

Arenac County Commissioners
Annual Board Minutes
2017

January 10, 2017
Minutes of the 2017 Organizational Meeting of the
Arenac County Board of Commissioners:

County Clerk Rick Rockwell called the Organizational Meeting of the Arenac County Board of County Commissioners to order at 10 AM pursuant to Call, Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: County Clerk Rick Rockwell; Commissioners: Robert Luce, Bobbe Burke, Lisa Salgat, Adam Kroczaleski, and Ronald Branda.

Approval of an Agenda:

The County Clerk requested approval of a proposed agenda. It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the proposed agenda with added motion # 7 relative to the Board Office. The motion carried.

Public Comments:

Mr. Chris Barbb, E-911 Director: Noted that he had two items to discuss with the Board, the first being approval of Training Funds annually allocated by the State of Michigan in the approximate amount of \$9,500 to \$10,000 which are added to the 911 Budget each year. The second item being a suggestion that the Board liaison for Sheriff, Emergency Management and the 911 be the same person as he feels that they interrelate and closely work with each other. Currently, this is split between two Commissioners.

Mr. William P. Borushko, Employment Relations Advisors: Discussed the proposed reply to the current grievance from a 911 Employee as well as noting the anticipated cost of grieving the issue at approximately \$2,500 to \$3,000. Then he discussed the issue of spousal coverage for employees who have other coverage available to themselves. He has contacted Terry Fuller from Austin Benefits regarding said noting that this issue may apply to several employees. He further discussed the proposed 2017-2018 proposed contract for services with his firm noting the current cost would be continued for that period.

Mr. Dennis Stawowy, Arenac County Treasurer: Discussed the issues with servers, currently 8 different ones and the note that a manufacturer's service contract renewal is in order by March 2017 and that we received three quotes as follows: 1 year @ \$881; 2 years @ \$1,696 and 3 years @ \$2,447 for proposed service agreements for one said server. He noted that we use an estimated server life of 6-8 plus years for planning and that work stations are not kept on contracts but are bought with a three year extended service contract. Secondly, he noted that again, we have a water problem in the Basement Treasurer's Vault and that he is proposing that the county pursue either the quote from Foundation Systems of Michigan or Be Dry with their respective quotes of \$4,500 and \$5,000 respectively for remediation of water problems in the basement vault. He further noted that \$5,000 was budgeted from Tax Administration Funds in the 2017 All Funds Budget for the project. The group discussed the various differences between the two proposals and it was agreed that the one utilizing the dehumidifier mounted is preferable to the one utilizing the floor model as it allows for the full use of the roller shelving in that vault. He further requested email addresses for new commissioners and their decision as to what should be made public regarding same. Finally, he noted that he will prepare annual Financial Resolutions for this year for the next meeting of the Board (Banking Resolutions).

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Election of Board Chair & Vice Chair:

The County Clerk first requested that the Board make the decision as to whether or not they were organizing for one or two years. On motion by Ms. Burke & 2nd by Mr. Branda, the motion was made to organize and elect a Chair and Vice Chair for the year 2017 only. The motion carried.

It was moved by Ms. Burke & 2nd by Mr. Kroczaleski to nominate Ronald Branda as Board Chair for 2017. There were no further nominations.

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to close nominations and declare him elected. The motion carried unanimously.

Mr. Branda then assumed the Chair for the remainder of the meeting.

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to nominate Ms. Burke as Vice Chair for the year 2017. There were no further nominations.

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to close nominations and declare her elected as Vice Chair. The motion carried unanimously.

Motion regarding Meeting Dates and Times:

After discussion relative to merits of moving various meeting dates and times, it was moved by Mr. Luce & 2nd by Ms. Burke to set County Board Meetings as follows: Committee of the Whole at 10 AM and Board Session at 1:30 PM on the second and fourth Tuesdays of each month for the year 2017 further noting, unless an emergency, no motions will be acted upon in the afternoon that are brought to the Board in AM Committee of the Whole. The motion carried.

Motion regarding Semi-Annual Department Heads Meetings:

After considerable discussion noting that most department heads and elected officials seem to leave these meetings after giving their report, the Commissioners are wishing to get them to stay for the whole meeting time so that others will be aware of goings on in other departments. It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to set two Departmental Heads/Elected Officials meetings per year, being the first Tuesday of April and October at 10 AM noting the scheduled closing time will be Noon. The motion carried.

Bargaining Committee for 2017: After some discussion, it was agreed to put the issue of a "Bargaining Committee" of two County Commissioners on a later agenda as there are 7 Union Contracts expiring at the end of the year. It was agreed generally that this issue would be addressed prior to May or June at a subsequent meeting. It was also noted that a petition has been received to split Correctional Officers and Road Deputy Unit effective with the new contract negotiations, effective for 2018.

G.I. S. Committee: A discussion ensued regarding the current status of the GIS Program in Arenac County and the need to possibly appoint a committee to work with giving this project a direction. The Chair appointed Ms. Burke and Mr. Kroczaleski to this project to report back at a later meeting. It was also suggested that the Board Members attend the meeting at Clayton Township Hall Jan. 19th. Arenac County MTA Chapter Meeting that evening.

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The Chair ordered a recess at 12:17 PM until 1:30 P.M.

At 1:30 PM, the Chair directed that the meeting return to order, all 5 Commissioners were in attendance at that time.

Approval of December 22, 2016 Board Minutes:

It was moved by Mr. Luce & 2nd by Ms. Burke to approve the December 22, 2016 Meeting minutes as presented. The motion carried.

Review of Financials: Checks of Demand:

The Board and Clerk reviewed the listing of the Checks on Demand for the month of December 2016 and following, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the review of the December Checks on Demand as follows:

Date	Fund Name	Amount
12-09	General Bank	\$105,291.66
12-13	Trust and Agency	\$357,578.67
12-29	Tax Administration	\$171,591.43
12-29	General Bank	\$276,009.57
12-29	Road Commission	\$384,866.95
12-29	Trust and Agency	\$39,884.39

Total All Funds December 2016 Demand Checks \$1,335,222.58 Motion carried.

Book of Bills 2016 General Ledger:

After review, it was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to approve payment of the Book of Bills dated 12-31-2016 in the aggregate amount of \$32,707.92. The motion carried.

Book of Bills 2017 General Ledger:

After review, it was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to approve payment of the Book of Bills dated 1-10-2017 in the aggregate amount of \$136,260.10. The motion carried.

Commissioners Reports:

Mr. Kroczaleski: He reported that the Heritage Route Authority has or will be applying for funds from the Michigan Department of Natural Resources for the planning of the segment of the proposed Michigan Statewide "Iron Belle Trail" in Arenac County segment from Omer easterly to or through Au Gres City. This is being worked upon by Spicer Engineering from Saginaw, Michigan and is supposed to be a 100% reimbursable grant program to be submitted to the Michigan DNR. It is believed that the proposal will be for a non-hard surface, gravel type trail versus the hard surfaced asphalt in Iosco County from the Tawas City line to Arenac County, Whitney Township where the trail ends at this point in time.

Motions to be acted upon:

Motion # 1: Approval of Rules of Order for 2017. Chair directed that same be held until the next meeting when all can be reviewed in a corrected manner.

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Motion # 2: Contract Renewal with Employment Relations Advisors:

After discussion with Mr. William P. Borushko, Employment Relations Advisors, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve a two year contract with Employment Relations Advisors in the amount of \$12,000 per year plus mileage reimbursement with a verbal understanding that either party may cancel the contract given 90 days notice. The motion carried.

Motion # 3: MSU Extension Contract Renewal: Due to weather considerations, the MSU Extension Group will not be attending today's Board Session and this item has been delayed until the next Board Session.

Motion # 4: Letter of Support for Arenac Conservation District:

Dawn Hergott, Arenac Conservation District was in attendance asking the Board for their approval of a letter of support to include with their application for funding for Invasive Species Management (Phragmites) in the Saginaw Bay and along the Lake Huron shoreline. After review, it was moved by Ms. Burke & 2nd by Mr. Luce to authorize the Board Chair to prepare a letter of support for the Phragmites Control Program proposed for certain Saginaw Bay Communities in and around Arenac County along the Bay, Lake and river shorelines. The motion carried. Chair will sign a letter of support.

Motion # 5: Letter of Support for Globe Fire Sprinkler Expansion and Tax Abatement:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to authorize the Board Chair to prepare and sign a letter of support for the Globe Fire Sprinkler application for the Tax Abatement for the Globe Fire Sprinkler site in the Standish City Industrial Park. County Clerk to prepare the letter and enclose a copy of the meeting minutes concurring with the action.

Motion # 6: List of Committee Appointments for 2017: Chair directed that said be held until the next meeting after the lists are in a set format of information and can be reviewed for accuracy by the whole Board and to see if changes need be made to the listing.

Motion # 7: Board Office Staffing/Hours:

After discussion, it was moved by Mr. Kroczaleski & 2nd by Ms. Burke that starting after the third pay period of 2017, the hours of the Board Secretary be reduced to twenty-five (25) per week, that time frame being, after February 5th, and that the salary of the Board Clerk be reduced by 25/35th of the Salary Resolution amount from \$29,331 to \$20,951 per year effective said date.

Roll Call Vote: Yes: Luce, Salgat, Burke, Branda, & Kroczaleski. No: None. The motion carried by a 5 yes to 0 no vote. Chair directed the County Clerk to prepare and send a certified letter to the affected employee regarding the reduction of hours of the position.

Old Business: None.

New Business:

A general discussion regarding health care related issues with Mr. Borushko was held noting that we have issues with contract health care language including the fact that certain spouses with employment eligible coverage are on "county funded policies" further noting that contract language

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"requires" them to take coverage from their employer if offered." He will be contacting Austin Benefits Staff regarding same noting that they need to get a letter out regarding the matter and, likely, about half a dozen employees family units will be affected. This only applies to employees whose spouse is employed where hospitalization insurance is available to them. Other items noted included the very likely fact that down the road, the County will likely offer a different level of health insurance or a pair of policies for employees, one of which will likely be an 80-20 co-pay or some sort of policy with a second likely being a higher deductible policy with an HSA possible account for the employee to pay into each pay period for costs that are co-pays. There will be a lot more of this discussion later this year as well as we are all awaiting any possible changes in Federally Mandate Health Care.

Adjournment:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to adjourn the meeting at 3:06 PM. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Minutes of a Meeting of the Arenac County Board of Commissioners January 24, 2017

Chair Ronald Branda called the meeting to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Lisa Salgat, Adam Kroczaleski, and Robert Luce.

Approval of an Agenda:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the proposed agenda with the following additions/deletions: Add motion # 1, DNR Letter of Support; delete # 4: MSU Contract Proposal. Motion carried.

Approval of January 10, 2017 Board Organizational Committee and Meeting Minutes:

It was moved by Mr. Luce & 2nd by Ms. Burke to approve the minutes of January 10th, 2017 as sent previously. The motion carried.

Claims and Accounts:

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat approve the proposed 2016 claims listing in the aggregate amount of \$6,969.58 removed in the Netsource billing for \$156.75. The motion carried. The Chair signed the master copy.

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the 2017 claims listing in the aggregate amount of \$39,693.11. The motion carried. The Chair signed the master copy.

Public Comments:

MSU Extension Area Agent presented the 2017 Proposed Services Contract to the County Board of Commissioners for approval. The Board accepted said and agreed to consider said at the next Board Meeting, the second Tuesday in February.

Mrs. Gail Seder addressed the Board concerning the motion at the January 10th meeting regarding her hours and working conditions cut by Board action without notice.

Mr. Carl Seder addressed the Board questioning Ms. Burke regarding parts of a certain report given earlier in the morning. She noted that said was from a meeting she attended earlier this month with the Michigan Works organization.

There were no further public comments.

Unfinished Business: None.

Review of Correspondence:

The Board reviewed the Correspondence Listing with the County Clerk. After review, the Chair directed that said be placed on file in the Clerk's office for public review.

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Motions to be acted upon:

**Motion # 1: Approval of Committee Assignments from
January 10th, 2014 Board of Commissioners Organizational Meeting:**

It was moved by Mr. Luce & 2nd by Ms. Burke to approve of the listing of Board Committee assignments from January 10th, with tweaking of EMCOG Board Membership as listed:

Arenac County Conservation District	Commissioner Luce (advisory)
Sunrise Senior Services of Arenac County	Commissioner Salgat, with Burke (alt).
Arenac County Agricultural Society	Commissioner Branda
Michigan Northern Counties Association	Commissioner Luce
NEMCSA	Commissioner Salgat
Region 7-B	Commissioner Burke; Salgat (alt).
EMCOG	Commissioner Kroczaleski; Burke (alt).
	Non Commissioner Member: Patricia Killingbeck
Arenac County Parks Commission	Commissioner Branda, Burke (alt).
Central Mich. District Health Dept.	Commissioners Salgat & Burke
Iosco-Arenac District Library	Commissioner Kroczaleski
Bay-Arenac Behavioral Health	Commissioner Luce
Mid-State Substance Abuse Commission	Mrs. Virginia Zygiel (Term End 12-31-2017).
Medical Control/Ambulance Committee	Commissioner Branda & Ms. Burke (alt).
E-911 Authority Board	Commissioner Luce; Burke (alt)
Community Corrections Board	Commissioner Branda, Luce (alt)
RC & D	Commissioner Luce
Housing Department-LeeAnn Fischer	Commissioner Luce
Chippewa Indian Liaison	Commissioner Kroczaleski & Branda
Arenac Multi-Purpose Collaborative Body	Commissioner Burke
Natural Rivers Zoning Board	Commissioners Luce & Branda
County Building Authority	County Prosecutor Curtis G. Broughton
	County Treasurer Dennis Stawowy
Planning Commission	Public Member: Keith Sivier
MSU Extension Advisory Council	Commissioner Kroczaleski
Road Commission	Commissioner Kroczaleski
EDC	Commissioner Branda, Luce (alt)
FEMA	Commissioner Kroczaleski
Region 3 (Homeland Security)	Commissioners Burke & Luce
Land Bank Authority	Board Chair and Vice Chair
Heritage Route Authority Board	Chair of the Board
	Commissioners Luce & Kroczaleski &
	Mrs. Susan Stein

Copies will be distributed to agencies, and respective departments in County Government. Appointments are for the organizational year 2017 with possible reassignment during the year as well as for the year 2018, by the Chair of the Board of Commissioners.

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Departmental and Function Advisory Committees for 2017

BUILDING AND GROUNDS: Commissioner **Robert Luce**
Building/Grounds/Housing Dept./Inventory/ Security/ Communication Systems/Building Dept.

COUNTY AFFAIRS: Commissioner **Ronald Branda**
MSU Extension (Burke)/County Road Commission/Public Transportation/Policy Resolutions
Correspondence/Register of Deeds/Veterans Affairs/Fairboard

BUDGET AND FINANCE: Commissioner **Adam Kroczaleski**
Budget/Accounting/Purchasing/Equalization Department/County Treasurer/ County Clerk

HEALTH AND PUBLIC SAFETY: Commissioner **Bobbe Burke**
Law Enforcement/Emergency Services/Animal Control/Public Guardian/Drain Office
(Branda)/Correspondence.

JUDICIAL/LEGAL: Commissioner **Lisa Salgat**
Courts/Legal Issues/Prosecutor's Office/Personnel/Facilities

SPECIAL COMMITTEE Appointed by Board Chair Person
Special circumstances that need to be addressed by a special advisory committee in addition to
the above five committees. Recommendation made by the Chairperson and Vice-Chairperson
and a majority vote by the board members.

GIS and Related: Kroczaleski & Burke

Bargaining Committee: Appointed in May or June for negotiations.

Budget Advisory Committee- Kroczaleski & Branda
Expenditures and Receipts- Burke
Accounts Payable-Luce
Electronic Transfer Transactions- Luce
Computer Support/Issues/Concerns- Luce & Kroczaleski
Payroll- Burke

The motion carried.

Motion # 2: County Treasurer's Investment Policy and Resolution:

It was moved by Commissioner Kroczaleski and supported by Commissioner Luce to adopt
the following resolution:

Appendix #1

**RESOLUTION FOR THE DEPOSIT AND INVESTMENT OF
ARENAC COUNTY FUNDS**

RESOLUTION # 2017-01

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of
1932, 1st Extra Session, as amended (MCL 129.12), this Board is required to provide, by
resolution, for the deposit of all public monies including tax monies, belonging to, or held for,

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the State, County or other political units coming into the hands of the County Treasurer, in one or more banks, savings and loan associations or credit unions within the State.

THEREFORE BE IT RESOLVED, (1) the Arenac County Board of Commissioners hereby directs Dennis M. Stawowy, Arenac County Treasurer, to deposit all public monies and funds coming into his hands as County Treasurer in any bank, savings and loan association or credit union within the State which is a legal depository as defined by State and/or Federal law, and (2) the County Treasurer is authorized to invest funds, as set forth by the Arenac County Investment Policy, with these institutions or any institution legally permitted by State Statute, Act No. 20 of the Michigan Public Acts of 1943, as amended (MCL 129.91) , or Federal law or regulation within the limits set therein.

THEREFORE BE IT RESOLVED, that the County Treasurer is authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or third party custodianship of any of the County's securities as well as any contracts or repurchase agreements with any corporation for the purchase of any such securities which will be subject of such safekeeping or third party custodianship arrangements, on such terms and conditions as the County Treasurer shall require.

BE IT FURTHER RESOLVED, that the County Treasurer is authorized to rely on the continuation of this resolution until amended or replaced by a subsequent resolution of this or successor Board of Commissioners.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, Kroczaleski. No: None. Absent: None

Resolution carried by a 5 yes to 0 no vote.

Footnote: Copy of the Investment Policy is on file with the Arenac County Treasurer as well as the addendum required of institutions with which the County of Arenac does business.

Motion # 3: Michigan Association of Counties Legislative Workshop:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to authorize the attendance of any interested County Commissioner to attend the Michigan Association of Counties Legislative Workshop scheduled for March 27-29, 2017. The motion carried. Any interested Commissioner should make reservations through the County Clerk's Office.

Motion # 4: MSU-E Contract for 2017:

The Chair noted that the proposed contract was presented in Committee of the Whole this AM and Board Rules note that contracts will not be acted upon until the next Board Meeting.

Motion # 5: Accept Bid on Basement Treasurer's Vault Repairs:

County Treasurer Dennis Stawowy had reported to the Board the issues with water in his basement vault and prior attempts at remediation of the situation. He presented two bids from reputable firms earlier. It was moved by Mr. Luce & 2nd by Ms. Salgat to accept the bid from in the amount of \$4,500 from Foundation Systems of Michigan. The motion carried. Dennis will work with Alex on timing and coordination of the project.

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Motion # 6: Review of Quote on Server Maintenance Contract Proposal:

As discussed earlier with County Treasurer Dennis Stawowy and Commissioner Luce, it was moved by Mr. Luce & 2nd by Ms. Salgat to approve the price quote of Netsourceone, our current technology contractor for server maintenance contract for the year 2017. The motion carried.

Motion # 7: Insurance Letter regarding Health Care for Spouses:

After short discussion, it was moved by Mr. Kroczaleski & 2nd by Ms. Burke to direct the County Clerk to insert a letter as prepared as well as a reply sheet with all payroll documents to all employees who have spouses covered by Arenac County Insurance Policy for Health Care.

Motion # 8: Tribal 2% Grants:

No motion was necessary per Board, but the process of preparing Tribal 2% Grants needs to proceed assuming this go around will be on paper again. The Board discussed the rating and evaluation of all applications. Board Office will proceed with sending out application blanks.

Motion # 9: Saginaw Bay R. C. & D. Area Membership:

Mr. Luce presented an invoice for 2017 Dues for the Saginaw Bay RC & D dues in the amount of \$350. It was moved by Mr. Luce & 2nd by Ms. Burke to approve payment of the dues from 101-101-802.000 memberships for the yearly dues noting dues include one registration to their annual February Meeting in Frankenmuth. The motion carried.

Motion # 10: Iron Belle Trail Letter of Support for DNR Application:

The Board discussed the proposed cross state biking/hiking trail proposal in Arenac County possibly utilizing easement along the "Old D & M Railroad" in eastern Arenac County as well as along the old Au Gres Spur Line currently owned by the Cities of Saginaw and Midland. It was moved by Kroczaleski & 2nd by M. Luce to authorize the Board Chair to prepare a letter of support for the project and any related work. The motion carried.

Additional Public Comments: None.

Adjournment:

It was moved by Mr. Luce & 2nd by Ms. Salgat to adjourn at approximately 2:45 PM. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

**Minutes of a Meeting of the Arenac County Board of Commissioners:
February 14, 2017**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of County Commissioners to order pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Adam Kroczaleski, Robert Luce, Bobbe Burke, & Lisa Salgat.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the proposed agenda with the addition of motion # 5, a possible letter of support for the Arenac County Soil Conservation District application for funding regarding Comprehensive Invasive Species Management and other related weed and other aquatic species management. The motion carried.

Approval of Minutes:

Minutes of January 24th, 2017 Committee of the Whole: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes as prepared. The motion carried.

Minutes of the January 24th, 2017 Board Session: It was moved by Ms. Burke & 2nd by Mr. Luce to approve the proposed minutes noting that Ms. Burke is the MSU Advisory Committee appointee and not the alternate as listed on Page # 2. The motion carried.

Claims & Accounts:

Checks on Demand: After reviewing the January listing as prepared by the County Clerk's Office, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the following batch listings for payment:

Date	Name	Amount
1-24-17	Trust and Agency	\$1,147,294.06
1-24-17	General Bank	\$60,240.49
1-24-17	General Bank	\$365,147.51
1-26-17	General Bank	\$17,717.00
1-31-17	Road Commission	\$235,932.85
1-31-17	Tax Administration	\$18,450.92
1-31-17	Trust and Agency	\$8,165.94
1-31-17	General Bank	\$63,606.55
2-09-17	General Bank	\$25.00*

Total all demand checks for the month of January 2017 is: \$1,916,580.32

*Denotes a check was cashed in 2016/void/reissue as cashed by vendor vs. dept. information.

The motion carried.

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2016 Book of Bills:

After review with the County Clerk, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve payment of the listed bills in the aggregate amount of \$9,424.38. The motion carried. The Chair directed the Clerk to effect payment.

2017 Book of Bills:

After review, it was moved by Mr. Kroczaleski & 2nd by Ms. Burke to pay the proposed book of bills in the aggregate amount of \$52,670.64. Noting removal of a claim from Green Ace Hardware in the amount of \$49.99 and re-coding one billing from the Building Department. The motion carried. The Chair directed the Clerk to effect payment.

Public Comments:

Mr. Carl Seder, Moffatt Township Resident: Mr. Seder requested of the Board information as to how long a "Board Office" or "Board Secretary" position has existed as a "full time employee within the Arenac County structure?" The Board was able to ascertain approximately 1974 as a ball park figure of a date. He further questioned as to whether there would be consideration of a possible early out or buyout offer from the Board for the position?

Ms. Gail Seder, Board Secretary: Questioned the relative workload and requested consideration for a schedule of days to allow her to seek employment otherwise on days off.

Mr. Ronald Sivik, Arenac Township Resident: Explained the need to acquire an easement for access to a landlocked parcel of property owned by his family behind Youngman Park on the State Road, further noting that only after the death of a neighbor, Mr. Ray Fiddler, is there an issue as previously, he shared (a verbal easement), using Mr. Fiddler's written easement for said property as noted as Youngman Park. The Board agreed to pursue said with legal counsel and will get back with him at an upcoming Board Session. It is noted that the Board agreed to pursue as necessary, the preparation of an instrument for his use for ingress and egress across parks property.

Unfinished Business: None.

Review of Correspondence:

The Board and Clerk reviewed the listing of correspondence. After which, the Chair directed that same be placed on file.

Motions to be acted upon:

Motion # 1: MSU E Contract for 2017:

Ms. Kelly Hiemstra, District Coordinator: Ms. Hiemstra discussed the proposed work agreement with the Commissioners; and after discussion, it was moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve the plan of work contract for 2017 in the aggregate amount of \$38,700. The motion carried. Ms. Hiemstra further noted that she will be exiting the MSU scene and has accepted a position with the University of North Carolina in extension related work and will miss working with the various counties in Michigan.

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Motion # 2: New Server and Switch for Sheriff Department:

After discussion, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to purchase a package, including installation in the bid amount of \$18,234.28. The motion carried.

Motion # 3: Secretary Hours:

It was moved by Mr. Luce & 2nd by Ms. Burke to allow the Board Secretary to work three days per week as requested. After further discussion, it was agreed by the maker and seconding commissioner to withdraw the motion.

Motion # 3A: Secretary Hours:

It was moved by Mr. Luce & 2nd by Ms. Burke to set the Board Secretary hours as Monday thru Thursday for 6 hours and 15 minutes per day. The motion carried.

Motion # 4: MMR Advisory Board Committee:

Ms. Burke discussed the "advisory committee" mentioned in the MMR Contract and possible membership and it was later agreed that this topic would be discussed further on the 28th day of February, at the next meeting. She may be contacting the hospital and MMR regarding same. It was then moved by Ms. Burke & 2nd by Mr. Kroczaleski to table the issue until the 28th of February Board Session. The motion carried.

Motion # 5: Letter of Support: Invasive Species Letter:

After discussion, it was agreed to send another letter in support of the efforts of the Arenac Soil Conservation District in procuring additional funding for invasive species treatments on the Saginaw Bay and related watercourses. The motion carried. The Chair requested that the Clerk prepare a letter addressed to the Soil Conservation District regarding said issue.

Order of the Day:

**Chief Judge Richard E. Vollbach and Court Administrator Cristy Slocum
appeared before the Board to discuss issues relevant to the Courts.**

Judge Vollbach discussed the issue of the Friend of the Court and the "need" for a Chief as far as the State is concerned for the Circuit to have a "Chief Friend of the Court". He noted that on January 20th, the 4 county judicial council met and discussed the issue and that the Judicial Council agreed that they would recommend that William Baker, the Arenac County site supervisor be appointed to be the "Official Friend of the Court" for certain services for the Circuit and will be providing certain services for an agreed upon fee of \$4,000 per year, to be divided equally between the 4 counties. It is assumed that Arenac County will act as paymaster.

Judge Vollbach also discussed long term goals such as the remodeling and related, & to bring up from the basement, District Court functions, eventually, as well as bring court records, filing and other operations to one location as well as the issue of "cross training" of staff. Also discussed, was the issue of "Indigent Defense Council" and the requirements of compliance with the State for certain standards and levels of service as well as a plan for the County to be in compliance with

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the SCAO proposed standards, including having an "office" in operation to handle "indigent defense, promising counties that expenses would not exceed a prior three year average.

The Commissioners requested that the Judge wait for their official decision regarding the FOC matter until their meeting of February 28th, understanding decision would be retroactive to January 20, 2017. Chair directed that same be placed on the next meeting agenda for action. He further noted that there were other options discussed at the judicial conference meeting.

County Prosecutor Curtis G. Broughton

Mr. Broughton appeared before the Board to request that they consider his request to extradite a person from North Carolina to Michigan (Retail Fraud) at an approximate cost of \$1,000. After discussion, the Board agreed unofficially with him that his office should pursue the extradition. They further noted that the final decision rests with him and his office. Mr. Broughton further thanked Commissioners for their past budget considerations.

Adjournment:

It was moved by Ms. Burke & 2nd by Ms. Salgat to adjourn at 3:27 PM. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____

Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Minutes of a meeting of the Arenac County Board of Commissioners
February 28, 2017

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:32 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Approval of an Agenda:

It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the proposed agenda as submitted. The motion carried.

Approval of Various Minutes:

Committee of the Whole of February 14th, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes as presented. The motion carried.

Board Session of February 14th, 2017: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the minutes as presented with notation on Page 3 that Mr. Rohn will be contacting St. Mary's Hospital for a representative on the MMR Advisory Board vs. Ms. Burke as listed. The motion carried.

Claims & Accounts: Book of Bills:

2016 Bills: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve payment of the Book of Bills for 2016 in the aggregate amount of \$7,704.38. The motion carried.

2017 Bills: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve payment of the Book of Bills for 2017 in the aggregate amount of \$25,040.38. The motion carried.

Public Comments:

County Animal Control Officer Catherine LeMunyon: Reported on receipt of a Grant from the Two Seven Oh Inc Foundation to an animal neutering and welfare program in the amount of \$8,000 to be used for dog and cat treatment of animals at the shelter to be offered for adoption. It was agreed to confirm said on motions to be acted upon and to authorize the Board Chair to sign said document.

Teresa Irvin, Building Department: Mrs. Irvin discussed the notice received this week from the Michigan Department of Environmental Quality in reference to the letter received and a general discussion occurred regarding the proposed answer to the notice on the letter. She noted that she will be working on a reply with Mr. Zygiel over the next few weeks.

Commissioner Luce: Mr. Luce reported on a recent meeting with officials of Enbridge Inc. This is the pipeline company that has the oil pipeline running through the County in Moffatt and Adams Townships from western Ontario through Michigan to Sarnia. He noted this was mostly a public relations and informational meeting regarding their installation and operations. He further noted that they will continue to keep all counties with their pipelines in the know at to what occurs.

He further reported on activity at the Bay Arenac Behavioral Health Board and the Hunting Access Program that is administered in Arenac County by the Arenac Conservation District.

Page 2: Arenac County Commissioner's Minutes of February 28th, 2017:

Mrs. Judy Valley, Standish Township Resident: She questioned the function of the County Prosecutor's Office regarding the Sediment Erosion & Sediment Control law enforcement versus the enforcement of a County Ordinance. She further noted that it is possible that White's Beach area may be getting "water" from the City of Pinconning and that Standish Township is working on the issue.

County Drain Commissioner Jeffrey Trombley: Mr. Trombley reported that if the County Drain Office became an approved public agency for soil erosion and sedimentation control, it would only affect their drain projects such as the County Road Commission currently has their own program of such. Also discussed, was the possible issue that the Arenac Conservation District likewise was looking at offering to be the County Enforcing Agency.

Commissioner Kroczaleski: Mr. Kroczaleski reported on Budget Adjustment # 2 involving among other items the need for switching change at the server involving law enforcement. Said will be done after approval later. He further reported on the EDC noting that a possible location in the community of "farm supply store" in the Standish area and that Standish Elementary is closing with some activity toward "reuse" of the facility as a community center location is possible. He also reported on the "Iron Belle Trail" project and that the Arenac County EDC has agreed to up front the \$25,000 needed for the project noting that this is a 100% reimbursable project grant.

Commissioner Burke: Ms. Burke noted that the 4-H Leaders Banquet is scheduled for B's Restaurant in Au Gres on Sunday, March 19th at approximately 5 PM. She further discussed the fact that MMR has had their dispatch recertified and the MMR Committee was discussed. She also noted that the Arenac County Baby Pantry is again relocating and is looking for a location that is affordable.

Commissioner Salgat: Ms. Salgat discussed the recent meeting at the Central Michigan District Health Board and that she has questions regarding PA 2, known as the Cobo Hall Liquor Tax distribution to Counties and how it is being used.

County Clerk Rick Rockwell: Mr. Rockwell noted that the Friend of the Court information given at the last meeting has somewhat changed and that the apportionment for the other counties has changed since the presentation as well as that likely, we will be the paymaster of record for the issue with details and reimbursement to be ironed out as we go.

Commissioners: Further questioned the "status of new employee" and definitions including: "new employee" and the need for clarification of benefits including pension and health insurance. Also discussed was the issue of "New Part Time Employee" versus reduction of hours. Also discussed were the provisions in the Teamster's Contract versus County Personnel Policy. It was further noted that the Omer Sucker Festival is scheduled for the first of April. It was noted that, in addition, the Commissioners discussed whether or not a motion was needed regarding the Prosecutor's Office extradition of an out of state warrant as previously discussed with Mr. Broughton and the cost estimate of said extradition.

Mrs. Connie Ostrander, Parks Board Member and Au Gres Township resident: Mrs. Ostrander commented regarding the Board action regarding their office and related and requested the Board consider reconsidering their actions regarding their office secretary.

Page 3: Arenac County Commissioner's Minutes of February 28th, 2017:

Commissioner. Branda, Board Chair: Replied to concerns raised.

Mrs. Connie Ostrander: Questioned the "term at will" versus "union covered employee" definitions. Also questioned was the issue of "hiring dates" and related benefits.

Commissioners: Discussed what action to take regarding the request from Ronald Sivik regarding a request for an easement across the Youngman Park property to access his property. Board will follow up on this matter. Also, further discussed was the issue of relative "hire dates" regarding benefits.

Mr. Chris Barbb, County E-911 Director: Mr. Barbb discussed the composition of the MMR Advisory Board that is listed in the contract document with the County of Arenac.

Review of Correspondence:

The Board reviewed the listing with the County Clerk. After which, the Chair directed that said be placed on file in the Clerk's Office.

