn't affect those units who prepare and mail their own notices. Ms. Burke & Mr. Kroczaleski discussed the fact that the Arenac Community Funds Committee have set aside up to \$5,000 to be granted toward costs related to 2020 Census Full Count Committee.

Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to authorize the Board Office to prepare a Proactive Grant Request through the Bay Area Community Foundation/Arenac Community Funds Committee to help with costs of the Census 2020 Full Count in Arenac County. Motion carried

Ms. Klabis: Requested direction regarding the Arenac County Web Page and specific vendors requesting that they or their organization for placement upon the official Arenac County Web Site. Commissioners agreed in principle to review web site policy and report back at a later meeting with specific recommendation regarding said.

Adjournment:

There being no further business, the Chair declared the meeting adjourned at 3:17 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chairman of the Board

Ricky R. Rockwell
Arenac County Clerk

Electronic Notice of Next Board Meeting:

The Board of Commissioners next meeting will be Tuesday November 12th, 2019 with Committee of the Whole at 10 AM and Board Session at 1:30 PM. Please get bills to us as soon as possible even though the deadline is Noon Friday preceding as Monday, November 11 is Veterans Day Federal Holiday and the Office will be Closed.

Thanking you in advance. Arenac County Clerk's Office

November 12, 2019

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:

Chair Adam Kroczaleski called the Scheduled Session to order at 1:32 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, & Sally Mrozinski.

Approval of an Agenda:

Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the proposed agenda as submitted.

Moved by Ms. Salgat & 2nd by Ms. Burke to Amend the Agenda and add motion # 6. Ref: Payout Authorization for Animal Control Officer.

Roll Call Vote: Yes: Salgat & Burke. No: Woolhiser, Mrozinski, & Kroczaleski. Motion failed by a 2 yes to 3 no vote.

Board approved the original motion on the agenda.

Public Comments:

Ms. Theresa Irving, Building Department: Ms. Irving discussed issues related to the morning Committee of the Whole and the Hagley permit issue noting that no plan had been submitted prior to work being commenced per her knowledge. Also presented a letter to the Commissioners regarding past work. Secondly, she requested Board action regarding office clerk rate of pay and or any pay related issues and the department.

Ms. Salgat: Noted to the Board that final MIDC information has not been submitted (data) and that said is to be completed today by Mr. Windsor. She also reported on Sunrise Senior Services meeting.

The Board then returned to the regular agenda.

Approval of Various Minutes:

Committee of the Whole Minutes: Moved by Ms. Burke & 2nd by Ms. Mrozinski to approve the minutes of October 29th as presented. Motion carried.

Board Minutes of October 29th: Moved by Ms. Mrozinski & 2nd by Ms. Salgat to approve the minutes of October 29th as presented. Motion carried.

Approval of Book of Bills:

After discussion, moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve payment of the Book of Bills with vendor correction on one billing to Braun, Kendrick, the aggregate amount being \$42,096.08. Motion carried. Chair signed same and directed Clerk to make payments.

Closed Session:

Per agenda and meeting notice, the time being 2 P. M; and Mr. Borushko being in attendance the Chair requested a motion to move into Closed Session regarding union negotiations.

Page 2: Arenac County Commissioner's Minutes of November 12, 2019:

Mr. William P. Borushko from Employment Relations Advisors being present, it was moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to move into Closed Session regarding union negotiations (Teamsters Non-Supervisory and 911 Dispatchers Contract Negotiations) with the Board Secretary and Mr. Borushko.

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote. The Board went into Closed Session at 2 P.M.

Return to Open Session:

At 2:45 P.M; it was moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to return to Open Session.

Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser, and Kroczaleski. No: None.

Motion carried by a five (5) yes to zero (0) no vote. The Board returned to open session.

Order of the day:

Motion regarding direction to Employment Relations Advisors: Re: Union Contract Negotiations:

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to authorize Employment Relations Advisors to proceed as directed in Closed Session regarding Teamsters Non-Supervisory and 911 Dispatch Contract negotiations. Motion carried.

Mr. Curtis G. Broughton, County Prosecutor: Discussed the situation with the Assistant Prosecutor position and the possibility of splitting duties on or after 1 January 2020 between the current assistant and another attorney and down the road options should situation change. He noted that he had sent a letter as such to Commissioners and they noted receipt of said letter from him. This should not require any difference in Budget for 2020. He thanked the Board for their consideration.

Ms. Burke: Reported in the Sterling Area Health Project Alcohol and Drug Task Force further noting that a meeting regarding is scheduled for 5 P. M. on November 13. She also mentioned the PALS Program.

Ms. Theresa Irving, Building Department: Reported on the recent advertisement regarding a search for applicants for the Electrical Inspection Department and that she has received 4 applicants, of which only one meets requirements.

Ms. Klabis, Board Secretary: Reported that Austin (Blue Care and Related Agent) has scheduled a Webinar for 10 AM on Wednesday, November 13, 2019 and further that Terry Fuller will be here on November 20th from 8-12 Noon and November 21st from 12 Noon until 4 P. M.

Ms. Burke: Reported that Michigan Works has had employees attend a workshop regarding Courteous Service and Client Oriented Programming.

Return to Agenda: Review of Correspondence:

The Clerk and Board reviewed the Correspondence Listing. After, Chair ordered Correspondence be placed on file.

Page 3: Arenac County Board of Commissioner's Minutes of November 12, 2019:

Motions to be acted upon:

Motion 1: Building Department Compensation Issues:

Chair had motion held for further investigation by Board.

Motion 2: Teamsters Non-Supervisory Unit:

Chair directed that no action be taken until after union vote on proposal.

Motion 3: Budget Adjustment # 2019-26 Medical Examiner Budget:

Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the following Budget Adjustment as follows:

Fund 101 General: Medical Examiner Travel	101-648-861.000	Decrease Expenditures	\$1,000.
Fund 101 General: Med Examiner Autopsy Related	101-648-835.000	Increase Expenditures	\$7,500.
Fund 101 General: Increase Revenue:	101-000-441.000		\$8,000.
Fund 101 General: Increase Expenditures: Cont. Dis. Control	101-605-701.000		\$1,500.
Increase Rev. \$8,000. Increase Exp. \$9,000. Decrease Rev. \$-0- Decrease Exp. \$1,000.			

Net -0-

Motion carried.

