

ARENAC COUNTY COMMISSIONERS

ANNUAL BOARD MINUTES  
2015



**Minutes of the Organizational Meeting**  
**Arenac County Board of Commissioner's**  
**January 12, 2015**

County Clerk Rick Rockwell called the Organizational Session of the Board of County Commissioner's to order pursuant to direction of the County Clerk and Public Notice and the Michigan Open Meetings Act. The Board opened the meeting reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Jeffrey Trombley, Robert Luce, Virginia Zygiel, Adam Kroczaleski, & Bobbe Burke.

**Election of the Chair & Vice Chair of the Board for 2015:**

The County Clerk opened the meeting for nominations for the position of Chair of the Board of Commissioners for 2015:

Mr. Luce nominated Mr. Trombley.

Mrs. Burke nominated Mrs. Zygiel.

There were no further nominations and Mr. Kroczaleski moved that nominations be closed. The motion was supported by Mrs. Zygiel and the motion carried.

The Clerk requested a show of hands for each candidate. Mr. Trombley received 2 votes and Mrs. Zygiel received 3 votes. Mrs. Zygiel was declared to have been elected and assumed the Chair.

Mrs. Zygiel requested nominations for the position of Vice Chair of the Board of 2015:

Mr. Kroczaleski nominated Mrs. Burke. There were no further nominations.

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to close nominations and cast a unanimous ballot for Mrs. Burke. The motion carried.

**Adoption of an Agenda:**

It was moved by Mrs. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to adopt the proposed agenda noting the election of Chair and Vice Chair are completed. The motion carried.

**Approval of Various Minutes:**

**December 16<sup>th</sup>, 2014 Committee of the Whole:** It was moved by Mrs. Burke & 2<sup>nd</sup> by Mr. Trombley to approve said minutes noting that language correction regarding the Omer-Arenac Fire Department was "not a war" but lively discussion regarding the DNR Vehicle that the Department has acquired. He also noted that in Public Comments, the Commenter was Mrs. Valley not Mrs. Vallad. The motion carried.

**December 16, 2014 Board Minutes:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Burke to approve the minutes as previously mailed. The motion carried.

**December 22, 2014 Call Session:** It was moved by Mrs. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as submitted. The motion carried.

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**Approval of December 2014 Demand Checks:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the following Demand Checks listings for December 2014:

Date:	Fund Description	Amount of Total
12-01-2014	General Bank	\$10,699.84
12-05-2014	Tax Administration	\$467.76
12-05-2014	Road Commission	\$663,080.10
12-05-2014	Trust & Agency Account	\$74,988.40
12-05-2014	General Bank	\$201,782.52
12-12-2014	General Bank	\$17,362.28
12-12-2014	Trust & Agency	\$5,279.69
12-12-2014	General Bank	\$101,674.76
12-23-2014	Tax Administration	\$15,038.36
12-23-2014	Trust & Agency	\$49,313.39
12-23-2014	Road Commission	\$136,292.45
12-30-2014	General Bank	\$11,892.91
12-30-2014	Tax Administration	\$87,853.48
12-30-2014	Road Commission	\$192,408.57
12-30-2014	Trust & Agency	\$53,117.15

Total Amount of December 2014 Demand Checks      \$1,572,938.27

Motion carried. Commissioners initialed batch summaries.

**Claims & Accounts:**

**2014 Batch of Bills:**

After review, it was moved by Mrs. Burke & 2<sup>nd</sup> by Mr. Trombley to approve the Book of Bills to be charged to 2014 Expenditures in the amount of \$18,432.21. Motion carried. Chair signed master copy as approval.

**Public Comments:** None.

**Unfinished Business:**

The Board and Clerk discussed unpaid Netsourceone invoices from 2014 and before. It was agreed to bring the subject up again later in the meeting after Committee assignments.

**Review of Correspondence:**

The Clerk and Board reviewed the Correspondence listing as prepared. After review, the Chair directed that said be placed on file in the Clerk's Office.