Motions to be acted upon:

Motion # 1: Netsource Server switch for Sheriff Department \$18,234.28:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the purchase of the new server and switching for the Arenac County Sheriff Department and related in the amount of \$18,234.28. The motion carried.

Motion # 2: Appointment of MMR Advisory Board Members:

After discussion with Mr. Barbb relating to the Board, it was moved by Ms. Burke & 2nd by Ms. Salgat to appoint the following to the MMR Arenac County Advisory Board as listed in the Contract Document with the non profit as follows: E-911 Director Chris Barbb; Two Commissioners: Ms. Burke and Mr. Luce; Standish Fire Chief: Mitch Oliver; Member at Large: Ed Rohn; Standish Hospital (to be appointed by Hospital Administrator) and MMR (representative appointed by them). The motion carried.

Motion # 3: Board Secretary Benefits:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to approve the following motion regarding the Board Secretary position:

Whereas, according to the County Personnel Policy under General Information Letter D, number 1: regular full time staff are regularly scheduled to work a 35 hour week," and

Whereas, Letter D, number 2 states, "Part time employees are not assigned to a temporary status and are regularly scheduled to work less than 30 hours per week. Effective January 1, 2010, all new part time employees are not eligible for fringe benefits," and

Whereas the hours for the position of board secretary are currently set regularly for 25 hours per week and so considered a part time position,

Therefore, the position of board secretary shall not be eligible for fringe benefits except those stated in the personnel policy that part time employees may be eligible for, including pension plan contributions for eligible employees, life insurance, and worker's disability compensation.

Page 4: Arenac County Commissioner's Minutes of February 28th, 2017:

Roll Call Vote requested: Yes: Salgat, Burke, Kroczaleski. No: Luce & Branda. Motion carried.

Motion # 4: Designation of William Baker Compensation as 4 County Friend of the Court:

Per previous information received and judicial order, it was moved by Mr. Luce & 2nd by Ms. Burke to set the 4 county wage for the Friend of the Court at \$4,000 per year above the salary for Arenac County with noting that reimbursement will be 66% from the programs and the \$4,000 will be split as follows: Arenac \$1,000; Oscoda \$900; Alcona \$900; and Iosco \$1,200 plus related fringe benefits, subject to reduction from program reimbursements. The motion carried.

Motion # 5: Animal Control Grant from Two Seven Oh Inc:

It was moved by Ms. Burke & 2nd by Ms. Salgat to approve acceptance of the grant offer from Two Seven Oh Inc. in the amount of \$9,972.51 for program to inoculate, spay, and neuter animals as necessary to make them adoptable. The motion carried and funds will be placed in the Arenac County Animal Welfare Fund.

Motion # 6: Extradition Costs:

After discussion regarding extradition of a person for whom a warrant will be issued by the prosecutor's office, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve any related expenditure, estimated to be approximately \$900. The motion carried.

Motion # 7: 1099 in Reference to Parks Residence:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to direct the County Clerk to prepare a 1099 NEC or Misc for the Parks Supervisor with a rental value of \$600 per month for the residence at the Point Au Gres Park for the year 2016. After further discussion, it was moved by Ms. Burke & 2nd by Ms. Salgat to table any action regarding same at least until the next Board Session of March 14, 2017. The motion carried.

Motion # 8: Budget Adjustment # 2017-02:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the following Budget Adjustment # 2017-02 dated 2/28/17 as follows:

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-727.000	Supplies		\$200.00		
101	101-744.000	Gasoline				\$100.00
101	101-747.000	Miscellaneous				\$100.00
101	130-801.081	Legal				\$1,000.00
101	301-802.000	Memberships		\$10.00		
101	225-977.000	Equip. Purchase		\$2,000.00		
101	301-747.000	Miscellaneous				\$10.00
101	327-850.000	Telephone				\$100.00
101	990-979.000	Eqpt. Purchase		\$20,000.00		
101	000-699.101	Transfer from Tax Ad.	\$20,900.00			
516	000-998.000	To General Fund Trans.		\$20,900.00		
516	000-699.000	Begin Fd. Balance	\$20,900.00			
Totals			\$41,800.00	\$43,110.00	\$-0-	\$1,310.00

Motion carried.

Page # 5: Arenac County Commissioner's Minutes of February 28, 2017:

Motion to move into Closed Session reference to the DEQ Proposed Settlement Letter:

At 2:15 PM, it was moved by Mr. Luce & 2nd by Ms. Burke to move into Closed Session with the following in attendance: Drain Commissioner Jeffrey Trombley, County Clerk Rick Rockwell and the Board of Commissioners as well as Curtis Broughton, County Prosecutor, if available, to discuss strategy concerning the DEQ Settlement Agreement Document. Roll Call Vote: Yes: Salgat, Burke, Branda, Kroczaleski, & Luce. The motion carried by a 5 yes to 0 no vote. The Chair ordered a short recess before moving into the Closed Session.

At 3:08 PM, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to return to open session. Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None. Motion carried by a vote of 5 yes to 0 no and the Board returned to open session.

Order of the day:

Motion to direct action regarding proposed settlement agreement between the Board and the State of Michigan Department of Environmental Quality regarding Drain Violations listed:

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to authorize the Arenac County Drain Commissioner to proceed as directed in Closed Session. The motion carried.

Additional Public Comments:

Mrs. Dawn Hergott, Arenac Conservation District Administrator: Presented a couple of thoughts regarding a new proposed Saginaw Bay Comprehensive Invasive Species Management Authority Board to cover: Arenac, Bay, Tuscola, and Huron Counties. She explained that the relative management of shoreline waters varies from counties with only inland lakes and rivers where emphasis is much different. She also discussed other SCD Programs as well as noting that current practice eliminates about 90 % of species when properly treated. She further requested that the Board of Commissioners prepare a letter of support for such efforts regarding treatment of various invasive species. She further noted that the "Sustain our Great Lakes Initiative" has received approximately \$400,000 in Federal Dollars. There were some questions regarding other species of invasive, such as Purple Loosestrife and Japanese Knotweed.

Mr. Carl Seder, Moffatt Township resident: Questioned the Board motives and actions regarding the cutting of hours for his wife's position as well as the possibility of a "buyout" and if they would offer such to the employee and their status as "part time" elected personnel who receive health care benefits for their respective positions as they "work" fewer hours and are subject to the same provisions of the personnel policy for fringe benefits.

Commissioner Branda: Reported that he would be attending the Saganing Informational Meeting on Friday, March 3, 2017.

Adjournment:

It was moved by Mr. Luce & 2nd by Ms. Burke to adjourn at 3:27 PM. The motion carried.

Sincerely

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell, County Clerk

Minutes of a meeting of the Arenac County Board of Commissioners:
March 14, 2017

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:31 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act, with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Lisa Salgat, Bobbe Burke, Robert Luce, & Adam Kroczaleski.

Approval of an Agenda:

After discussion and review, it was moved by Mr. Luce & 2nd by Ms. Salgat to approve the proposed agenda as prepared by the Board Office. The motion carried.

Approval of Various Minutes:

Committee of the Whole of February 28, 2017: It was moved by Ms. Burke & 2nd by Mr. Luce to approve the minutes of the date as submitted by the Board Office. The motion carried.

Board Session of February 28, 2017: It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to approve the minutes of the date as submitted by the County Clerk. The motion carried.

Claims and Accounts: Checks on Demand & Book of Bills:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the February 2017 Demand Check Listing as follows:

Date	Fund Name	Amount
2-09-17	General Bank	\$25.00
2-22-17	General Bank	\$67,670.25
2-22-17	Trust and Agency	\$13,535.64
2-22-17	General Bank	\$756,650.71
2-22-17	General Bank	\$208,977.54
2-22-17	Road Commission	\$410,589.48
2-28-17	Trust and Agency	\$811,619.27
2-28-17	Tax Administration	\$2,628.91

Total Demand Checks for February 2017: \$2,271,696.80

Book of Bills:

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to approve the Book of Bills as presented changing the cost center of the parks bill from Meihls Mechanical to 208-000-775.000 and further, to hold the billing for \$1,000.00 from Correctional Health Care in the amount listed for additional time/services rendered for the month of January 2015, giving the Book a total of \$48,490.13. The motion carried.

Public Comments: None.

Unfinished Business: None.

Page 2: Arenac County Commissioner's Meeting of March 14, 2017:

Review of Correspondence:

The Clerk and Board reviewed the correspondence listing. After said, the Chair directed that same be placed on file.

Motions to be acted upon:

Motion # 1: Reference to possible 1099 for Parks Supervisor:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to direct that a 1099 MISC for 2016 be prepared for the Parks Residence occupancy in the last year to be presented to the resident caretaker in the amount of \$500/month. After discussion, the motion was withdrawn by the maker along with the supporting party. No action was taken regarding said.

Motion # 2: Approve Soil Erosion Inspectors Contract for period ending 6-30-2018:

It was moved by Mr. Luce & 2nd by Ms. Burke to approve the proposed contract with Dale Zygiel and further authorize the Board Chair to sign said for a period ending June 30, 2018. Motion carried.

Motion # 3: Rifle River Restoration Committee:

It was moved by Mr. Luce & 2nd by Ms. Salgat to approve payment of \$25 dues for 2017 to the Rifle River Restoration Committee. Motion carried. Dues are to be paid from 101-101-802.000.

Motion to move into Closed Session in reference to MI DEQ settlement:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to move into closed session regarding the pending MI DEQ settlement offer related to charges against the Drain Office for violations of the Sediment and Erosion Control Act.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, Kroczaleski. No: None.

Motion carried by a 5 yes to 0 no vote. The Board moved into closed session at 2:04 P. M. after a short recess declared by the Chair.

Return to Open Session:

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to return to open session at 2:30 P.M.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None.

Motion carried by a 5 yes to 0 no vote. The Board moved back into open session.

Order of the Day: Motion regarding litigation:

It was moved by Mr. Luce & 2nd by Ms. Salgat to contract with the firm of Fahey, Schultz, Burzch, and Rhodes, a law firm from the Lansing area to represent the Arenac County Drain Office and Arenac County in any potential litigation arising from the MI DEQ proposed consent judgement. The motion carried. The Board will notify the Drain Commissioner.

Motion regarding March 28th Committee of the Whole:

After discussion, it was agreed that the Board would meet as the Committee of the Whole on March 28th at 9 A.M. to review Tribal 2% Requests submitted. The motion carried.

Page # 3: Arenac County Commissioner's Minutes of March 14, 2017:

The Commissioners discussed the possible preparation and submittal of various Tribal 2% applications including the request for an Animal Control Vehicle Replacement, Heritage Route Authority (Standish Depot) Endowment Fund; Sheriff Jail Control Panel Replacement, Mapping completion by Spicer; and Tractor for the Fairgrounds noting that these were items that we are aware of asking for projects that were not included in today's listing of proposed projects in the correspondence or received by the Board Office at this point in time.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn at 2:33 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____

Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

**Minutes of the Arenac County Board of Commissioners Meeting:
March 28, 2017**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners into session at 1:30 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the pledge of allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Lisa Salgat, Bobbe Burke, Adam Kroczaleski, & Robert Luce.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Ms. Burke to approve the proposed agenda as prepared by the Board Office.

Approval of Various Minutes:

Committee of the Whole of March 14th, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes of the Committee of the Whole as prepared. The motion carried.

Board Session of March 14th, 2017: It was moved by Ms. Salgat & 2nd by Ms. Burke to approve the minutes of Meeting as prepared. The motion carried.

Claims & Accounts Payable:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve payment of the Book of Bills as presented in the aggregate amount of \$66,512.40, noting correction of cost center on one billing to 101-351-819.000; Jail Contractual Service. The motion carried.

The Clerk recommended payment of a supplemental Book of Bills that was requested by various parties totaling \$30,624.55. He further noted that two billings were inadvertently left out of the Book of Bills, another was held over from the last Board Meeting, and two were brought over by Sheriff Department clerical as they were not electronically submitted properly by the vendor and therefore not received by the department for payment. After review by the Board of Commissioners, it was moved by Mr. Luce & 2nd by Ms. Salgat to pay the supplemental Book of Bills in the amount of \$30,624.55. The motion carried.

Public Comments:

Mr. Carl Seder, Moffatt Township Resident: Questioned the action of the Board in the situation of loss of insurance for a county employee, who had hours reduced and seems to be considered a "new hire" even though the employee is still doing the "same work". Further, Mr. Seder wishes to have it noted that even though the Personnel Policy notes that this issue is in reference to "new hires" part time and said applies to "new hires" and new part timers. They, as County Commissioners so receive County Paid Health Care, even though the County Board is considered part time by their own definition. He feels, therefore, that Mrs. Seder should not lose insurance coverage based on the language in the Arenac County Personnel Policy Handbook again noting that Mrs. Seder is not a new employee and should be considered pre 2011 as for her hire date per the information tendered, and likewise not subject to provisions noted by the Board.

Page 2: Arenac County Commissioner's Minutes of March 28, 2017:

There were no other public comments.

Motions to be acted upon:

Motion # 1: Approve submission of Tribal 2% Applications as prepared and presented:

1. Parks Commission: Bathhouse at Oasis Lake and Related (high Priority)	\$68,000.00
2. Road Commission: Deep River Road Improvement (medium priority)	\$169,656.00
3. Road Commission: Sagatoo Road Improvement (high priority)	\$166,436.00
4. Road Commission: Pine River Bridge Repairs (medium priority)	\$67,850.00
5. Courthouse Maintenance: Air Handling Equip. Maint. (high priority)	\$135,350.00
6. County Tractor: Parks/Fairgrounds/Courthouse (low priority)	\$36,509.31
7. E-911: Computer Monitor Panel Replacement (low priority)	\$4,700.00
8. Courts: Co. Bldg. Renovation/Addition (medium priority)	\$268,923.02
9. DHHS Board: Food Pantry Enhancements (high priority)	\$20,000.00
10. Heritage Route Authority: Depot Friends/Endowment (high priority)	\$50,000.00
11. County Clerk: Voting Equipment Replacement Countywide (high priority)	\$40,000.00
12. Animal Control: Vehicle Replacement (medium priority)	\$30,000.00
13. MMR: Power Stair Chairs for Ambulances (medium priority)	\$17,518.80
14. DHHS Board: 211.com: Enhancement of Endowment (medium priority)	\$20,000.00
15. Commissioners: Lidar Parcel Mapping & Drain Mapping (high priority)	\$95,000.00

Total all requests for Tribal 2% Funding via Arenac County \$1,209,952.13

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to submit the above applications on behalf of the County of Arenac with the approved rating levels for funding consideration to the Saginaw Chippewa Indian Tribe for Spring 2017 Funding Consideration. The motion carried.

Motion # 2: Appointment to Tax Allocation Board:

After discussion, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to appoint Mr. Mark Winslow of Standish to the Tax Allocation Board for 2017 as a person holding no elective office. The motion carried. Mr. Winslow is so appointed and the County Clerk is to notify him of such. Mr. Kroczaleski from the Board of Commissioners will be representing the Board as Budget Chair.

Motion # 3: Parks Supervisor Proposed Contract for 2017:

It was moved by Mr. Luce & 2nd by Mr. Branda to approve the proposed Employment Agreement with the Parks Supervisor for the period effective 1 April 2017 through December 31, 2017 as drafted with language correction in the final paragraph. The motion carried.

Motion # 4: Child Abuse Prevention Council Request:

Mrs. Judy Bell, representing the Arenac County Child Abuse and Prevention Council noting that April is Child Abuse Prevention Month, requested permission of the Board to install pinwheels in the front lawn at the Courthouse. On motion by Mr. Kroczaleski & 2nd by Mr. Luce, the Board granted such permission for use of lawn near the front entrance. Mrs. Bell explained that youth will assist in the planting of the pinwheels. The motion carried.

Page # 3: Arenac County Commissioner's Minutes of March 28, 2017:

Motion # 5: Crime Victim's Awareness Week:

Mrs. Noreen Plachta, Crime Victim's Rights Advocate for Arenac County, appeared before the Board to request placement of a table, banner and related items in the Arenac County Courthouse Lobby during said Crime Victim's Awareness Week, which is upcoming. On motion by Mr. Kroczaleski & 2nd by Ms. Burke, permission to set up the display was granted. The motion carried.

Motion # 6: Human Trafficking Seminars in the Schools:

Mrs. Plachta further explained that she was working with the Schools and has proposed to host a series of seminars on Human Trafficking at the local schools, with intent of hosting the first programs prior to school year end. It was moved by Ms. Burke & 2nd by Ms. Salgat to allow the Crime Victim's Rights Advocate Office to sponsor, host said seminars with school cooperation. The motion carried.

Motion # 7: Reference Health Coverage for employee spouse:

After discussion, it was moved by Ms. Burke & 2nd by Mr. Kroczaleski to authorize Mr. Borushko to assist the Board Chair in preparation of a letter regarding spousal insurance coverage to an affected employee regarding the requirement that when spouse has coverage available through their employer, they must so enroll in that coverage. The motion carried.

Order of the Day:

Motion # 8: Parks Commission appointments/re-appointments:

After discussion noting that there are currently three open positions on the Arenac County Parks Commission to be filled and the fact that two of the current appointee terms have expired, it was moved by Mr. Luce & 2nd by Ms. Burke to appoint Dale Wiltse and Paula Trembath to terms on the Arenac County Parks Commission ending 1-1-2020. the motion carried. It was further noted that another vacancy still exists and the Board referred any action regarding that opening back to the Arenac County Parks Board.

Question regarding tree removal at the Point Au Gres Park:

The Board noted receipt of two quotes for Tree Removal at the Point Au Gres Park, and after discussion, said was referred back to the Arenac County Parks Commission for evaluation.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn the meeting at 2:37 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

**Arenac County Board of Commissioners in Committee &
Quarterly Department Heads Meeting
April 18, 2017
10 AM**

Chair Ronald Branda called the Quarterly Department Heads Meeting to order at 10 AM in Room 201 of the Arenac County Building in Standish, pursuant to Public Notice and the Michigan Open Meetings Act with four Commissioners in attendance. Commissioner Burke was absent.

Public Comments:

Board Secretary Gail Seder notified the Board that today would be her last day of employment with the County of Arenac and turned in her keys to the Board and left the meeting. She also left passwords and other information in the office.

Department Heads Comments:

Mr. Chris Barbb, 911 Director: Mr. Barbb discussed several issues with the Commissioners including the fact that the new Smart 911 was being installed today and related switches. He further noted that one staffer is still off work on Family Medical Leave and should be returning soon and that the part time employee has been handling the void on a temporary basis. He also noted that in 2016, the Department spent about \$32,000 more than the revenues, but further noted that there is a current investment of designated surplus funds of \$90,000 plus. He further noted that technology is changing daily and that perhaps, in 2018, the office may have to go after additional millage dollars to support its activities. He, in addition, noted that it may take 1.25 mills to fund the programming down the road anticipating new equipment in the future as well as being unsure as to what will be the norm in a couple of years.

Mr. Dennis Stawowy, Arenac County Treasurer: Mr. Stawowy noted that the Arenac County Delinquent Tax Sale will be held on August 23, 2017 at the East Tawas Community Center in E. Tawas (City Hall) at 12 Noon. Arenac County has 41 parcels that will be up for auction including 9 in Forest Lake. He further reported that there were 311 parcels delinquent for 2015 taxes totaling \$383,000 and 2,428 parcels delinquent as of March 1, 2017 for 2016 taxes totaling \$1,779,397, an increase of about \$20,000 from last year's delinquent totals. Mr. Stawowy excused himself.

Mrs. Caroline Esslin, Guardian Office Coordinator: Mrs. Esslin noted that the office has been active and presented the Commissioners with a report of the level of activity in the office noting that they are currently handling 53 clients, down from about 60.

Mr. William Baker, Friend of the Court: Mr. Baker noted that his office currently has a stable work force and that they are moving certain financial activity from the Tawas Office to Arenac County. They are also working on moving Interstate/Intergovernmental cases likewise from Iosco County to his office in Standish as they are handling all such.

Mrs. Darlene Mikkola, Arenac County Register of Deeds: Mrs. Mikkola discussed the need to check on Microfilm conditions in storage as well as to preserve certain record books including survey registers as well as the new fee structure change with a new report down the road to the Board once it is further into the program.

Page # 2: April 18th Quarterly Department Heads Meeting & Board in Committee.

Mrs. Cristy Slocum, Court Administrator: Mrs. Slocum discussed the current situation regarding a Juvenile Court Appeal of State Assessment noting that matter is scheduled for action on the Arenac County Appeal on May 9th in Arenac County Circuit Court Family Division with Judge Gill from Bay County hearing the matter. She further reported on the need to work on the Indigent Defense Court Plan for Counsel.

Mrs. Linda Lewandowski, Arenac County Equalization Director: Mrs. Lewandowski discussed the fact that the Equalization Session is scheduled for Tuesday, April 25, 2017 and that there will be no Headlee Rollbacks this year and that the anticipated gain in value will be less than 1% further noting current values, especially in Commercial Properties have tanked with a loss of about \$728,000 County Wide. Most of that hit will be in Standish and Au Gres.

Mr. Adam Kroczaleski, County Commissioner: Mr. Kroczaleski asked Mrs. Lewandowski about furnishing a list of vacant commercial properties in the County and after some discussion, it was agreed that she might be able to provide such to him.

Mr. Jeffrey Trombley, Arenac County Drain Commissioner: Mr. Trombley discussed Drain Assessment on a parcel of property owned by Walter Broadworth in Whitney Township and its relative location to various drains. He is in agreement that the assessment is incorrect and needs revision. He will prepare information to correct said error in fact regarding such. He further discussed a certain area of concern along the Au Gres River Drain where work will need to be done in an overflow bypass just north of the City of Au Gres. He also discussed an issue along Big Creek Drain near its crossing at Lentner Road in Au Gres Township.

Mr. Alex Rosebrugh, Building Maintenance Supervisor: Mr. Rosebrugh discussed the issue of replacing the lighting in the Arenac County Building with LED Lighting with a partial Consumers Energy Grant for said. He noted that it would budget about a 9 month payback period if such were accomplished. A discussion regarding Jail conditions with prisoner graffiti and marking on walls, furniture, etc has occurred and said are not being rectified to resolve and keep further from occurring. Reports are made to the Prosecutor's Office, with no seeming follow thru. He further reported that the Be Dry work in the Basement Treasurer's Vault is seemingly successful. He also discussed a proposal received for Generator realignment for the Courthouse so that the lighting system is on the Generator, at least partially. The Board asked for copies of the LED Lighting proposal. They also asked him to procure said for the Jail as a possible item.

Commissioner Bobbe Burke arrived at 11:07 AM.

The discussion with Mr. Rosebrugh continued regarding the payback schedule for work possible in the Courthouse as well as the need to address the security locking system in the Arenac County Jail and possible usage for funds from special sources to effect certain electrical upgrade projects in addition to special funds such as the Courthouse Preservation Fund, Commissary, or other Special Funds for upgrades. The Commissioners requested that Mrs. Slocum carry that idea back to the Chief Judge. Mrs. Darlene Mikkola discussed certain mechanical noises in the Ladies Room adjacent to the Register of Deeds Office.

Page # 3: April 18, 2017 Department Heads Quarterly Meeting & Committee.

Alex explained the issue and what occurs to make said sound/sounds and how he handles it when it happens, which is due to some loose screws holding a shield on the heater.

The Chair ordered a recess at 11:30 AM and ordered a 5 minute break noting that this ended the Department Heads Meeting and that after break, the Board would return in the Committee of the Whole.

At 11:35 AM, the Chair reconvened the meeting and the Chair requested Public Comments:

Mrs. Pat Anderson, Turner Township Landowner: Mrs. Anderson questioned the status of certain actions regarding recent cleanout of the Rush Drain including the ongoing saga of stump and brush piles along the drain easement on her property from the Cleanout of the Rush Drain located in Section 31 of Turner Township by the former Drain Commissioner, further explaining that she is less than satisfied with results from activity from the Drain Office as it related to this project and Turner Township Road Work along her property on Crawford Road. She feels this work has left a mess. She further questioned the lack of remediation noting that the site in question doesn't drain as well as it did before the work was done and further questioning the inclusion of certain lands in that special assessment district (Rush Drain).

Review of the Books of Bills: The Board and Clerk reviewed the listings for the two sets of Bills presented. It was noted that Commissioner's Luce and Salgat had reviewed the one earlier dated April 10th and Commissioner Salgat noted that she reviewed all Checks on Demand for March on the listing to be presented this afternoon for approval. A couple of bills were proposed to be held to seek further information as well as a couple of bills needed coding changes.

Adjournment:

The Chair declared the Committee of the Whole Meeting adjourned at 12:25 PM.

Sincerely,

Ricky R. Rockwell, Arenac County Clerk

April 18, 2017

Minutes of a Call Session of the Arenac County Board of Commissioners:

Chair Ronald Branda called the Special Session of the Arenac County Board of Commissioners to order pursuant to Public Notice, Call, and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag at 1:38 P.M. in Room 201 of the Arenac County Building in Standish, Michigan.

Present: Commissioners: Ronald Branda, Bobbe Burke, Lisa Salgat, Adam Kroczaleski, & Robert Luce.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Ms. Burke to approve the Proposed Agenda with the addition of motions regarding Community Corrections Contract and Board Secretary Vacancy Advertisement, further noting that all business is available to the Board by agreement, as all members are in attendance. The motion carried.

Approval of Various Minutes:

Committee of the Whole of March 28, 2017: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the minutes of the meeting as prepared. The motion carried.

Board Minutes of the Meeting of March 28, 2017: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the minutes as prepared. The motion carried.

Committee of the Whole of April 11, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes as prepared. The motion carried.

Checks on Demand for March 2017:

Ms. Salgat reported that she had reviewed the listing of Checks on Demand as well as reviewed all the Checks in the batch this last week. It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve payment of Checks on Demand batches as follows:

Date	Fund Name	Amount
3-10-17	Trust and Agency	\$26,206.65
3-10-17	General Bank Account	\$85,564.65
3-13-17	Road Commission	\$521,196.86
3-29-17	Road Commission	\$131,317.62
3-29-17	Tax Administration	\$5,103.26
3-29-17	General Bank	\$22,373.60
3-29-17	Trust and Agency	\$118,495.72
4-03-17	General Bank	\$4,185.00
Total for this period		\$914,443.36

The motion carried. The Chair signed the review listing and said will be placed in audit file.

Approval of the Book of Bills dated April 10, 2017:

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to approve payment of the bills in the amount of \$24,146.79 with account corrections as listed on the master copy of the bills. The motion carried. The Chair directed that same be processed.

Page 2: Minutes of a Call Session of the Arenac County Board of Commissioners:
April 18, 2017

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to pay the claims in the amount of \$8,834.73 holding out two billings for further information from Netsource each in the amount of \$530 to be held until the next meeting to allow for further Board review.

Public Comments & Unfinished Business: None.

Ms. Burke: Reported attendance at a meeting of the Board with the DEQ and issues that were discussed at the meeting and where we seem to be going with the issue.

Review of Correspondence Listing:

The Board and Clerk reviewed the Correspondence listing and discussed some items requiring action later in the meeting. The Chair directed that said be placed on file.

Motions to be acted upon:

Motion # 1: Confirmation of Deputy Medical Examiner Appointment:

At the request of Dr. Casten, the Board confirmed his appointment of Tawn Horton PAC as a Deputy Medical Examiner on motion by Ms. Salgat & 2nd by Ms. Burke. The motion carried.

Motion # 2: Community Corrections Advisory Board:

After Mr. Branda distributed copies and Board review, it was moved by Mr. Luce & 2nd by Ms. Burke to approve the proposed Community Corrections Program with Ogemaw County for the Fiscal Year 2018 as prepared. The motion carried and the Board Chair signed said contract.

Motion # 3: Board Secretary Vacancy:

Due to the resignation of the Board Secretary, Gail Seder, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to direct the Board Chair to advertise for a part time confidential secretary to work about 25 hours per week. The motion carried. Chair will prepare a Help Wanted Ad and have same placed in the Arenac County Independent. The Board tentatively will schedule interviews as a Committee of the Whole on May 23rd.

Motion # 4: Budget Adjustment # 2017-05

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the following budget adjustments as listed: Dated: April 11, 2017:

Fund No.	Line Item No.	Line Item Descrip.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
292	000-704.000	Full Time Wages		\$60,094.50		
292	000-705.000	Part Time Wages				\$82,094.50
292	000-703.000	Supervisory Salary				\$8,000.00
292	000-720.000	FICA Match		\$1,000.00		
292	000-832.000	State Ward Charges		\$31,600.00		
292	000-860.000	Travel Expenses				\$1,400.00
292	000-874.000	MERS/ICMA		\$2,000.00		
292	000-910.000	Insurances				\$4,000.00
292	000-911.000	Work Comp Insurance		\$800.00		

**Page 3: Minutes of a Call Session of the Board of Commissioners:
April 18, 2017**

Budget Adjustment 2017-05 Continued:

292	000-999.101	Trans. In GF.		\$12,000.00	
292	000-699.101	Trans Out GF.	\$12,000.00		
101	000-676.292	Reimb Fd 292	\$12,000.00		
101	662-699.292	To CCF		\$12,000.00	
Totals			\$24,000.00	\$119,494.50	\$-0- \$95,494.50
		Net -0-			

The motion carried.

Commissioners Reports:

Mr. Luce: Reported upon his attendance at the Rifle River Restoration Committee Meeting held recently at Cole Canoe Base in Ogemaw County as well as Ms. Salgat being in attendance at said meeting. It was noted that there are two stream bank restoration sites scheduled for this Summer as well as on June 17th, a River Cleanup Project scheduled for Riverview Campground.

Ms. Salgat: Reported on current status of the proposed easement across the Youngmann Park Property into and out of a parcel of land owned by Mr. Ronald Sivik.

Mr. Branda: Reported on his recent attendance at the Michigan Association of Counties Conference in Lansing as well as a Regional Planning exercise in Bay City put on by Emergency Management Staff. He also attended a workshop at which the State Budget Director explained the relative condition of the State and their intentions. He further discussed some specifics of the Public Officials Conference in Bay City.

Mr. Kroczaleski: Reported on recent activity by the Arenac County EDC and their attempt to make Standish and Arenac County, a Place Making Location, with the intent of attracting and keeping people in the vicinity for a period of time. They are looking at three projects. #1: Enhancing the Loyalty Day Parade and Celebration; #2: County Wide Garage Sale the first weekend in June; #3: Increasing the Christmas Lighting Displays in Standish at the Depot and throughout the Community to attract visitors.

Adjournment:

There being no further business, it was moved by Mr. Luce & 2nd by Ms. Burke to adjourn at 3:30 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

April 25, 2017

Minutes of a Committee of the Whole of the Arenac County Board of Commissioners:

Chair Ron Branda called the Committee of the Whole into session at 10 A. M. in Room 201 of the Arenac County Building pursuant to Public Notice.

Present: Commissioners: Ronald Branda, Bobbe Burke, Lisa Salgat, Robert Luce. Absent: Adam Kroczaleski.

Lecann Fischer, Housing Consultant: Ms. Fischer explained that the CDBG Home Fund will no longer be a funding program. They will only have "rental housing over businesses in downtown area" dollars for granting. This last go around, they had 42 applicants of which there was funding granted for 9 applicants. She doesn't expect that other funding will be available until Fall 2017 from certain other sources for Housing Programs. We are awaiting open applications for the Federal Housing Preservation Program through the USDA as well as awaiting such for the Neighborhood Improvement Program (NIP). She also reported that there are other funding sources being used.

She also reported that Program Income is averaging about \$3,000 per month from all sources. She further reported that we (Arenac County) cannot use any program income until after the end of June 2017. In addition she suggested that the Board make the determination to keep program income to further Housing Improvement. She currently has 20 or so applicants on file awaiting funding sources and related approvals. She explained the existence of other programs that will assist in the funding of Emergency Home Repairs such as the two programs administered by the Department of Health and Human Services, noting that there is a \$4,000 cap for heating system replacement as well as \$1,500 for emergency home repairs as grants to qualifying individuals. She also explained the NIP Program \$7,500 grant program with a 3 year forgivable lien. She further noted that we currently have \$700,000+ in homeowner loans and an additional \$1,000,000+ in deferred loan paperwork with the County of Arenac as the principal. In addition she noted that she is investigating the possible involvement in the formation of a "non Profit" which would make other funding available to potential customers in the County.

Commissioner Kroczaleski arrived at 10:18 A.M.

Mrs. Connie Manszewski, Secretary at MSU-E: Mrs. Manszewski introduced Mr. Bill Hendrian, who is acting as Area MSU Supervisor for Arenac County and Northeast Michigan. It was noted that MSU is actively seeking replacement for both open positions.