Motion 4: Family Court 2020 Appointed Counsel Contract:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve proposed Family Court Lawyer Retainer Contract as presented earlier today by C. Slocum, Court Administrator, for year 2020 and authorize the Board Chair to sign on behalf of Arenac County. Motion carried. Chair signed proposed contract document.

Motion 5: Authority to Contact Braun Kendrick for opinion regarding Building Department related Inspector Contracts and Related Questions of Employee vs. Contracted Agents:

Moved by Ms. Mrozinski & 2nd by Ms. Salgat to authorize contact with Braun, Kendrick regarding issues related to Building Department Inspectors being County Employees and or Contract Inspectors and any necessary contract language and review of existing contracts. Motion carried.

Ms. Klabis distributed copies of the "2019 Arenac County Salaries Resolution" to all Commissioners for their individual review, as requested by the Board Chair.

Commissioners discussed the scheduled Informational Meeting scheduled for Monday, November 25, 2019 at Au Gres City Hall regarding the Au Gres City TIFA. The report notes that the City captured \$72,983 from County; \$172,816 from the City of Au Gres; Library \$4,775; and from the Au Gres Sims Whitney Fire Authority \$9,722 for the year 2019.

Mr. Woolhiser: Reported that the Budget Committee is working on the 2020 All Funds Budget document and meeting of the Committee is scheduled.

Page 4: Arenac County Commissioner's Minutes of November 12, 2019

Adjournment:

Chair noted no further business and declared the meeting adjourned at approx. 3:20 P.M.

Sincerely,

Attest:

Adam Kroczaleski, Chairman of the Board

Ricky R. Rockwell
Arenac County Clerk

Electronic Notice

The next meeting of the Arenac County Board of Commissioners will be held on Tuesday, November 26, 2019 at 1:30 P.M. in Room 201 of the Arenac County Building at 120 North Grove Street in Standish, Michigan 48658. The Board will meet at 10 A. M. at the same site for Committee of the Whole. Bills need to be received prior to Friday Noon on November 22nd to be included in the Book of Bills for that meeting.

Minutes of a Scheduled Meeting of the Arenac County Commissioners: November 26, 2019: (As Corrected 12-4-19):

The Scheduled Meeting of the Arenac County Board of County Commissioners was called to order by Chair Adam Kroczaleski at 1:32 P. M. in Room 201 in the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Open Meetings act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, & Sally Mrozinski.

Approval of an Agenda:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the agenda as presented. Motion carried.

Public Comments: None.

Approval of Various Minutes:

Committee of the Whole of November 12, 2019: Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the minutes as prepared. Motion carried.

Board Session of November 12, 2019: Moved by Ms. Burke & 2nd by Ms. Mrozinski to approve the minutes as prepared. Motion carried.

Claims & Accounts:

Checks on Demand for October 2019

Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve Checks on Demand for the Month of October 2019 as follows:

Date	Fund	Amount
10-09	General Bank of Funds	\$77,435.77
10-22	Trust & Agency Funds	\$186,492.63
10-19	General Bank of Funds	\$126,385.76
10-22	Road Commission Fund	\$492,907.32
10-31	Trust & Agency Funds	\$890,880.25
10-31	Tax Administration Funds	\$4,497.63
10-31	Road Commission Fund	\$45,605.96
10-31	General Bank of Funds	\$46,930.26
Total of all funds for the month of October 2019:		\$1,871,135.58 Motion Carried.

Book of Bills:

After review, moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve payment of the Book of Bills as presented totaling \$14,646.90. Motion carried.

Page 2: Arenac County Commissioner's Minutes of November 26, 2019:

Review of Correspondence:

The Board reviewed the correspondence listing and after such, the Chair directed that said be placed on file with the County Clerk.

Order of the Day:

Mr. Ed Rohn, Arenac County Emergency Manager: Mr. Rohn reported on the "High Water Declaration" that certain other counties have declared and discussed impending issues along the Lake Huron/Saginaw Bay Shoreline area as well as noting that he hauled Sand Bags procured from the Army Corps of Engineers. Sand Bags have been positioned in Iosco and Arenac Counties residents so requesting recently. He is distributing said on request. He further noted that he will be flying the shoreline in the Michigan State Police Helicopter in the near future as per plans, weather permitting. Several other high water issues were discussed, including planned responses depending upon the situation. He further noted that Homeland Security Funds of about \$28,000 may be available in the upcoming year and asked the Board to consider possible usage of such.

Motions to be acted upon:

Motion 1: Changing the Part Time Prosecutor Position to Two Part Time Positions from One:

Pursuant to a letter of request from Curtis Broughton, Arenac County Prosecuting Attorney; the current Part Time Arenac County Deputy Prosecuting Attorney position be split into two part time positions. It was moved by Mr. Woolhiser & 2nd by Ms. Salgat, that effective January 1, 2020, that the Part Time Position of Arenac County Prosecuting Attorney be split per letter received from County Prosecuting Attorney Curtis Broughton. Said letter noting that the two so appointed Assistant Prosecuting Attorneys, will have their pay split from current levels and that they will receive no fringe benefit except as required by law. Motion carried.

Motion 2: Headlee Override Language Proposition for Presidential Primary Election:

After discussion, moved by Ms. Salgat & 2nd by Mr. Woolhiser to place the following proposal on the Presidential Primary Election Ballot as Arenac County Proposal # 1:

ARENAC COUNTY PROPOSAL

Separate Tax Limitation Proposal

Shall separate tax limitations be established for a period of four (4) years, 2020 through 2023, or until altered by the voters of the county, for the County of Arenac, the Townships and Intermediate School District within the county, the aggregate of which shall not exceed 6.40 mills as follows:

County of Arenac	5.20 mills
Townships	1.00 mill
Intermediate School District	.20 mill
Total	6.40 mills

If approve and levied, the estimated amount of revenue for 2020 is approximately \$3,736,939.
Yes () NO ()

Page 3: Arenac County Commissioner's Minutes of November 26, 2019:

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, & Kroczaleski. No: None. Motion carried by a five yes to zero no vote.

Chair directed Co. Clerk to forward same to Co. Elections Commission for placement on the March 2020 Presidential Primary Ballot as County Proposal One.

Motion 3: Netsource One Smartnet Renewal Quote # 018657 for \$676.00 annually:

Moved by Ms. Salgat & 2nd by Ms. Burke to accept the renewal quote from Netsource One in the amount of \$676 as quoted and authorize payment from the General Computer Account. Motion carried.