**Motions to be acted upon:**

**Motion # 3: Approval of 2015 Rules of Order:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adopt the proposed Rules of Order maintaining the Current Meeting Schedule likewise for 2015 with the notation that Department Head Meetings will be held only in April and October versus current schedule of Quarterly. The motion carried.

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**Motion # 4: Committee Assignments for 2015:**

After discussion, it was agreed to work on committee assignments and to formally approve them at the next Board Meeting, even though the Board was working on them today as a way of making sure that assignments were correct. The motion is being held over until the next Board session.

**Motion # 5: Budget Adjustment 2014-39:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to confirm the motion of December 22, 2014 and to affirm the original motion directing the County Treasurer to prepare a year end budget adjustment (as follows):

**Budget Adjustment # 2014-39 Year End Balancing Resolution:**

Dated 12-30-2014

Fund No.	Line Item No.	Line Item Descript.	Increase Revenue	Increase Expenditures	Decrease Revenue	Decrease Expenditures
101	101-703-000	SALARIES		\$800.00		
101	101-704-000	WAGES		\$2,200.00		
101	102-998.208	TO PARKS		\$7,000.00		
101	143-969-000	TO LAW LIBRARY		\$600.00		
101	145-703-000	WAGES		\$1,000.00		
101	236-704-000	WAGES		\$500.00		
101	253-704-000	WAGES		\$1,500.00		
101	269-932-000	MAINTENANCE		\$100.00		
101	302-704.000	WAGES		\$1,000.00		
101	958-969-729	POSTAGE MACH.		\$1,000.00		
101	275-704-000	WAGES		\$1,000.00		
101	852-910-000	BC/BS		\$39,000.00		
101	861-874-000	MERS		\$32,000.00		
101	954-911-000	WORKMAN'S COMP		\$6,800.00		
101	191-728-000	PRINTING				\$10,000.00
101	308-704-000	WAGES				\$8,000.00
101	351-705-000	WAGES				\$5,000.00
101	351-706-000	OT WAGES				\$2,000.00
101	351-816-000	MEDICAL TREAT.				\$4,000.00
101	662-699-292	CHILD CARE				\$25,000.00
101	681-833-000	VETS BURIAL				\$10,000.00
101	960-969-000	PHONE SHARED				\$2,000.00
101	990-855-000	NETWORK				\$5,000.00
101	000-405-000	SWAMP TAX	\$7,800.00			
101	000-501-000	FEMA	\$1,800.00			
101	000-582-001	LOC SCHL LIA	\$5,700.00			
101	000-601-000	CLERK COST	\$1,400.00			
101	000-627-000	ANIMAL CON	\$3,200.00			
101	000-628-000	GUARDIAN	\$3,600.00			
520	000-647-000	ADV FEES	\$2,000.00			
520	000-728-000	PRINTING		\$1,000.00		
520	000-801-00	LEGAL				\$8,000.00
520	000-819-010	TITLE SEARCH		\$3,000.00		
520	000-819-020	VISITS		\$3,000.00		

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520	000-901-000	ADVERTISING	\$2,000.00		
520	000-931-000	REPAIRS	\$1,000.00		
TOTALS		\$25,500.00	\$104,500.00	\$-0-	\$79,000.00

Sum = \$-0- Motion was carried.

**Motion # 6: Approval of MSU E Contract:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Burke to approve the Contract for services with the Michigan State University Extension Service for a set price of \$37,201 for services for 2015. The motion carried. Chair signed said agreement.

**Motion # 7: Parks & Recreation Plan Update:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Burke to authorize Lapham and Associates to prepare the Arenac County Recreation Plan Update document for a fee of \$5,000 to replace the current 2010-2015 Arenac County Recreation Master Plan. The motion carried. Chair signed the agreement for services noting that the Board is in possession of an agreement for services.

**Motion # 8: Board Room Renovation:**

After discussion, it was agreed that no motion would be necessary, but the Board agreed that they would want a different table, gavel and a computer upgrade as well as removal of the Chalk Board and replace with a dry erase board and, also agreed to not reinstall the old County Flag. Pictures would replace the flag on the wall. There would be no motion necessary.