Mr. Dennis Stawowy, Arenac County Treasurer: Mr. Stawowy discussed the system used for phone calling at the jail through the firm called "Securis" and that Sgt. Mike Badour has received the "signing bonus check" of \$9,535 and expects that the additional \$10,000 placed in the account for the contract renewal will be able to be placed in a like account. The Sheriff is further looking at a RAP Grant from the MMRMA, the County Insurance Company, to further his efforts to replace the current control panel at the County Jail with the project expected to cost a considerable amount in excess of the amount available. There is currently 2% Funds available for some partial funds to use toward the replacement. The Board was in agreement to allow the Treasurer and Clerk to confer to set up a "T & A Account Number" into which funds would be placed specifically for the Control Panel Replacement Project.

Teresa Irving, Building Department: Mrs. Irving discussed issues regarding the County Building Department and the proposed A. C. O. Letter from the DEQ involving Soil Erosion and Sediment Control. The high points of the agreement or consent order include the uploading of

Page 2: Arenac County Board in Committee on April 25, 2017:

all SESC information and forwarding to DEQ every 30 days. The DEQ will audit the department twice in the next 24 months, then if we fail, their will be a hired consultant to review all permit documents. We must better document information, better enforcement of violations, have Plans and Procedures for follow thru in place, and we need an Enforcement Plan. Discussion ensued regarding the difference between an Ordinance or a Resolution for Enforcement direction and as what the difference between an Ordinance and State Law is.

Mr. Dennis Stawowy, County Treasurer: Mr. Stawowy reminded the Board that the County may ONLY do what the State allows/permits us to do.

Mr. Kroczaleski, Commissioner: Commented that he has read from the rules that were promulgated. We have the resolution.

Mrs. Irving: Suggested that under ordinance, the inspector can write Civil Infraction Tickets.

Mr. Branda: He noted that Standish Township has recently begun writing such and per information received, they seem to feel that they are successful in using such a system for their Zoning and Blight issues.

Mrs. Irving: Suggested that the Proposed 2012 SESC Ordinance is not more restrictive than the State Laws regarding said and perhaps, the Board should review said proposed ordinance.

Also discussed was how enforcement notifications are handled including what happens when the department notifies either contractor or homeowner that the permitting process is not being followed, noting first a letter to the alleged offending party and then a complaint is sent to the County Prosecutor's Office. The current process would be replaced with a system where the letter would be followed by a Civil Infraction Ticket.

Mrs. Irving discussed the need to promptly reply to the A.C.O. Letter, further noting that such is a binding agreement regarding SESC Program and that that if a consultant is put on board, the billing will be to the County. She further noted the need for the plans as requested as well as plan for prosecutorial enforcement should there be non compliance. In addition she further noted that the DEQ wants an answer by April 28th & Ron Branda agreed to prepare a reply.

Mr. Stawowy: He suggested that Board consult with an attorney regarding the matter.

Ms. Burke: Noted that her recollection of the DEQ session was that Angela Brown noted that the DEQ strategy was to wait until Arenac County had a new Drain Commissioner before going after violations of the last several years.

Mr. Luce & Mr. Kroczaleski: Both suggested that the Board consult with Civil Counsel and have said submit a list of questions toward resolution of the matter.

Chair declared a short recess. Chair reconvened the meeting.

Mr. Curtis Broughton, County Prosecutor: Expressed his concerns including his belief that the Board needed to be at the point where violations were written on a civil infraction ticket document by whomever the Board designated as the controlling authority and as such these should be processed by the District Court as applicable. He has concerns regarding the Board requesting that his office prosecute a civil infraction via state law. He feels that he just needs the ticket to be issued.

Page # 3: Board Committee of the Whole Minutes of April 25, 2017:

Hon. Richard Vollbach: Noted what was needed as for any civil case is needed is the complaint and the person authorized to prepare the documentation, like a civil infraction ticket. He suggested that we check with other counties relevant to whatever they are utilizing for a form/format for the like programs. The system needs to be user friendly and efficient to work.

Ms. Burke: Just wants the issue resolved as well as a system in place that will allow the County Enforcing Agency/Officer the ability to issue notices and civil citations if the matter cannot be resolved.

Mrs. Irving: Noted that just today, a cease and desist order was issued on a project where another enforcing agency had issued a Building Permit without the SESC Permit even being requested. Discussion continued about whether each day is a separate violation.

Mr. Branda: Noted that the issues regarding enforcement need to be resolved between the Prosecutor's Office and the relevant Court of jurisdiction to bring us into compliance.

Mr. Luce: It has always been his belief that we need a ticketing authority with or without an ordinance or resolution to administer the program.

Order of the Day in reference to Friend of the Court Office:

Hon. Richard E. Vollbach, Jr: Judge Vollbach and Friend of the Court William Baker, Jr. appeared before the Board to discuss a proposed "Letter of Agreement" which would adjust Friend of the Court Employees' wages and become effective upon approval of the proposed letter of agreement. They noted that they were primarily interested in adjustment for the Case Manager and Enforcement Officer position along with return of certain duties to the office from Iosco County, currently being done by employees in Tawas. They noted that they were unaware of any county FOC Office with as low of wage for employees as Arenac, further noting that the office has lost 8 employees in the last 7 years to positions in other counties and agencies. They also noted that the Friend of the Court has put together the schedule as proposed. In addition, they noted that the FOC is returning Banking and Interstate Services back to Arenac County.

Mr. Baker: Noted among other items, the position requires a College Degree and that is part of why he is requesting a \$3 per hour wage adjustment. He further feels that the FOC is a solid service office and the Union is willing to prepare or abide by a letter of understanding regarding the pay issue. There is a separate agreement proposal for the other position in the office.

Ms. Burke: Noted that she feels that there are extenuating circumstances regarding the office due to past contract situations and lack of negotiating for "Arenac County" based employees.

Judge Vollbach: If approved, this would be the third letter of agreement he is aware of in the last year. He noted that Gary King, Labor Lawyer for Iosco County, and the person representing the Court and Counties has been contacted.

Mr. Baker: Noted that he had contacted the County Treasurer and that we are carrying a "Healthy Fund Balance" in the Friend of the Court account for year end balance 2016.

Committee Reports:

Commissioner Branda: Noted his attendance at the recent MTA Meeting held at Lincoln Township and further noted information about a presentation at the Arenac Township Hall on Medical Marijuana, from a company offering assistance with ordinances.

Page 4: Board of Commissioners Committee of the Whole of April 25, 2017:

Mr. Kroczaleski, Commissioner: Budget and Finance: He noted that we need to look at the budget and review it at or before the next Board Session scheduled for the second Tuesday in May. He further noted that he had talked to Judge Vollbach in reference to use of the Courthouse Preservation Fund for Generator Installation of Electric Lights to the system as proposed earlier.

The Judge felt that said would be an appropriate use of such funds.

The Board noted that they would ask Alex to seek out the proposal as presented for approval by the County Board.

Ms. Burke, Commissioner: She noted the upcoming Loyalty Day Parade as wells as those working hard on various floats, including Jody Wilk. She reminded the Board of the Saturday Loyalty Day Parade.

Ms. Salgat, Commissioner: Nothing new not otherwise reported.

Mr. Luce, Commissioner: Noted the importance of the Saturday parade.

The Board then reviewed the Book of Bills with the County Clerk for payment at this afternoon's meeting noting they are recoding one billing from Jeff Trombley to 801.

The Board Chair declared the Committee of the Whole meeting recessed at approximately 12:15 PM.

Sincerely,

/s/

Ricky R. Rockwell, Secretary
Arenac County Clerk

**Minutes of a Meeting of the Arenac County Board of Commissioners:
April 25, 2017**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:31 P.M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Lisa Salgat, Robert Luce, & Adam Kroczaleski.

Approval of an Agenda:

It was moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve an agenda as prepared adding motions as follows: # 3. Generator hookup; # 4. LED Lighting and agreement; #5. Construction Board of Appeals appointments; # 6. Authorize Co. Clerk to send letter on Housing. The motion carried. A copy of the Agenda is enclosed with the meeting correspondence.

Approval of Various Minutes:

Committee of the Whole of April 11th: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes of April 11th Committee of the Whole Meeting as prepared and distributed. The motion carried.

Committee of the Whole & Department Heads Meeting: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes, as prepared and mailed, from the April 18th Department Heads and Committee of the Whole Session of same date. The motion carried.

Board Session Minutes of April 18, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the Board Session Minutes of April 18th as received. The motion carried.

Approval of the Book of Bills:

After review, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve payment of the Claims and Accounts totaling \$15,825.49 noting a change in coding to Jeff Trombley to 801-000-701.000. Drain Expenditure. The motion carried.

Public Comments & Unfinished Business: None.

Review of Correspondence:

The Board and Clerk reviewed the Correspondence Listing and after, the Chair directed the County Clerk to place said on file.

Motions to be acted upon:

The Chair noted that motions # 1 & # 2 were both items that needed to be worked upon after meeting with respective parties involved in the subject areas.

Motion # 3: Action on Generator Quote and Lighting Installation:

After discussion, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to authorize Alex Rosebrugh, Buildings Maintenance Supervisor, to contact vendor regarding installation for quoted price of \$9,558.79. The motion carried. Buildings and Grounds Committee will contact Alex and said is to be paid from Courthouse Renovation Fund with Court permission.

Page # 2: Arenac County Board of Commissioner's Minutes of April 25, 2017:

Motion # 4: LED Lighting Replacement in Courthouse/Jail:

After discussion, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to authorize Alex Rosebrugh, Building Maintenance Supervisor, to proceed with the L.E.D. lighting fixture replacement in the Arenac County Building & the proposed Consumers Energy Grant & to further explore replacement of the jail lighting, with fixture replacement as part of the grant. The motion carried.

Motion # 5: Construction Board of Appeals:

After discussion, it was moved by Mr. Luce & 2nd by Ms. Burke to appoint the following members to the Arenac County Construction Board of Appeals: Electrical: Lyle Swartz, Tawas City, MI for a term ending December 31, 2018 & Mechanical: Steve Dzuiban, Twining, MI for a term ending December 31, 2018. The motion carried.

Order of the Day: 2017 Arenac County Equalization Report:

Mrs. Linda Lewandowski, Arenac County Equalization Director: Mrs. Lewandowski reviewed the 2017 Arenac County Equalization Report with the Commissioners noting among other items, that the Equalized Valuation Proposed reflects a decrease in value of about \$800,000, which is due to a reduction in the value of commercial property county wide. After review, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the report as submitted and to further authorize the Board Chair and County Clerk to sign said along with authorizing the County Equalization Director to submit same to the State of Michigan.

Roll Call Vote: Yes: Luce, Salgat, Burke, Branda, & Kroczaleski. No: None. The motion carried by a 5 yes to 0 no vote.

The Chair, Clerk, and Equalization Director will sign the reports after the meeting adjourns today.

Order of the Day: Closed Session on Negotiations with Friend of the Court United Steelworkers Division & a District Court Grievance:

On motion by Mr. Kroczaleski & 2nd by Ms. Burke, the Board moved into Closed Session regarding a proposed contract modification for the United Steelworkers FOC and further, direction regarding a current Grievance from a District Court Employee.

Roll Call Vote: Yes: Luce, Salgat, Burke, Branda, & Kroczaleski. No: None. The motion carried by a 5 yes to 0 no vote.

The Chair directed the Board in to Closed Session with Mr. William Borushko from Employment Relations Advisors to discuss the aforementioned issues of the Grievance status and the recently received copies of a proposed wage adjustment schedule from Friend of the Court, the time being approximately 2:40 P.M.

Return to Open Session:

At 3:10 P.M., it was moved by Mr. Kroczaleski to return to open session.

Roll Call Vote: Yes: Salgat, Burke, Branda, Kroczaleski, & Luce. No: None. The motion carried by a 5 yes to 0 no vote.

Order of the Day: Motion regarding Closed Session:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to instruct Mr. Borushko, Employment Relations Advisors, to proceed as discussed with the current grievance as well as to make a counter offer as discussed to the United Steelworkers regarding the proposal received from the Arenac County Friend of the Court. The motion carried.

The Chair ordered a 3 minute recess. The meeting reconvened at 3:20 P.M.

Hon. Richard Vollbach Jr., Chief Judge of the 23rd Circuit: The Judge conversed with the Board and reiterated his request that the Board go for the letter of understanding, requested using the figures as presented in the document presented for Board consideration. Also in attendance was Mr. William Baker, Jr. Friend of the Court.

Motion # 6: Authorization to Keep County HPG and Related Housing Funds:

Per earlier discussion today as well as agreed upon, it was moved by Mr. Luce & 2nd by Ms. Burke to authorize the County Clerk to submit a reply to Carolyn Cunningham at the State of Michigan, State Housing Authority, noting that Arenac County will be keeping Housing payback dollars to continue to fund housing related programming and utilize the services of Leeann Fischer and her firm, Housing Consultants, Inc as the agent for Arenac County Housing Improvement Programs for the foreseeable future. The motion carried. The Chair directed the County Clerk to submit an email to the above party regarding our intentions.

Adjournment:

It was moved by Mr. Luce & 2nd by Ms. Salgat to adjourn at 3:40 P.M. The motion carried. The meeting was declared adjourned.

Sincerely,

Attest: _____

Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

May 9, 2017
Minutes of the Committee of the Whole Meeting
Arenac County Board of Commissioners
10 AM

Chair Ronald Branda called the Committee of the Whole to order at 10:02 AM.

Present: Commissioners: Ronald Branda, Bobbe Burke, & Robert Luce. Mr. Kroczaleski arrived at 10:12 AM. Ms. Salgat was excused.

Public Comments:

Mr. William P. Borushko, Employment Relations Advisors, reported to the Board on the progress regarding a Grievance (911) and Friend of the Court Contract Amendment as proposed and tentatively agreed to which falls within the guidelines suggested by the Board and agreed upon. He further noted that same has been approved by the Bargaining Unit as well as the Judge for Friend of the Court Employees. Three copies for Board approval and signatures are presented as well as copies of the Grievance Settlement Letter as prepared. He further noted that an approval date of April 28th, 2017 for the Contract Amendment and agreement for wage through December 31, 2019 for the document regarding wages only.

Mr. Luce introduced **Mr. Chris Pinter, Director, Bay-Arenac Behavioral Health**, who made a presentation to the County Board of Commissioners relevant to the status of the Mental Health Programs as well as updating the Board on the status of provider services in the State and various State Proposals. He noted that there are 12 Mental Health Boards in Region 5 as well as the fact that 11-12% of the residents in the region receive Mental Health Services annually. Mr. Pinter discussed the various Community Mental Health Plans as well as the "on ground" services and further reviewed information from a handout he distributed to the Commissioners. He noted that he is pleased that the Governor's Task Force reported that Community Mental Health is an integral part of treatment programs. He also reported that Medicaid Health Plans, in jeopardy constitute about \$800,000 annually to their revenues for services in BABH. He further feels that the current Michigan House version of the "Demonstration Licensed Health Plan", calling for demonstration model, should be trialed in the major metropolitan areas. He also noted that all this is still subject to a Joint House-Senate Reconciliation Committee action. In addition, Mr. Pinter noted that about \$700 million of the \$2.4 Billion Mental Health Appropriation goes to Detroit-Wayne County and the Board and Mr. Pinter reviewed the respective "10" Service Delivery areas on the map in the handout provided. He and the Board discussed provision of services for Substance Abuse and the possibility of returning of dollars to local Mental Health Unit Boards as a relatively large amount of dollars remain unspent, unrequested.

Mr. Dennis Stawowy, Arenac County Treasurer: Discussed the phone in the Board Office as well as the issues with transfer of email during the office vacancy, and attempted remedies. He noted that it turned out that there were two office email accounts, one Gail Seder and the second, Commissioners. Passwords have been changed and tech people are to forward emails to the Clerk.

**Page 2: Arenac County Board of Commissioners in Committee:
May 9, 2017**

Mr. Stawowy further reported that we are now down to 9 computer work stations using XP machines and that there are 62 work stations in the County Building and 13-14 at the Sheriff/911/Jail Building.

Undersheriff Donald McIntyre: He presented the Board with a seniority listing of Arenac County Sheriff Department Deputy Seniority List, noting that his department has had a turnover of 17 persons in the last eight years, including part time deputies. He further noted that we are not unique as the Tribal Police recently had a vacancy which took several months to fill a job. He also noted that Kirkland Community College only has 7 students in their law enforcement program at this time and that Delta has 21 recruits in training. In addition, he noted that when we go into negotiations, that the benefits of the past are not in there anymore.

When questioned about Ticket Volume and related, he noted that new hires undergo a 3 month orientation training in the field, and that service calls come before road patrol for highway traffic. He further noted that there is a noted lack of presence of the Michigan State Police in Arenac County for almost any purpose due to the fact that the MSP Post in Tawas is effectively Closed and the West Branch Post covers the area with both Counties to our north (Ogemaw & Iosco) without any effective County Wide Road Patrol services in their counties, which in effect, means that the MSP is covering the two counties north of Arenac. He further noted that even the Michigan State Police are having a hard time in filling recruiting classes. He feels that these issues are problematic throughout the Law Enforcement Community as well as those municipalities having the issues of lack of dollars due to taxation issues. He noted that this will be a problematic issue with most all municipalities as there seems to be a stigma about youth wanting to be involved in Law Enforcement activity as they seem to deem this kind of work as "unpopular" and perhaps, overly stressful. He further noted to Commissioners that in upcoming negotiations, they will need to either put dollars into the pockets of employees to keep them or offer a benefit package that will attract and retain employees. He noted that "we" are going to have to change and attempt to compensate employees at a level that will attract and retain veteran employees, which will be difficult with the Bay and Midland County areas adjacent to us. In addition, he noted that we need to enter into labor relations negotiations with an open mind.

Jail Locking System:

Mr. McIntyre discussed the status of grant applications for replacement of locking system control panel at the Jail, noting that currently they have a \$20,000 request for Tribal 2% as well as a request from Michigan Municipal Risk Management Authority for additional matching dollars for a system replacement. He noted that this is a safety issue and the projected cost of replacement is about \$100,000. This concludes Mr. McIntyre's presentation to the Board.

The Chair ordered a 5 minute recess at 11:35 AM. He then ordered the meeting reconvened at 11:40 AM.

Page # 3: Arenac County Board in Committee on May 9, 2017:

Friend of the Court Contract Amendment:

The Commissioners discussed the issue of the proposed and agreed upon wage settlement of the United Steelworkers Friend of the Court Unit, Arenac for a period ending December 31, 2019. This is for wage consideration only as the rest of the agreement expires December 31, 2017.

The Commissioners also noted the Grievance Settlement was within approved guidelines, like the labor agreement and thanked Mr. Borushko for his efforts in settling the matters discussed.

Commissioners Reports:

Mr. Kroczaleski: No report.

Ms. Burke: Reminded Commissioners of Fair Book Ad Deadline being Wednesday of this week as well as the Parks Meeting summary of their April 27th meeting.

Mr. Branda discussed the Administrative Consent Order reply sent to the Michigan Department of Environmental Quality and suggested the best course of action forward is to Prepare and Pass a Soil Erosion and Sediment Control Ordinance.

Mr. Luce noted he was in general agreement of the Ordinance and further, noting that the office has received a proposed format for Civil Infraction Tickets regarding same. He further noted that there is an ongoing issue with certain local units of government who issue Building Permits before applicants have requested required Soil Erosion and Sediment Control Ordinance Permits. There was also discussion regarding certain municipal units and authorities, who likewise do not conform to the laws regarding the State Mandated SESC Permitting process. In the end, per discussion, the owner of the property or system being worked on is responsible for said. It was agreed in general that local units should be treated no different than individual property owners. The Board further discussed ticket format, process, and further questioned as to how the ticket would be handled.

The Chair ordered the Committee of the Whole Meeting adjourned at 12:20 PM.

Sincerely,

Ricky R. Rockwell, Arenac County Clerk

May 9, 2017

Arenac County Board of Commissioners Meeting Minutes:

Chair Ron Branda called the May 9, 2017 Arenac County Board of Commissioners session to order at 1:32 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Robert Luce, Ronald Branda, Bobbe Burke, & Adam Kroczaleski. Absent: Commissioner Salgat (excused).

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the proposed agenda with the added motions as listed. The motion carried.

Approval of Various Minutes:

Committee of the Whole of April 25, 2017: It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the minutes as received. The motion carried.

Board Session of April 25, 2017: It was moved by Mr. Luce & 2nd by Ms. Burke to approve the minutes as received. The motion carried.

Checks on Demand:

After review, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the payment of the Checks on Demand for the Month of April in the following batch listings:

Date	Fund Name	Amount
4-03-17	Trust and Agency	\$31,714.46
4-03-17	Tax Administration	\$957.83
4-12-17	General Bank	\$137,206.02
4-12-17	Trust and Agency	\$72,552.14
4-28-17	General Bank	\$164,026.66
4-28-17	Road Commission	\$469,001.21
4-28-17	Trust and Agency	\$364,168.09
4-28-17	Tax Administration	\$209,298.72
	Total All Checks	\$1,448,925.13

Motion Carried.

Public Comments: None.

Review of Correspondence:

After review of the Bills, the Chair directed that same be placed on file in the Clerks Office. It was noted that certain items would be acted on in the motions & Commissioner Burke requested a copy of the Substance Abuse Committee minutes and attachments, including the one showing the relative balance of unspent dollars for Substance Abuse Services in various counties copies of such were distributed to commissioners requesting.

Page # 2: Arenac County Commissioners Minutes of May 9, 2017:

Motions to be acted upon:

Motion # 1: Bay Arenac Behavioral Health:

No motion was deemed necessary at this time, however, balances in Substance Abuse Services funds for each county was discussed as well as program request levels.

Motion # 2: Motion Regarding Settlement of 911 Grievance:

It was moved by Mr. Luce & 2nd by Ms. Burke to authorize the County Clerk to effect settlement of the pending grievance with the 911 Union and to direct his office to make the payment of \$1,000 as agreed upon. The motion carried.

Motion # 3: Appointment to vacant position on County Parks Commission:

After discussion, it was moved by Ms. Burke & 2nd by Mr. Luce to appoint Duane Hadley to a term on the Arenac County Parks Commission ending 12-31-2019. The motion carried. Chair directed the County Clerk to notify Mr. Hadley.

Motion # 4: Approval of Revised USW Agreement for Friend of the Court Union:

After reviewing the proposed agreement, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the Proposed Agreement with the United Steelworkers Local as stated on documents. This document resets the hourly wage for the Union Employees in the Standish Office of the Friend of the Court. The motion carried.

Motion # 5: County Soil Erosion and Sedimentation Control Ordinance:

After noting review of the 2012 Proposed Soil Erosion and Sediment Control Ordinance, noting that same was under review by the Arenac County Prosecutor, it was moved by Mr. Luce & 2nd by Mr. Branda to officially offer up the proposed document to the County Prosecutor for his review and comments and to further prepare the document with whatever changes are necessary for the Approval Process as a County Ordinance. The motion carried.

Motion # 6: Hiring of Summer Staff for County Parks 2017:

After discussion regarding time frame necessary to allow for staffing on board in a timely fashion to allow for smooth opening of the Parks, it was moved by Ms. Burke & 2nd by Mr. Luce to authorize the interview committee to hire staff as they deem necessary within their budgetary limitations. The motion carried.

Commissioner Reports:

Mr. Kroczaleski discussed the open Board Office Secretarial Position as to how a hire could relate to any possible combination with the Economic Development Commission and their specific needs. It was noted the County contributes \$5,000 yearly to the EDC. It seemed general consensus, that the Board would not be immediately filling the vacant position in their office at this time. Clerk is to keep accepting applications for the job.

Page # 3: Arenac County Commissioners Minutes of May 9, 2017:

Ms. Burke noted attendance at a meeting of the Multi Purpose Collaborative Body noting that they did a homelessness study and found 5 people in Arenac County as being homeless and they were able to service 2 and the other 3 disappeared off the map. The survey noted that there were an additional 14 people who were classified as "doubling up" who were "staying" night by night with others.

She also noted that Michigan Works has received special funding for "Offender Re-Entry Programming" for certain counties, not Arenac, including Bay-Midland-Gratiot-Isabella and others.

It was agreed that the Board would meet in Committee on May 23, 2017 at 9:30 AM to review the April Budget Report as well as other financial matters with the Clerk to reserve the schedule until 11 AM for the Budget document review. Chair directed same to be done.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn at about 2:50 PM. Motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

**Arenac County Commissioners Committee of the Whole Minutes:
May 23, 2017**

Chair Ronald Branda called the Committee of the Whole to order at 9:30 AM. Mr. Luce soon being called out for an issue in the Guardian's Office and was temporarily excused.

Present: Commissioners Robert Luce, Ronald Branda, Lisa Salgat, Adam Kroczaleski, & Bobbe Burke.

Also in attendance: County Treasurer Dennis Stawowy & County Clerk Ricky Rockwell.

Review of the April 2017 Budget Report: Revenues:

The Chair announced the purpose of the early start was review of the 2017 All Funds Budgets of Arenac County and to consider any modifications necessary to them.

The Committee began with the review of Revenue Projections versus the first 4 months actual revenues. The first two items discussed included the projected revenues for 81st District Court noting that 602 might be down \$100,000 from projection as well as 602-005 will likely be \$15,000 less than projected. Certain other revenue projections were discussed noting that they will likely be lower than projected.

The Treasurer commented that beginning fund balance seems to have met expectations and the \$350,000 used is a "safe number" and we will have confirmation at the June 13th Board Session when the Auditors present the 2016 Arenac County All Funds Audit.

Expenditures:

It was noted that certain appropriations have not been transferred including the Ag Society appropriation and the EDC Appropriation for 2017 (noting a discrepancy between appropriation and revenue from appropriation. This will require a budget adjustment. Law Library appropriation will need to be made.

The Board will need to add dollars for Drain Legal Fees due to the issues with the Michigan Department of Environmental Quality.

The Committee discussed the possible need for additional funding for Veteran's Burials in the 2017 Budget as expenditures have risen.

It was noted that the 416 Car is currently vacant with Officer Van Horn's departure. Also discussed was the issue of many staffers leaving Arenac County for other counties. It was also noted that the 306 Non Millage Car was also vacant at present time as that officer has been hired for the 266 Road Patrol budget.

The Board reviewed the Jail Budget noting it is the largest of any department in the General Fund and discussed that in total, it is within the projected limits at this time.

The Board noted that they had agreed to commit additional funding for Travel Expense for the Arenac County Planning Commission budget, noting that certain new members are attending training to make them more effective members and to understand their duties better.

The Board agreed that it would be necessary to add an additional sum to the County Drain at Large appropriation of approximately \$1,000.

Page # 2: Arenac County Commissioners in Committee on May 23, 2017:

It was further noted that due to volume, that the Medical Examiner Budget will require an additional estimated \$10-\$15 thousand dollars due to autopsy and transport expenditures. It was further noted that the Michigan Department of Health and Human Services is looking at a re-write of the laws relating to the office.

DHHS appropriation and transfer was discussed.

Veteran's Burials: It was noted that an approximate additional appropriation of up to \$8,000 per year will possibly be required in the current year.

Retirement appropriation may be short by about \$50,000 in the current budget document and funds including possible additional appropriation may be necessary.

Vacation and Sick Liability appropriation may need to be transferred to other funds to compensate for expenses paid.

Capital/Computer
Program Maintenance:

It was noted that there was an appropriation of \$40,000 for Program Maintenance and that the following bills have been paid in 2017: Harris: \$7,819-accounting/payroll/financial. Manatron: \$15,710-Tax Collection. MERIT: Internet to T-1. Pontem: \$2,775-Equalization. Trimin: \$10,000- Reg. of Deeds. Netsource: \$1,413-Licensing. An additional bill in today's book of bills for \$5,500 to B S & A was noted, but Board Member noted funds are in Equalization Budget.

Other Funds:

The Board reviewed the various other funds and further noted most were financially in order.

211-Homeland Security: Awaiting release of Federal Funds by the State. We have spent \$21,000 for planning document being worked upon by Lapham & Associates. No reimbursement to date received.

215-Friend of the Court: Budget Adjustment in Process. Noted that the fund is financially sound as a whole.

244-EDC Transfer either \$4 K or \$5 K as budget documents vary.

260-Stonegarden: Homeland Security Shoreline Grant? This awaiting release of funds.

261-Chris needs to find temporary employees.

264-Correction Officer Training Fund is currently \$1,000 in the red. Treasurer noted that a reverse entry of expenditures had to be made in 2016 to allow for the fund to end the year in the Black.

266-Road Patrol Millage: It was also noted that the fund began 2017 with a Beginning Balance of \$4,000 versus the budgeted \$25,000. It was noted that temporary employee budget was close to a possible shortfall by year end as well as the entire budget, should expenditures exceed the projected dollar budgeted figures. It was agreed that 2018 would have looser limits as an additional .25 mill of taxation will be available, however, certain fringe benefits may increase. Percentage of fringe benefits including retirement and health care may increase in the near future, which will negate some additional revenues, further realizing that these will likely buffer down once the division is more fully funded.

Page 3: Arenac County Commissioners in Committee on May 23, 2017:

- 269 We need a General Fund Transfer.
- 275 Drug and Alcohol Education program. Needs line item transfer and budget adjustment.
- 286 Indian 2% Tribal Grants: We need to review what is left where and to reallocate with the approval of the tribal authority if changes need to be made.
- 292 Juvenile Budget: Holding any adjustments until October or November as the State wants this handled differently as of the 2018 Fiscal Year.
- 293 Soldiers & Sailors Relief: Needs General Fund Transfer of Funds.
- 294 Veteran's Trust Fund: State Funded. Likely future disbursement will be made from the state level. Mr. Michael Prohaska serves as the volunteer Arenac County representative.
- 297 Animal Welfare Fund: Need budget adjustment.
- 304 Twining Village Sewer Debt: One note will end in a year and the other goes into the 2040's.
- 369 Building Authority Debt. We need to transfer funds.
- 470 Courthouse Preservation Fund. Beginning balance 1-2017 \$42,595 current balance of \$49,259 further noting that some funds may be used toward lighting upgrade in courts wing.
- 515 Arenac County Land Bank. Treasurer discussed figures noting value of properties listed is very much inflated and that the Land Bank would sell the entire portfolio for much less than the book value listed.
- 516 Tax Administration Fund notes a \$2,166,245 balance on 4-30-17, but \$1,800,000 plus will be disbursed soon for the local units and additional funds totaling about \$200,000 to the General Fund of the County.
- 520 Foreclosure Fund. PA 123. \$174,814. \$40 K to general fund.
- 595 Jail Commissary Fund. \$9,477. Possible use for prisoner benefit.
- 801 Drain Fund. Balance in individual drains
- 802 Revolving Drain Fund. Loans to districts needing up front money.

Bonded/Loaned Debt of the County:

Arenac County Building Authority: Parks/911/Jail: 2001-2021: 2017 \$35,000 Prin \$7,375 int
Building Note: 2013 Renovations: 2017 Principal: \$50,000 Int: \$422. End of note
Au Gres River Drain Improvements: 2009-2025: 2017 Prin: \$30,000 Int: \$16,483
MOS Equip. Lease: 2014-2019: 2017 Prin: 1,084 Int: \$488
Whitney Inter-County Drain: 2007-2022: Prin: \$26,358, Int: \$5,799
Twining Village Sewer Chapter 20 Drain: 1989-2018: 2017 Prin, \$11,000 Int: 1,320.

Page 4: Arenac County Commissioners in Committee May 23, 2017:

Twining Village Sewer Chapter 20 Refi: 2012-2040. 2017 Prin. \$8,000, Int: \$5,198.

Budd Inter-County Drain: 2013-2023: 2017 Prin: \$24,200. Int: \$4,235.

Dime Drain: 2015-2023: 2017 Principal \$6,500, Int: \$1128.

Lincoln C. Drain: 2015-2025: 2017 Principal \$4,700, Int: \$1,128.

Lincoln A Drain: 2016-2021: 2017 Principal \$15,000, Int: \$1,485.

County Drain Debt Totals: \$1,213,139.

Other Bonded Debt: \$144,739.

Installment Payments: \$1,572.

County Treasurer Dennis Stawowy noted that all this information is on the County Face Page.

The time being 12:20 PM, the Chair declared the Committee of the Whole recessed.

Signed,

Ricky R. Rockwell
Secretary

**Minutes of a Meeting of the Arenac County Commissioners:
May 23, 2017**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:32 P.M. in Room 201 of the Arenac County Building at 120 N. Grove Street in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Adam Kroczaleski, Lisa Salgat, & Robert Luce.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the proposed agenda as presented with the addition of Motion # 3 reference to Walter Broadworth Drain Assessment. The motion carried.

Approval of Various Minutes:

Committee of the Whole of May 9, 2017: It was moved by Mr. Luce & supported by Mr. Kroczaleski to approve the minutes as prepared. The motion carried.

Board Meeting of May 9, 2017: It was moved by Ms. Burke & 2nd by Mr. Luce to approve the minutes as prepared. The motion carried.