Motion 4: PA 511 Grant Renewal Application: 23rd Circuit Community Corrections Program:

Moved by Ms. Salgat & 2nd by Ms. Burke to authorize the Board Chair to sign the renewal agreement between the State and the County of Arenac for FY 2020 for Community Corrections Program in cooperation with the County of Ogemaw. Motion carried.

Motion 5: Resolution 2019-14: Transfer of Tax Reverted Properties to Arenac Co. Land Bank:

Moved by Commissioner Woolhiser and supported by Commissioner Salgat to adopt the following

Resolution 2019-14

- Whereas:** Local units of government within Arenac County levy annual tax, and
- Whereas:** Those unpaid taxes are returned to the County for collection, and
- Whereas:** The County funds those delinquencies to the local collection units, and
- Whereas:** The County has appointed the County Treasurer as the Foreclosing Governmental Unit, and
- Whereas:** PA123 describes the process for the FGU to claim ownership of these properties, and
- Whereas:** These procedures were followed for said tax year 2017 and
- Whereas:** Properties remain following the prescribed two land auctions per year, and
- Whereas:** At the end of this process, the County FGU controls these properties,
- Whereas:** The three unsold properties this year are:

011-1-000-000-480-00 & 020-0-C35-005-027-00 & 020-0-C35-002-089-00

Now Therefore Be It Resolved: That the FGU shall transfer ownership of said properties to the Arenac County Land Bank to be sold or otherwise disposed of according to statute.

Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser, & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote.

Motion 6: County Planning Commission & Parks Commission Plans:

County Planning request for advice regarding the New Five Year Overall Plan (2020-2024) and the proposed Five Year Recreation Plan (2020-2024) for Arenac County, Michigan.

Page 4: Arenac County Commissioner's Minutes of November 26, 2019:

Ms. Nancy Selle, Chair of County Planning Commission: Ms. Selle appeared before the Board to discuss current status of the new Five Year Plan for the County as well as the new Five Year Recreation Plan documents and noting questions raised regarding said Plans and related issues. She further noted that the proposed Recreation Plan Input Sheets are still available for comment and the survey is also on line. She further noted that the Chair of the County Parks Commission noted to the Planning Commission members that they (Parks Board per Chair) expect the County Planning Commission to prepare the Arenac County Parks Five Year Recreation Plan for them. Also discussed was dual use for house structure at Au Gres County park for (Education, Dwelling, and for Security Purposes) with ultimate goal of Ed. Center.

After considerable discussion by the Board and Ms. Selle, and review of a letter from the Michigan DNR, it was moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to direct the County Planning Commission to work toward completion of the Arenac Co. Master Plan and the Arenac Co. Recreation Plan; noting eventual compliance with provisions of the conversion of the building at Au Gres Park to the Learning/Nature Center, as listed in the DNR grant for the original grant to develop the Park facility. Motion carried.

Motion 7: Letter to Parks Supervisor: Re: Current Labor Agreement Letter:

Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to authorize a letter to employee noting that the current agreement will not be renewed as currently written. Motion carried.

Motion 8: Refer PTO to County Legal Counsel:

After discussion, the Special Committee composed of Ms. Mrozinski and Mr. Woolhiser discussed employee related issues. Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to allow the Special Committee to request legal opinion from Braun Kendrick, County Civil Counsel, regarding three issues:

1. Owed PTO, union and non-union.
2. Wage/Back Pay: non-union.
3. Accrual of PTO/hours.

Motion carried.

Other Business:

Mr. Woolhiser: Reported that Budget and Finance Committee met and discussed revenues with the County Treasurer and County Clerk on Monday morning. They will soon be meeting otherwise to review the Budget Documents for departmental expenditures.

Next Board Meeting: Thursday, December 5th, as previously agreed to and set by the Board.

Adjournment:

The time being 3:03 P. M. and there being no further business, the Chair declared the meeting be adjourned.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board of Commissioners

Ricky R. Rockwell
Arenac County Clerk

December 5, 2019

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:

Chair Adam Kroczaleski called the Scheduled Meeting of the Arenac County Board of Commissioners to order at 1:30 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Approval of an Agenda:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the proposed agenda with the removal of Motions 2 & 5. Motion carried.

Public Comments: None.

Approval of Various Minutes:

Committee of the Whole of November 26, 2019: Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the minutes of the meeting as presented. Motion carried.

Board Minutes of November 26, 2019: After discussion, moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes with the striking of the word "dual" from the first paragraph on Page 4 of the proposed minutes. Motion carried.

Claims & Accounts: Book of Bills:

After review, moved by Ms. Salgat & 2nd by Bobbe Burke to approve payment of the bills presented holding one invoice for parks board travel for further review, with approved bills totaling \$39,294.25. Motion carried.

Unfinished Business: None.

Review of Correspondence Listing:

Board members reviewed Correspondence Listing with Clerk and after, Chair directed that same be place on file in the Clerk's Office.

Motions to be acted upon:

Motion 1: Approval of Building Department Inspector's Contract Form:

Moved by Ms. Salgat & 2nd by Mr. Kroczaleski to approve the proposed Inspector Contract Revision as presented and reviewed by Legal Counsel. Motion carried.

Motion 3: Road Patrol Millage MERS Unfunded Accrued Liability Extension:

Moved by Mr. Woolhiser & 2nd by Ms. Burke to approve the 10 year Extension as proposed of the MERS Division 2, Sheriff Deputies Defined Benefit Retirement Program Unfunded Accrued Liability Payment Plan utilizing the \$47,592 annual payment for Full Phase In impact for the division.

Roll Call Vote: Yes: Woolhiser, Burke, Mrozinski & Kroczaleski. No: Salgat. Motion carried by a 4 yes to 1 no vote. Chair directed the County Clerk to effect said change effective January 1, 2020 as presented.

Page 2: Arenac County Board of Commissioners Minutes of December 8, 2019:

Motion 4: 23rd Circuit Court Contract Summary Document Approval:

After review, moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve summary letter and authorize Chair to sign said pending receipt of New Contract Document: United Steelworkers AFL-CIO Union Settlement Agreement as presented, noting all changes from existing contract document.

Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser, & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote. Chair signed the document. Clerk was directed to effect respective changes effective January 1, 2020.