**Motion # 9: MI DEQ Permit for Park Project:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve/authorize the drafting of a County Warrant from County Parks Funds in the Amount of \$500 for payment of the required permit for Blue Water Trail Enhancement Grant. The motion carried.

**Motion to pay 2015 Book of Bills:**

A 2015 Claims docket was presented by the County Clerk totaling \$200,281.37, noting that among the bills was insurance, Workmen Compensation, and the Health Department Quarterly. It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Burke to pay the Claims as listed with corrections to coding of two bills from the Sheriff/Jail to Prisoner Clothing. The motion carried.

**Commissioner Reports:**

Mr. Trombley reported that the County Road Commission is purchasing a new Road Grader and has replaced an engine in one of their trucks.

**Public Comments:** None.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 1:45. Motion carried. Meeting Adjourned.

Attest: Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Respectfully Submitted,  
Ricky R. Rockwell,  
Arenac County Clerk

**January 20<sup>th</sup>, 2015**  
**Arenac County Board of Commissioner's Minutes:**

Chair Virginia Zygiel called the meeting to order at 1:32 PM in room 201 of the Arenac County Building at 120 North Grove Street at the Courthouse in Standish, Michigan 48658 pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Robert Luce, Jeffrey Trombley, Adam Kroczaleski, & Bobbe Burke.

**Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed agenda with the deletion of Motion # 4 as proposed awaiting a listing of invoices and amounts for the next Board Session. The motion carried.

**Approval of Minutes:**

**Organizational Session of January 12<sup>th</sup>, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as mailed previously. The motion carried.

**Claims & Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve the listing of the Book of Bills as presented in the aggregate amount of \$15,581.83. The motion carried.

**Public Comments:** None.

**Unfinished Business:**

**Commissioner Burke** requested guidance from other Commissioners regarding as to what to bill and what not to bill for in attending of meetings and assignments. After Board discussion, the matter was reasonably concluded.

**County Clerk** requested discussion regarding Board intent and or direction regarding level of health care coverage for Commissioners and other Employees, Etc. After discussion, a motion was offered as follows:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to table discussion on health care issues until after further study noting in opinion, the Board intended to extend family coverage to employees and officials after one year of employment to employees and officials. The motion carried.

**Review of Correspondence:**

The Board reviewed the Correspondence listing as presented. After review, the Chair directed that said be placed on file in the County Clerk's Office.

**Motions to be acted upon:**

**Motion # 1: Arenac County Video Policy:**

After short discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed Arenac County Video Policy as presented. The motion carried. Said will be placed on the Commissioners Face Page, under Board policies. Also noted is that sign for entrances regarding video will be placed at entrances.

**Motion # 2: Point of Service Answering Point Resolution:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the grant request and authorize the Board Chair to sign the PSAP Training Grant application for the Fiscal Year for State Funds for training 911 Staffers. The motion carried.

**Motion # 3: Approval of Submission of Stonegarden Grant Application:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the submission of a grant application to the State of Michigan for funds related to Homeland Security in the amount of \$34,101. The motion carried and the Board Chair signed the document.

**Motion # 4: Netsource one Billing was placed in abeyance until the next meeting.**

The Board directed the County Clerk to dig out the unpaid billings and bring said to the February 3, 2015 Board Session for Board action on same.

**Motion # 5: Board Room Computer:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize Mr. Luce to procure a new computer and related equipment for the Board Room Computer Station as well as a table/work station.

**Motion # 6: Building Closure Policy:**

The Board reviewed current policy and agreed that the current plan is sufficient.

**Motion # 7: EDC Articles & Revision:**

The Commissioners reviewed the proposed Amended Articles of Incorporation of the Arenac County Economic Development Corporation.

Chair ordered a 15 minute recess at 2:30 to allow Commissioners a chance to review the proposed Revised Articles of Incorporation to be submitted to the State of Michigan.