Approval of the Book of Bills:

After review, it was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to pay the Book of Bills as submitted with corrections of coding and further holding North Country Outfitters until the next meeting and adjusting mileage rate as noted on another and further noting that the one bill is being held until the next meeting. The motion carried.

The Chair ordered a short break & then reconvened the meeting:

Public Comments:

Stephanie Mallek-Olson, Director of the Iosco Arenac District Library: Introduced Board Member Phyllis Klender and then made a presentation of the 2016 Annual Report of the District Library to the Commissioners highlighting various programs, as well as answering questions regarding the IADL and its activities. She explained the downloadable book program (Hoopla) and the Zineo (Digital Magazine Download) programs available to all patrons of the Library with their membership cards. She further answered other questions raised by the Board of Commissioners.

Mrs. Phyllis Klender, Member of the Standish Friends of the Mary Johnston Library: Mrs. Klender gave the Commissioners a copy of their annual report and discussed some of the things the Friends of the Library have accomplished over the last year.

Mr. Branda thanked them both for their presentation and the Board continued on with public comments and appointments.

Ms. Cristy Slocum, Court Administrator: Ms. Slocum reported to the Board on the status of an appeal regarding juvenile costs. She noted that the County won their appeal & Judge Gill,

Page 2: Arenac County Commissioners Minutes of May 23, 2017:

visiting judge on assignment from Bay County not only concurred, he awarded the County attorney fees. It was noted that the State is intending to appeal the case. She further noted that there had been a second juvenile case previously appealed, that case was settled for a small fee.

Hon. Richard E. Vollbach, Jr: Chief Judge of the 23rd Circuit, appeared and further discussed the Court and related issues and he and Ms. Slocum also discussed the newly enacted requirements of the: "Indigent Defense Rules" requiring the Court and all other Courts, to prepare an acceptable Indigent Attorney Plan within 179 days, the requirement of the Court Order regarding such from the State of Michigan. This is brought about by the Michigan Criminal Defense Code and required Standards of Care. Among other things, it requires that an attorney be present when those charged with a felony are arraigned. It requires that all counties have an attorney available 24-7 by the end of the planning period and supposedly, the State will reimburse counties for all costs exceeding the 2010-2012 period minus reimbursement and the program is to supposedly improve indigent client defense and ensure a "better quality of representation of all eligible clients." This will be very hard for some very small counties, as they don't even have an attorney living in the County, practicing, including in this circuit.

Motions to be acted upon:

Motion # 1: Parks Operations/Staffing:

After discussion, it was decided that no motion is necessary as there will only be one Parks Supervisor and other issues were referred to the County Parks Commission for their action.

Motion # 2: Medical Examiner Transport Contracts:

After discussion, it was moved by Ms. Salgat & 2nd by Mr. Luce to direct the County Clerk to prepare a proposed contract document with Lee-Ramsay & Buresh Funeral Homes for the transport of Bodies in the County as tentatively agreed upon at earlier Board sessions since no document from another county has appeared. The motion carried and the Chair directed the Clerk to prepare said documents for review and presentation and eventual implementation. The motion carried.

Motion # 3: Walter Broadworth Drain Reimbursement:

After discussion regarding the issues with a decimal change in error on percentage on an assessment on the Dime Drain, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to direct the Drain Office to prepare a summary total regarding the drain assessment and to charge back said error to "County Drain At Large" and removed percentage to corrected one on the future roles of the Dime Drain until percentages are reapportioned. The motion carried. Board is to contact the Drain Commissioner to effect said change.

Commissioners Reports:

Mr. Luce: Reported that there is a legislative push to privatize many aspects of the delivery of Mental Health Services, which most counties oppose as well as the Governor and Lt. Governor and he thinks this is dead in the water at this point. He also mentioned attendance at a Medical Control Authority Board Meeting and questions that were raised regarding certain questions that were raised.

Page 3. Arenac County Commissioners Minutes of May 23, 2017:

Ms. Burke: Reported that a meeting was held on Disaster Planning and that a drill would be planned for the near future. She also reported on the Medical Control Authority Meeting.

Ms. Burke further presented a billing for Parks Items not included in the Book of Bills and questioned as to why it was removed from the Book of Bills. After discussion, it was moved by Ms. Burke and 2nd by Ms. Salgat to authorize the payment of \$68.52 to Melissa Friday for items purchased on behalf of the Parks System from line items so coded by Commissioner Burke. The motion carried. The Clerk was directed to effect a payment.

Ms. Burke further presented the issue of a Petty Cash Account for the Arenac County Parks System for the year 2017 in the amount of \$250, for Petty Cash for the Parks Supervisor. After further discussion, it was moved by Mr. Luce & 2nd by Ms. Burke to authorize the \$250 Petty Cash Account for the County Parks System. The motion carried.

Ms. Burke requested that the Clerk furnish the new posters as required by law be furnished for Oasis Lake as current labor law posters are in poor condition and need replacement and the 2017 update, if necessary.

Ms. Salgat reported further on the planned Indigent Attorney Planning Committee noting that the Committee will include the following members: C. Slocum, Court Administrator; Mike Badour, Corrections Sergeant; Curt Broughton, Prosecutor; a Court Appointed Attorney; and a Fiduciary (financial) Representative of the County as well as Commissioner.

Mr. Kroczaleski questioned the status of the proposed Consumers Energy Grant for lighting improvements at the Courthouse as well as questioning as to whether or not we may still make efforts to effect said at the Arenac County Jail and receive the Grant for that project also.

Mr. Kroczaleski further reported on a teleconference held recently with Marne Carlson from MERS regarding the status of the health of the Arenac County Retirement System, Defined Benefit Division. He noted that options were to continue to pay off at the accelerated rate, making additional contributions if possible or to stretch it out over an extended period of time. He further noted that the system members with similar plans reflect members paying 5-6 percent for employee contribution versus Arenac County at 0% to 3 percent.

Board Secretary Vacancy: The Board discussed the possibility of interviews and if and what was expected of a new Board Secretary. They agreed that they might set up interviews at some point in early June.

Mr. Branda: noted that the Drain Office Attorney representing the County regarding DEQ issues wants to set up a teleconference. Unsure as to whether or not it will be a teleconference or a face to face meeting.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn at 4:42 PM. The motion carried and the meeting was adjourned.

Sincerely,

Ricky R. Rockwell
Arenac County Clerk

Attest: _____
Ronald E. Branda, Chair of the Board

**Committee of the Whole Minutes of the Arenac County Commissioners:
June 13, 2017
10 AM**

Chair Ronald Branda called the Board in to Committee of the whole in Room 201 of the Arenac County Building in Standish, Michigan with the following members present: Ronald Branda, Robert A. Luce, Lisa Salgat, Bobbe Burke, & Adam Kroczaleski.

Order of the Day

Review of Draft Audit Report with Stu Davidson & Duane Reyhl from Andrews, Hooper, & Pavlik P.C. County Auditors presenting the 2016 All Funds Audit. Also in attendance were the County Treasurer Dennis Stawowy and County Clerk Ricky Rockwell.

The Auditors passed out copies of the Draft Audit Document and; after certain preliminary remarks the group began a summary review of the proposed Audit Report as well as the Management Report Documents as provided.

Barbara Klenizewski, Michigan Indigent Defense Committee, Area Project Manager:

She handed out paperwork as well as information pertaining to the process to begin the plans as required by Michigan Legislation. She summarized the 2013 Act noting that it established a 15 member commission as well as financial information required of the County. She explained specifics to the Commissioners.

Chris Barbb, 911 Director

Mr. Barbb explained current legislation pending affecting 911 and requested the Board pass a resolution supporting it. Documents in correspondence.

The Chair ordered the Committee of the Whole adjourned at 12:10 PM.

Sincerely,

Ricky R. Rockwell
Acting Secretary

Minutes of a Meeting of the Arenac County Commissioners
June 13, 2017

Chair Ronald Branda called the scheduled meeting of the Board of Commissioners to order at 1:30 PM pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Adam Kroczaleski, Robert Luce, & Lisa Salgat.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the proposed agenda. Motion carried.

Approval of Various Minutes:

Committee of the Whole of May 23, 2017: It was moved by Ms. Burke & 2nd by Mr. Luce to approve the minutes as presented. The motion carried.

Board Minutes of May 23, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes as presented. The motion carried.

Checks on Demand:

After review, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the checks on demand for the month of May 2017 totaling \$1,987,209.74. The motion carried.

Claims & Accounts:

After review, it was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to approve the bills in the aggregate amount of \$86,126.91 correcting account # on one bill and removing the sales tax on a second bill. The motion carried.

Order of the Day: Truth in Taxation Hearing:

The time being 2 PM and County Equalization Director Linda Lewandowski was present to present information regarding said, it was moved by Mr. Luce & 2nd by Ms. Burke to move into the Public Hearing on "Truth in Taxation." The motion carried. Mrs. Lewandowski discussed paperwork presented and requested the Board approve the resolution, and authorize the Board Chair and Clerk to sign the L 4029.

At approximately 2:15 P.M., it was moved by Mr. Luce & 2nd by Ms. Burke to Close the Hearing. The motion carried. The Board returned to regular session.

Moved by Commissioner Kroczaleski and supported by Commissioner Luce to adopt the following resolution:

Resolution 2017-02
2017 Truth in Taxation Levy

WHEREAS, the Arenac County Board of Commissioners has complete authority to levy the following: in 2017 for 4.9073 mills for *County Operating*, 0.4990 mills *County Ambulance Service*, 1.25 mills for *County Road Patrol*, 0.7484 mills for *County Senior Citizens*, 0.7983 mills for *County E-911*, 1.0000 mills for *County Road Commission* on all property within the County of Arenac County.

Page 2: Minutes of the Arenac County Commissioners Session of June 13, 2017:

THEREFORE BE IT RESOLVED, that the Arenac County Board of Commissioners authorize and approve the Summer Levy of 4.9073 and a Winter Levy of 4.2957 for County *General Operating Purposes* in 2017 from within its authorized millage rate.

Roll Call Vote: Yes: Branda, Luce, Salgat, Burke, & Kroczaleski. No: None. Absent: None.

Resolution declared carried by a 5 yes to 0 no vote.

Public Comments:

Mr. William P. Borushko, Au Gres City Mayor: Appeared before the Board and invited them to attend upcoming events in the City of Au Gres.

Unfinished Business:

Commissioner Salgat: Explained information on the Indigent Defense Plan Committee.

Review of Correspondence:

The Board and Clerk reviewed the Correspondence listing presented.

Motions to be acted upon:

Motion # 1: 911 Resolution:

Moved by Commissioner Luce and seconded by Commissioner Salgat to adopt the following resolution:

Resolution No. 2017-03

**Support for Michigan Senate Bill 400 and Michigan House Bill 4651 Amending the
Emergency Telephone Services Enabling Act.**

WHEREAS, Michigan House Bill 4651 and Senate Bill 400 have been introduced in the Michigan Legislature, which would amend Public Act 32 of 1986 entitled the "Emergency Telephone Service Enabling Act"; and

WHEREAS, these bills would amend the funding system for 9-1-1 so that all communication devices that have access to 9-1-1, including prepaid wireless devices, contribute equally to the funding of 9-1-1 operations; and

WHEREAS, these bills provide a stable funding source for the counties to support their migration to Next Generation 9-1-1 and ongoing operational levels of service for 9-1-1 to its residents; and

WHEREAS, these bills afford the State and Counties collecting 9-1-1 fees a mechanism for court action should any service providers fail to collect and remit the fees; and

WHEREAS, these bills have a mechanism that provides the necessary checks and balances to ensure revenues generated are used for authorized expenditures for 9-1-1 services; and

WHEREAS, these authorized expenditures are limited to those directly related to receiving and processing 9-1-1 calls and the subsequent dispatching of responders via a public safety radio; and

WHEREAS, such limitation of expenditures has historically met the criteria established through the courts to define 9-1-1 surcharge as a fee for service directly related to telephone services; and

Page 3: Arenac County Commissioners Minutes of June 13, 2017:

WHEREAS, any attempt to amend House Bill 4651 and Senate Bill 400 for other State of Michigan general fund purposes not directly related to 9-1-1 may not meet the criteria of a fee for service and could be viewed as a tax increase for the residents of Arenac County, and

THEREFORE BE IT RESOLVED, that the Arenac County Board of Commissioners does hereby offer support of House Bill 4651 and Senate Bill 400 as introduced; and

BE IT FURTHER RESOLVED, that the Arenac County Board of Commissioners opposes amending House Bill 4651 and Senate Bill 400 as introduced; and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Richard Snyder, and all Senators and Representatives serving Arenac County.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. Absent: none.

Resolution declared adopted by a 5 yes to 0 no vote. Chair declared the resolution passed and directed the Clerk to forward copies as directed in same document.

Motion # 2: Budget Adjustment # 2017-07:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to approve Budget Adjustment 2017-07 as follows to recognize Tribal 2% Funds Received by the County:

Dated: 6-13-17

Fund #	Line Item #	Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditures
286	000-401.000	2% Revenue	\$217,312.39			
286	000-699.000	Begin Balance			\$61,236.72	
286	000-819.010	Historical Soc.		\$39,762.39		
286	000-819.012	Food Pantry				\$4,172.98
286	000-819.201	Pine River Bridge		\$67,850.00		
286	000-819.211	211.Services		\$20,000.00		
286	000-819.515	Dime/Big Creek				\$10,000.00
286	000-979.000	E911 Computer		\$4,700.00		
286	000-979.050	Emerg. Mgt.				\$108.04
286	000-979.217	Clerk/Voting Eqpt.		\$20,000.00		
286	000-979.351	Co. Jail Security		\$25,000.00		
286	000-979.413	Dr. Mapping # 2				\$6,198.33
286	000-979.418	Dr. Mapping Interface				\$35,000.00
286	000-979.420	Dr Map 001-008-004		\$40,000.00		
286	000-979.515	Dr Map 012-002				\$5,757.76
286	000-979.417	Dr Map 011-007		\$.39		
Totals-----			\$217,312.39	\$217,312.78	\$61,236.72	\$61,237.11
				Net -0-		

Motion Carried.

Board Chair directed Clerk to forward same to County Treasurer. It was noted further that Budget Adjustment # 8 does not need a motion as it is intradepartmental.

Page 4: Minutes of the Arenac County Board of Commissioners of June 13, 2017:

Motion # 3: Budget Adjustment 2017-09:

It was moved by Mr. Kroczaleski and seconded by Mr. Luce to approve the following budget adjustment as listed:

Dated: 6- 13-17			Increase	Increase	Decrease	Decrease
Fund#	Line Item #	Description	Revenue	Expenditure	Revenue	Expenditure
101	445-999.000	Co. Dr. At. Large		\$1,000.00		
101	000-610.000	Reg. of Deeds Fees	\$1,000.00			
520	000.998.900	Ending Balance		\$72,000.00		
520	000-727.000	Supplies		\$1,000.00		
520	000-729.000	Postage		\$4,000.00		
520	000-699.000	Beg. Bal.	\$77,000.00			
290	000-998.900	End Balance		\$1,000.00		
290	000-699.000	Begin Balance	\$1,000.00			
275	000-700.000	Exp. Control		\$7,000.00		
275	000-675.000	Donations	\$10,000.00			
275	000-699.000	Beg. Bal			\$3,000.00	
269	000-750.000	Updates				\$4,000.00
269	000-699.000	Beg. Balance			\$4,000.00	
266	000-978.000	Vehicle Purchase				\$21,000.00
266	000-699.000	Begin Balance			\$21,000.00	
265	000-881.000	Education				\$1,000.00
265	000-977.000	Eqpt.				\$1,000.00
265	000-699.000	Beg. Balance			\$2,000.00	
264	362-706.000	Overtime Wages				\$1,000.00
264	362-741.000	Ammunition				\$1,000.00
264	362-704.000	Wages				\$2,000.00
264	362-998.000	Ending Wages				\$2,000.00
264	362-705.000	Part Time Wages				\$2,000.00
264	362-699,000	Begin Balance			\$8,000.00	
263	000-998.900	End Balance				\$3,000.00
263	000-699.000	Begin Balance			\$3,000.00	
255	000-701.000	Exp. Control		\$10,000.00		
255	000-699.000	Beginning Bal.	\$10,000.00			
210	000-998.000	Ending Balance		\$67,000.00		
210	000-699.000	Beg. Balance	\$67,000.00			
201	000-701.000	Expend. Control.		\$1,000,000.00		
201	000-699.000	Begin Bal.	\$1,000,000.00			
Totals	-----		\$1,166,000.00	\$1,163,000.00	\$41,000.00	\$38,000.00

Net -0-

Motion carried

Board Chair directed Clerk to have budget adjustments filed with the County Treasurer, noting Budget Adjustment # 2017-10 is intradepartmental and needs no motion. EDC & Senior Millage.

Page 5: Minutes of the Arenac County Board of Commissioners:
June 13, 2017

Motion to Approve 2016 All Funds Audit Report:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the proposed document prepared by Andrews, Hooper, & Pavlik for 2016 All Funds Audit. The motion was carried and the Clerk was instructed to inform the auditors, that the Audit Report was accepted for submittal.

Motion to approve appropriation for Rifle River Restoration:

Mr. Luce noted that previously he was in error, when he requested a \$25 check for the Rifle River Restoration Committee. He is requesting an additional \$175 appropriation for the committee. He therefore moved to appropriate an additional \$175 from Commissioner Memberships 101-101-802.000. The motion carried.

Motion to approve Netsourceone Quotes:

It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the two quotes received for Netsourceone for implementation and authorize Mr. Luce to execute both on behalf of the County of Arenac. The motion carried.

Order of the Day:

After discussion, it was moved by Ms. Burke & 2nd by Mr. Kroczaleski to authorize the County Clerk's Office to pay postage to Pitney Bowes (Parks) as a demand check forward. The motion carried.

Public Comments & Commissioner Reports:

Theresa Irving, Co. Building Department: Mrs. Irving and the Board discussed the issues between the department and the DEQ and recent meetings on the subject as well as current status. She further discussed telephone issues.

Mr. Branda, Chair: He and other Commissioners discussed direction of the County in reference to Sediment and Erosion Control Inspections and the need to pass an ordinance noting the time frame and sequence of events.

The Commissioners discussed results of recent meetings between the DEQ and the Arenac County Drain Office.

Ms. Salgat, Commissioner: She discussed the Central Michigan Health Department Appropriations request for the new fiscal year. It is an additional \$6,500 for the year 2017-2018.

Adjournment:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to adjourn at 3:27 PM. The motion carried.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Arenac County Board of Commissioners in Committee of the Whole:

June 27, 2017

10 AM

Board Chair Ronald Branda called the Committee of the Whole into session at 10 AM pursuant to public notice and the Michigan Open Meetings Act, with all five Commissioners in attendance, being: Bobbe Burke, Lisa Salgat, Ronald Branda, Robert Luce, & Adam Kroczaleski.

Commissioner Reports:

Mr. Luce: Buildings and Grounds: Lights in the Courthouse are about 2/3rds done. Our cost will be approximately \$2,900 and should have less than a one year payback. The project for the Arenac County Jail has been approved and we are scheduled to receive a grant of \$1,471 for that project. He also reported that he has communicated with Alex about a carpeting replacement project in certain areas of the Courthouse, primarily in the Court System. Ms. Burke noted a perceived odor in an office that will be checked out with Alex.

Ms. Salgat: Judicial Legal: Reported on attendance at the 4 County IT Meeting in Tawas on the 19th. She noted that we will have our own Indigent Defense Council Plan. She also reported on her attendance at the Appledore for an MSU E Related program, including a sail on the Saginaw Bay (it rained). She further reported on attendance at the Sunrise Side Senior Center Board Meetings as well as request for information regarding finance of the operation.

Mr. Branda, County Affairs: Reported that the easement request from Mr. Sivik still needs attention to allow Mr. Sivik and or his agents to receive ingress/egress from their property behind the Youngman Park Property on State Road. The Board will contact Mr. Bergeron for a document like the one he prepared at one time for Mr. Raymond Fiddler back decades ago. He further commented that the Road Commission planned improvements are progressing very well and on his attendance at the Au Gres Township Board Meeting prior to an Omer City Council Meeting.

Ms. Burke, Health and Public Safety: Reported on a nice letter regarding guardianship for ones loved one sent to Kathy Taylor praising her services as guardian for the persons mother. She further reported that Jeff Trombley got bids on a Husquavarna Mower, Zero Turn for approximately \$1,600 from Nagy's Sales and that the Parks Commission recommended the purchase as Chair Jeff Trombley said funds are available. She requested said motion be added to the afternoon meeting agenda. She further reported that the Au Gres Parks Boardwalk is deteriorating and is in need of replacement. She further questioned as to why Mr. Broadworth has not been reimbursed? She also questioned the status of Board Secretary interviews and as to whether or not the Board will accept late applications for the newly reconfigured position. She further noted that Michelle Warren has been appointed MSU E District Coordinator. She further noted that the Undersheriff commented that the Board is not keeping them updated and making budget adjustments.

Mr. Kroczaleski, Budget & Finance Committee: Discussed the possible melding of the Arenac County EDC Office and the Board of Commissioners staffer. He further noted that there was a quote received for a study about possibly moving the fairgrounds to another site. The Board further discussed schedules as well as reposting the Board Secretary position and whether or not they would accept "late applicants", as well as reposting in the building

Sincerely,

The Board adjourned for lunch at 12:15 PM.

Ricky R. Rockwell, Secretary

**Minutes of a Meeting of the Arenac County Board of Commissioners
June 27, 2017**

Chair Ronald Branda called the June 27, 2017 meeting of the Arenac County Board of County Commissioners to order pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Robert Luce, Bobbe Burke, Lisa Salgat, and Adam Kroczaleski.

Approval of an Agenda:

After review noting that three additional motions were added to the proposed agenda, it was moved by Mr. Luce & 2nd by Ms. Burke to approve the proposed agenda with additions as listed. The motion carried.

Approval of Various Minutes:

Committee of the Whole of June 13, 2017: It was moved by Ms. Salgat & 2nd by Mr. Luce to approve the minutes as mailed/received. The motion carried.

Board Session of June 13, 2017: It was moved by Ms. Salgat & 2nd by Mr. Luce to approve the minutes as mailed/received. The motion carried.

Book of Bills:

After review and several coding changes in bills, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the payment of the entire book of bills/claims with certain coding changes to correct errors totaling \$47,436.40. The motion carried.

Public Comments:

Lee Ann Fischer, Housing Consultants LLC: appeared before the Board to present a two year summary of programming and further discussed the proposed HPG Grant Resolution that needs to be passed to apply for HPG Funds from USDA.

Motions to be acted upon:

Chair directed that proposed motions # 1, #2, & #3 be held for the first meeting in July.

Motion # 4: Energy Lighting Improvement Grant for Jail:

The Commissioners discussed the grant and the progress on the Courthouse Project, noting that this one will follow the other one mentioned, it was then moved by Mr. Luce & 2nd by Mr. Kroczaleski to formally accept the Jail Lighting Energy Conservation Grant from Consumers Energy estimated to be \$1,471. The motion carried.

Motion # 5: Repair Authorization for County Vehicle:

The Board discussed the estimate received for vehicle repairs as listed in the Board Correspondence. After discussion, it was moved by Mr. Luce & 2nd by Ms. Burke to authorize repairs on the County Owned Impala not to exceed \$450. Mr. Henninger in the Equalization Department is to be notified and will be given authority to handle the matter of the vehicle repairs and related. The motion carried.

Motion # 6: Housing Preservation Grant Resolution:

Moved by Commissioner Luce and seconded by Commissioner Salgat to adopt the following resolution:

**Resolution 2017-04
Housing Preservation Grant**

- WHEREAS,** the County of Arenac is interested in continuing the effort to upgrade housing conditions for its low and very low income homeowners;
- WHEREAS,** the County has demonstrated a need for this assistance with date outlined in the Pre-application.
- WHEREAS,** the County intends to meet this need by leveraging the present program funds with the proposed HPG funds, this meeting more needs;
- WHEREAS,** said County Board of Commissioners accepts the recommendation of Housing Consulting Services, LLC on behalf of the Arenac County Home Improvement Program to apply for \$25,000 for the USDA Housing Preservation Grant Program;
- WHEREAS,** said County Board of Commissioners authorizes the Chief Elected Official to sign the pre-application and future documents relating to this HPG application.
- THEREFORE BE IT RESOLVED,** that the County of Arenac authorizes the Housing Consulting Services, LLC to submit the pre-application to the USDA, Housing Preservation Grant (HPG) Program on its behalf.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

Resolution carried by a 5 yes to 0 no vote.

Motion # 7: MERS Election and Annual Meeting:

After discussion, it was moved by Mr. Kroczaleski & 2nd by Ms. Burke to approve the County Clerk's Office to notify eligible employees of the MERS Employee Delegate Election and to further bring back at the next meeting, the Employer Delegate recommendation for approval. The motion carried. County Clerk was directed to conduct the election for Employee Delegate and Alternate.

Motion # 8: Purchase of New Mower for Au Gres County Park:

It was moved by Ms. Salgat & 2nd by Ms. Burke to authorize the purchase of a new Husqvarna Lawn Mower from Nagy's sales for \$1,599.96 from line item 208-000-977.000 per directions from Parks Commission Chair noting that he will make necessary line item adjustment and monies are available. The motion carried.

Motion # 9: Motion to authorize Emergency Tornado Policy:

After passing out a sheet labeled "ARENAC COUNTY BUILDING SEVERE WEATHER & TORNADO WARNING POLICY"; it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to adopt the proposed policy listed above. The motion carried.

Page # 3: Arenac County Commissioner's Minutes of June 27, 2017:

Motion # 10: Redirection of Chippewa Indian Grant Dollars:

Mr. Kroczaleski explained the situation with the proposed Lidar Mapping and that the state got the project done otherwise and suggested that we request that the Saginaw Chippewa Indian Tribal Office be sent a letter requesting that said funds be used to finish parcel mapping and further GIS development to be combined with another \$40,000 of tribal 2% granted earlier. It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to direct the Clerk to prepare a letter to the tribe requesting concurrence of such redirection as this should allow the County to complete the other project, which the tribal 2% has been funding. The motion carried.

Motion # 11: Authorization of Payment on Demand of Utility, Gasoline and Telecommunications Billings for Arenac County Parks:

It was moved by Ms. Burke & 2nd by Ms. Salgat to authorize the County Clerk's Office to pay Utility and Gasoline bills as on demand checks forthwith for the County Parks Commission forthwith. The motion carried.

Commissioner Comments:

Commissioners Salgat & Burke: Discussed the Central Michigan District Health Department Request for a 5% increase in appropriation for FY 2017-2018.

The Board as a whole discussed the Board Office Secretary Position and a possible change in the description for the position as well as renewing the old position ad and interviewing those who submitted applications previously. After a certain amount of discussion, it was agreed that Ms. Burke & Mr. Branda may be conducting interviews with original candidates on July 6th & 7th, if necessary with those who applied for the position.

Order of the Day:

Motion # 12: Board Secretary Position (incl. poss. EDC):

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to repost the Board Secretary position in the Building and to advertise again in the Arenac County Independent for a combination Board Secretary & EDC Director in the July 5th, 2017 Arenac County Independent with applications/resumes due by July 11th, 2017 at Noon in the County Clerk's office. The motion carried. The Chair noted that he would work on the ad for the newspaper and posting of the ad in the Arenac County Building.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn the meeting at about 3:20 PM. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

July 11, 2017
Arenac County Board of Commissioners
Committee of the Whole Minutes

Vice Chair Bobbe Burke called the Board into Committee at 10 AM with the following commissioners in attendance: Robert Luce, Bobbe Burke, Lisa Salgat, & Adam Kroczaleski. Commissioner Ronald Branda was absent due to death of his mother, excused.

Public Comments:

Mrs. Judy Valley, Standish Township Resident: Mrs. Valley in comments to the Board noted that Youngmann Park looks good. She attended the Road Commission meeting and that their next meeting will be July 24th. She noted that Jim Hergott is now certified as an inspector for Soil Erosion and Sediment Control. She further noted that Standish Township Water & Sewer is moving forward with Bay County. She also requested a copy of the Drain Office Annual Report to the Board, if any is given.

Commissioner Reports:

Commissioner Salgat: Noted that the Area Agency on Aging Plan needs Board Approval this afternoon and that she has reviewed it. Discussed requested easement from the County to Ron Sivik across Youngmann Park property for access. Noted that attorney wants to meet with the Board Chair and Mr. Sivik to work said out.

Commissioner Luce: Presented an article about the County Housing Program. Discussed photo ID Badges for Employees, Tickets for violation of the Sediment and Erosion Control Act (draft) and related Building Department issues will be discussed further when Teresa Irving gets here later in the meeting.

Commissioner Burke: Noted her attendance at the Hotel Groundbreaking noting further that the expansion is possibly going to create 200 additional jobs. Noted further that none of the six county members of the Central Michigan District Health Department is willing to provide the requested 5% increase. Isabella County has passed an amendment to their sanitary code that required a septic system inspection upon sale of property/change of ownership. Discussed problems with Video Surveillance in the Building and retention period and log of those eligible to view without a FOIA. Seems that no log is currently being deployed. She suggested a 10 day retention period. Also the Proposed "All Call Policy" was presented to other Commissioners. Reported that Medical Advisory Board has met. Questioned about who should receive per diem payments for attendance at those meetings.

Public Comments:

Mr. Wayne Edward Houck, 1640 N. Black Road, Mason Township: Mr. Houck questioned the problems with working with the County Housing Commission on his project and his inability to get the project going as he has been unable to insure his home due to need for proposed repairs. Board Chair asked Mr. Luce to look into the matter.

Commissioner Kroczaleski: Questioned progress in getting an office secretary position filled and whether or not the ad had been placed in the Arenac County Independent. Mr. Luce & Ms. Burke will be contacting and interviewing original candidates for the job who previously applied. They agreed to attempt to set up interviews next Tuesday morning at 10 AM forward.

The Board reviewed the Book of Bills pending today.

Page 2: Board in Committee of the Whole on July 11, 2017

The Board discussed Parks Board membership and related parks issues.

County Treasurer Dennis Stawowy: Appeared and discussed the relative need to approve a "Policy on Counterfeit Money", which includes directions for handling said, should it occur. Mr. Stawowy will provide template and asked the Board to approve and he will order kits regarding same to be in placed in offices receiving cash and possibly training to those who receive cash. He discussed the fact that the latest seems to be that counterfeiters are using smaller bills, washing the paper and reprinting higher denominations on bills and passing them.

Mr. Stawowy also discussed a letter received from Carrie Vaughn at the Local Audit Division of the Michigan Department of Treasury noting that for the last three years, Arenac County has spent more than its revenues and this requires an answer from the Board as to how this issue is going to be handled forward. There were also several special funds that had deficit or overspending that will need addressed otherwise in reply letter to Michigan Department of Treasury.

Teresa Irving, Building Department: Appeared and discussed the Synopsis Letter received from the State of Michigan Department of Environmental Quality Enforcement requesting the County sign a Consent Agreement Letter. Board had requested a review by the County Prosecutor, who will not be back until Thursday. Basically, there was no change from the original letter sent for consideration. She explained specifics of the consent letter.

The Committee of the Whole recessed for Lunch to return to Board Session at 1:30 PM.

Sincerely,

Ricky R. Rockwell
Acting Secretary

July 11, 2017
Arenac County Board of Commissioners Minutes

Vice Chair Bobbe Burke called the July 11th, 2017 scheduled meeting of the Arenac County Board of Commissioners into order at 1:33 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Robert Luce, Lisa Salgat, & Adam Kroczaleski.
Absent: Commissioner Ronald Branda (excused due to death in the family).

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the agenda striking motion # 2 regarding Parks Commission Budget Adjustment and adding motions regarding MERS, All Call Policy, and Counterfeit Money Policy as additional motions.

Approval of Various Minutes:

Committee of the Whole of June 27th, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes with the correction that the Appledore Cruise sponsor was the Arenac County Soil District and not MSU E. The motion carried.

Board Session of June 27th, 2017: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the minutes as received. The motion carried.

Public Comments: None.

Book of Bills:

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to pay the Book of Bills as presented in the aggregate amount of \$54,307.89. The motion carried.

The Chair directed that the Checks on Demand listing be held for the next meeting.

Old Business:

The Board discussed the Mid State Substance Abuse group and services and noted that the Central Michigan District Health Department is studying ways to provide additional services.

Mrs. Teresa Irving, Building Department: Discussed the DEQ and section 91 provisions and relative authority in reference to perceived violations of SESC. She further noted that the DEQ provided time for County Attorney review.

The Board also discussed old Drain Office SESC violations.

Motions to be acted upon:

Motion # 1: State of the Bay Conference on September 27th:

It was moved by Mr. Luce & 2nd by Ms. Salgat to approve attendance at County Expense at the one day conference to any Commissioner willing to attend at a cost of \$25 each and authorize the Clerk's Office to pay said registrations. The motion carried.