Motion 6: Budget Adjustment 2019-33: Tribal 2% Budget Allocations:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve the following Budget Adjustment # 2019-33:
Date: December 5, 2019:

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
286	000-401.000	Grant Revenue	\$338,504.66			
286	000-980.459	Court Improvement		\$40,000.00		
286	000-980.430	Animal Control		\$25,000.00		
286	000-980.123	Computer Upgrades		\$28,989.00		
286	000-980.101	Air Handling Unit		\$24,462.45		
286	000-980.301	Jail Vehicle		\$40,000.00		
286	000-980.201	Worth Road Paving		\$91,828.00		
286	000-980.445	GIS Mapping		\$40,000.00		
286	000-980.000	E911 CAD EQ		\$3,225.21		
286	000-980.012	Food Pantry Enhancement		\$15,000.00		
286	000-980.516	Tax Software		\$30,000.00		
Totals			\$338,504.66	\$338,504.66		

Motion carried. Copy of minutes to be forwarded to the Arenac County Treasurer.

Motion 7: Special Payroll for Parks:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the Payroll request for Parks Supervisor prior to layoff notice of 11-22. Motion carried. Chair directed Clerk to effect said payroll.

Commissioner Reports:

Commissioner Salgat: Presented a copy of a letter received from Mari Keefe expressing pleasure in the upgrades to Point Au Gres Park and increased level of apparent maintenance at the site. Copy is to be put in Board Correspondence for the next meeting.

2020 All Funds Budget Hearing:

After discussion and review of timetables for publication, moved by Ms. Salgat & 2nd by Mr. Woolhiser to set the 2020 Arenac County All Funds Budget Hearing for 10 AM on Monday, December 30, 2019. Motion carried.

Page 3: Arenac County Commissioner's Minutes of December 8, 2020:

Adjournment:

There being no further business, the Chair declared the meeting adjourned at 2:40 PM. Motion carried.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners December 17, 2019

Chair Adam Kroczaleski called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Harold Woolhiser, Lisa Salgat, and Sally Mrozinski.

Adoption of an Agenda:

Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the proposed agenda as presented. Motion carried noting wording on Motion 10 needs tweaking of specific wording (MERS Employee Contributions for Defined Benefit Employees in the General and Elected Officials groups, being Divisions 1 & 13.

Public Comments: None at this time.

Approval of Various Minutes:

Committee of the Whole of December 5, 2019: Moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the minutes as submitted. Motion carried.

Board Session Minutes of December 5, 2019: Moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as submitted. Motion carried.

Claims & Accounts:

After review and discussion, moved by Ms. Salgat & 2nd by Ms. Mrozinski to approve payment in the aggregate amount of \$26,842.62 noting that Jeff Trombley's travel expense is to be split into Drain Office and Parks Travel amounts as directed. Motion carried.

Order of the Day: Billing held from the last meeting.

Ms. Salgat noted that she contacted Jeff Trombley regarding a previously submitted billing held for mileage reimbursement. Moved by Ms. Salgat & 2nd by Ms. Burke to pay the claim of Paula Trembath in the amount of \$62.64 from Parks Travel. Motion carried. Clerk to pay as check on demand.

Review of Board Correspondence:

The Board reviewed the Clerk's summary of Correspondence. After which, the Chair directed that said be placed on file in the Clerk's Office.

Motions to be acted upon:

Motion 1: Approval of Hiring of County Electrical Inspector:

Theresa Irving, Building Department, and Harold Woolhiser, County Commissioner noted that they had interviewed three potential inspectors and after interviewing, they chose the one they felt best fit the position. Moved by Mr. Woolhiser & 2nd by Ms. Salgat to appoint Donald "Bruce" Dean as Arenac County

Page 2: Arenac County Commissioner's Minutes of December 17, 2019:

Electrical Inspector effective January 1, 2020, and to authorize the Board Chair to sign his employment contract. Motion carried. Theresa will contact him as well as those who were not selected.

Motion 2: Approval of Signed Building Department Inspector Contracts:

Moved by Ms. Salgat & 2nd by Mr. Kroczaleski to approve the proposed Arenac County Building Inspector Contracts for 2020 as submitted by the Building Department and to authorize the Board Chair to sign them. Motion carried.

Motion 3: Sheriff's Secretarial Position:

Chair reported on contact with State Legislator and Michigan Sheriff Association and noted that said position serves at the will of the Sheriff. Moved by Ms. Burke & 2nd by Ms. Mrozinski to direct the County Clerk to pay position amount listed in the Salaries Resolution for 2019 and further make the position retroactive to date of hire, being November 18, 2019 at full listed hourly rate and to further make sure benefits accrue. Motion carried.

Motion 4: Teamsters Non-Supervisory Unit (Courthouse Employees) Contract Approval:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the proposed contract (noting red lined copy is to be given to County Clerk) and authorize the Board Chair to sign said on behalf of the County. Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, & Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote. Chair signed red line agreement.

Motion 5: 911 Employees Contract Agreement:

Moved by Ms. Burke & 2nd by Ms. Salgat to approve the proposed agreement as discussed earlier in Committee this AM (noting that red line copy is to be given the County Clerk) and authorize the Board Chair to sign said on behalf of the County. Roll Call Vote: Yes: Salgat, Burke, Mrozinski, Woolhiser, and Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote.

Motion 6: Reappointment of Deborah Morgan to the Arenac County Land Bank Committee:

As per recommendation of Dennis Stawowy, Arenac County Treasurer, earlier today, explaining the County Land Bank, moved by Mr. Woolhiser & 2nd by Mr. Kroczaleski to reappoint Ms. Deb Morgan to the Arenac County Land Bank Committee. Motion carried.

Motion 7: Region 3 Homeland Security Sub-Region Administrative Contract:

Referencing conversation held in Committee of the Whole this A.M. with Mr. Edward Rohn Emergency Management Coordinator, explaining the situation with Homeland Security Funding, and the history of program management between regional sub agents; it was moved by Ms. Salgat & 2nd by Ms. Burke to authorize the Arenac County Treasurer to sign the Sub-Regional Grant Administrative Agreement noting that Mr. Dennis Stawowy, County Treasurer, is appointed be the person to handle the receipt of Sub-Grant Funds for Arenac County, Michigan with the City of Midland Michigan being the fiduciary for the upcoming grant programs.

Motion carried.