Chair reconvened the meeting at 2:45 P.M.

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the following resolution:

**Resolution No. 2015-01  
Adopt First Amended EDC  
Articles of Incorporation**

WHEREAS, the Arenac County Board of Commissioners is committed to promoting economic development in Arenac County, and

WHEREAS, the Arenac County Board of Commissioners formed a county wide economic development corporation on June 25, 1979, and

WHEREAS, the Arenac County Board of Commissioners must approve all changes to the Articles of Incorporation of the EDC, now

THEREFORE BE IT RESOLVED, that the Arenac County Board of Commissioners approves the attached amended Articles of Incorporation as presented today, the 20<sup>th</sup> day of January 2015.



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Roll Call Vote: Yes: Burke, Kroczaleski, Luce, Trombley, & Zygiel. No: None.

Yeas: 5    Nays: 0    Resolution declared carried by a 5 yes to 0 no vote.

Chair directed County Clerk to forward resolution to County Treasurer to forward to the Attorney for submission to the State of Michigan for approval so EDC can operate under the proposed revised Articles of Incorporation. A copy of the revised Articles of Incorporation will be placed in the file in the County Clerk's Office as well as on the EDC Web Page.

**Unfinished Business:**

Mr. Luce requested verbal permission from the Board to remove trees in the Au Gres Park at the location where the new "bathhouse" as part of the Blue Water Grant is going to be built. Also discussed was the need to authorize removal of other dead Ash trees in the Children's Park adjacent to the Arenac County Fairgrounds.

The Commissioners discussed several items regarding the County and status of ongoing projects and general issues regarding the County, including Department Heads Meetings and or a possible meeting to review financials at some later time.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 3:06 P.M. The motion carried and the meeting was adjourned.

Attest: Virginia Zygiel  
Virginia M. Zygiel, Chair of the Board

Respectfully Submitted,

Ricky E. Rockwell  
Ricky E. Rockwell  
Arenac County Clerk

**February 3, 2015**  
**Arenac County Board of Commissioner's Session**

Chair Virginia Zygiel called the regularly scheduled meeting of the Arenac County Board of County Commissioners into order at 1:32 P. M. pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Jeffrey Trombley, Robert Luce, Bobbe Burke, & Adam Kroczaleski.

**Adoption of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed agenda with additional motions as listed on the agenda, a copy of which is included with Board Correspondence for today. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of January 20<sup>th</sup>, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. The motion carried.

**Board Session of January 20<sup>th</sup>, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes with the following corrections: On Page 2 Unfinished Business, delete last sentence. Also under Emergency Motion, add (Maintenance Supervisor, Emergency Manager, & Sheriff as committee). The motion carried.

**Claims & Accounts:**

After review, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve payment of the Book of Bills as presented with three corrections of categories, being: uniforms and a second one medical treatment and the third, changing a general ledger date to 2014 for a bill from Ed Rohn, as listed on master listing of claims in the aggregate amount of \$43,800.70. Motion carried. Chair directed that said claims be paid and signed master listing for processing.

**Public Comments:**

**Mr. Glen Rice, Arenac Township Resident and Chair of the Parks Commission:** He explained that Ken Stawowy is Vice Chair of the Commission other than previously reported. Discussed was the fact that the County Parks Commission is meeting on February 26<sup>th</sup> at 6 P.M. with a Public Hearing on the proposed Recreation Plan at 6:30 P. M. and a special Board Session at 7:00 P.M. to approve the Recreation Plan if approved.

**Mr. Dennis Stawowy, County Treasurer:** He explained that he will be meeting with representatives from Netsource one (Scott Halstead) & Mr. Luce to review the status of the Computer Support System as well as figure out what kind of "level of service" we will maintain for technical support.

He discussed the fact that MGT will be taking over the processing of expenditure reports for the County Prosecutors Office for 4-E Program for \$3,000 for the period beginning July 1, 2014. This matter was discussed in Committee of the Whole in the morning.