Page 2: Arenac County Commissioners Minutes of July 11, 2017:

Motion # 2: Parks Budget Adjustment:

No action, held until next meeting per request of the Board.

Motion # 3: Region IX Area on Aging Plan for Services 2017-2018:

It was moved by Ms. Salgat & 2nd by Mr. Kroczaleski to concur with the proposed Region IX Area Agency on Aging Plan for 2017-2018 and to authorize a letter back to NEMCSA to note the approval/concurrence of the Arenac County Board of Commissioners. The motion carried.

Motion # 4: Parks Commission Vacancy:

After discussion, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to appoint Commissioner Burke to the Arenac County Parks Commission for a regular term to fill a vacancy due to the parks not finding a candidate. The motion carried.

Motion # 5: MERS Officer Delegate Appointment:

Upon recommendation of the County Clerk, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to appoint Ricky Rockwell as Officer Delegate and Dennis Stawowy as Alternate to the 2017 MERS Annual Meeting to be held in Detroit in September. The Motion carried.

Motion # 6: MERS Resolution: 2017-05:

The County Clerk explained that MERS per their rules and law, needs the Board to pass a resolution regarding contribution changes in MERS for Defined Benefit Employees effective the date of enactment by Union Contracts.

It was moved by Commissioner Kroczaleski and seconded by Commissioner Luce to approve the following resolution amending our current MERS Document as follows:

Resolution 2017-05

Amendments to Arenac County Defined Benefit Retirement Divisions and Split of a Group:

Whereas; the County of Arenac is a member of the Municipal Employees Retirement System of Michigan, and

Whereas; when plan changes occur, it requires a resolution from the Governing Body of the Unit (or Chief Judge Judicially in straight Court Units); and

Whereas; the County of Arenac and a number of Union Groups have negotiated a change in the percentage of employee contribution for those enrolled and active in Defined Benefit Programs; and

Whereas; in all cases, said changes in contribution percentages have been defined in the respective bargaining agreements;

We Therefore Resolve The Following: that Janice Detmer be moved to a separate retirement group from current Division 1-General and that an actuarial be conducted regarding same, which allows for a 2% employee contribution in her union contract agreement; and

Page 3: Arenac County Board of Commissioners Minutes of July 11, 2017:

Further that; the \$400 fee for said be paid by the County Clerk as well as any breakout of other retired employees who should so be placed in that respective new group, and

Further that; the Contribution rate for the New carve out division be set at 2% effective January 1, 2017, and

Further that; Sheriff/911 Division 2 have their percentage set at 3% effective January 1, 2017 per union agreement, and

Further that; Division 10, Courthouse Steelworkers (now Teamsters) have their percentage set at 2% effective January 1, 2017, and

Further that; Division 12, District Court Steelworkers have their percentage set at 1% effective January 1, 2017, and

Further that; Division 14, Teamster Supervisory Unit have their percentage set at 2% effective January 1, 2017, and to

Further authorize the Board Chair and or the County Clerk to execute said MERS document as required and to render to MERS the employee withholding percentages as required by respective contracts as well as submit documentation requested by MERS to effect said changes officially including the signing of the respective Defined Benefit Plan Adoption Agreements with the respective changes as listed above and send the required payment to MERS for the actuarial required and to perform said necessary paperwork as required to move active employees and or retirees.

Roll Call Vote: Yes: Luce, Salgat, Burke, & Kroczaleski. Absent: Branda.

Resolution carried by a 4 yes to 1 absent vote.

Motion # 7: Arenac County All Call Paging Policy:

It was moved by Ms. Salgat & 2nd by Mr. Kroczaleski to approve the proposed Telephone Paging Policy as introduced. The motion carried.

Motion # 8: Counterfeit Bill Policy:

It was moved by Ms. Salgat & 2nd by Mr. Luce to approve the proposed "Counterfeit Currency Policy" as presented earlier today by Dennis Stawowy, Arenac County Treasurer and to further authorize him to purchase and prepare a kit for use along with the instructions on how to process any counterfeit bills tendered. The motion carried.

Adjournment:

There being no further business, the Chair ordered the meeting adjourned at 2:45 PM.

Sincerely,

Attest: _____
Bobbe Burke, Vice Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

July 25th, 2017

Minutes of the Arenac County Board of Commissioners in Committee

Chair Ronald Branda called the Committee of the Whole Meeting to order at 10 AM with all five Commissioners in attendance.

Order of the Day:

Mrs. Melissa Prohaska, MSU E gave the Board a report on 4-H activity noting 444 non duplicated youth participated in the last year including over 100 in livestock projects and further reported on other related office programs and answered Commissioner questions.

Commissioner Reports:

Commissioner Salgat reported on a legislative workshop hosted by the Health Department which discussed Health Care and Funding. She also reported on the Township Association Meeting which focused on Cemetery Records Program. She also reported on the Michigan Indigent Defense Council Meeting and their Arenac County Jail Tour.

Commissioner Burke reported on a meeting between the Building Department and the Sims-Whitney Water Authority Board. She also reported on interviews with potential Board Secretary candidates and that the Committee consisting of two Commissioners and two EDC members was in consensus on a choice.

Commissioner Branda reported that the Broadworth Drain Issue has been resolved and that a motion will appear on the afternoon agenda for action of the Board.

Order of the Day:

Mr. Ronald Sivik, Arenac Township Resident, appeared before the Board to further discuss if any progress has been reached regarding an easement across the Youngmann Park property to allow him access into his woods behind said property. This is being worked on by Attorney Ronald Bergeron.

Commissioner Branda further reported on a required letter that must be sent to Michigan Treasury Electronically by the end of this month explaining what we are going to do as we have spent more than we have received in revenues for the past three consecutive years. A draft letter has been prepared.

Commissioner Kroczaleski reported that Standish City will receive (or will receive as part of the Fiscal Year 2018 State Budget) the amount of \$1,700,000. This is to assist in pay down of the Water and Sewer System Debt Bonds incurred when the Prison was built and improvements and expansion was required

Commissioner Luce reported that the Building Electrical System has been struck by Lightning twice in the last two weeks and some damage was done to the Electrical System requiring repairs including some other computer related issues. He further reported that the replacement of the lighting from a grant is almost complete in both buildings.

Commissioner Burke further reported that the first lightning strike took out/damaged security cameras and a possible insurance claim is being looked at once costs of repairs are completed.

Page # 2: Arenac County Board of Commissioners in Committee Meeting July 25, 2017

Watershed Initiative Network Workshop in September will be attended by Commissioners Branda and Luce. The fee is \$25 each.

County Treasurer Dennis Stawowy appeared before the Board to discuss the letter that must be electronically submitted to Michigan Department of Treasury by the end of July and noted that the financial conditions addressed need to be seriously taken and further that the Tax Administration Fund cannot continue to prop up the General Fund to the extent currently being used as funds being earned are not sufficient to keep the fund stable.

October 6, 2017: Michigan Treasury is hosting a Local Fiscal Responsibility Conference, one day meeting in Lansing from 8 A to 5 P at the Lansing Center and Commissioners are invited to attend this meeting (at no cost). Adam Kroczaleski noted that he will be in attendance.

Commissioners discussed staffing levels as the only real way of cutting costs within departments as well as the costs within departments.

Order of the Day:

Ms. Jeri Klevis, candidate who has been interviewed for Board Secretary has been introduced to the Board and she and the Board discussed the position with a possible start date of the 7th day of August. The Board agreed to somewhat flexible hours and noted they will work out the 25 hour weekly schedule with her.

Mr. Dennis Stawowy, Arenac County Treasurer discussed the Tax Foreclosure Sale outlook with this years batch of properties noting that it will take in excess of \$80,000 to pay off the tax obligations owing for all properties that are being offered this year.

The Board discussed the Michigan Association of Counties Annual Conference this September, being held on Mackinac Island at the Grand Hotel and attendance at the Conference.

The Board, Clerk and Treasurer discussed the budget process.

Chair ordered the meeting adjourned at 12:10 PM.

Sincerely,

Ricky R. Rockwell
Secretary

July 25, 2017

Minutes of a Meeting of the Arenac County Board of Commissioners

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:33 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Robert Luce, Lisa Salgat, Bobbe Burke, Adam Kroczaleski, & Ronald Branda.

Approval of an Agenda:

It was moved by Ms. Salgat & 2nd by Mr. Luce to approve the proposed agenda with the addition of Motion # 8, possible Closed Session on Negotiations and the MI DEQ Reply. The motion carried.

Approval of Various Minutes:

Minutes of the Committee of the Whole of July 11, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes noting that in Commissioner Burke's report from Health Department Meeting that: "Isabella County is only looking into a change in their Sanitary Code to require that upon sale, or transfer of ownership, properties sanitary systems will need to be brought up to code." The motion carried.

Minutes of the Board Session of July 11, 2017: It was moved by Mr. Luce & 2nd by Ms. Burke to approve the minutes as received. The motion carried.

Public Comments: None.

Review of Book of Bills and Checks on Demand for June:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to approve the payment of the Book of Bills, with a coding correction on the Parks Gravel Billing as noted on the master listing in the aggregate amount of \$142,046.07. The motion carried.

Demand Checks for June 2017:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to concur with the payment of the June 2017 "Checks on Demand" as follows:

Date	Fund Description	Amount
6-27-2017	General Bank Account	\$315,998.91
6-27-2017	Tax Administration	\$222,464.14
6-27-2017	Trust and Agency	\$139,424.41
6-30-2017	Tax Administration	\$200,596.61
6-30-2017	Road Commission	\$433,070.32
Total June 2017 Demand Checks		\$1,311,554.39

The motion carried.

The Clerk was directed to place the copy of the report in the Auditors 2017 Audit File kept in the County Treasurer's Office.

Order of the Day:

Mrs. Teresa Irving, Building Department: discussed the status of the proposed ordinance and where it was currently in the process of being prepared to submit for review to the local soil conservation district for their review and approval which may take up to 45 days. Other items discussed including the possible audit of the Soil Erosion and Sediment Control activities and it was further noted that we are not in agreement with the proposed consent order. It was further reported that Mr. Broughton is preparing a reply letter to the Michigan Department of Environmental Quality as well as other related issues were discussed.

Review of Correspondence:

The Board reviewed the Correspondence Listing with the County Clerk. After review, the Chair directed that same be placed on file in the Clerk's office.

Motions to be acted upon:

Motion # 1: Hiring of a Board Secretary:

It was moved by Mr. Luce & 2nd by Ms. Burke to hire Janis Klavis as the new Board Confidential Secretary working an average of 25 hours per week with hours to be flexible to allow for Board Meetings attendance, beginning at 90% of the hourly rate as listed in the Salaries Resolution and increasing to 95% of rate after 90 days and then to 100% after the 180 day probationary period with an anticipated start date of August 7th, 2017. The motion carried. Mrs. Klavis accepted the position verbally.

Motion # 2: Soil Erosion Ordinance Process:

Due to the current state of the review process, action on this matter will wait until a subsequent meeting after the Soil Conservation District review of the proposal.

Motion # 3: Drain Assessment Refund for Mr. Broadworth:

It was moved by Ms. Burke & 2nd by Mr. Kroczaleski to authorize the Clerk to prepare a check to Mr. Walter Broadworth of Au Gres for refund of an assessment in error for the Dime Drain in Whitney Township to be charged off from County Drains At Large Assessment (101-445-999.000) in the aggregate amount of \$191.53. The motion carried.

Motion # 4: Michigan Association of County Fall Conference:

After discussion it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to authorize the attendance of any County Commissioner attending the MAC Conference at an approximate allowable cost including conference registration and housing of \$895 plus applicable taxes. The motion carried.

Motion # 5: Local Fiscal Accountability Letter & Plan:

After review of the letter, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to authorize the Chair, through the County Treasurer, to electronically reply to the letter from the Michigan Department of Treasury noting the intentions of the Board to eliminate the trend of spending more than the County's revenues. The motion carried.

Page # 3: Arenac County Commissioners Minutes of July 25, 2017:

Motion # 6: Livescan Machine Replacement:

No motion necessary as machine was 100% State Grant and cost will be same as it was for the Old Machine. It was noted that the machine like the old one has an annual maintenance contract.

Motion # 7: 2018 Budget Request Forms:

After discussion about time frames and process, it was agreed that 2018 Budget Requests would be sent out in the next few days with a return time frame of August 8th, to the County Clerk's Office at this point in time. It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to authorize the Clerk and Treasurer to prepare and send out Budget Request Forms (including the request for proposed revenue figures of the respective department involved in procuring those funds) to all respective departments and department heads for the calendar and fiscal year 2018. The motion carried. The Chair directed the Clerk and Treasurer to proceed as directed.

Order of the Day: Public Comments:

Mr. Kroczaleski requested a wage and fringe summary for 2016.

Mr. Stawowy commented on the need for the County Web Site to be upgraded and the pictures to be likewise upgraded; as well as information concerning local units of government. He further asked the Board for permission to have the Board Office Computer upgraded to reflect lookup for Budgetary Status and certain other financial reports as it currently does not have said capacity. He also suggested reassigning of certain settings as well as whatever new settings that may need to be made. Further discussed was the need to assign County E-mail Addresses to all County Employees noting that at sometime further down the road, we will be utilizing an electronic payroll system and said e-mail addressing would allow, by some sort of "All Call" to present information to all Arenac County Employees.

The issue of Health Insurance was discussed and whatever the County might be doing regarding said coverage changes.

Order of the Day: Closed Session on Negotiations & Drain DEQ Letter:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to move into Closed Session on Union Contract Negotiation Strategy and the DEQ Letter regarding the Drain Office.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None. Motion carried by a 5 yes to 0 no vote. The Board went into Closed Session with the County Clerk and Treasurer.

Return to Open Session:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to return to open session.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. The motion carried by a 5 yes to 0 no vote.

The Chair noted that the Board would be scheduling a time to meet with Mr. Borushko from Employment Relations Advisors; at the next Board Meeting if possible to discuss negotiations and or health care issues related to Arenac County Employees for 2018.

Page # 4: Arenac County Commissioners Minutes of July 25 ,2017:

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn at 4:10 PM. The motion carried. Meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

August 8, 2017

Minutes of a Meeting of the Arenac County Board of Commissioners

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:33 P. M. in Room 201 of the Arenac County Building pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the proposed agenda with the addition of motions as follows: #1: Parks Commission Discussion. #2: Letter of Authorization regarding insurance coverage and or agent status. # 3: Proposed agreement for easement across Youngman Park for Ron Sivik, his heirs, assigns. #4: Closed Session regarding DEQ Letter ref: Drains and Bargaining Agreement strategy with William P. Borushko.

Approval of Various Minutes:

Minutes of July 25, 2017 Committee of the Whole: It was moved by Ms. Burke & 2nd by Mr. Luce to approve the minutes as prepared. The motion carried.

Minutes of the July 25, 2017 Board Session: It was moved by Ms. Salgat & 2nd by Mr. Luce to approve the minutes with the correction of the name of the new Board Secretary "Jeri Klabis" on page 2 of the minutes. The motion carried.

Claims & Accounts:

Moved by Mr. Kroczaleski & 2nd by Ms. Burke to approve the July 2017 Checks on Demand listing as follows by batch:

Date:	Fund Description:	Gross Amount:
July 17, 2017	General Bank of Funds	\$58,105.71
July 17, 2017	Road Commission	\$146,361.39
July 17, 2017	Tax Administration	\$39.65
July 17, 2017	Tax Administration	\$172,765.56
July 24, 2017	Road Commission	\$1,077,799.99
July 31, 2017	Tax Administration	\$299,385.79
July 31, 2017	Trust and Agency Funds	\$145,707.80
Total of all Demand Checks for Month of July 2017		\$1,900,165.89

The motion carried. Chair directed that copy be placed in auditor's 2017 file.

Book of Bills:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the payment of the Book of Bills as presented in the aggregate amount of \$22,005.93. The motion carried.

Public Comments:

Mrs. Theresa Irving, Building Department, reviewed a couple of alternative "ticket forms" which she and the Board members reviewed for recommendation. Also discussed was fee schedule as well as scheduled audit of program. It was further noted that draft ordinance is at Arenac SCD.

Page 2: Arenac County Commissioners Minutes of August 8, 2017

Closed Session on DEQ ACO Agreement & Union Negotiations:

It was moved by Ms. Salgat & 2nd by Mr. Luce to move into closed session with Mr. Trombley, Mr. Borushko and Board Secretary to discuss Board Negotiation strategy as well as the situation with the DEQ in the Drain enforcement letters.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None. The vote being 5 yes to 0 no votes. The motion carried and the Board moved into Closed Session at 2:10 PM.

Return to Open Session:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to return to open session at 3:55 PM.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. The vote was 5 yes to 0 no. The Board returned to open session.

Order of the Day:

Undersheriff Donald McIntyre: The Undersheriff discussed procedures with various tickets and procedures regarding citations as well as noticed the Board that the proposed Act 416 Secondary Road Patrol contract for the period of October 1, 2017 thru September 30, 2018 has been offered for an amount of about \$4,000 less than the current State Grant Amount.

Motions to be acted upon:

Motion # 1: Parks Board Membership:

It was moved by Ms. Burke & 2nd by Mr. Luce to request that Connie Ostrander resign from the Arenac County Parks Board.

It was moved by Mr. Kroczaleski & 2nd by Mr. Branda to table this motion until the next Board Session.

Roll Call Vote requested. Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. The motion carried and any action on the previous was tabled until the next meeting.

Motion # 2: Authorization to allow Michigan Planning to review insurance coverage:

After discussion, it was moved by Mr. Kroczaleski & 2nd by Ms. Burke to authorize Michigan Planners to do a study of the insurances for Health, Dental, Optical, Life, Short, Long Term, and AD & D. The motion carried.

Motion # 3: Proposed Youngman Park Easement:

The proposal as presented by Mr. Sivik was discussed and after said, Mr. Branda is to tweak said with Mr. Bergeron, who prepared said document and report back at the next meeting. No motion presented for action.

Order of the Day:

After discussion with Mr. Borushko, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to allow Mr. Borushko to contact one other provider to also make a presentation to the Board of Commissioners regarding Health and other related coverage. The motion carried.

Page # 3: Minutes of the August 8, 2017 Arenac County Commissioners Meeting:

Public Comments: None

Adjournment:

It was moved by Mr. Luce & 2nd by Ms. Salgat to adjourn at 4:26 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

August 22, 2017

Minutes of a Scheduled Meeting of the Arenac County Commissioners:

Chair Ronald Branda called the August 22, 2017 meeting of the Arenac County Board of Commissioners to order pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Robert Luce, Bobbe Burke, Lisa Salgat, & Ronald Branda.

Approval of an Agenda:

It was moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve the proposed agenda as prepared with the following motion additions: Motions to be acted upon: #1: Drain related motion; #2: Letter of Authorization for Insurance Carrier possible agent and investigation; #3: Tabled motion from the last meeting on the Parks Commission Membership Question; #4: Approval to authorize the Chair and Clerk to sign easement to be granted to Ronald Sivik, heirs, assigns.

Approval of Various Minutes:

Committee of the Whole of August 8th, 2017: It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as prepared by the Board Office. The motion carried.

Board Minutes of August 8th, 2017: It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to approve the minutes as distributed. The motion carried.

Claims & Accounts:

After review, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve payment of the Book of Bills with a vendor correction from Arenac Independent to Arenac Opportunities as listed on the master copy in the aggregate amount of \$29,133.02. The motion carried.

Public Comments: None.

Order of the Day:

Mr. Chris Barbb, 911 Director, delivered a letter to each Commissioner concerning MMR Operations and specific issues, which the Board reviewed. He feels that they have failed to provide the area with a reasonable number of Mutual Aid Agreements and a copy of their Policies and Procedures as previously promised. He further noted that we need to look to the future.

Mr. Ed Rohn, Emergency Management Coordinator, feels that the Committee is not receiving information requested and noted that the MMR representative felt that the Committee is meeting too often and further they are not meeting their current "contractual agreements and was critical of MMR reports received.

Mr. Barbb further commented that he thought that he received more information from the prior management representative.

Mr. Rohn & Mr. Barbb further commented that the Committee is planning on continuing their monthly schedule of meetings at this time.

Mr. Barbb further comments that he feels that 911 is a Business Partner and should receive the information requested that he considers being withheld, not subject to HIPPA.

Page 2: Minutes of the Arenac County Commissioner's Meeting of August 22, 2017:

Commissioner Kroczaleski agreed to prepare a letter to MMR from the Board and to forward them a copy of Mr. Barbb's letter.

Mr. Rohn did note that the Current Agreement only requires one meeting annually and he doesn't feel that is sufficient.

Order of the Day:

Dean Austin & Terry Fuller, representing Austin & Associates, our current Agent of Record for Health Care, appeared before the Board and Mr. Austin gave a presentation and the Board Members a handout sheet. He explained, how they as successor to Hantz Group, became our agent of record in January 2015 and discussed that his firm is one of the largest Employee Benefits Agents in the State of Michigan with about 50 FTE Employees. On his sheets presented, he noted first renewal savings of \$40,000 to the County and further noted that he has received the renewal quote with a 2% increase for the year 2018, should we keep the same coverage program. He also noted other crediting issues from day one respectively saving the County and Employees \$93,000; \$11,000; and \$2,000 respectively and noted other related services including 1095 preparation and mailing free of any charge and their monitoring of accounts. He further noted the proposed 2018 issues: #1: Optimize package for Health Care. 2: Delta Dental, attempt to keep at same cost. 3: Vision coverage at like cost.

He further encouraged the Board to consider increasing the "cap" amounts of Short and Long Term Disability amounts as current caps have been the same for many years. He suggested that health plans possibly contain Flexible Spending Accounts, or HSA Account and noted that rules have changed concerning some of these programs allowing for carryover. He and the Board discussed the Employee Benefits Package extensively.

The Chair ordered a recess at 2:46 P.M. & reconvened at 2:50 P.M with all present.

Order of the Day:

Douglas Janes, Bryan Janes, & Heather Tubbs from the General Agency, based in Mount Pleasant, Michigan appeared before the Board. They discussed their firm, noting that they are a Platinum Agent with 48 employees and over 450 clients. He further noted that they handle a significant number of clients throughout Michigan. He suggested a meeting to discuss the anticipated needs of the client and further noted that his firm offers Claims Administration. He suggested that the Commissioners look at a higher dollar deductible policy with the County self insuring the "gap" between BC/BS or other purchased policy and the contracted deductible noting that the majority of clients save a significant amount when doing this kind of a program. He discussed the Health Reform and Current Situation regarding health care guidelines. Also mentioned was the need to search cost competitive plans, design choices, and wellness planning by the employer. He explained staff background and noted that they perform audited plan reviews periodically. He noted that in healthcare, there is always a lot of homework and that all staff members are licensed by the State of Michigan as Insurance Agents. He gave several Schools in the Mount Pleasant area including CMU, Mt. Pleasant; Beal City and Coleman as clients and Gladwin County near us as a client. He strongly suggested the County consider a HRA (Health Reimbursement Account Plan). He suggested that in the long term, we need a plan that addresses controlled risk like a wellness program.

Page 3: Minutes of the August 22, 2017 Arenac County Board of Commissioner's Meeting:

Review of Correspondence:

The Board and Clerk reviewed the listing of Correspondence. The Chair then directed the Clerk to place said on file in his office.

Motions to be acted upon:

Motion # 1: Motion regarding Drain Office Assessments related to DEQ Enforcement:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to direct a memo to the Drain Office that the Board of Commissioners recommends that "No Legal Fees, Fines, or Penalties" be assessed by the Drain Office until the resolution of the outstanding issues between the County Drain Office and the Michigan Department of Environmental Quality. The motion carried. It is noted that Mr. Jeffrey Trombley, Arenac County Drain Commissioner was in attendance at the time of this motion.

Motion # 2: Authorization of Letter of Authority & Retraction of Letter of Authority for prospective Agents for Health, Disability, & Life Insurance for the County:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to direct the County Clerk to prepare a communication to Michigan Planners, that the Board does not want them to continue to look at the County Insurance Program and coverage related items and further, to authorize the firm of Brown and Brown from Saginaw, Michigan to proceed with looking at the County of Arenac Health, Life and Disability Policies and to provide a letter of authority to them. The motion carried and the Board Chair directed the County Clerk to notify both firms respectively.

Motion # 3: County Parks Commissioner Membership:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to table any action on the previously tabled motion regarding County Parks Commission membership until the next meeting of the County Board of Commissioners.

Roll Call Vote: Yes: Salgat, Branda, & Kroczaleski. No: Burke & Luce.

It was noted that the motion requires a 2/3 majority to pass, so the motion fails by a 3 yes to 2 no vote. The Board further discussed the issue with general agreement not to pursue the issue further.

Motion # 4: Proposed Easement for Ronald Sivik across Youngman Park:

Chair Ronald Branda reported on the amended Easement Language as agreed upon for Mr. Ronald Sivik of Arenac Township allowing him access to his property located behind the Arenac County Youngman Park on State Road, and after review, it was moved by Ms. Salgat & 2nd by Mr. Luce to authorize the granting of the proposed easement as presented to Mr. Sivik, his heirs, & assigns and to further authorize the Board Chair and the County Clerk to sign said easement document and furnish same to Mr. Sivik for the sum of one dollar. Board Chair and Clerk will sign said in front of a Notary and Chair directed same to be given to Mr. Sivik for the \$1.00 fee.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. The Chair declared that the motion passed by a 5 yes to 0 no vote.

Page 4: Minutes of the August 22, 2017 Arenac County Commissioner's Meeting:

Order of the Day:

Motion regarding Act 416 Annual Grant Document:

The need for the Board to approve submittal of the Act 416 Grant for Secondary Road Patrol was noted and after discussion, Commissioner Kroczaleski requested the information regarding the State Grant Amount. Undersheriff Donald McIntyre arrived with information. It was moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve the submittal of said grant application in the amount of \$77,808, including a State Grant of \$36,808 toward the cost of the program for the fiscal year 2017-2018.

Other Sheriff Department Related Discussion:

The Board and Undersheriff discussed several issues including the City Blight Ordinance, use of officers or others to serve papers, and other issues regarding utilization of Sheriff or other staff.

Order of the Day:

Letter to the Michigan Department of Environmental Quality: Re: Drain Related Issues:

After discussion, it was moved by Mr. Luce & 2nd by Ms. Burke to send a letter to the Michigan Department of Environmental Quality regarding Drain issues listed in many prior communications. The motion carried. Board will draft a letter concerning said.

Letter requesting a Tax Abatement from Altman, LLC:

The Board discussed receipt of a letter from Altman, LLC regarding a letter of request concerning the possible construction of a Building worth about \$1.2 million dollars in the Standish Industrial Park and the request for a Tax Abatement on said proposed structure. It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to concur with the request and to authorize the Board Office to prepare a letter on the proposed Tax Abatement and forward same after Board Chair signature, to the City of Standish, Michigan. The motion carried.

Order of the day: Reassignment of Tribal 2% Grant:

Mr. Kroczaleski noted receipt of a letter from the Tribe regarding the approximate \$40,000 left in the Lidar Mapping Grant that was funded otherwise and noted that the Tribal Office sent a concurrence letter giving the County permission to redirect the funds to finish parcel mapping in the townships, in the remaining non mapped areas of the County. The motion carried. Jeff Trombley has been notified of same.

Old and Other Business:

Ms. Burke reported that Emergency Management has policies that need updating and these will be presented at the next Board Session for approval with copies to be prepared ahead of the meeting.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn at 4:50 P.M. Motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell, Arenac County Clerk

September 12, 2017

Minutes of a Meeting of the Arenac County Board of Commissioners

Chair Ronald Branda called the Scheduled Meeting of the Arenac County Board of County Commissioners to order at 1:32 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Lisa Salgat, Adam Kroczaleski, & Robert Luce.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Ms. Burke to approve the proposed agenda with the addition of motions 8, 9, & 10, as requested. The motion carried.

Approval of Various Minutes:

Committee of the Whole of August 22: It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes of the meeting as submitted. The motion carried.

Board Session of August 22: It was moved by Ms. Salgat & 2nd by Mr. Kroczaleski to approve the minutes of the meeting as submitted. The motion carried.

Claims and Accounts:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the Book of Bills as approved in the aggregate amount of \$77,545.08. The motion carried.

Public Comments: None.

Review of Correspondence Listing:

The Board reviewed the Correspondence Listing presented by the County Clerk's Office. After review, the Chair directed the County Clerk to place the listing on file, further noting that a couple of items need action at the next meeting, being Canvasser Appointments & Mecosta Co. Resolution.

Motions to be acted upon:

Motion # 1:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the following proclamation:

A Proclamation

WHEREAS: *It is the privilege and duty of the American People to commemorate the two hundred and thirtieth anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and*

WHEREAS: *Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as: Constitution Week,*

NOW, THEREFORE, *I, Ronald E. Branda, Chair of the Arenac County Board of Commissioners, by virtue of the Board Motion, this 12th day of September declare the week of September 17 through 23 as*

CONSTITUTION WEEK

Page 2: Arenac County Commissioners Minutes of September 12, 2017

IN WITNESS THEREOF, I have hereunto set my hand and caused this proclamation to be displayed in a public place in this County of Arenac, from this date until September 24th on this 13th day of September of the year of our Lord two thousand seventeen.

Signed:

/s/

Ronald E. Branda
Chair of the Board
Arenac County Commissioners

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

The motion carried.

Motion # 2: Building Closure Policy:

It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the proposed "Arenac County Building Closure Policy" as presented. The motion carried. The Board is to have copies posted to web site.

Motion # 3: Abandoned Property Policy:

It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the proposed "Arenac County Abandoned Property Policy" as presented. The motion carried. The Board is to have copies posted to web site.

Motion # 4: Bay-Arenac Community Mental Health Resolution:

Chair directed that said resolution be held until the next Board Meeting for action at that time.

Motion # 5: Resolution Opposing Senate Bill 386:

A Resolution Opposing Senate Bill 386

WHEREAS, the collection of delinquent real property taxes and the administration of the delinquent tax revolving fund by the County Treasurer under The General Property Tax, 1893 PA 206, as amended, MCL 211.1 to 211.157, is important in assuring that Arenac County (the "County") and local tax collecting units within the County actually receive taxes levied in a timely manner. That tax delinquent properties in the County are returned to productive use, and that a favorable credit rating for the County is maintained;

WHEREAS, Senate Bill 386 of 2017 as passed by the Michigan Senate ("SB 386") would undermine the process for collecting delinquent real property taxes by: (1) increasing litigation against the County Treasurer, allowing anyone to challenge a court-ordered property tax foreclosure for eight new reasons, even a person with no legal interest in the property; (2) clouding title to court-foreclosed properties, reducing Delinquent Tax Revolving Fund revenue; and (3) creating uncertainty through retroactivity and interference with a pending case before the Michigan Supreme Court;

WHEREAS, by allowing new collateral attacks on judicial foreclosure orders after the orders are final and appeal rights exhausted, SB 386 would undermine the quality of the fee simple title vested in the foreclosed properties at Tax Sales, all of which undermine the current effective Tax Sale and delinquent tax collection process;

WHEREAS, for these reasons, the Michigan Association of Counties, the Michigan Association of County Treasurers, and the County Treasurer of Arenac County have indicated their opposition to the passage and enactment of SB 386; and

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WHEREAS, the County Treasurer has asked the Arenac County Board of Commissioners to join in opposing SB 386;

NOW, THEREFORE BE IT RESOLVED, by the County Board of Commissioners of Arenac County that this Board hereby opposes the passage and enactment of Senate Bill 386 of 2017;

BE IT FURTHER RESOLVED, that a copy of this resolution shall be transmitted to the Arenac County Treasurer, Senator Jim Stamas, Representative Jason Wentworth, and Governor Rick Snyder.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None.

The resolution was declared to have carried by a 5 yes to 0 no vote.

Motion # 6: Approval of Forms to be used by County Enforcing Agency for the Arenac County Soil Erosion and Sedimentation Control Program:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the format and the forms as received by Mr. Luce for use in the Soil Erosion and Sedimentation Control Enforcement Program in Arenac County as presented. The motion carried.

Motion # 7: Budget Adjustment # 2017-14:

It was moved by Mr. Kroczaleski & 2nd by Mr. Branda to approve the proposed adjustment as follows: Increase revenue 101-000-549.000, State Reimbursement for Judicial Salary by \$5,639.00 and to Increase expenses of 101-130-703.048 Judicial Salary Probate Judge by a like amount of \$5,639.00 in the Budget to match corrected figures. The motion carried.

Motion # 8: Scheduling of Next Board Meeting:

After considerable discussion and due to attendance of 4 Commissioners at the upcoming Michigan Association of Counties Annual Conference, it is necessary to reschedule the next Board Meeting. It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to schedule the next Committee of the Whole Meeting for Wednesday, September 27th at 9 AM and further schedule the Board Session for Thursday, September 28th at 2 PM. The motion carried. It was noted that 2% Tribal Applications will be reviewed by the Board at their meeting.