Page 3: Arenac County Commissioner's Minutes of December 17, 2019:

Motion 8: 2020 Arenac County Salaries Resolution:

After discussion and review, moved by Ms. Burke & 2nd by Ms. Salgat to approve the 2020 Salaries Resolution as attached to the minutes as Appendix A. Motion carried.

Motion 9 A & B: Parks Board Member Appointments:

Moved by Ms. Burke & 2nd by Ms. Salgat to reappoint Paula Trembath to a term on the Arenac County Parks Commission ending December 31, 2022. Motion Carried.

Moved by Ms. Salgat & 2nd by Ms. Burke to reappoint Debra LaFave to a term on the Arenac County Parks Commission ending December 31, 2022. Motion Carried.

Motion 10: Change in Contribution Rates for Defined Benefit Employees in Municipal Employees Retirement System Divisions # 1: General and Division 13: Elected Officials:

Moved by Mr. Woolhiser & 2nd by Mr. Kroczaleski that effective January 1, 2020, the Employee Contribution Rate for all employees and officials in MERS Defined Benefit Divisions 1 & 13 shall increase to 2% of wage and further direct the County Clerk to effect said change and to notify the Municipal Employees Retirement System of the change and to file necessary paperwork with MERS and to notify affected employees of said change.

Roll Call Vote: Yes: Mrozinski, Woolhiser, Salgat, Burke, Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote.

Motion 11: Building Department Clerk Wage Adjustment and Back Compensation:

Moved by Ms. Salgat & 2nd by Ms. Burke to direct the County Clerk's Payroll to make an hourly wage correction as listed on a memo as well as set her hourly pay rate at \$15.88 per hour and to compensate her for "difference in pay" from Building Department Budget in the next payroll. Motion carried.

Motion 12: Board Policy on PTO and Payroll:

Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to utilize the letter recently received as requested from County Civil Counsel, Braun, Kendrick, as the official guide for handling any dispute or conflict in Paid Time Off and or any Benefits Discrepancy from today forward, being December 17, 2019.

Roll Call Vote: Yes: Woolhiser, Mrozinski, Kroczaleski. No: Salgat, Burke. Motion carried by a three (3) yes to two (2) no vote.

Motion 13: Public Hearing on Possible Combination of Clerk/Register of Deeds Office:

After discussion, moved by Ms. Burke & 2nd by Mr. Kroczaleski to set a Public Hearing on the Issue of possible "Combination of the County Clerk and Register of Deeds Office effective January 1, 2021" for January 28, 2020 at 10 AM in the Board Room. Motion carried.

Motion 14: 2019 Year End Budget Adjustment Authorization for County Treasurer:

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to authorize Arenac County Treasurer Dennis Stawowy to effect all necessary Budget Adjustments (Transfers where necessary) in order for the Arenac County All

Page 4: Arenac County Commissioner's Minutes of December 17, 2019:

Funds Budgets to end the year 2019 in a positive position. This is necessary to avoid any fund ending the year in a negative position and an audit requirement saving the need for Deficit Elimination Plans, which the State of Michigan requires if any specific fund should end the year in a negative accrued funding position. Motion carried. Chair directed that the County Treasurer be notified and allowed to transfer to all funds necessary to effect said. Commissioners requested a report from the Treasurer of said necessary transfers.

Unfinished Business:

Parks Status:

Commissioners discussed the status of the Arenac County Parks and the proposed Electronic Reservation System and when it will become effective and how to handle reservations inquiries in the meantime. Two major issues discussed were the caretaker's residence and parks reservations. Also discussed was information necessary to implement said Reservation System as proposed by the County Parks Commission, and the question of timeliness was discussed at length.

Following discussion, moved by Ms. Burke & 2nd by Ms. Salgat to allow Parks Supervisor to begin to accept reservations on a "month to month" basis by Au Gres Parks Supervisor while laid off and to allow her to continue to reside at the Parks residence at Arenac County Point Au Gres Park lacking any employment agreement with residence as such payment for taking reservations on a month to month basis. Motion carried.

Fairgrounds Development:

Chair discussed status regarding Fairgrounds Development Proposal and the status of the Project. He further noted that USDA is offering a 40 year Loan for an entire project with estimated cost of 10 million dollars for full development. Where the development stands at this time and possible timeframe for development was also discussed.

Order of the Day: Motion to set Year End Meeting:

Board discussed Meeting scheduled for 2020 All Funds Hearing at same date and time, after discussion, moved by Ms. Salgat & 2nd by Mr. Woolhiser to set the last Board meeting of the year for Monday, December 30th at 10 AM in the Board Room noting that the 2020 All Funds Budget Hearing is scheduled for 10 AM. Meeting will start following conclusion of the Budget Hearing. Motion carried. County Clerk was directed to effect said Public Notice.

Adjournment:

Being no further business, Chair declared the meeting adjourned at 3:23 P.M.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

[illegible]

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:

December 30, 2019

Chair Adam Kroczaleski called the scheduled meeting of the Arenac County Board of County Commissioners to order at 10 AM in Room 201 of the Arenac County Building pursuant to the Michigan Open Meetings Act and Board Motion with the Board reciting the Pledge of Allegiance to the U. S. Flag, noting that a scheduled 2020 All Funds Budget is also included in today's Board Meeting.

Order of the Day: 2020 All Funds Budget Meeting:

At about 10:03, the Chair opened the Public Hearing on approval of the 2020 Arenac County All Funds Budget Document.

Jeff Trombley, County Drain Commissioner, appeared before the Board to discuss the MIEGLE Billing amounting to ~~\$47,000~~ **(\$47,500)** to be billed against the various drainage districts per settlement with the State of Michigan Department of Environmental Quality from previous Drain Commissioner projects without permits. The Board directed Mr. Trombley to so pay said from respective drain funds, *as near deadline as possible. (Corrections in italics from 1-14-2020 approval.)*

Paul Golombieski, Arenac County Fair Board: Asked for copy of the all funds budget as well as discussed the Arenac County Fair Board Appropriation and questioned the status of grants for the new Fair Grounds Project.

Ricky R. Rockwell, County Clerk: Noted that the Jail and Child Care Fund Budgets are the most volatile of all and there is little control over what may happen. He also noted that they have affected the 2019 Budgets.

Roberta Burke, County Commissioner: Noted respective incomes and expenditures of the County Guardian's Office and questioned certain other respective budgets regarding changes in amounts.