**Mr. Glen Rice, Chair of the County Parks Commission:** He discussed the vacancies and the actions of the County Parks Commission noting that they recommended the appointments of Joseph Sancimino, David Munson, and Ethel (Jan) Stressman to current vacant positions.

There were no further public comments.

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**Unfinished Business:** None.

**Review of Board Correspondence:**

The Clerk and Board reviewed correspondence listing noting that several items will require action of the Board at this session.

**Motions to be acted upon:**

**Motion # 1: Michigan Associations of Counties Winter Conference:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Burke to authorize any Commissioner who wants to attend to so do at County expense noting the County Clerk will need to arrange for their registration fee and room costs. The motion carried.

**Motion # 2: Parks Commission Appointments:**

It was moved by Mr. Trombley to appoint Cindy Halamar and Donald Ferguson to terms on the Arenac County Parks Commission expiring 1-1-2018. The motion carried.

**Motion # 3: Iosco Arenac Library Board Member (Vacancy):**

It was noted by the Chair that she had contacted Linda Eyer and that she has agreed to serve on the Iosco Arenac District Library Board. It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Burke to appoint Linda Eyer to the vacant position on the Library Board for a term ending on December 31, 2018. The Clerk will notify the IADL office.

**Motion # 4: Amendment to County Guardian Services Contract:**

It was reported that the Guardian's Office has received Grant Amount Increase of \$525 on their Contract for services with the Department of Human Services in the gross amount of \$19,628. It was moved by Mrs. Burke & 2<sup>nd</sup> by Mr. Trombley to approve the Contract Amendment and authorize the Board Chair to sign said on behalf of the County. The motion carried.

**Motion # 5: Sign at Youngmann Park:**

As reported earlier and in correspondence, the Land & Water Conservation Fund Sign at Youngmann Park is lost/stolen or not there and the Grant Eligibility Guidelines require that said sign in a certain form be present, it was then moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Burke to authorize the Office of the County Clerk to procure an approved sign from supplier as indicated in a brochure in the amount of \$251.80 from Parks Funds and further that, said sign be installed per requirements at the Park after receipt. Motion carried.

**Motion # 6: Netsource one Billing for Server Intercommunication:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to authorize the County Clerk to pay to Netsource one \$172.00 from the Computer Budget 101-990-819.000 Contractual Services for said service. The motion carried. The Clerk was directed to have payment made.

**Motion # 7: Old Unpaid Netsource one Billings:**

After short discussion noting that the reason for the following action was that Netsource one and the County and Certain Departments had outstanding invoices as well as unpaid billings and certain credits that were not accountable at our end or Netsource one. The Treasurer worked with Netsource and the Board and it was agreed that a payment of \$1,030.73 would be made with a General Ledger

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date of 12-31-2014 from the following departments and line items to satisfy the debt/obligations in full as follows:

Commissioners:	101-101-819.090 Computer Contractual	\$70.91
District Court:	101-136-819.090 Computer Contractual	\$232.17
Register of Deeds:	101-236-819.090 Computer Contractual	\$454.90
Probate Court:	101-148-819.090 Computer Contractual	\$272.75

Total Payment to Netsource one	\$1,030.73
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It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve payment as listed above and authorize the Clerk to prepare a check to Netsource one in the aggregate amount of \$1,030.73. The motion carried.

**Motion # 8: Special Session to Consider New Recreation Plan:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve a special session of the County Board of Commissioners for February 26<sup>th</sup>, 2015 at 7 P. M. The purpose of said meeting is to consider approval of the proposed Arenac County Recreation Plan for the period of 21015-2020. Motion carried.

**Motion # 9: Friend of the Court Staffing:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to table any action until after meeting again with Mr. Freidgen, the Friend of the Court. The motion carried.

**Motion # 10: Health Insurance Coverage Clarification:**

After discussion and review of communications from William P. Borushko, it was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Burke to include all County Elected Officials with health insurance coverage like other County Eligible Employees effective 1 January 2015.

Roll Call Vote: Yes: Trombley, Burke, & Luce. No: Kroczaleski. 3 yes to 2 no. Motion carried.