Motion # 8b: Tribal 2% Applications:

It was moved by Mr. Kroczaleski & 2nd by Mr. Branda that all Tribal 2% Applications must be submitted online by Wednesday, September 27th, Midnight. The motion carried.

Motion # 9: MERS Resolution Splitting Unit Membership:

It was moved by Mr. Kroczaleski & 2nd by Mr. Branda to approve the Defined Benefit Adoption Agreement from the Municipal Employees Retirement System splitting out an Employee from existing group # 1-General Employees and authorizing MERS to create a new Sub Group for the involved employee effective 1 January 2017, also authorizing the Board Chair to sign said agreement. It is noted this is necessary due to employee contribution rate via bargaining agreement requiring employee contribution to the system via payroll deduction, different from other group members.

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None.

The motion carried by a 5 yes to 0 no vote. Clerk directed to send paperwork to MERS.

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Order of the Day: Closed Session on ACO & DEQ Drain Office:

It was moved by Mr. Luce & 2nd by Ms. Salgat to move into Closed Session with the Drain Office and Building Department staff to discuss the above two items involving the County and the Michigan Department of Environmental Quality and the County of Arenac involving assessment of fees and fines per the letters received.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

The motion carried by a 5 yes to 0 no vote. The Chair ordered the Board into a Closed Session at 2:25 PM.

At, 3:15 PM, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to return to Open Session.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None.

The motion carried and the Board returned to Open Session after a short break.

Order of the Day: Motion To Send a Letter:

After discussion noting that the DEQ is requiring any new inspector to be a County Employee, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to send a written notice so notifying Mr. Dale Zygiel, current SESC Inspector, that Arenac County wishes to terminate the current agreement effective October 31, 2017. The motion carried.

Order of the Day: Ref. MI-DEQ ACO & Drain Letters:

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to authorize the Board Chair to contact Stacey Hisson, Attorney regarding the ongoing litigation with Drain Office and Building Department. The motion carried.

Mrs. Theresa Irving noted that the Draft Enforcement Letter needs swift action in the near future and the Board and she discussed provisions of the Proposed Enforcement Letter, noting there are some areas of agreement and some where both parties are well separated.

Order of the Day: Union Negotiations Related: Closed Session:

Mr. William P. Borushko, Employment Relations Advisors, appeared before the Board and asked them to move into Closed Session regarding upcoming Union Negotiations and related issues. He further reported upon receiving notice that the Correctional Officers wish to separate from the Police Officers Association of Michigan. It was noted that the scheduled discussion session (teleconference for tomorrow regarding this issue) has been postponed.

It was moved by Mr. Luce & 2nd by Ms. Burke to move into Closed Session with Mr. William P. Borushko, Employment Relations Advisors, regarding upcoming union negotiations and related benefit issues and the proposed separation of the division issues, if any.

Roll Call Vote: Yes: Burke, Kroczaleski, Luce, Salgat, and Branda. No: None.

Motion Carried.

The Board moved into Closed Session with Mr. Borushko on Contract Negotiations and related bargaining issues. The time being approximately 3:25 PM; noting that all labor agreements are up for

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negotiations for the coming year forward and that except for wages in FOC Unit, all items are on the table including the Breakout Issue in the Police Officers Association of Michigan unit, which currently has Corrections and Road Patrol together.

The Board went into Closed Session with Mr. Borushko.

At 3:45 PM, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to return to Open Session. Roll Call vote: Yes: Kroczaleski, Luce, Salgat, Branda, & Burke. The Board returned to Open Session.

Order of the Day: Motion on Insurance Agent:

The Board discussed retention of current agent, Austin Benefits. It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to retain Austin & Associates as current Agent of Record. The motion carried, and the Chair instructed the Clerk to notify Brown & Brown of the Board decision to keep Austin & Associates as Agent of Record.

Order of the Day:

Mr. Jeff Trombley, Arenac County Drain Commissioner appeared before the Board and a discussion regarding Drain Issues as well as Parks issues ensued. He requested that the County Board of Commissioners consider paying the respective Legal Fees on the Dead Branch Drain (\$15,995 that were paid from the Arenac County Drain Revolving Fund), and secondly, asked the Commissioners to find funds to possibly repair the Boardwalk at the Au Gres, Arenac County Park in Au Gres Township suggesting said work possibly could be done by Jail Labor with supervision during the "off season". Additionally, he brought up the issue of finishing the "Lidar Mapping" noting that he had talked with Adam Ball from Surveying Solutions, Inc and the cost of finishing would be \$95,000 versus the \$75,000 that is currently available. The Board and Drain Commissioner further discussed the DEQ Sanctions Letter as well as the related issues.

Adjournment:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to adjourn at 4:06 PM. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Arenac County is an Equal Opportunity Provider

Minutes of the Special Meeting of the Arenac County Board of Commissioners
Wednesday, September 20, 2017

Chair called the meeting to order at 12:30 p.m. with the Board reciting the Pledge of Allegiance to the U.S. Flag and pursuant to Public Notice & Michigan's Open Meetings Act. Commissioner's Lisa Salgat, Bobbe Burke, Ronald Branda, and Robert Luce were in attendance. Commissioner Adam Kroczaleski was absent and excused.

Motions to be acted upon:

Motion #1: Move into closed session with Board of Commissioners, Attorney Hissong, Drain Commissioner Jeff Trombley, Building Dept. Clerk Theresa Irving, Soil Erosion Inspector Dale Zygiel, and Confidential Secretary Jeri Klabis RE: DEQ issues:

Motioned by Commissioner Salgat and supported by Commissioner Luce to approve going into closed session for a Poly-com conference with Attorney Hissong.

Roll Call Vote: Luce: yes, Salgat: yes, Branda: yes, Burke: yes, Kroczaleski: absent/excused.

Motion carried by 4 yes to 0 no, 1 absent vote.

Board moved into closed session and relocated to Probate Courtroom for 1pm Poly com session at 12:32pm.

At 2:05 pm, it was moved by Salgat and 2nd by Luce to return to Open Session.

Roll Call Vote: Luce: yes, Salgat: yes, Branda: yes, Burke: yes, Kroczaleski: absent/excused.

Motion carried by 4 yes to 0 no, 1 absent vote.

Board returned to Open Session in Board Room at 2:05pm.

At 2:06 pm, it was moved by Luce and 2nd by Salgat to adjournment meeting. Motion carried. Meeting adjourned at 2:06pm.

Respectfully Submitted,

Attest: _____
Ronald Branda, Chair of the Board

Sherlyn M-S Burkhardt
Chief Deputy Clerk

September 28, 2017

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:

Board Chair Ronald Branda called the September 28, 2017 meeting of the Arenac County Board of County Commissioners to order pursuant to Board Motion and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Adam Kroczaleski, Lisa Salgat, & Robert Luce.

Approval of an Agenda:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to strike Motion # 6 and add Motion 16 regarding SESC Officer/Employment Advertisement. The motion carried.

Approval of Various Minutes:

Committee of the Whole of September 12: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the minutes as presented. The motion carried.

Board Session Minutes of September 12: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes as presented. The motion carried.

Call Session of September 20: It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as presented. The motion carried.

Order of the Day:

Arenac County Treasurer Dennis Stawowy: appeared before the Board to discuss two proposed motion items to be acted upon later this afternoon regarding re-establishment of the County Board of Public Works and the Appointment of Bond Counsel, should the proposed Standish Township Water/Sewer Projects come under the scope of the County Board of Public Works. The Board and Mr. Stawowy discussed specific items regarding same and the Treasurer noted that there will be no bill for legal unless the project goes forward and Bonds are sold other than costs to the County for Board of Public Works Meeting per diems/travel and miscellaneous.

Mr. Allen Osier, Member of the Arenac County Planning Commission: appeared before the Board requesting that they consider budgeting sufficient funds to allow for bi-monthly meetings for the year 2018, as certain issues require timely meetings. The Board agreed to send the issue to the Budget and Finance Committee for consideration in next year's budget.

Unfinished Business: Medical Examiner Transports:

Commissioner Burke & Commissioner Salgat: reported to the Board on the issue of Body Transport and costs. After discussion, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to send a letter to the Lee Ramsay and Buresh Funeral Homes requesting to begin said service at \$125/run/call by November 1st and further prepare a Letter of Agreement regarding said and to further notify Mobile Medical Response of the change in policy regarding Medical Examiner transports. The motion carried. It was noted that 911 and the Sheriff Department need to be notified. Letters of agreement need to be prepared and signed and the system instigated through the Sheriff and 911 and the two funeral homes involved. Funeral Homes may take rotating months calls as previously discussed and or designated facility will respond if requested by family at scene.

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Approval of Claims & Accounts:

Checks on Demand: It was moved by Mr. Kroczaleski to approve the listing of the August 2017 Checks on Demand Listing submitted as follows:

Date	Fund Name	Amount
08-03-2017	General Bank (Jury Costs/Power Out)	\$984.06
08-15-2017	General Bank	\$110,180.88
08-16-2017	Trust and Agency	\$378,781.50
08-22-2017	Road Commission	\$924,945.51
08-30-2017	General Bank	\$93,169.48
08-30-2017	Trust and Agency	\$17,192.79
08-31-2017	General Bank	\$61,395.55
08-31-2017	Trust and Agency	\$768,266.99
Total all funds August 2017 Checks on Demand		\$2,354,916.76

The motion carried.

Book of Bills:

After review, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve payment of the Book of Bills, as presented, in the aggregate amount of \$43,405.09. The motion carried.

Review of Correspondence:

The Board reviewed the listing of Correspondence with the Clerk noting that several will be worked upon further in motions to be acted upon. After review, the Chair ordered that same be placed on file.

Order of the Day:

Mrs. LeAnn Fischer, Housing Consulting Services: appeared before the Board and gave a short presentation regarding current status of programs and the applications out there seeking further dollar amounts for additional programming as well as notifying the Board that she has formed a new non profit with an attempt to garner funds for Water Well Replacement in Arenac, Ogemaw, Iosco, and Crawford Counties as well as a starter project in Standish City on a house replacement for a burnout property. She reported confirmation of receipt of \$25,000 from USDA Rural Development and discussed "Living Better Tomorrow" project.

Mrs. Theresa Irving, Building Department: discussed related issues with the Michigan Department of Environmental Quality ACO and noted that they have not received the comments back from the Arenac County Soil District who reviewed the proposed Ordinance. She further stated that the Board needs to remember that it was the Arenac County Building Office that first contacted the MI DEQ regarding issues and requesting their assistance several years ago. She asked about a letter to Dale Zygiel and noted that the proposed ACO has Staffing Levels and Training at their required levels as well as noting that the proposed Ordinance has been patterned from the one that was approved by the Saginaw County SESC Office plan that was approved by the MI DEQ. A possible meeting will be held on October 3 from 9 AM to Noon. She and the Board discussed specifics of funding and staffing. She noted that the Prosecutor's Office is still gathering information regarding the Ordinance information required.

Motions to be acted upon:

Motion # 1: MSU E 100 Years in Arenac County:

The following preamble and resolution were offered by Commissioner Burke & seconded by Commissioner Salgat:

**RESOLUTION NO. 2017-6
COMMEMORATING 100 YEARS OF COOPERATIVE EXTENSION
A DIVISION OF MICHIGAN STATE UNIVERSITY**

WHEREAS, the acts of Congress on May 8 and June 30, 1914, solidified the development of a nationwide cooperative extension program through the Smith-Lever Act "in order to aid in diffusing among the people of the United States useful and practical information on subjects related to agriculture...and home economics;" and

WHEREAS, Extension services are provided through our country's land grant universities, and

WHEREAS, Michigan State University (then Michigan Agricultural College) was the first land grant university in the United States, and

WHEREAS, the Arenac County extension program began in 1917 through the direction of its first County Agent R. D. Harrison, Jr. through an agreement with Michigan Agricultural College, and

WHEREAS, the first County 4-H Youth Agent Lemuel Harrison Rhodes served in a temporary capacity in Arenac County in 1935; and

WHEREAS, through the years Michigan State University Extension has held true to its mission to "help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities" while adapting to changing times and adopting new technologies; and

WHEREAS; Michigan State University Extension services continue to bring the research of the university to the community and its programs include 4-H, Agriculture, Family Nutrition, Children & Youth Education, Lawn and Garden Information, Food Safety, and programs directed at Michigan's Natural Resources; and

WHEREAS, 2017 marks one-hundred years of collaboration between the federal government, the state of Michigan, Arenac County, and the Extension Office of Michigan State University.

NOW THEREFORE, BE IT RESOLVED that the Arenac County Board of Commissioners appreciates all the efforts of the Extension Office in Arenac County.

Roll Call Vote: Ayes: Luce, Salgat, Branda, Burke, & Kroczaleski. Nays: None.

The resolution carried by a 5 yes to 0 no vote and the Board Chair declared that the resolution had carried.

Chair directed copies to MSU Extension Office.

Resolution #2017-7

**RESOLUTION ESTABLISHING A FIVE MEMBER
BOARD OF PUBLIC WORKS FOR THE COUNTY OF Arenac County**

WHEREAS, the County of Arenac (the "County") by resolution of its Board of Commissioners has established a Department of Public Works (DPW) for the administration of the powers conferred by Act No. 185, Michigan Public Acts of 1957, as amended: (Act 185"), which department is administered by a Board of Public Works; and

WHEREAS, a number of years ago the Board of Commissioners, as authorized by Act 185, by a 2/3 vote of all its members designated the Arenac County Board of Road Commissioners ("Road Commission") to serve as the Board of Public Works for the County; and

WHEREAS, the Road Commission no longer wishes to serve as the Board of Public Works; and

WHEREAS, the County expects to receive a request from the Township of Standish (the "Township") to issue bonds for the construction of a sewer and water project for the Township; and

WHEREAS, it is necessary for the County Board of Commissioners to authorize a five member Board of Public Works for the County pursuant to Section 2 of Act 185.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF ARENAC, MICHIGAN AS FOLLOWS:

1. Pursuant to Section 2, Subsection (3) of Act 185, the Arenac County Board of Commissioners hereby removes the Road Commission as the Board of Public Works for the County.
2. Pursuant to Act 185, the County Board of Commissioners hereby designates as the Board of Public Works for the County, a five member board.
3. As provided by Act 185, the Arenac County Drain Commissioner shall be one of the five members of the new Board of Public Works.
4. As provided by Act 185, the following additional persons are appointed as members of the new Board of Public Works:
 1. (to be named/appointed)
 2. (to be named/appointed)
 3. (to be named/appointed)
 4. (to be named/appointed)
5. All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.
6. This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the County as soon as practicable after adoption.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroezaleski, & Luce. No: None.
Resolution carried by a 5 yes to 0 no vote.

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Motion # 2A: Bond Counsel: Resolution # 2017-8:

The following preamble and resolution were offered by Commissioner Kroczaleski and seconded by Commissioner Burke:

**RESOLUTION RETAINING BOND COUNSEL AND FINANCIAL ADVISOR
FOR A SEWER AND WATER PROJECT FOR THE TOWNSHIP OF STANDISH**

WHEREAS, the County of Arenac (the "County") by resolution of its Board of Commissioners has established a Department of Public Works ("DPW") for the administration of the powers conferred by Act No. 185, Michigan Public Acts of 1957, as amended ("Act 185"), which department is administered by a Board of Public Works; and

WHEREAS, it is expected that the County will be requested to construct water and sewer improvements project (the "Project") serving the Township of Standish (the "Township"), a description of which Project shall be received when the Township adopts an initiating resolution under Act 185; and

WHEREAS, the County wishes to retain the firm of Clark Hill PLC to prepare all necessary legal proceedings including those to reorganize the Board of Public Works so that the County Board of Public Works will be in a position to take prompt action when and if the request from the Township is received; and

WHEREAS, the County wishes to retain the firm of Municipal Financial Consultants Incorporated as the financial advisor to the County to prepare all necessary financial documents for such Project:

NOW THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The following firms are named as bond counsel and financial consultant on the Project if such a Project is requested by the Township;

Bond Counsel Clark Hill PLC Detroit, Michigan

Financial Advisor Municipal Financial Consultants Incorporated Detroit, Michigan

2. The Board of Commissioners hereby authorizes the Arenac County Treasurer to execute engagement letters with Clark Hill PLC and Municipal Financial Consultants Incorporated which engagement letters will provide that the legal and financial costs will be paid from Project costs as will be provided in the contract between the County and the Township for such Project.
3. It is understood that none of the fees for legal services will be the obligation of the County.
4. All resolutions, or portions thereof, insofar as they may be in conflict with the foregoing, are hereby rescinded to the extent of such conflict.
5. This resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the County as soon as practicable after adoption.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. Resolution adopted.

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Motion # 3: Resolution on Marriage License Fees:

It was moved by Commissioner. Luce and seconded by Commissioner Salgat to approve the following resolution:

**Resolution # 2017-09
Consideration of Marriage License Fees**

Whereas, Michigan Statute set the Marriage License Fee at \$20; and

Whereas, \$15 of that \$20 fee goes into a special "Marriage Counseling Fund", and

Whereas, the simple cost of preparing documentation for the license always exceeds the \$5 fee which can be charged by the local clerk's office, and

Whereas, the Legislature of the State of Michigan has the power to change the base fee and even standardize any special fees, which are currently all over the board, and

Whereas, a fee of at least \$20 is at least reasonable for efforts in preparation and handling of the licensing process, which includes as usual two visits to the clerk's office, and

Whereas, the process should be 100% standard, the Legislature should set one standard fee for the license totaling perhaps \$35; and any special services charged should be standard on a statewide basis.

Now Therefore, Be It Resolved: that the Arenac County Board of Commissioners requests that the State Legislature increase the fee for the license totaling perhaps \$35; and any special fees charged should be standard on a statewide basis.

Now Be It Further Resolved: that the Arenac County Board of Commissioners requests that the Legislature increase the fee charged for a Marriage License to the \$35 suggested, as well as standardize any special service fees currently being charged, such as waiver of time, parental permission for minors, or out of state applicant's licenses.

Now Be It Further Resolved: that a copy of this Resolution be sent to the Michigan Association of Counties, the Michigan Association of County Clerks, and to the 82 other County Boards of Commissioners as well as the Michigan Legislature and Governor Snyder.

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce & Salgat. No: None. Resolution declared to have carried by a 5 yes to 0 no vote. Chair directed copies be distributed as noted.

Motion # 4: Resolution on Vital Records/Death Records:

The following resolution was offered by Commissioner Salgat and seconded by Commissioner Luce:

**Resolution # 2017-10
Evaluation of the Fees Charged for Certified Vital Records**

Whereas, the Legislature currently allows Counties (& Local Registrars) to set the rate charged for Certified Copies of Records of Birth, Marriage, and Death Records; and

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Whereas, the costs associated with the preparation, filing and especially the related ancillary costs to Counties for Autopsy related expenses involved with a significant percentage of Death Records, which fall directly on the County and they are no where able to be directly recovered in any manner, and

Whereas, Boards of County Commissioners, actually set the fee charged for the record copies in the respective County for certified copies (in most instances as some local units of government are also records offices); and

Whereas, there is no way that any fee charged could even dent the real cost of the records related to such expenses, such as autopsy related, which in this County run up toward the \$2,000 level by the time all expenses are considered, like room charges, the autopsy (\$1,300 to \$1,600 depending on location), transport of the body (here costing \$150 upwards plus for each transport), and any drug scan charges (usually \$250) for a base charge depending on the scope, and

Whereas, this does not recognize the cost of having to contract with a Physician as the County Medical Examiner, which in our little County costs more than \$15,000 per year, and

Further, that the law requires that we have a Certified Medical Examiner, who has certain statutory functions, and

Likewise the State of Michigan maintains the repository of vital records, copies of which can be obtained for \$34 for the first copy and \$14 for each additional, except for senior citizens, who receive a discount fully understanding that the State has to maintain staff to file and maintain the vital records discussed, and

We also realize that most County Boards are extremely reluctant to raise user fees, but we see no fairer solution than the user pays for these services, and

We further realize that the only agency that receives certified copies of State Records free is the United States Veterans Administration for their use, and feel that statute should clarify that matter and direct the charging of other governmental entities for copies, and

We therefore resolve that we will meet with our County Clerk and or suggest that the Michigan Association of County Clerks consider what are reasonable fees for vital record copies, understanding that it would not be possible for the County to even attempt to charge actually what the real costs associated with vital records copies.

Roll Call Vote: Yes: Burke, Kroczaleski, Luce, Salgat, & Branda. No: None.

Resolution declared carried. The Chair directed that copies be sent per resolution.

After discussion regarding the proposed resolution regarding voting equipment purchase and the receipt of Tribal 2% to cover any uncovered costs and the requirement that the County Board authorize the Voting Equipment Replacement Contract to meet the 2018 implementation deadline for all voting equipment replacement, further noting that all existing equipment will be taken back from all local units as part of the proposed equipment replacement agreement with all vendors and that monies exist that are able to be expended to handle ancillary expenses by local units of government for related expenses, the following motion was offered.

Motion 5: Election Equipment Purchasing Resolution and Contract:

It was moved by Commissioner Luce and seconded by Commissioner Burke to approve the following resolution:

Resolution 2017-11

Arenac County Michigan Election Equipment Purchasing Resolution:

WHEREAS, the County of Arenac on behalf of the County and all local jurisdictions wishes to apply to the State of Michigan for a grant to purchase a new voting system, which includes precinct tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-Appropriated funds. Local funding obligations are detailed in the attached vendor quote from Dominion Elections Systems.

WHEREAS, Arenac County plans to begin implementation of the new voting system in 2018;

NOW THEREFORE, BE IT RESOLVED that the Arenac County Clerk is authorized to submit this Grant Application on behalf of the County of Arenac and all local political subdivision; being all Cities, Townships, and Villages and School Districts.

BE IT FURTHER NOTED that the grant amount of \$27,700 is included in the purchase agreement and other funds from tribal 2% are available to the County and Local Units, noting the amount of \$20,000 on hand to be utilized by the Clerk and Local Clerks for costs not covered as approved from time to time.

Roll Call Vote: Yes: Kroczaleski, Luce, Salgat, Branda, Burke. No: None.

Resolution declared carried. Chair directed that resolution be placed in Board Minutes.

Motion # 7: Purchase of Existing 7-Up Machine:

It was moved by Ms. Salgat & 2nd by Ms. Burke to authorize the purchase of the existing pop machine as offered by the vendor for one dollar and further authorize the Clerk to cut a check for said for the sum of \$1 and place said on file. Motion carried.

Motion # 8: Appointment of County Canvassers:

The County Clerk having submitted the listing of potential canvasser appointees received from the two political party chairs, requested Board consideration of the names listed and a motion regarding appointment of a Democratic and Republican member for a term of 4 years beginning in November 2017 and expiring November 2021.

It was moved by Ms. Burke & 2nd by Ms. Salgat to appoint nominees Wanda Boley as the Republican member and Heather Baughman as the Democratic member for a term on the Arenac County Board of County Canvassers ending November 1, 2021. The motion carried. The Chair directed the County Clerk to notify the appointees to have their oath of office taken. Also noted for the record, the Board publicly noted their appreciation to Gail Schmidt for her many years of service to the citizens of Arenac County as a member and Chair of the County Canvassers.

Motion # 9: Huntington Bank Signatory Resolution

Pursuant to an earlier conversation regarding Board Correspondence and discussion with the Arenac County Treasurer, Dennis Stawowy, noting a change in Bank ownership and lack of the required resolution in the name of the new institution, it was moved by Mr. Luce and seconded by Mr. Branda to adopt the following Banking Resolution as requested by the Bank & Treasurer:

Motion # 9: Resolution 2017-12. Huntington Bank Signatory Resolution:

Copy of Resolution to Open and Maintain a Bank Account by a Public Entity

I, Ricky R. Rockwell, Arenac County Clerk, certify to Huntington National Bank, that I am the Arenac County Clerk and as such, I am familiar with the records and proceedings of Arenac County, "the Public Entity", a governmental entity duly organized and existing under the laws of the State of Michigan and that the following is a true, accurate and compared copy of resolutions duly adopted by the Public Entity, and that the resolutions have not been rescinded, modified or revoked and are in full force and effect.

RESOLVED, that

- (i) The Huntington National Bank (the "Bank"), as a national banking association, is qualified under applicable law and regulations to be a depository for the Public Entity and is hereby designated as a depository of the Public Entity;
- (ii) One or more account(s) may be opened and maintained in the name of the Public Entity, in accordance with the rules and regulations or procedures of the Bank pertaining to such accounts as amended by the Bank from time to time, or as otherwise amended by a written agreement between the Public Entity and Bank;
- (iii) Any of the individuals whose names are set forth in (iv), below or , whose genuine signatures appear on separate cards dated and filed with the Bank, (collectively the "Authorized Signatories" and individually an "Authorized Signatory") are hereby authorized to act individually on behalf of the Public Entity and in its name to:
 - a. sign checks, drafts, notes, bills of exchange, acceptances, or other orders for payment of funds from any account maintained by the Public Entity.
 - b. endorse checks, drafts, notes, bills, certificates of deposit, or other instruments owned or held by the Public Entity for deposit in any such account, or for collection or discount by the Bank.
 - c. identify, approve and guarantee the indorsements of any and all checks and drafts drawn by the Public Entity.
 - d. waive demand, protest, and notice of protest, or dishonor of any check, draft, note, bill certificates of deposit or other instruments made, drawn, or indorsed by the Public Entity.
 - e. act for the Public Entity in the transaction of all other business (whether or not it is of the kind, nature or character specified in this certificate) on the Public Entity's behalf with the Bank, including but not limited to executing contracts and delegating person to engage in transaction in connection with such contracts;

Page # 10: Arenac County Commissioner's Minutes of September 28, 2017:

- f. open and maintain an account in the name of the Public Entity (any account so operated shall be bound by the provisions of this certificate);
 - g. certify to the Bank the names of the Authorized Signatories and shall certify such change to the Bank, and the Banks shall be fully protected in relying on such certification, or refusing to honor signature of any individual not so certified;
 - h. delegate other person(s) to perform any of the foregoing acts;
- (iv) Names or Titles of Authorized Signatories:

Dennis Stawowy, Ricky R. Rockwell, Sherlyn Burkhardt, Mary B. Reid

FURTHER RESOLVED, that

- (i) the Bank is authorized to honor, receive, certify, or pay all instruments signed in accordance with this certificate even though drawn or indorsed to the order of any Authorized Signatory signing the same, tendered for cash, or in payment of a personal obligation or for deposit into a personal account of said Authorized Signatory and the Bank is not required or obligated to inquire into the circumstances of the issuance or use of any instrument signed in accordance with this certificate, or the application, or disposition of such instrument, or the proceeds thereof;
- (ii) overdrafts, in any, shall not be considered to be a loan; and
- (iii) the provisions of this certificate shall remain in full force and effect until written notice of its amendment or rescission shall have been received by the Bank and the Bank has a reasonable amount of time to act upon such notice, and that receipt of such notice shall not affect any action taken by the Bank prior thereto.

FURTHER RESOLVED, that the undersigned be, and hereby is, authorized and directed to certify to the Bank the foregoing resolutions and that the provisions thereof are in conformity with the laws and regulations governing the Public Entity.

I further certify that there is no provision in the law or regulations governing the Public Entity which limits the power of the Public Entity to pass the foregoing resolutions and that the same are in conformity with the law and regulations governing the Public Entity, have not be(en) modified or rescinded and are in full force and effect.

IN WITNESS THEREOF, I have hereunto subscribed my name this 28th day of September, 2017.

Public Official
/S/ Ricky R. Rockwell
Arenac County Clerk

Witness
James Paten
Standish, Michigan, Deputy County Clerk

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None. Resolution declared carried by a 5 yes to 0 no vote.

Board Chair directed the County Clerk to submit the Resolution to the Arenac County Treasurer to forward to Huntington Bank.

Page # 11: Arenac County Commissioner's Minutes of September 28, 2017:

Motion # 10: Motion on Tribal 2% Ratings:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to authorize the Arenac County Treasurer to submit the following listing of proposed Tribal 2% Projects to the Saginaw Chippewa Indian Tribe for consideration for funding in this cycle:

1. Replacement of County Building Air Handling Units:	\$140,350	Critical
2. Wireless Wi-Fi Survey and Upgrade	\$5,642	Low
3. Home Repairs	\$50,000	High
4. Drain Repair & Maintenance	\$40,000	Medium
5. Trial Court Facility Impr. Project	\$268,923	Medium
6. Dodge Charger Replacement	\$51,000	Medium
7. ADA Compliant Web Site	\$12,000	Critical
8. Parks Road Gravel	\$10,000	Medium
9. 911 Dispatch Chair Replacement	\$5,531	Medium
10. Network Security & Firewall Upgrade	\$13,790	Critical
11. Bathrooms & Bathhouse @ Oasis Lake	\$68,000	High
12. Food Pantry	\$15,000	Critical
13. Volt Vehicle Purchase	\$32,685	Medium
14. Road Commission-Sagatoo and Deep River Rd Impr.	\$336,092	Medium

The motion carried.

Motion # 11: Adoption Day in Arenac County:

It was moved by Ms. Salgat & 2nd by Mr. Luce to designate November 21st as Adoption Day in Arenac County. The motion carried.

Motion # 12: Diaper Drive the month of October:

It was moved by Ms. Salgat & 2nd by Mr. Luce to authorize the Arenac County Child Protection Council permission to hold a Diaper Drive in the Arenac County Building near the east entrance to benefit the above named group. The motion carried.

Motion # 13: Approval of Two Plan Options for Health Care Program for 2018:

After discussion, it was moved by Ms. Burke & 2nd by Ms. Salgat to approve offering employees the two plans discussed earlier today. After further discussion, the motion was withdrawn.

Motion # 14: County Planning Commission Budget Request:

It was moved by Ms. Burke & 2nd by Mr. Branda to authorize the County Budget and Finance Committee to budget sufficient funds to allow the County Planning Commission sufficient funds to allow for meetings every other month in 2018. The motion failed.

Motion # 15: Bay Arenac Behavioral Health Resolution:

After a discussion about a presentation given by Mr. Chris Pinter from Bay-Arenac Community Mental Health at a prior meeting at which mental health delivery issues were discussed noting that there is no accountability with private providers and they are not stepping up to offer services.

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It was moved by Mr. Luce and seconded by Ms. Burke to adopt the following resolution:

Resolution # 2017-13:

A Resolution to Promote and Maintain an Adequate and Appropriate System of Community Mental Health Services Programs.

- WHEREAS, The State of Michigan is required by MCL 330.1116 "...to provide and maintain an adequate and appropriate system of community mental health services programs" and "shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program."; and
- WHEREAS, The State of Michigan is required by MCL 330.1202 to "financially support, in accordance with chapter 3, community mental health services programs that have been established and that have been administered according to the provisions of this chapter."; and
- WHEREAS, The Bay County Board of Commissioners and the Arenac County Board of Commissioners established, by enabling resolutions on June 19, 2001 and June 12, 2001 respectively, Bay Arenac Behavioral Health, a community mental health authority as provided for in MCL 330.1210; and
- WHEREAS, Bay Arenac Behavioral Health is required by MCL 330.1206 and 330.1208 to provide a comprehensive array of services and supports to residents of Bay and Arenac Counties with the most severe forms of mental illness, developmental disabilities, and serious emotional disturbances; and
- WHEREAS, Bay Arenac Behavioral Health is required by MCL 330.1222 to have a governing board of director's representative of the local community and inclusive of persons and families receiving public mental health services; and
- WHEREAS, The State of Michigan is considering Physical and Behavioral Integration policy objectives that may transfer the responsibility for the direct delivery of public mental health services to private interests with no accountability to the community mental health service programs; and
- WHEREAS, The State of Michigan is considering Physical and Behavioral Integration policy objectives that may transfer 98% of public mental health funding to private interests with no accountability to the Bay or Arenac County Boards of Commissioners; and
- WHEREAS, The State of Michigan is considering Physical and Behavioral Health Integration policy objectives that may transfer current governmental functions in the management of public mental health services to private interests thereby severing the immunity protections afforded to community mental health services programs as governmental entities; and
- WHEREAS, The State of Michigan is considering Physical and Behavioral Health Integration policy objectives that may abrogate the consumer and community-based representation requirements for management of public mental health services

Mental Health Resolution Continued:

for the residents of Bay and Arenac Counties.

THEREFORE, BE IT RESOLVED, that the Arenac County Board of Commissioners urges the State of Michigan to give due consideration to the relevant state laws cited above in the development of any Physical and Behavioral Health Integration policy changes and preserve the community mental health service programs that have been duly established by county governments.

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce & Salgat. No: None.

Resolution declared adopted by a 5 yes to 0 no votes.