Chair requested any further Commissioner's Comments and there were none.

At about 10:15, it was moved by Ms. Salgat & 2nd by Ms. Mrozinski to Close the Budget Hearing on the 2020 All Funds Budgets as listed and to further approve them for adoption. Motion Carried. A summary listing of all Funds Budgets noting Beginning Balance, Revenues, Expenditures, and Proposed End Balance will follow:

Fund #	Name of Fund	Begin Balance	Revenues	Expenditures	End Balance
101	General	360,000	5,619,143	5,619,143	360,000
201	Road Comm.	1,600,000	6,503,500	7,103,500	1,000,000
208	County Parks	16,703	66,675	83,378	-0-
210	Ambulance Millage	234,000	288,000	301,000	221,000
211	Homeland Security	17,000	5,000	5,000	17,000
215	Friend of the Court		264,695	264,695	
243	Brownfield Fund	756	---	---	756
244	Economic Devel.	55,000	16,100	57,500	13,600
245	Re-monument	12,000	20,000	20,000	12,000
249	Building Department	22,000	116,500	138,500	-0-
255	PA 015 Pers Res Exemp	50,000	50,000	74,000	26,000

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256	Reg. of Deeds Tech Fd	57,000	20,000	50,500	26,500
259	MICOLES Dep. Trng	3,300	2,450	2,450	3,300
260	MIDC Indigent Defense	70,000	226,800	296,800	-0-
261	E-911 Operations	225,000	976,900	904,381	297,519
263	Concealed Pistol License	5,000	9,000	11,500	2,500
264	Corrections Officer Trng	10,000	6,000	14,000	2,000
265	Sheriff Forfeitures	500	1,500	-0-	2,000
266	Sheriff Road Patrol	10,000	742,570	741,170	11,400
269	Law Library	-0-	6,500	6,500	-0-
272	Stonegarden Home Sec	900	89,000	89,900	-0-
274	Senior Citizen Millage	2,450	430,950	431,100	2,300
275	Drug & Alcohol Education	8,000	-0-	8,000	-0-
276	Sheriff Donations	5,000	4,000	9,000	-0-
278	Housing Programs	95,000	340,357	340,657	94,700
286	Chippewa Tribal 2%	623,195	-0-	623,195	-0-
287	Family Ct Juv Off	-0-	15,000	15,000	-0-
290	DHHS Board Exp.	1,000	2,000	2,975	25
292	Fam Ct Child Care Fd	-0-	437,917	437,917	-0-
293	Soldiers & Sailors Relief	-0-	5,000	5,000	-0-
297	Animal Welfare Fund	70,000	31,981	48,395	53,586
298	Circuit Court Counseling	38,000	2,000	500	39,500
304	Twining Village Debt	-0-	12,658	12,658	-0-
365	Au Gres River Debt	56,790	39,363	52,141	44,012
369	Bldg Auth Debt	-0-	102,358	102,358	-0-
470	Courthouse Renovation	95,000	30,000	-0-	125,000
516	Delinquent Tax	1,600,000	324,000	307,152	1,616,848
518	Land Bank	16,000	5,000	5,500	15,500
520	Foreclosure Tax Fd	550,000	168,000	173,400	544,600
595	Jail Commissary	400	5,000	5,000	400
717	Transit Busses	-0-	225,000	225,000	-0-
Totals All Funds		\$5,909,994	\$17,210,917	\$18,588,866	\$4,532,046

Chair noted the Budget Hearing is formally closed and the Board resumed with the Proposed Meeting:

Approval of an Agenda:

Moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the Agenda as presented. Motion carried

Approval of Various Minutes:

Committee of the Whole of December 17, 2019: Moved by Ms. Mrozinski & 2nd by Mr. Woolhiser to approve the minutes as presented. Motion carried.

Board Session of December 17, 2019: Moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the minutes as presented. Motion carried.

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Book of Bills:

Commissioners discussed and reviewed Book of Bills as presented and questioned certain items as to what they were. After discussion ended, moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve the Book of Bills as presented in the aggregate amount of \$29,046.79. Motion carried.

Public Comments:

Chair asked for any Public Comments and there were none.

Unfinished Business: Commissioners Reports.

Mr. Kroczaleski, none. Ms. Mrozinski, none. Mr. Woolhiser: Discussed the two year end Budget Adjustments prepared by the County Treasurer and asked **Mr. Dennis Stawowy, County Treasurer**, to explain the process used to prepare needed year end budget adjustments. After this, Mr. Woolhiser offered the following for Board consideration:

Motion 2 & Motion 3: 2019 Year End Budget Adjustments as Numbered: General Fund.

Budget Adjustment 2019-38

Dated: December 30, 2019

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	000-478.000	Dog Licenses	\$500			
101	000-542.001	Title IV E (Prosc Atty)	\$8,000			
101	000-549.000	Probate Judge Salary	\$2,900			
101	000-441.000	Local Share PBT	\$8,000			
101	000-601.000	Clerk Court Costs	\$1,500			
101	000-602.000	District Court Costs				
101	000-602.005	Supp. Court Costs	\$1,500		\$16,000	
101	000-603.000	Clerk Serv	\$2,000			
101	000-608.000	Court Fines	\$2,000			
101	000-609.000	Probate Serv	\$1,300			
101	000-612.000	Guardian Serv	\$22,600			
101	000-614.000	Transit Serv.	\$2,000			
101	000-615.000	ROD Serv				
101	000-616.002	Paper Services	\$1,300		\$10,000	
101	000-699.002	Eq Filing Fee	\$2,200			
101	000-629.000	Out Co. Boarding	\$2,000			
101	000-629.002	Housing Fees (Inmate)	\$5,900			
101	000-656.000	Dist. Ct. Fines	\$1,600			
101	000-665.000	Interest Earned	\$14,700			
101	101-702.000	Salary		\$4,000		
101	101-861.000	Travel Expense		\$2,500		
101	253-703.000	Wages Perm. Empl		\$3,500		