Chair directed the County Clerk to so implement same.

**Motion # 11: Stonegarden Grant FY 2012-2013:**

It was noted that the Commissioners have approved a program grant for this fiscal year involving Stonegarden Funding and require a budget adjustment.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve Budget Adjustment # 2015-01 as follows for the Stonegarden Budget for this 2015 Year:

**Date: February 3, 2015: Budget Adjustment No. 2015-01: Stonegarden:**

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditures	Decrease Revenue	Decrease Expenditure
260	000-505.013	2013 Stone Garden Grant	\$34,101			
260	000-706.000	OT Wages		\$10,000		
260	000-720.000	FICA/Medicare		\$765		
260	000-874.000	Retirement Costs		\$3,235		
260	000-744.000	Gasoline		\$3,500		
260	000-979.000	Equipment		\$16,601		
		Total	\$34,101	\$34,101	\$-0-	\$-0-
	Net= \$-0-	Motion carried.				

**Motion # 12: MI DEQ Permit for Au Gres Park Campground Improvements:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the application for a Michigan DEQ Construction Permit in the amount of \$268.00; for campground improvements, with a check made out to the State of Michigan, DEQ. The motion carried. Chair directed Clerk to effect same.

**Motion # 13: MGT & P.A. Cooperative Reimbursement:**

After some discussion with Mr. Broughton, Prosecuting Attorney & Donna Smiegel from MGT, who processes other Cooperative Reimbursement Programs, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to authorize the hiring of MGT, Inc. as the processing agent for Title IV-E Programming for the Prosecutor's Office. The budget fee will be \$3,000 this year. Motion carried. Per Board, MGT will prepare a contract for signatures.

**Motion # 14: Adjust Salaries Resolution: Prosecutor Adjustment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to adjust the County Prosecutor's base salary by increasing it by \$500, retroactive to January 1, 2015. The motion carried. The Clerk was directed to effect said change in compensation.

**Motion # 15: Social Services Board Appointment:**

After short discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to reappoint Ardith Fales to the Arenac County Human Services Board for a term ending September 30, 2017. The motion carried.

**Motion # 16: County Planning Commission Appointments:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to appoint Ethel (Jan) Stressman, David Munson, & Joseph Sancimino to terms on the Arenac County Planning Commission ending as listed on the Planning Commission roster on 12-31-2017, being three year terms. The motion carried.

**Commissioner's Reports:**

Commissioner Zygiel attended the Heritage Route Authority Meeting noting a Summer Program schedule as well as financial reports and noting that their annual fundraising dinner will be Apr. 18<sup>th</sup> at the Deep River Township Hall in Sterling.

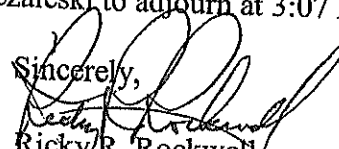
Commissioner Kroczaleski reported on attendance at the Michigan Works Annual Meeting along with Mrs. Burke. He noted Standish Office hours will be Mon-Thurs and that they are being audited by the firm of Plant Moran.

Commissioner Burke discussed the Marquette County resolution regarding unfunded mandates.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 3:07 P.M. Motion carried. Meeting Adjourned.

Virginia Zygiel  
Attest: Virginia Zygiel, Chair of the Board

Sincerely,  
  
Ricky R. Rockwell  
Arenac County Clerk

**February 17, 2015**  
**Arenac County Board of County Commissioner's Minutes:**

Chair Virginia Zygiel called the meeting to order at 1:31 PM pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the pledge of allegiance to the U.S. Flag.

Present: Commissioners: Adam Kroczaleski, Jeffrey Trombley, Virginia Zygiel, Robert Luce, & Bobbe Burke.