Order of the Day: Building Department & SESC:

After discussion, it was moved by Mr. Kroczaleski to authorize placement of an ad as discussed noting that there will need to be an inspector employee for Soil Erosion and Sediment Control inspector and the Board authorized an ad for the October 8 edition of the Arenac County Independent for such position. The motion carried.

Order of the Day: Closed Session on Negotiations:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to move into Closed Session with Mr. William P. Borushko from Employment Relations Advisors and the Board Secretary in attendance.

Roll Call Vote: Yes: Kroczaleski, Luce, Salgat, Branda, & Burke. No: None.

The Chair declared that the motion carried and ordered the Board into Closed Session at 3:47 PM.

Order of the Day: Return to Open Session:

It was moved by Mr. Luce & 2nd by Ms. Burke to return to Open Session at 4:42 PM.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

Motion carried by a 5 yes to 0 no vote. Chair ordered the meeting back into public session @4:42 PM.

Order of the Day: Motion Regarding Negotiations:

It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to direct that Employment Relations Advisors, through its agent, William P. Borushko, be advised that he is to proceed with contract negotiations pursuant to the parameters discussed in Closed Session. The motion carried.

Commissioners Reports:

Commissioners Burke & Salgat: Discussed the proposed Isabella County Ordinance whereby all units of land with structures would be subject to Septic System Compliance and Approval by the County Health Department before a sale could be consummated. This means that monies would have to escrowed from any sale prior to consummation of the property transfer. It was further reported that the 911 Budget is looking at a potential shortfall of approximately \$70,000 per their quarterly meeting per the County Treasurer, Dennis Stawowy.

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It was further noted that the 911 Committee/Board will be making a millage recommendation for the County Commissioners to offer up a millage recommendation for that department.

Order of the Day: Au Gres Park Motion:

It was moved by Ms. Burke & 2nd by Mr. Luce for the County of Arenac to continue to operate the Au Gres County Park for the year 2018. The motion carried.

Adjournment:

It was moved by Mr. Luce & 2nd by Ms. Salgat to adjourn the meeting at approximately 5 PM. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County

**Minutes of a Meeting of the Arenac County Board of Commissioners:
October 10, 2017**

Vice Chair Bobbe Burke called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P. M. pursuant to Public Notice and the Michigan Open Meetings Act and Public Notice with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Adam Kroczaleski, Robert Luce, & Lisa Salgat.
Absent: Commissioner Branda.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the proposed agenda with the deletion of proposed Motions # 3 & # 4. The motion carried.

Approval of Various Minutes:

Committee of the Whole of September 27th, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes as presented. The motion carried.

Minutes of the Board Session of September 28th, 2017: It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the minutes with the following paragraph to replace the proposed last paragraph on Page 11, after Motion # 15 to read as follows: "After a discussion about a prior presentation given by Mr. Chris Pinter from Bay-Arenac Behavioral Health, at a prior meeting at which mental health delivery issues were discussed," (end here).

Order of the Day:

Mr. Steve King and Mr. Steve Hall, from Central Michigan District Health Department, appeared before the Board to discuss the proposed resolution requiring approval of the Arenac County Board as well as all other partners in the Central Michigan District Health Department for implementation.

It was moved by Ms. Salgat & seconded by Mr. Luce to adopt the following resolution:

ARENAC COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE CENTRAL MICHIGAN DISTRICT HEALTH DEPARTMENT SANITARY CODE BY ADDING A NEW ARTICLE VIII TO APPROVE REGULATIONS FOR THE INSPECTION OF ONSITE SEWAGE DISPOSAL SYSTEMS AND PRIVATE WATER SUPPLY SYSTEMS AT THE TIME OF PROPERTY TRANSFER

WHEREAS, the maintenance of residential wells and septic systems is essential to the protection of public health and protection of the surface and ground water; and

WHEREAS, the Michigan Public Health Code (MCL 333.2441) authorizes the local governing entities of a local health department (the County Board of Commissioners of Arenac, Clare, Gladwin, Isabella, Osceola, and Roscommon Counties for the Central Michigan District Health

Minutes of the October 10, 2017 Board of Commissioners Meeting Page 2.

CMDHD Resolution con't

Department) to approve regulations adopted by the health department that are necessary of appropriate to implement or carry out the duties or functions vested by law in the local health department; and

WHEREAS, the Public Health Code requires local health departments to promote public health through organized programs, including the prevention and control of environmental health hazards; and

WHEREAS, the Central Michigan District Health Department (CMDHD) Sanitary Code, originally adopted and approved January 1, 1997, requires any new residential development which utilizes on-site water and/or sewage systems to obtain approval from the CMDHD, and the Code establishes criteria by which the Department shall evaluate any proposed residential development; and

WHEREAS, on-site water and sewage systems degrade over time, and can expose humans to diseases; and

WHEREAS, E.coli studies have been undertaken, and those studies establish that Isabella County has experienced a county-wide E. coli health hazard; and

WHEREAS, the Health Officer has proposed the adoption of an amendment to the CMDHD Sanitary Code by adding a new Article VIII which would require an inspection of on-site water and sewage disposal systems in Isabella County at the time of property transfers, and when necessary the repair and/or upgrading of those systems; and

WHEREAS, notice of a public hearing was given in accordance with Section 2442 of the Public Health Code [MCL 333.2442] not less than 10 days before the public hearing and not less than 20 days before the adoption of the Amendment; and

WHEREAS, the Health Officer has notified the Board of Commissioners that notice of the scheduled August 23, 2017 public hearing was published in the Morning Sun newspaper on July 23, 2017, and has recommended that the Board of Commissioners approve the amendment to the CMDHD Sanitary Code which will add a new Article VIII and establish regulations for the inspection of onsite water and sewage disposal systems at the time of property transfer.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Arenac, Michigan, having considered the comments made at the public hearing on August 23, hereby approves an amendment to the CMDHD Sanitary Code by approving the addition of a new Article VIII, entitled the Isabella County Septic Inspection and Property Transfer Regulation, also known as the Time of Transfer Regulation (copy attached and incorporated by reference), being a regulation to require the inspection of onsite sewage disposal systems and private water supply systems prior to the transfer of property in Isabella County.

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CMDHD Resolution con't

BE IT FURTHER RESOLVED, that the new Article VIII, shall take effect 45 days after its approval by the Boards of Commissioners for Arenac, Clare, Gladwin, Isabella, Osceola, and Roscommon Counties.

Roll call vote: Yes: Luce, Salgat, Burke, Kroczaleski, No: none, Absent: Branda

Resolution declared adopted by 4 yes, 0 no, 1 absent vote.

Motion 1: EMPG Grant

It was moved by Kroczaleski and seconded by Luce to authorize the approval of the EMPG Grant as proposed. The motion carried.

Motion 2: Closed Session on Negotiations

It was moved by Luce and seconded by Salgat to move into closed session to discuss negotiations.

Roll call vote: Yes: Luce, Salgat, Burke, Kroczaleski, No: none, Absent: Branda

Motion carried by 4 yes, 0 no, 1 absent vote.

Board moved into closed session at 2:58 p.m.

Motion 3: Return from Closed Session on Negotiations

It was moved by Luce and seconded by Kroczaleski to return from closed session.

Roll call vote: Yes: Luce, Salgat, Burke, Kroczaleski, No: none, Absent: Branda

Motion carried by 4 yes, 0 no, 1 absent vote.

Board returned to open session at 3:25 p.m.

Motion 4: Payment to Austin for Electronic Enrollment

It was moved by Kroczaleski and seconded by Luce to approve the payment to Austin Benefits for Electronic Enrollment for \$1500.00. Motion carried.

Minutes of the October 10, 2017 Board of Commissioners Meeting Page 4.

Motion 5: Employment Relations Advisors

It was moved by Kroczaleski and seconded by Salgat to allow William Borushko, or Employment Relations Advisors, to proceed as discussed. Motion Carried.

Committee Reports

Salgat: nothing to Report. Burke discussed CMDHD, EDC, and Fairgrounds.

Drain Report & Parks

Jeff Trombley, Drain Commissioner, spoke on Stone Drain 1, AuGres River Drain, Cedar Creek, Jose, and Duck Lake. He further discussed that the Parks were closed on Friday, 56' of the Boardwalk, and the Budget. Board discussed garbage bags for the parks.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn at 3:35 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

**Minutes of a Meeting of the Arenac County Board of Commissioners:
October 24, 2017**

Ms. Burke called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P. M. pursuant to Public Notice and the Michigan Open Meetings Act and Public Notice with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Mr. Kroczaleski, Ms. Burke, Ms. Salgat, Mr. Luce
Absent: Commissioners: Mr. Branda

Approval of an Agenda:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the proposed agenda. The motion carried.

Approval of Various Minutes:

Department Head Meeting of October 3, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes with a correction to Mr. Kroczaleski's question to whether the partnering for double up snap program was happening and not whether there would be an agent present. The motion carried.

Committee of the Whole of October 10, 2017: It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the minutes as presented. The motion carried.

Minutes of the Board Session of October 10, 2017: It was moved by Ms. Salgat & 2nd by Mr. Luce to approve the minutes as presented. The motion carried.

Public Comments:

Melanie Sobieray stated she was just attending the meeting.

Dennis Whitney of Whitney's Laundromat, Standish, questioned the standing of the fairgrounds and where monies would come from if it was moved to Omer. He further spoke about how much it could cost and what the move would entail.

Claims & Accounts:

It was moved by Mr. Kroczaleski and seconded by Mr. Luce to approve the payment of the Book of Bills in the aggregate amount of \$15,640.75 with corrections to two line item changes. The motion carried.

Unfinished Business:

Mr. Luce discussed going after PA 2 monies for drug enforcement rehab designed for Arenac County and the belief that County monies are being withheld. He further discussed that he met with five Board members from BABH and the Mid-State Leader at the conference and they are working to free up money for counties in Bay Arenac Region.

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Ms. Burke discussed the call received at 4:30 p.m. Friday that both furnaces at Animal Control went out, the bad location of the one furnace and then need for correction.

Review of Correspondence:

The Board reviewed the listing of Correspondence with the Clerk. After review, the Chair ordered that same be placed on file.

Motion 2: Health Insurance 80/20

It was moved by Mr. Kroczaleski and seconded by Mr. Luce to change the County contribution of Health Care Premium, effective January 1, 2018, to a maximum of 80% of the applicable premium, to comply with Sections 4. (1) and (2) of Public Act 152 of 2011.

Roll call vote: Kroczaleski – Yes, Luce, - Yes, Burke – Yes, Salgat – Yes, Branda - Absent.

Motion passed with 4 yeas, 0 nays, 1 absent vote.

Public Comment:

Mr. William Borushko, Au Gres, Michigan, discussed Halloween in the Park, and that it was an incredible event that was fully attended. Further, there was no issue and it was held last Saturday and hosted by Wiltses. He also discussed the Christmas event coming up with 75 trees available when someone signs up for lot and campground they will get a tree at site. They are trying not to solicit business donations and expect to be a bigger event.

Ms. Burke questioned whether there will ever be a light at that corner.

MIDC

Barb from MIDC appeared and discussion ensued regarding structure of fees and the mandatory plan must be submitted by November 20, 2017 or County will have to pay them fees instead of receiving funds. Further discussion ensued regarding how monies are distributed and possible rollover of unused fees to following year. There needs to be a financial person, contact person, and certifying person for the plan and all can be same person. County needs to submit drafts of Plan to Barb at MIDC to check language. A motion needs to be made at the November 14, 2017 Board meeting to approve submission of the Plan.

Vice Chair Burke called a five minute recess at 2:03 p.m.

Vice Chair Burke reconvened meeting at 2:11 p.m. with Mr. Kroczaleski being absent but rejoining meeting at 2:12 p.m.

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Apportionment Report

Ms. Lewandowski, Equalization Director, appeared and discussed the Apportionment Report. Clerk received the revised Moffatt township amount at meeting. Corrections needing made were noted and that if IRESA passes further corrections could occur. The report was reviewed.

Motion 1: Linda Lewandowski – Apportionment Report

It was moved by Mr. Luce & seconded by Ms. Burke to accept the 2017 Apportionment Report with corrections noted.

Roll call vote: Yes: Mr. Kroczaleski, Mr. Luce, Ms. Burke, Ms. Salgat, No: None, Absent: Mr. Branda. Motion carried with four yes, zero no, and one absent.

SESC ACO Agreement & Moffat Township

Theresa Irving, Building Department Clerk, appeared & discussed that Moffatt Township wishes to return to County of Building Code Enforcement. Letters from the township and County accepting them need sent to Denise Barnum. Further, the DEQ reviewed and will formally accept the ordinance. Violators will receive one to two notices prior to ticket issue, and still have opportunity to correct violation prior to court.

Mr. Kroczaleski questioned HUD inspections of HUD homes. Ms. Irving stated what county permits are required and the current issue with HUD home inspections required not that the Federal Government has taken over from the State.

Further, the date for the Public Hearing on the SESC ACO ordinance needs set for December 12, 2017 and notice needs published accordingly.

Motion 3: Moffatt Township Building Permitting Responsibility

It was moved by Mr. Luce and seconded by Ms. Salgat to welcome Moffatt Township back to the County Building Code Enforcement and authorize Vice Chair Burke to sign Letter of Acceptance. The motion carried.

Motion 4: SESC ACO Ordinance

It was moved by Mr. Luce and seconded by Ms. Salgat to hold Public Hearing on Ordinance on December 12, 2017 during regular Board Meeting. The motion carried.

Committee Reports: None

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Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn at 3:25 p.m. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Bobbe Burke, Vice Chair of the Board

Sherlyn Burkhardt
Arenac County Chief Deputy Clerk

**Minutes of a Meeting of the Arenac County Board of Commissioners:
November 14, 2017**

Ms. Burke called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:31P. M. pursuant to Public Notice and the Michigan Open Meetings Act and Public Notice with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Mr. Kroczaleski, Ms. Burke, Ms. Salgat, Mr. Luce
Absent: Commissioners: Mr. Branda

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the proposed agenda. The motion carried.

Public Comments:

Dawn Freehling, Dist. Crt. Employee, spoke re: insurance changes and how employees feel regarding action passed at previous meeting in regards to 80/20 contribution.

Michael Henninger, Equalization Employee, spoke re: insurance change and feels it is blackmail for the 90/10 option and that he is seeking alternative employment due to the possibility of losing more money from his check.

Rose Stawowy, Dist. Crt. Employee, spoke re: insurance and amount of money for people. Questioned why Board cannot rescind previous motion and change back to hard cap and offer people the 90/10 right out and not use as negotiating tactic.

Mr. Kroczaleski responded that per State Law, the Board has two options, Hard Cap and 80/20.

Several employees expressed consensus with Ms. Stawowy's understanding that it was being used as a negotiation tool.

Karen McGuire, Clerk's Off. Employee, questioned who was looking at plans and prices and why the County stayed with Austin Benefits.

Judge Vollbach, questioned what plans were compared to and whether it was other employers, he further questioned whether the County had considered a HSA and whether the providers presented that as possible option.

Mr. Luce corrected Judge letting him know this was a time for Public Comment and not a Question and Answer session.

Judge Vollbach stated past practice of the Board was to answer questions presented in Public Comment and of the Previous Boards working with individuals for input, insight, and suggestions for other considerations.

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Heather Stroh, Family Crt. Employee, commented that in her meeting with Austin Benefits HSA or any form thereof was not mentioned as a possible option.

Judge Vollbach further stated that insight should have been gathered prior to decisions being made.

Ms. Stawowy, further asked for consideration on the part of the Board regarding possible rescindment of motion in regards to Healthcare 80/20 contribution.

Mike Badour, Sheriff Dept. Employee, questioned how public comment works and the process was explained to him by Mr. Luce and Ms. Burke.

Approval of Various Minutes:

Committee of the Whole of October 24, 2017: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the minutes as presented. The motion carried.

Minutes of the Board Session of October 24, 2017: It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the minutes with correction to Motion 2 regarding Healthcare to include the Roll Call Vote. The motion carried.

Motion 1: MIDC Plan

It was moved by Ms. Salgat and seconded by Mr. Luce to authorize approval to file the MIDC plan and approve Mr. Branda, Mr. Stawowy, and Ms. Salgat to sign the plan and submit prior to November 20, 2017 deadline. The motion carried.

Approval of Claims & Accounts:

Checks on Demand: It was moved by Mr. Kroczaleski and seconded by Ms. Salgat to approve the listing of October 2017 Checks on Demand Listing submitted as follows:

Date	Fund Name	Amount
10/11/2017	Trust and Agency	\$481,387.90
10/11/2017	General Bank	\$226,196.76
10/24/2017	General Bank	\$273,484.02
10/31/2017	Tax Admin	\$ 91,289.76
10/31/2017	Road Commission	\$399,883.41
10/31/2017	General Bank	\$ 29,005.02
10/31/2017	Tax Admin	\$ 68,901.04
10/31/2017	General Bank	\$ 125.00

Total all funds October 2017 Checks on Demand
The motion carried. \$1,571,272.91

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Book of Bills:

It was moved by Mr. Kroczaleski and seconded by Ms. Burke to approve the payment of the Book of Bills in the aggregate amount of \$57,003.29 with corrections to Fahey Schultz comments to be Building Dept. from Drain Dept. The motion carried.

Unfinished Business: None

Review of Correspondence:

The Board reviewed the listing of Correspondence with the Clerk. After review, the Chair ordered that same be placed on file.

Motion 2: Budget Adjustment 2017adj72

It was moved by Mr. Luce & seconded by Mr. Kroczaleski to accept Budget Adjustment 2017adj72. The motion carried.

Budget Adjustment 2017adj72

Fund No.	Line Item No.	Line Item Description	(+) Increase Revenue	(-) Increase Expend.	(-) Decrease Revenue	(+) Decrease Expend.
101	331-704.000	Wages Perm.		\$7,427.13		
101	331-720.000	FICA		\$572.76		
101	331-874.000	MERS		\$4,084.93		
101	331-911.000	Workers Comp		\$188.67		
101	331-931.000	Equipment Repair		\$32.61		
101	331-705.000	Wages Perm				\$3,827.32
101	331-706.000	O/T Wages				\$1000.00
101	331-715.000	Fringes				\$700.00
101	331-740.000	Veh. Oper. Supply				\$91.00
101	331-743.000	Unif. Purchase				\$100.00
101	331-932.000	Vehicle Maint				\$697.92
101	331-977.000	Equip Purchase				\$167.89
101	331-744.000	Gas				\$60.57
101	000-625.000	CSC Reg Fees	\$2,460.00			
101	000-629.000	Out Co Boarding	\$2,380.00			
101	101-727.000	Office Supplies		\$80.00		
101	101-744.000	Gas		\$21.83		
101	101-819.090	Comp. Maintenance		\$1,290.00		
101	101-850.000	Telephone		\$500.00		
101	101-860.000	Travel		\$2,400.00		
101	101-704.000	Wages. Perm				\$5,113.23
		Totals	\$4,840.00	\$16,597.93	\$0.00	\$11,757.93

ME/jk/2017 budget/2017adj

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Motion 3: US 23 Heritage Arenac County Representative

It was moved by Mr. Kroczaleski and seconded by Ms. Salgat to appoint Heather Baumann as the US 23 Heritage Arenac County Representative. The motion carried.

Motion 4: Office Supplies Moratorium

It was moved by Mr. Kroczaleski and seconded by Mr. Luce to send a memo to all Dept. Heads, asking them to check on County inventory available in other offices before purchasing any new office supplies. The motion carried.

Motion 5: Budget Adjustment 2017adj75

It was moved by Mr. Kroczaleski & seconded by Mr. Luce to accept Budget Adjustment 2017adj75. The motion carried.

Budget Adjustment 2017adj75

BUDGET ADJUSTMENT WORKSHEET						
Fund No.	Line Item No.	Line Item Description	(+) Increase Revenue	(-) Increase Expend.	(-) Decrease Revenue	(+) Decrease Expend.
101	130-705.081	Dist Ct Bailiff				\$46.73
101	130-705.048	Prob Ct Bailiff		\$46.73		
101	130-910.000	Liability Ins				\$225.75
101	130-819.000	Contractual Services		\$225.75		
101	130-810.000	Witness				\$600.00
101	130-860.000	Travel		\$600.00		
101	130-805.023	Pro Rata losco				\$500.00
101	130-802.000	Memb/Subscript.		\$500.00		
101	130-805.023	Pro Rata losco				\$66.35
101	130-809.000	Jury Fees		\$66.35		
101	130-805.023	Pro Rata losco				\$2,000.00
101	130-727.000	Office Supplies		\$2,000.00		
101	130-704.081	Salaries Perm Emp				\$14.02
101	130-706.081	Overtime Wages Dist		\$14.02		
101	130-705.081	Dist Ct Bailiff				\$56.22
101	130-706.023	Overtime Wages Circ		\$56.22		
101	130-801.081	Legal Fees				\$4,500.00
101	130-801.123	Appeals/Noncontr.		\$4,500.00		
101	130-703.023	Salaries Superv.		\$11,900.00		
101	000-699.292	Trans in from	\$10,000.00			
101	130-704.048	Salaries Perm Emp		\$9,000.00		
101	130-703.048	Salaries Superv.				\$8,500.00
101	130-704.023	Wages Perm Circ		\$3,400.00		
101	130-704.081	Wages Perm Dist		\$8,500.00		
101	662-699.292	Trans out to 292				\$14,300.00
		Totals	\$10,000.00	\$40,809.07	\$0.00	\$30,809.07

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BUDGET ADJUSTMENT WORKSHEET						
Fund No.	Line Item No.	Line Item Description	(+) Increase Revenue	(-) Increase Expend.	(-) Decrease Revenue	(+) Decrease Expend.
292	000-703.000	Salaries Superv				\$2,780.00
292	000-704.000	Wages Perm				\$1,900.00
292	000-720.000	FICA S-S				\$2,750.00
292	000-910.00	Health Ins				\$3,000.00
292	000-911.000	Workmans comp		\$430.00		
292	000-999.101	Indirect costs		\$10,000.00		
292	000-575.000	In Home Grant rev	\$25,000.00			
292	000-874.000	MERS retirement		\$10,700.00		
292	000-699.101	Trans in from 101			\$14,300.00	
		Totals	\$25,000.00	\$21,130.00	\$14,300.00	\$10,430.00

Resolution 2017-15

Whereas: Local units of government within Arenac County levy annual tax, and

Whereas: Those unpaid taxes are returned to the County for collection, and

Whereas: The County funds those delinquencies to the local collection units, and

Whereas: The County has appointed the County Treasurer as the Foreclosing Governmental Unit, and

Whereas: PA123 describes the process for the FGU to claim ownership of these properties, and

Whereas: These procedures were followed for said tax year 2014 and

Whereas: Properties remain following the prescribed two land auctions per year, and

Whereas: At the end of this process, the County FGU controls these properties,

Whereas: The two unsold properties this year are:

009-2-L26-000-125-00

010-2-w10-009-003-00

Now Therefore Be It Resolved: That the FGU shall transfer ownership of said properties to the Arenac County Land Bank to be sold or otherwise disposed of according to statute.

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Motion 6: Land Bank Resolution

It was moved by Mr. Luce and seconded by Mr. Kroczaleski to pass the Land Bank resolution as presented.

Roll call Vote: Burke – Yes, Kroczaleski – Yes, Luce – Yes, Salgat – Yes, Branda – Absent

Resolution declared adopted by 4 yeas, 0 nays, 1 absent vote.

Motion 7: Re-Appointment of Mark Winslow to Land Bank Board

It was moved by Mr. Kroczaleski and seconded by Mr. Luce to re-appoint Mark Winslow to the Land Bank Board for a term of three years. The motion carried.

Motion 8: Fund 297 Building Maint. to pay for Animal Control Furnace Replacement

It was moved by Mr. Luce & seconded by Ms. Burke to use Building Maintenance fund to pay for Animal Control Furnace Replacement not to exceed \$3,000.00. The motion carried.

Vice Chair called for recess at 2:30 p.m. due to arrival of Arenac County Clerk, Ricky Rockwell.

Board returned from recess at 2:33 pm.

Motion 9: December Board Meetings

It was moved by Mr. Kroczaleski & seconded by Ms. Salgat to hold the December Board of Commissioner and Committee of the Whole meetings on the 1st and 3rd weeks, being December 5 & 19 respectively, instead of the 2nd and 4th weeks as previously set. The motion carried.

Motion 10: Fact Finding Inquiry

It was moved by Mr. Kroczaleski & seconded by Ms. Burke that the Board of Commissioners inquire with the Bay Area Foundation as to starting an Endowment for Animal Welfare Fund. The motion carried.

Committee Reports:

Theresa Irving, Building Dept. Clerk, appeared and discussed the SESC position and that everything is ready for the Public Hearing that is scheduled to be held at the December 12, 2017 meeting. Further discussion ensued in regards to Motion 9 passed earlier in the meeting to change meeting dates and the possibility of holding a Special Meeting. Further it was decided that Mr. Luce is appointed to the Special Committee to Interview and Meet with Theresa Irving and Dale Zygiel on the SESC position and discuss possible Salary for said position on December 11, 2017 at 10:00 a.m.

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Motion 11: December Meeting Dates

It was moved by Mr. Kroczaleski & seconded by Mr. Luce that the Board of Commissioners amend earlier Motion 9 for meeting dates to December 12th as normally scheduled and keep the change of December 19, 2017 for 2nd meeting date to allow for already scheduled Public Hearing on SESC. The motion carried.

Miscellaneous & Announcements:

Ms. Burke stated that Dennis Stawowy, Arenac County Treasurer spoke with her during her lunch break and discussed how the Parks House Electric Bill should be handled. Discussion ensued with Mr. Kroczaleski stating that as it is the House bill, Ms. Friday needs to pay such, and then submit an Expense Voucher in the Book of Bills for reimbursement of Parks Bathroom share of Electric charged and paid by Ms. Friday throughout the parks season.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to adjourn at 3:08 p.m. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Bobbe Burke, Vice Chair of the Board

Sherlyn Burkhardt
Arenac County Chief Deputy Clerk

November 28, 2017

Minutes of a Meeting of the Arenac County Board of Commissioners:

Chair Ronald Branda called the November 28th, 2017 Scheduled Meeting of the Arenac County Board of County Commissioners to order at 1:30 P.M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Adam Kroczaleski, Robert Luce, Lisa Salgat.

Approval of the Agenda:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the proposed agenda with the striking of Motion # 2 and adding a Motion # 7 regarding the Public Guardian Office and status of the Guardian noting Mrs. Taylor's pending retirement. The motion carried.

Order of the Day:

Mr. Branda appointed Mr. Kroczaleski and Ms. Burke to a Special Committee to work on a proposed contract for the Parks Supervision for 2018 and to report back at the next meeting.

Approval of Various Minutes:

Committee of the Whole of November 14th, 2017: It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as presented for the Committee of the Whole. The motion carried.

Minutes of the Board Session of November 14th, 2017: After discussion, it was moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes with the correction on Page 1 under Public Comments noting that Mr. Luce *informed* and striking the other word. The motion carried.

Public Comments:

Josh Sampson, Arenac County Independent: Questioned Soil Erosion Ordinance Proposal and where to go to review the document. He got his answer noting said was on the County Web Page.

Motions to be acted upon:

Motion # 1: Change in Winter 2017 Arenac County Tax Levy:

It was noted that the Iosco Regional Educational Services Authority (IRESA) millage proposal passed in November and that adjustment will need to be reflected in the tax levy and a corrected Moffatt Township L 4029 was likewise resubmitted and corrected causing levies in Moffatt, Clayton, Mason, Turner, & Whitney Townships affected by both to be adjusted recognizing the corrections. It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to authorize the Arenac County Equalization Department to amend the Tax Levy to reflect the changes to the above.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

The motion carried by a 5 yes to 0 no vote.

Motion # 2: Parks Supervisor Contract:

The Chair directed that said motion be tabled pending further committee work and further he appointed a Special Committee of Ms. Burke & Mr. Kroczaleski to work on a "proposed agreement" and to report back to the Board at the December 12, 2017 Meeting.

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Motion # 3: Budget Adjustment # 2017-81:

It was moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve Budget Adjustment 2017-81 as follows:

Date: 11-28-2017.

2% Tribal Grants disbursed on November 17th, 2017.

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
286	000-401.000	Revenue	\$305,753.03			
286	000-819.012	Food Pantry		\$15,000		
286	000-819.201	Road Commission		\$151,436		
286	000-979.000	911 Chairs.		\$5,000		
286	000-979.301	Patrol Vehicle		\$51,000		
286	000-998.208	Au Gres Park Gravel		\$10,000		
286	000-979.359	Trial Court		\$31,317.03		
286	000-978-430	Animal Control Truck		\$30,000		
286	000-819.111	ADA Web Design		\$12,000		
286	000-699.000	Beginning Balance			\$4,215.55	
286	000-979.415	2015 Drain Maps				\$4,215.55
		Totals	\$305,753.03	\$305,753.03	\$4,215.55	\$4,215.55
		Net -0-				

Motion carried.

Motion # 4: Drain Assessment Corrections:

Pursuant to a letter of request from the Drain Office for payment of Certain Special Assessments against properties owned by the State of Michigan, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to authorize payment of the following Special Assessments on the Big Creek and Stone drains from Arenac County Drain At Large as follows:

Big Creek Drain

002-0-003-200-005-10	State of Michigan	\$22.39
002-0-004-100-005-00	Michigan DNR Grants Admin.	\$22.24
002-0-004-400-005.10	State of Michigan	\$ 4.11

Stone Drain

002-0-036-300-005.00	State of Michigan	\$38.40
002-0-036-300-025.00	State of Michigan	\$61.22
002-0-036-400-010.00	State of Michigan	\$69.46

Total Due:

\$217.82

Motion Carried. Chair directed that payment be made from 2017 Drain At Large.

Motion # 5: MERS Defined Benefit Resolution Contribution Change:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to table any action on this motion at this time. Motion carried. This motion will be placed on agenda for December 12th.

Motion # 6: Letter to Road Commission:

It was moved by Ms. Salgat & 2nd by Mr. Luce to authorize a letter to the Arenac County Road Commission requesting consideration of a Traffic Signal Light at the Corner of Worth Road and M-13 in the interest of Public Safety and due to serious accidents and related historically at the corner and with additional traffic upcoming due to further development. The motion carried.

Motion # 7: Public Guardian Office:

It was noted that Kathy Taylor is retiring effective December 15th, and that after discussion with the office and Probate, a motion was offered by Ms. Burke & 2nd by Ms. Salgat that effective December 17th, Traci Lynch will be a full time employee of 35 hours per week and will assume the cases currently in the custody of Kathy Taylor. The motion carried.

Chair ordered a recess at 2:35 P.M.

Chair ordered the meeting reconvened at 2:58 P.M.

Order of the Day: Closed Session on Negotiations:

At 3 P.M. it was moved by Mr. Luce to move into Closed Session with the Sheriff James Mosciski on Sheriff Correction Officers, Sheriff Deputies, and other negotiation contracts under way.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, Luce. No: None.

The motion carried by a 5 yes to 0 no vote. The Board moved into Closed Session.

At 3:35 P.M., it was moved by Ms. Salgat & 2nd by Mr. Luce to return to open session.

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, Salgat. No: None.

The motion carried and the Board returned to open session.

Order of the Day: Negotiations.

It was moved by Mr. Luce & 2nd by Ms. Burke to direct Employment Relations Advisors to continue with negotiations as discussed in Closed Session, and to work toward labor settlements with the three respective bargaining units discussed, noting upcoming sessions and possible settlement agreements within limits discussed. The motion carried.

Adjournment:

It was moved by Mr. Luce & 2nd by Ms. Salgat to adjourn at 3:40 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

December 12, 2017:
Minutes of a Meeting of the Arenac County Board of Commissioners:

Chair Ronald Branda called the scheduled meeting of the Board to order at 1:30 P. M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Approval of an Agenda:

It was moved by Ms. Burke & 2nd by Mr. Kroczaleski to approve the agenda as amended with additional motions added as listed. The motion carried.

Approval of Various Minutes:

Committee of the Whole of November 28th: It was moved by Mr. Kroczaleski & 2nd by Ms. Salgat to approve the minutes as prepared.

Board Session of November 28th: It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes noting that the retirement date listed for Kathy Taylor may be in error. The motion carried.

Claims & Accounts:

It was moved by Mr. Kroczaleski & 2nd by Ms. Burke to approve payment of the Book of Bills with a correction on coding of the bill for repairs to the Animal Control Pickup. The motion carried.

Public Comments & Unfinished Business: None.

Review of Board Correspondence:

The Clerk and Board reviewed the Correspondence Listing. After which, the Chair directed that said be placed on file.

Motions to be acted upon:

Motion # 1: Appointment of Building Department Board of Appeals:

After discussion, Mr. Luce presented a memo from the Building Department noting the need to approve membership on the County Construction Board of Appeals. It was moved by Mr. Luce & 2nd by Ms. Salgat to appoint the following members representing trades respectively: Dennis Buchanan; Building, Licensed Builder; David Proulx, Journeyman Plumber License; and John Rollins, Licensed Builder for terms from January 1, 2018 through December 31, 2019. The motion carried.