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Budget Adjustment 2019-39 Continued			Increase	Increase	Decrease	Decrease
Fund #	Line Item No	Description	Revenue	Expenditure	Revenue	Expenditure
101	228-801.000	Network Serv		\$3,000		
101	254-967.000	Phones		\$2,500		
101	262-861.000	Travel Exp		\$65		
101	265-702.000	Wages		\$3,600		
101	265-801.000	Contractual Serv.		\$27,500		
101	265-920.000	Utilities		\$4,500		
101	271-801.000	Ins. Premium		\$6,000		
101	292-967.000	Law Library		\$500		
101	299-703.000	Wages		\$3,500		
101	301-702.000	Salaries		\$1,600		
101	302-718.000	416 Insurances		\$21,000		
101	306-704.000	Wages		\$7,000		
101	307-702.000	Wages Sims Car		\$9,500		
101	308-702.000	Wages School Officer		\$2,500		
101	331-704.000	Wages Marine				\$3,000
101	351-816.000	Medical Treat		\$35,000		
101	430-703.000	Wages		\$2,500		
101	430-930.000	Building Repair		\$2,500		
101	601-967.000	CMDHD				\$1,500
101	605-701.000	Cont. Disease		\$1,700		
101	648-835.000	Autopsies		\$12,000		
101	000-662.292	Child Care		\$70,000		
101	681-833.000	Vets Burials		\$750		
101	689-999.000	Soldiers & Sailors				\$2,000
101	710-702.000	MSU E Wages		\$1,300		
101	711-702.000	ROD Wages		\$1,500		
101	000-401.000	Tax Revenue	\$18,000			
101	000-412.000	Personal Prop Tx			\$4,000	
101	000-542.001	Title IV E			\$4,000	
101	000-544.001	Police 416 Car			\$11,000	
101	000-602.000	Dist Crt Costs			\$10,000	
101	000-605.000	ACL Screening			\$3,500	
101	289-998.215	To FOC 215				\$11,000
101	272-709.000	Social Security				\$14,800
101	275-715.000	MERS				\$10,000
101	631-967.000	Substance Abuse				\$3,000
101	000-699.601	Trans In Tx Adm	\$120,000			
101	000-699.520	Trans In Forcl	\$25,215			
		Totals:	\$243,215	\$230,015	\$58,500	\$45,300
		Net -0-				

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Budget Adjustment 2019-39: Special Funds.

Dated: 12-30-2019

Fund No.	Line Item No.	Line Item Descrip	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
201	000-401.000	Revenue	\$800,000			
201	000-665.000	Interest	\$15,000			
201	000-701.000	Expense		\$990,000		
201	000-699.000	Begin. Balance	\$990,000			
201	000-998.900	End Balance		\$815,000		
717	000-401.000	Revenue	\$240,000			
717	000-701.000	Expense		\$240,000		
516	000-998.000	Out to GF		\$120,000		
516	000-998.900	End Balance				\$120,000
520	000-998.900	End Balance				\$25,215
520	000-998.101	Out to GF		\$25,215		
292	000-699.101	Trans In	\$70,000			
292	000-822.000	Local Care		\$30,000		
292	000-832.000	State Ward		\$40,000		
269	000-600.101	Trans In	\$500			
269	000-699.000	Begin Bal			\$500	
		Totals	\$2,115,500	\$2,260,215	\$500	\$145,215
Net -0-						

Moved by Mr. Woolhiser & 2nd by Ms. Salgat to approve 2019 Budget Adjustments # 38 & 39 as listed above. Motion carried.

Motions to be acted upon:

Motion 1: Memorandum of Agreement with MSU Extension: Board declined action and said will be held over until the next Board of Commissioners Meeting.

Motion 4: 2020 Amended Salaries Resolution:

Mr. Woolhiser explained that there were errors in the 2020 Salaries Resolution as presented at the December 17th, 2019 Board Meeting and presented a corrected document for Board Approval to be attached as Appendix A to this set of minutes. After discussion, moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve Salaries resolution as prepared. Motion carried.

Special Report:

Ms. Burke and Mr. Jeff Trombley reported that they had received paperwork from the Parks Supervisor noting she has vacated the Pt. Au Gres Park residence and further that the house is vacant. Several questions arose from Commissioners and Mr. Trombley noted that the Parks Board will meet soon to resolve any issues and further that keys have been turned in. No Board action is needed on this matter at this point in time; hoping that issues will be resolved at an upcoming meeting of the Parks Commission.

Motion 5: Rick Fiddler Land Donation:

It was noted that Rick Fiddler has offered a donation of a 50 acre parcel of property to which he holds title adjoining Youngman Park, which will be so deeded to Arenac County to be used exclusively for recreational purposes, and that the deed will be presented later this afternoon.

Moved by Ms. Salgat & 2nd by Ms. Mrozinski to accept the parcel in question and approve the acquisition of the 50 acre parcel as an addition to Youngman Park as the Rick Fiddler Addition.

Roll Call Vote: Yes: Woolhiser, Salgat, Burke, Mrozinski, Kroczaleski. No: None. Motion carried by a five (5) yes to zero (0) no vote.

Board noted again that title was scheduled to be transferred at 1 P.M. today and that Jeff Trombley would be representing Arenac County.

Order of the Day: Prosecutor's Office Staff Adjustment:

Commissioner Salgat presented information concerning a previous letter from Curtis Broughton, Arenac County Prosecutor, noting that his office will be splitting duties of current assistant prosecutor William Forsyth between himself and Melissa Sprague in January 2020. Moved by Ms. Salgat & 2nd by Mr. Woolhiser to change and provide same building access to Ms. Sprague as currently provided Mr. William Forsyth. Motion carried.

Commissioners discussed Board Rules and Personnel Policy and agreed that both need major revisions as well as updates. Chair appointed a committee of himself and Ms. Mrozinski as a two person committee to work on an update of Board Rules and the Arenac County Personnel Policy.

Order of the Day:

Mr. Dale Zygiel, Soil Erosion Inspector, appeared and asked the Board to consider his request for a stipend for his personal telephone that is used by him. Board agreed to take said under consideration at the next meeting. They also discussed the need for backup inspector and he discussed the possibility that the Iosco County SESC Inspector could be used as backup when he is not available. The Board will work on this at a later meeting.

There being no further business, the Chair declared the meeting adjourned at 11:30 A. M. Sine die.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

2020 Salary Resolution

revision #2 12/30/19

Date: December 30, 2019

AMENDED 12/30/2019

Moved by Commissioner:

APPENDIX AA

Supported by Commissioner:

Roll call as follows: Yeas: 5 Nays: 0

To rescind the 2019 Arenac County Salary Resolution and to adopt the following
2020 Salary Resolution for the County of Arenac, effective January 1, 2020.