**Order of the Day:**

Sheriff James Mosciski and Jail Administrator Sergeant Mike Badour appeared before the Board to discuss the "need" and request for additional time for the "Contract Nurse" from Correctional Care Inc. The Sheriff feels that such additional time in the amount of about \$1,000 per month additional cost for 8 hours of nursing time per week will offset the costs from prescription drugs and a need for less hospital related and emergency room visits. The Board agreed to offer up a motion later during the meeting.

**Adoption of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda with the addition of the motion regarding Correctional Health Care additional Nursing Care time to amount to \$1,000 per month. Motion carried. A copy of the agenda is filed with meeting correspondence listing.

**Approval of Various Minutes:**

**Minutes of the Meeting of February 3, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes with corrections as follows: Page # 4: Adam Kroczaleski report on Michigan Works: Strike out ANNUAL AND WITH MS. BURKE and on page # 1, Mr. Glen Rice is the Chair of the PLANNING Commission and not Parks Commission. The motion carried. Clerk to effect said changes in the minutes.

**Minutes of the Committee of the Whole of February 3, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as prepared. The motion carried.

**Claims and Accounts:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve payment of the Book of Bills (as corrected) in the amount of \$34,775.88. The motion carried. Chair directed clerk to effect payment of said.

Clerk noted that listing of Checks on Demand was not available for January and they will be ready for the next meeting.

**Public Comments:** None.

**Unfinished Business:** None.

**Review of Board Correspondence:**

The Board reviewed the Correspondence Listing with the County Clerk. Chair directed that said be placed on file and that other items will be considered in the motions to be acted upon.

**Pg. # 2: Arenac County Commissioner's Minutes of February 17, 2015:**

**Motions to be acted upon:**

**Motion # 1: Request for Special Use of County Fairgrounds Property:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to allow the "Valley Trail Riders" to use the Arenac County Fairgrounds for an event in August after receipt of insurance information by the County. The motion carried.

**Motion # 2: Remonumentation Contract for FY 2015:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed Remonumentation Contract with Surveying Solutions Incorporated and to authorize the Board Chair to sign proposed contract in the amount of \$25,300.00. The motion carried.

**Motion # 3: Budget Adjustment # 2015-02:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the following Budget Adjustment:

**Budget Adjustment # 2015-02:**

Fund No.	Line Item No.	Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	231-819.010	MGT AMERICA FEES		\$3,000.00		
101	231-703.000	SUPERVISOR SALARY		\$500.00		
101	000-542.001	TITLE IV E	\$3,500.00			
		Totals	\$3,500.00	\$3,500.00	\$-0-	\$-0-
				Sum = -0-		

Motion carried.

**Motion # 5: E-911 Surcharge Fee on Communication Devices:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to continue the present \$.32 per month surcharge on communication devices for the support of 911 and to authorize the 911 Director to communicate said to the State of Michigan. The motion carried.

**Motion # 6: Amendment of Contract with Correctional Health Care:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to approve proposed Amendment to current Contract with Correctional Health Care for additional Nursing Service time at the Arenac County Jail for Inmate Health Care Services at an additional \$1,000 per month. The motion carried. Chair signed contract amendment.

**Order of the Day:**

At 2:45 P.M; Mr. Matt Holtcamp, Mobile Medical Response, presented the Board with copies of the 2014 Demand Analysis Report for Arenac County for the year 2014 and the Board and Mr. Holtcamp discussed the small variations of calls between days of the week noting very little total call volume difference between any day of the week. He noted that he will be back later in the Spring to review possible staffing alterations and or other programming. They discussed payment sources as well as noting that volume was up 130 runs from 2013.

**Page # 3: Arenac County Commissioner's Minutes of February 17, 2015:**

**Theresa Irving, Building Department:**

**Mrs. Theresa Irving.** Arenac County Building Department appeared to discuss the proposed required Flood Zone Resolution and Agreement between the County and the City of Au Gres due to Federal Legislation. She reported that language was boilerplate and that she had communicated with Attorney General's Office Staff that said has been standard for 11 years. Action is being held until the next Board Meeting on March 3, 2015.