Motion # 2: MSU Extension Contract for the Year 2018:

After discussion, it was moved by Ms. Burke & 2nd by Ms. Salgat to sign the proposed Memorandum of Understanding with Michigan State University for the calendar year 2018 in the aggregate amount of \$39,667. The motion carried. The Chair signed said and will forward to Michigan State University Staff for their signature and signed copy returned to Clerk's Office.

Motion # 3: Motion Regarding Municipal Employees Retirement Contributions:

After short discussion, the Chair directed said be held for action at a later time.

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Motion # 4: 2018 Budget and Hearing and Approval Process:

After discussion, it was moved by Ms. Burke & 2nd by Ms. Salgat to meet on December 28th, 2017 at 1:30 P.M. in Special Session as well as set the Budget Hearing on the All Funds Arenac County Budget for 2018 for that time and date. The motion carried. Clerk was directed to place ads and Board Office and Treasurer and Clerk will have Budget Copies for Public Viewing as well as them being placed on line at Arenac County, Michigan.

Motion # 5: Soil Erosion and Sediment Control Officer as County Employee:

After discussion, it was moved by Mr. Luce & 2nd by Ms. Burke to hire Dale Zygiel as the Arenac County Soil Erosion and Sediment Control Officer at the flat rate of \$750 per month on payroll beginning on January 1, 2018, further noting he will be using the County Owned Vehicle for use for most inspection duties and that all expenditures will be coming out of the Building Department Fund # 249, as well as other related expenses to the Department.

Motion # 6: Medical Examiner Contract Extension until December 31, 2020:

After discussion with Dr. Casten, it was moved by Mr. Kroczaleski to extend the contract with Dr. Cesar P. Casten, Jr. M. D. until December 31, 2020 at the same terms and conditions as presently in force in the current contract. The motion carried. The Board Office has prepared the contract for signatures.

Motion # 7: 911 Director Vacancy:

After discussion, it was moved by Ms. Burke & 2nd by Ms. Salgat to appoint Yvonne King, Operations Specialist, as Acting 911 Director effective immediately until the resolution of the vacant position of 911 Director is filled in some manner.

Motion # 8: Transfer of Funds and Closing of an Account:

It was moved Mr. Kroczaleski & 2nd by Ms. Burke to authorize Dennis Stawowy, Arenac County Treasurer, to close an investment account at Northland Credit Union and to open an account at Independent Bank, Standish. The motion carried.

Committee Reports:

Mr. Luce, Buildings & Grounds Committee, reflected his thoughts about maintenance and repairs at the Arenac County Animal Shelter and property and relationship with Building and Grounds Department.

Mr. Branda, County Affairs, noted that Standish Township is in the process of negotiating with the Saginaw Chippewa Tribe for Water and Sewer Contracts near the White's Beach area and from Worth Road easterly toward the Casino. He further reported on the Community Corrections Advisory Board and that they are focusing on GED Development and Substance Abuse Programming.

Mr. Kroczaleski, Budget & Finance, noted that the Lake State Railway is still pursuing a spur into the Standish Industrial Park to serve Vantage Plastics and Standish Milling and other potential customers. He further noted that the Committee will meet tomorrow at 10 AM to work on the budget for 2017.

Page # 3: Arenac County Commissioner's Minutes of December 12, 2017:

Ms. Salgat, Judicial Legal Committee, reported on the Michigan Indigent Defense Council and the pending status of the County submittal of the proposed plan for said. She noted they lastly requested a description of the "local share" listed in the plan.

Order of the Day: Closed Session on Labor Contract Negotiations:

It was moved by Mr. Luce & 2nd by Ms. Salgat to move into closed session with Employment Relations Advisors (William P. Borushko), Board Secretary, and Clerk to review status of labor contracts and related negotiations.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

The motion carried and the Chair ordered the Board into Closed Session on Labor Contracts and Negotiations with the above named in attendance at 2:45 P.M.

Return to Open Session:

At approximately 4:25 P.M. it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to return to open session.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None.

The motion carried and the Chair returned the meeting to Open Session. All five commissioners were in attendance.

Order of the Day: Motion on Negotiations/Contracts:

Motion # 9: Motion Regarding Court System Negotiations:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to proceed with the Court negotiation process as directed in the Closed Session. The motion carried.

Motion # 10: Approval of GELC, POAM, and Police Officers Labor Council Contracts:

It was moved by Ms. Salgat & 2nd by Mr. Luce to approve the proposed agreements with some minor language tweaking on the POAM and Labor Council Contracts as discussed. The motion carried.

Motion # 11: Health Care Contribution and Related Issues:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to return to the Hard Cap Dollar figures listed in the proposal at approximately 90-10 as well as eliminate "spousal coverage restrictions" previously imposed and eliminate the proposed co-pays for optical and dental coverage as were proposed in health care sign-up. The motion carried. The Clerk will contact Austin regarding as will Mr. Borushko regarding any issues with enrollment and corrections. Austin has agreed to an enrollment correction process to be completed by December 22. The Board noted that this is a hard dollar cap for co-pay versus a percentage. This means that the co-pays allow for an amount that is roughly 90% of premium and will keep Arenac County in compliance with Hard Cap provisions of the State Law regarding eligibility for State Revenue Sharing.

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Discussion on MERS Contributions:

The Board discussed the relative MERS Contributions beginning January 1, 2018, and the fact that Arenac County Employees in any bargaining unit with a Defined Benefit MERS Program are paying a 1% or more contribution and non union employees in the General Division and the Elected Officials are contributing nothing toward their retirement costs. It was then agreed to adopt the following resolution.

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to adopt the following Resolution:

Motion # 12: MERS Retirement Contribution Amendment:

Resolution # 2017-16:

**Change of Percent Employee Contribution to
Arenac County MERS Defined Benefit Program Divisions 1 General and 13 Elected.**

Whereas, all other Municipal Employees Retirement System (MERS) Divisions in the County of Arenac Defined Benefit Program covered by Bargaining Agreements require the payment of an Employee Contribution varying per specific contract agreement; and further

Whereas, all newly hired employees involved in the Arenac County Defined Contribution Program pay a 3% contribution voluntarily to enhance their pension program; and

Whereas all other Defined Benefit members not in these two groups contribute at least 1% up to 3% toward their retirement;

We, therefore direct that the Arenac County Clerk on the first day of January 2018, begin withholding a 1% contribution from all active employees in both Divisions 1 and 13 of the Arenac County Defined Benefit MERS Program; and

Further authorize the Arenac County Clerk to sign the Amended Defined Benefit Plan Adoption Agreement as required by MERS and to begin withholding 1% from each of the two Divisions (1 & 13) as previously mentioned.

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None.

Adjournment:

It was moved by Mr. Luce & 2nd by Ms. Salgat to adjourn at 4:42 P.M. The motion carried. The meeting was adjourned.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

December 19, 2017

Arenac County Board of County Commissioners' Minutes:

Chair Ronald Branda called the Scheduled Session of the Arenac County Board of County Commissioners to order with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Commissioners: Robert Luce, Bobbe Burke, Lisa Salgat, & Ronald Branda.

Absent: Commissioner Adam Kroczaleski.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Ms. Burke to approve the Proposed Agenda with the addition of Motion # 8 regarding Drain Commissioner Legal Costs to be directed to individual Drainage Districts from which costs were incurred. The motion carried.

Approval of Various Minutes:

Committee of the Whole of December 12, 2017: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes as prepared. The motion carried.

Board Session of December 12, 2017: It was moved by Mr. Luce & 2nd by Ms. Burke to approve the minutes as prepared. The motion carried.

Approval of November Checks of Demand:

After review, it was moved by Ms. Burke & 2nd by Ms. Salgat to approve the listing of the Checks on Demand for the Month of November 2017 as follows:

Date	Name of Account	Amount
Nov. 5	General Bank	\$147,821.21
Nov. 28	Tax Administration	\$18,400.36
Nov. 29	Trust and Agency	\$743,915.89
Nov. 29	General Bank	\$208,707.80
Nov. 29	Road Commission	\$365,021.10
Nov. 30	General Bank	\$8,164.73
Nov. 30	Trust and Agency	\$215,765.95

Total Demand Checks \$1,707,797.04 Motion carried.

Approval of Book of Bills:

After review, it was moved by Ms. Burke & 2nd by Mr. Luce to approve the bills in the amount of \$12,436.28; holding over one bill to check coding with the Court Administrator. Motion carried.

Public Comments: None.

Review of Correspondence Listing:

The Board re viewed the listing with the Clerk and the Chair directed that said be placed on file.

Closed Session on Negotiations:

At 2:15 P.M.; it was moved by Ms. Burke & 2nd by Mr. Luce to move into Closed Session on contract negotiations with Employment Relations Advisors & the Board Secretary.

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Roll Call Vote: Yes: Luce, Salgat, Branda, & Burke. No: None. Absent: Kroczaleski.

The motion carried.

Return to Open Session:

At 2:53 P.M.; it was moved by Mr. Luce & 2nd by Ms. Burke to return to open session. The motion carried.

Motions to be acted upon:

Motion # 1: Adoption of Soil Erosion and Sedimentation Ordinance:

It was moved by Mr. Luce & 2nd by Ms. Salgat to adopt the Soil Erosion and Sedimentation Control Ordinance 2017-01 as previously presented and reviewed in a Public Hearing on December 12, 2017.

Roll Call Vote: Yes: Salgat, Branda, Burke, & Luce. No: None. Absent: Kroczaleski.

The motion carried by a 4 yes to 1 absent vote. Board will notify Building Department of the approval of the Ordinance.

Motion # 2 & # 3: County Parks Commission Appointments:

After a short discussion, the Board Chair directed that said reappointments be placed on the first agenda of the new year, delaying any action on any reappointments.

Motion # 4: Hiring of Soil Erosion and Sediment Control Employee:

It was moved by Mr. Luce & 2nd by Ms. Burke to hire current enforcement officer, Dale Zygiel effective January 1, 2018 at a pay of \$375 per period on the bi-weekly payroll of Arenac County, being charged from the respective budget. The motion carried.

Motion # 5: Authorization to County Treasurer to make Year End Budget Adjustments:

It was moved by Ms. Salgat & 2nd by Ms. Burke to authorize Arenac County Treasurer Dennis Stawowy to prepare a Year End Budget Adjustment that will allow all funds to retain a positive fund balance at year end. The motion carried.

Motion # 6: Budget Adjustments 2017-91 & 92 & 93:

It was moved by Ms. Salgat & 2nd by Ms. Burke to approve the following Budget Adjustments numbered 91, 92 & 93 dated for this date as follows:

Budget Adjustment 2017-91

Date: December 19, 2017

Fund No.	Line Item No.	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	000-401.000	CURRENT TAX				
101	000-544.001	ACT 416 PATROL	\$3,000		\$20,000	

101	000-547.000	PROBATE JUDGE	\$2,459			
101	000-549.000	DISTRICT JUDGE			\$5,600	
101	000-551.000	VICTIM GRANT			\$5,000	

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Budget Adjustment # 2017-91 Continued.

Fund No.	Line Item No.	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	000-591.000	ALCONA			\$9,000	
101	000-589.000	OSCODA			\$4,000	
101	000-593.000	IOSCO	\$30,000			
101	000-602.000	DISTRICT REV			\$80,000	
101	000-602.005	SUPPLIMENTAL			\$9,000	
101	000-603.000	CLERK SUPPL.			\$1,000	
101	000-607.000	CLERK FEES			\$2,000	
101	000-610.000	REG OF DEEDS	\$55,000			
101	000-640.000	DUPLICATION	\$6,000			
101	000-656.000	COURT FINES	\$1,000			
101	000-608.000	FINES	\$2,000			
101	000-665.000	INTEREST	\$1,700			
101	000-690.000	INS. REIMB.			\$9,000	
101	101-703.000	SALARIES				\$5,000
101	130-703.048	WAGES COURT		\$5,320		
101	130-704.023	SALARIES CRCT		\$1,000		
101	130-704.048	SALARIES PROB		\$2,000		
101	130-704.081	SALARIES DIST		\$6,000		
101	130-705.023	WAGES CIRCUIT				\$2,000
101	130-705.081	BAILIFF DIST CT				\$1,000
101	130-801.023	LEGAL FEES		\$9,000		
101	130-801.048	LEGAL FEES		\$200		
101	130-802.000	SUBSCRIPTIONS		\$850		
101	130-805.023	TO IOSCO CO.				\$5,000
101	130-809.000	JURY				\$1,400
101	143-969.000	LAW LIBRARY				\$2,500
101	230-704.000	WAGES		\$2,000		
101	230-727.000	OFFICE SUPPLIES		\$3,000		
101	231-703.000	WAGES		\$13,000		
101	231-860.000	TRAVEL		\$4,000		
101	232-703.000	WAGES				\$13,000
101	236-704.000	WAGES		\$1,900		
101	236-819.000	CONTRACTS		\$400		
101	852-910.000	INSURANCE				\$29,711
101	265-920.000	UTILITIES				\$3,000
101	265-778.000	SUPPLIES				\$1,000
101	275-860.000	TRAVEL		\$1,500		
101	293-999.000	SOLDIERS				\$1,500
101	302-704.000	WAGES		\$2,500		

101	302-910.000	INSURANCE	\$2,000	
101	302-911.000	WORK COMP	\$1,000	
101	306-705.000	WAGES		\$6,000
101	861-874.000	MERS		\$25,000

Page # 4: Arenac County Commissioners' Minutes of December 19, 2017:

Budget Adjustment # 2017-91 Continued:

Fund No.	Line Item No.	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	306-706.000	WAGES		\$1,000		
101	306-744.000	GASOLINE				\$2,000
101	308-704.000	WAGES				\$2,000
Totals			\$101,159	\$56,670	\$144,600	\$100,111
Net+ -0-						

Budget Adjustment 2017-92

Fund No.	Line Item No.	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	327-819.000	CONTRACTS				\$1,200
101	327-931.000	MAINT				\$500
101	327-881.000	PUBLIC TRAIN				\$200
101	327-860.000	TRAVEL EXP.				\$500
101	331-932.000	VEHICLE MAINT				\$300
101	351-704.000	WAGES				\$11,000
101	351-705.000	WAGES		\$27,000		
101	351-706.000	OT				\$10,000
101	852-910.000	HEALTH INS				\$10,289
101	351-707.000	HOLIDAY				\$2,900
101	351-920.000	UTILITIES		\$6,000		
101	401-703.000	SALARIES		\$1,600		
101	401-860.000	TRAVEL		\$400		
101	430-703.000	SALARIES		\$1,300		
101	430-819.000	CONTRACTS		\$1,000		
101	430-930.000	MAINTENANCE		\$2,500		
101	445-999.000	DRAIN		\$600		
101	648-835.000	AUTOPSIES		\$40,000		
101	648-860.000	TRAVEL		\$5,000		
101	681-833.000	VERS BURIALS		\$9,000		
101	873-999.000	VAC AND SICK				\$20,000
101	954-910.000	INS PREMIUM		\$35,000		
101	958-933.000	EQUIP REPAIR		\$1,500		
101	960-969.000	TELEPHONE				\$1,000
101	990-979.000	EQ REPAIR				\$3,500
101	990-819.000	NET SOURCE				\$2,000
101	000-699.601	TRANS IN	\$67,511			
516	000-998.000	TO GF		\$67,836		

516	000-998.900	ENDING BALANCE				\$67,836
TOTALS			\$67,511	\$198,736	\$-0-	\$131,225
Sum= -0-						

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Budget Adjustment 2017-93:

Fund No.	Line Item No.	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
201	000-401.000	REVENUE		\$1,000,000		
201	000-701.000	EXPEND	\$400,000			
201	000-998.900	ENDING BAL	\$600,000			
261	000-699.516	TRANS IN	\$80,000			
261	000-910.000	HEALTH INS		\$30,000		
261	000-874.000	MERS		\$30,000		
261	000-699.000	BEG BAL			\$20,000	
516	000-998.261	TRANS OUT TO 911		\$80,000		
516	000-998.900	ENDING BAL				\$80,000
101	662-699.292	OUT TO CHILD CARE		\$80,000		
101	000-699.601	TRANS IN FROM TX	\$80,000			
516	000-998.000	OUT TO GF		\$80,000		
516	000-998.900	END BAL				\$80,000
292	000-699.101	TRANS IN FROM GF	\$80,000			
292	000-832.000	ST WARD CHARGES		\$80,000		
Totals			\$1,240,000	\$1,380,000	\$20,000	\$160,000
Sum= -0-						

The motion carried. Chair requested that the County Treasurer make said budget adjustment.

Order of the Day: 2018 Salaries Resolution:

After discussion, the Chair directed that any action on a 2018 Salaries Resolution be held until the meeting of December 29th.

Order of the Day: 2017 Salaries Resolution:

After discussion, it was moved by Mr. Luce & 2nd by Ms. Burke to rescind the 2017 Salaries Resolution effective year end and to adopt the 2018 Salaries Resolution when prepared. The motion carried.

Motion # 7: Chief Deputy Status in the County Treasurer's Office:

It was moved by Ms. Burke & 2nd by Mr. Luce to elevate Haley Rupright to Chief Deputy status effective January 1, 2018. After further discussion, the motion was withdrawn per request of the mover and seconding person. Therefore, no action was taken on the motion.

Motion # 8: Drain Office Legal Fee Billings:

After discussion, it was moved by Ms. Burke & 2nd by Ms. Salgat to direct Arenac County Drain Commissioner Jeff Trombley to repay the Arenac County General Fund for legal expenses incurred, related to the current DEQ ACO Order # 363, by year end and to further assess same to the individual drains.. The motion carried

Page # 6: Arenac County Board of Commissioners' Minutes of December 19, 2017:

Motion # 9: Union Negotiations:

It was moved by Mr. Luce & 2nd by Ms. Burke to direct Mr. William Borushko from Employment Relations Advisors, to proceed with the various negotiations as directed in Closed Session. The motion carried.

Motion # 10: Broadworth Drain Assessment Correction:

After discussion with questions, it was decided without vote to hold off any action until a subsequent meeting with the Drain Office, hopefully by December 29th.

Public Comments:

Mr. Raymond Daniels, Clayton Township Supervisor, wished the Board a joyous Christmas and a prosperous New Year.

Adjournment:

It was moved by Mr. Luce & 2nd by Ms. Burke to adjourn the meeting at 3:25 P.M. The motion carried and the meeting was adjourned noting the next meeting will be Dec. 29th at 1:30 P.M. to approve the Budget.

Sincerely,

Attest:

Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Minutes of a Meeting of the Arenac County Board of Commissioners: December 29, 2017

Chair Ronald Branda called the Special Board Session as Scheduled as well as the 2018 All Funds Budget Hearing to order at 1:30 P.M. pursuant to Public Notice as published, the Michigan Open Meetings Act as well as other posted notice and per Board Motion of December 19th, 2017 with the Board reciting the Pledge of Allegiance to the U. S. Flag with all five Commissioners in attendance.

Present: Commissioners: Robert Luce, Ronald Branda, Bobbe Burke, Lisa Salgat & Adam Kroczaleski.

Approval of an Agenda:

It was moved by Mr. Luce & 2nd by Ms. Burke to approve the proposed agenda.

Approval of Various Minutes:

Committee of the Whole of December 19th: It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the minutes as prepared. The motion carried.

Board Session of December 19th: It was moved by Mr. Luce & 2nd by Ms. Salgat to approve the minutes as prepared. The motion carried.

Motion # 3: Broadworth Drain Assessment Correction:

Nancy Selle, Drain Office, appeared before the Board of Commissioners and discussed the issue of the Special Assessment of the Broadworth Property on the Dime Drain. It was moved by Ms. Salgat & 2nd by Mr. Luce to correct the Broadworth Assessment and to add said to the Arenac County Drains At Large. Motion carried.

Motion # 4: Proposed Mineral Lease of County Owned Properties:

Mr. Tait, Jordan Development Corporation, appeared before the Board requesting an oil lease of certain properties (Oasis Lake parcels where the County holds interest in 50% of the minerals) at \$50 per acre for a five year lease with one renewal for 5 years at the same lease fee. It was moved by Mr. Luce & 2nd by Ms. Burke to approve the proposed lease of certain County Owned Parks Property and to authorize the Board Chair to sign said leave for the agreed upon amount noting property (located in Adams Township) in which the County owns a 50% mineral interest in about 70+ acres at the \$50/acre fee offered. The motion carried.

Public Hearing of the 2018 All Funds Budgets:

It was moved by Mr. Kroczaleski to open the Public Hearing on the 2018 Arenac County All Funds Proposed Budgets as presented. The motion carried and the Board Chair opened the Public Hearing.

The Chair asked for Public Comments regarding the proposed Budget Documents presented for the Board of Commissioners review and adoption. There were no comments regarding Budget at that point in time, but the hearing was to remain open.

Mr. Brian Fisher, Union Agent for United Steelworkers Local: Mr. Fisher commented to the Board noting that the Board is requesting that his unit employees take a 3% pay cut after two years of frozen wages during which they received two \$600 bonus payments per year. He requested the Board modify its offer to his employees and he feels that the respective offer is unfair and inconsistent with other contracts being bargained. He further asked the Board if this was still their position.

Page 2: Arenac County Commissioner's Minutes of December 29, 2017:

Mr. Jeff Trombley, Arenac County Drain Commissioner: Mr. Trombley discussed that he feels current Board action are not working regarding the proposed ACO Order with the DEQ.

Mr. Dennis Stawowy, County Treasurer and Mr. Rick Rockwell, County Clerk: Both noted to the Board that there needs to be a concerted effort to either generate revenues, or the Board needs to cut service levels and or programs to balance future budgets. The long range goal needs to prepare a service level consistent with available revenues.

Mr. Dennis Whitney, Owner of Whitney's Laundromat, Standish: Addressed the Board of Commissioners regarding the status of the Arenac County Fairgrounds and a possible movement of the Fairgrounds from the Industrial Park area. He was assured that there is no imminent move being planned although the subject has been discussed for over 40 years.

Mr. Jeff Trombley, Fair Board Member: Mr. Trombley noted that many ag based businesses have contributed to the Fairgrounds Improvements over the years and that should be considered before just picking up and moving the Fair.

Mr. Jeff Trombley, Arenac County Drain Commissioner: Reported that the computer at his desk will not perform the necessary functions required of it by the proposed ACO from the Michigan DEQ.

The Chair requested any further Public Comments regarding the 2018 Arenac County All Funds Budget Document, there being none.

Motion to Close Public Hearing on the 2018 Budget:

It was moved by Mr. Luce & 2nd by Mr. Kroczaleski to Close the Budget Hearing. Motion carried.

Motion # 1: 2018 Arenac County All Funds Budget Approval:

It was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the 2018 Arenac County All Funds Budgets as follows:

Fund #	Name	Begin Balance	Revenues	Expenditures	Ending Balance
101	General Fund	\$350,000	\$5,410,356	\$5,410,356	\$360,000
201	Road Commission	\$1,300,000	\$5,480,000	\$5,000,000	\$1,780,000
208	Parks Operations	\$10,491	\$56,534	\$67,025	\$-0-
210	Ambulance Millage	\$230,000	\$284,000	\$276,800	\$237,200
211	Homeland Security	\$11,000	\$13,000	\$24,000	\$-0-
215	Friend of the Court	\$25,419	\$187,213	\$212,632	\$-0-
216	Circuit Court Counseling	\$34,000	\$2,000	\$2,000	\$34,000
243	Remonumentation Fund	\$-0-	\$20,000	\$20,000	\$-0-
244	Economic Devel. Fund	\$40,000	\$30,000	\$70,000	\$-0-
245	Brownfield Projects	\$4,700	\$-0-	\$4,500	\$200
249	Building Department	\$19,567	\$113,500	\$117,949	\$15,118
255	PA 105 Operations	\$18,000	\$33,000	\$47,520	\$3,480
259	Concealed Pistol Fund	\$3,000	\$8,500	\$7,650	\$3,850
260	Stonegarden	\$-0-	\$-0-	\$-0-	\$-0-
261	E-911 Central Dispatch	\$-0-	\$636,000	\$636,000	\$-0-
263	MI Coles Deputy Training	\$1,000	\$2,450	\$3,450	\$-0-

Page 3: Arenac County Commissioner's Minutes of December 29, 2017:

2018 Arenac County All Funds Budgets Continued:

Fund #	Name	Begin Balance	Revenues	Expenditures	End Fund Balance
264	Corr. Officer Train.	\$-0-	\$7,000	\$7,000	\$-0-
265	Sheriff Forfeitures	\$1,641	\$2,000	\$3,641	\$-0-
266	Road Patrol Millage	\$15,000	\$690,000	\$705,000	\$-0-
269	Law Library	\$-0-	\$8,000	\$8,000	\$-0-
274	Senior Millage	\$2,000	\$418,000	\$420,000	\$-0-
275	Drug & Alcohol Ed	\$8,062	\$10,000	\$9,500	\$8,562
276	Sheriff Donations	\$5,000	\$6,000	\$7,500	\$3,500
278	Housing Commission	\$-0-	\$341,100	\$341,100	\$-0-
286	Chippewa 2% Fund	\$169,759	\$-0-	\$169,759	\$-0-
287	Family Court Juv.	\$-0-	\$15,000	\$15,000	\$-0-
290	Human Services	\$4,000	\$2,000	\$4,800	\$1,200
292	Child Care Fund	\$10,000	\$409,137	\$419,137	\$-0-
293	Soldiers & Sailors	\$2,000	\$10,000	\$10,000	\$2,000
297	Animal Welfare Fund	\$27,800	\$10,500	\$38,300	\$-0-
304	Twining Sewer Debt	\$-0-	\$24,678	\$24,678	\$-0-
365	Au Gres River Debt	\$163,177	\$50,443	\$40,693	\$172,927
369	Building Auth. Debt	\$-0-	\$40,626	\$40,626	\$-0-
470	Courthouse Pres. Fd.	\$70,000	\$30,000	\$70,000	\$30,000
515	Land Bank	\$22,000	\$3,000	\$5,000	\$20,000
516	Delinquent Tax Fd.	\$750,000	\$309,000	\$341,570	\$717,430
520	PA 123 Foreclosures	\$180,000	\$171,000	\$146,400	\$204,600
595	Jail Commissary	\$7,000	\$5,500	\$8,000	\$4,500
801	Drain Fund # 80	\$210,000	\$269,750	\$300,000	\$179,750

Totals----- Revenues \$15,209,187 Expenditures \$15,035,586

The motion carried.

Claims & Accounts:

After review, it was moved by Mr. Kroczaleski & 2nd by Mr. Luce to approve the Book of Bills as presented in the aggregate amount of \$13,068.01, correcting coding on bill listing. The motion carried.

Motion # 6: Proposed MI DEQ Settlement:

Mr. Jeff Trombley, Arenac County Drain Commissioner: Mr. Trombley explained his position regarding the proposed ACO from the MI DEQ and discussed the issue with the Board and noted that he feels that we need to sign the Proposed Agreement agreeing to \$47,500 in fines and \$8,000 in MI DEQ Administrative Costs. He noted the \$8,000 needs to be paid in 30 days and the 16 drains listed with 19 violations totaling \$47,500 needs to be paid over the next two years in yearly installments. After discussion, it was moved by Mr. Luce & 2nd by Ms. Salgat to authorize the Drain Commissioner to proceed with the proposed ACO Consent Order and authorized settlement. The motion carried. Respective parties were to sign document and arrange for payment of various amounts including chargeback to various drainage districts for their respective share of the levied fines and assessments for work done without permitting as required.

Page 4: Arenac County Commissioner's Minutes of December 29, 2017:

Motion # 2: Proposed 2018 Salaries Resolution:

After discussion, including some corrections to figures, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to approve the proposed 2018 Salaries Resolution (attached as Exhibit 1) to today's Board Minutes noting corrections to the listed salaries of the Sheriff, Undersheriff, and Probate Judge Salaries listed in original document. The motion carried.

Commissioners Reports:

Commissioner Burke: Reported that Isabella County via information from the Health Board Meeting has a Hepatitis A Outbreak and urges all to use the best in hand sanitizers.

Motion # 5: 2018 Court Appointed Attorney Contracts:

Ms. Cristy Slocum, Court Administrator: Presented copies of the 2018 Court Appointed Attorney Contracts for Circuit, Family, & District Courts for approval by the County Board of Commissioners. After discussion, it was moved by Ms. Salgat & 2nd by Mr. Luce to approve the proposed contracts and authorize the Board Chair to sign said on behalf of the County, having already been approved by Judge Vollbach, Chief Judge of the 23rd Circuit. The motion carried.

Order of the Day: Parks Supervisor's Contract:

Commissioner Burke brought up the matter of the need for a new agreement involving the Parks Supervisor. After discussion, it was moved by Mr. Luce & 2nd by Mr. Kroczaleski to extend the current agreement through January 2018 at the new rate of pay allowing for 5 hours per week for paperwork. The motion carried.

Public Comments:

Mr. Brian Fisher, Union Representative Steelworkers: Mr. Fisher noted that he would be going public with negotiations and the Board position regarding the negotiations toward a new contract.

There were no other public comments at this time.

Adjournment:

It was moved by Ms. Burke & 2nd by Ms. Salgat to adjourn at 3:40 PM. The motion carried and the meeting was adjourned sine die.

Sincerely,

Attest: _____
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

2018 Salary Resolution

Date: December 29, 2017

Moved by Commissioner:

Supported by Commissioner:

Roll call as follows: Yeas: 5 Nays: 0

To rescind the 2017 Arenac County Salary Resolution and to adopt the following 2018 Salary Resolution for the County of Arenac, effective January 1, 2018.

	2013	2014	2015	2016	2017	2018
	\$1000 Elect		\$1000 Elect	\$1500+2%t&c	\$1000+2%elec	0%
				\$2500+2%s&u	\$1500+2%s&u	0%
OFFICE-TITLE-DESCRIPTION	1%	1%	2%	2%	2%	0%
Elected						
County Commissioner-Chairman	5,600	5,600	6,600	6,600	7,000	7,000
County Commissioner Member	5,000	5,000	6,000	6,000	6,400	6,400
Per Diem	35/70	35/70	35/70	35/70	35/70	35/70
District/Circuit Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	0	0
Probate Judge	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)	142,378 (4)	145,558 (4)
Prosecuting Attorney	47,853(3)	48,332 (3)	49,332 (3)	50,319 (3)	45,644 (3)	45,644 (3)
Register of Deeds	35,309	35,662	36,662	37,395	39,143	39,143
County Treasurer	40,976 (8)	41,386 (8)	42,386 (8)	44,734 (8)	46,629 (8)	46,629 (8)
County Clerk	38,400 (2)	38,784 (2)	39,784 (2)	42,080 (2)	43,922 (2)	43,922 (2)
Drain Commissioner	26,850	27,119	27,619	28,171	29,734	29,734
Sheriff	43,860	44,299	45,299	48,705	51,679	51,679 (14)
Road Commission Chairman	5,651	5,651	6,600	6,600	7,000	7,000
Road Commission Member	5,045	5,045	6,000	6,000	6,400	6,400
Appointed Exempt						
UnderSheriff	38,914	39,303	40,303	43,609	45,981	45,981 (15)
Assistant Prosecuting Attorney	18,755(5)	18,943 (5)	19,443 (5)	19,832 (5)	27,910 (5)	27,910 (5)
Victims Rights Advocate (20 hrs=57%)	17,170 (7)	17,342 (7)	17,689 (7)	18,043 (7)	18,404 (7)	18,404 (7)
Emergency Management Director	15,243	15,395	15,703	16,017	16,337	16,337
Appointed Non-Exempt						
Probate Register (35 hrs)	28,926	31,715 (10)	32,349 (10)	32,996 (10)	33,656 (10)	33,656 (10)
Confidential Secretary (35 hrs)	27,365	27,639	28,192	28,756 (9)	29,331	20,956
Family Court Juvenile Officer (35 hrs)	34,753	35,101 (11)	35,803 (11)	36,519 (11)	37,249 (11)	37,249 (11)
Family Court Clerk (35 hrs)	27,261	30,034	30,635	31,248	31,873	31,873
Circuit/Probate Court Recorder (35 hrs)		35,344	36,051	36,772	37,507	37,507
Circuit Court Administrator (35 hrs)	40,400 (9)	40,804 (12)	45,000 (12)	45,900 (12)	46,818 (12)	46,818 (12)
Trial Court Specialist/ADR Clerk (35 hrs)		35,000	35,000	35,700	36,414	36,414
Prosc. Office IVD (CRP) P/T (32 hrs=91%)	25,828 (6)	26,086	26,608	27,140	27,683	27,683
Animal Control Officer (40 hrs)	33,868	34,207	34,891	35,589	36,301	36,301
S.E.S.C. Agent						9,000(13)
Continued on next page						