	2013	2014	2015	2016	2017	2018	2019	2020
	\$1000 Elect		\$1000 Elect	\$1500+2%t&c	\$1000+2%elec	0%	\$300 full time	
				\$2500+2%a&u	\$1500+2%a&u	0%	\$150 part time	\$3000 a&u
OFFICE-TITLE-DESCRIPTION	1%	1%	2%	2%	2%	0%	0%	3%
Elected								
County Commissioner-Chairman	5,600	5,600	6,600	6,600	7,000	7,000	7,000	7,000
County Commissioner Member	5,000	5,000	6,000	6,000	6,400	6,400	6,400	6,400
Per Diem	35/70	35/70	35/70	35/70	35/70	35/70	35/70	35/70
District/Circuit Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	0	0	0	0
Probate Judge	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)	142,378 (4)	145,558 (4)	145,558 (4)	151,438 (4)
Prosecuting Attorney	47,853 (3)	48,332 (3)	49,332 (3)	50,319 (3)	45,644 (3)	45,644 (3)	45,644 (3)	47,013 (3)
Register of Deeds	35,309	35,662	36,662	37,395	39,143	39,143	39,143	40,317
County Treasurer	40,976 (8)	41,386 (8)	42,386 (8)	44,734 (8)	46,629 (8)	46,629 (8)	46,629 (8)	48,028 (8)
County Clerk	38,400 (2)	38,784 (2)	39,784 (2)	42,080 (2)	43,922 (2)	43,922 (2)	43,922 (2)	45,240 (2)
Drain Commissioner	26,850	27,119	27,619	28,171	29,734	29,734	29,734	30,626
Sheriff	43,860	44,299	45,299	48,705	51,679	51,679 (14)	51,679 (14)	54,676 (14)
Road Commission Chairman	5,651	5,651	6,600	6,600	7,000	7,000	7,000	7,000
Road Commission Member	5,045	5,045	6,000	6,000	6,400	6,400	6,400	6,400
Appointed Exempt								
Under Sheriff	38,914	39,303	40,303	43,609	45,981	45,981 (15)	45,981 (15)	48,981 (15)
(1st p/t) Assistant Prosecuting Attorney	18,755 (5)	18,943 (5)	19,443 (5)	19,832 (5)	27,910 (5)	27,910 (5)	27,910 (5)	14,373.65 (21)
(2nd p/t) Assistant Prosecuting Attorney	18,755 (5)	18,943 (5)	19,443 (5)	19,832 (5)	27,910 (5)	27,910 (5)	27,910 (5)	14,373.65 (21)
Victims Rights Advocate - P/T	17,170 (7)	17,342 (7)	17,669 (7)	18,043 (7)	18,404 (7)	18,404 (7)	21,749 (7)	23,549 (7)
Emergency Management Director	15,243	15,395	15,703	16,017	16,337	16,337	16,337	16,827
Appointed Non-Exempt								
Probate Register (35 hrs)	28,926	31,715 (10)	32,349 (10)	32,996 (10)	33,656 (10)	33,656 (10)	33,656 (10)(19)	34,666 (10)
Confidential Secretary (35 hrs)	27,365	27,639	28,192	28,756 (9)	29,331	29,956	29,338	30,218 (21)
Family Court Juvenile Officer (35 hrs)	34,753	35,101 (11)	35,803 (11)	36,519 (11)	37,249 (11)	37,249 (11)	37,249 (11)(19)	38,366 (11)(22)
Family Court Clerk (35 hrs)	27,261	30,034	30,635	31,248	31,873	31,873	31,873 (19)	32,829 (22)
Circuit/Probate Court Recorder (35 hrs)		35,344	36,051	36,772	37,507	37,507	37,507 (19)	38,632 (22)

Continued on next page

	2013	2014	2015	2016	2017	2018	2019	2020
OFFICE-TITLE-DESCRIPTION								
Circuit Court Administrator (35 hrs)	40,400 (9)	40,804 (12)	45,000 (12)	45,900 (12)	46,818 (12)	46,818 (12)	46,818 (19)	48,224 (12)(22)
Trial Court Specialist/ADR Clerk (35 hrs)		35,000	35,000	35,700	36,414	36,414	36,414 (19)	37,506 (22)
Prosec. Office IVD (CRP) P/T (32 hrs=91%)	25,828 (6)	26,086	26,608	27,140	27,683	27,683	27,683	30,700
Animal Control Officer (40 hrs)	33,868	34,207	34,891	35,589	36,301	36,301	36,301	37,390 (21)
S.E.S.C. Agent						9,000 (13)	9,000 (13)	9,000 (13)
Friend of the Court					45,000	45,000 (17)	45,000 (17)(19)	46,350 (17)
Park Leader (Supervisor)	\$9.18	\$9.27	\$10.00	\$10.20	\$11.00	11.35 (16)	11.35 (18)	11.55
Hourly								
Sheriff's Confidential Secretary (40 hrs)	\$11.97	\$12.09	\$12.33	\$12.58	\$13.15	\$13.15	\$13.15	13.35
Seasonal Employees (Parks) Min wage	\$7.71	\$7.79	\$8.15	\$8.50	\$8.90	9.25 (16)	9.45(20)	9.65 (24)
(2014 Shift Supervisor \$10.00 hr)-Oasis Lk		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Animal Control Assistant (25 hrs)	\$10.61	\$10.72	\$10.93	\$10.50	\$10.71	11.06 (16)	\$11.06	11.26 (25)
Jail Cooks (3) p/t		\$10.00	\$10.50	\$10.50	\$10.71	11.06 (16)	\$11.06	11.26
Building Department Clerk p/t (14 hrs)			\$12.21	\$12.21	\$12.21	\$12.21	\$15.88	16.08

(1) Judges receive state salary in addition to these figures. Arenac pays 100% of State Supp.

(2) Co. Clerk's wage does not include \$4,000 for Circuit Court Clerk duties.

(3) Prosecutor's wage does not include \$19,500 for CRP Admin. and \$6,500 for DHS Grant

(4) Entire salary paid by County from State funds received for same amount.

(5) Asst. Prosecutor's wage does not include \$8,900 for CRP Admin. and \$6,500 for DHS Grant

(6) CRP Grant @ 32 hours/wk.

(7) Salary contingent on State Grant amount.

(8) Treasurer's wage does not include \$4,000 for administering PA-105

[illegible]