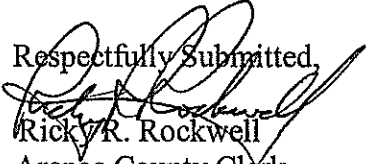
**Rick Rockwell, County Clerk** and the Commissioners reviewed vital statistic fees from all 83 Michigan Counties with the Clerk noting that said is being reviewed by the Clerk's at an upcoming meeting. This issue will be reviewed later this year.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn the meeting at 3:15 PM. The motion carried. Meeting adjourned.

Attest: Virginia M. Zygiel  
Virginia M. Zygiel, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk



**Minutes of a Meeting of the Arenac County Board of Commissioner's  
February 26, 2015**

**Call Session to approve County Recreation Plan for 2015-2020.**

Chair Virginia Zygiel called the meeting to order at 7:00 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to motion of the Board and Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U.S. Flag.

Present: Virginia Zygiel, Jeffrey Trombley, Adam Kroczaleski, Bobbe Burke, & Robert Luce.

**Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed agenda noting that only one motion will be necessary on the Recreation Plan; that is being the resolution, as proposed. The motion carried.

**Public Comments:** None.

**Review of Correspondence:**

The Board and Clerk reviewed the relevant correspondence received as of this date regarding the Recreation Plan and Housing Commission Grant. After review, the Chair noted that said would be placed on file in the Clerk's Office.

**Motions to be acted upon:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adopt the following resolution:

**Motion # 1: Arenac County Community Recreation Plan for 2015-2020:**

**Resolution No. 2015-02**

**RESOLUTION FOR THE ADOPTION OF THE ARENAC COUNTY  
COMMUNITY RECREATION PLAN 2015-2020**

- Whereas, the County of Arenac, Michigan has undertaken a planning process to determine the recreation needs and desires of the residents during the five year period from 2015-2020; and
- Whereas, the County of Arenac, Michigan began the process of developing a plan amendment in accordance with the most recent guidelines developed by the Department of Natural Resources; and,
- Whereas, the residents of the County of Arenac, Michigan were provided with a well-advertized opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation plan; and,
- Whereas, the public was given a well-advertized opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days; and,

**Page # 2; Arenac County Commissioner's Minutes of February 26, 2015:**

Whereas, a public hearing was held on February 26<sup>th</sup> 2015 at the Arenac County Building to provide an opportunity for all residents of the planning area to express ] opinions, ask questions, and discuss all aspects of the Arenac County Community Recreation Plan 2015-2020; and,

Whereas, after the public hearing the Arenac County Board of Commissioners voted to adopt said Arenac County Community Recreation Plan 2015-2020.

Now, therefore, be it resolved the Arenac County Board of Commissioners hereby adopts the Arenac County Community Recreation Plan 2015-2020.

Roll Call Vote: Yes: Zygiel & Luce. No: Trombley, Kroczaleski, & Burke. Motion fails by a 2 yes to 3 no vote.

**Motion to return Community Recreation Plan back to Parks Commission:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to return the proposed Arenac County Community Recreation Plan back to the Arenac County Parks Commission for further review. The motion carried.

**Appointment of Special Committee by Chair:**

The Chair appointed Mr. Trombley & Mr. Kroczaleski to a special committee to work with the County Parks Commission and to meet with them by their March 26<sup>th</sup> meeting to work out any of their perceived issues regarding the proposed Arenac County Community Recreation Plan.

**Arenac County Housing Program Grant:**

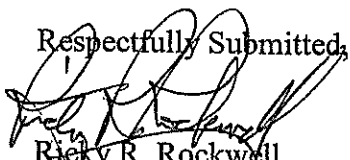
**Ms. Lee Ann Fischer, Arenac County Housing Director** appeared before the Board to discuss the Funding Award of \$295,000 for Home Improvement Programs through the Michigan State Housing Development Authority granted Arenac County for a two year period beginning March 2015. She requested that the Board accept the Grant Agreement and authorize the Board Chair to sign and the Authorized Signature Designation Form as enclosed.

After some discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve/accept the proposed grant document and authorize the Board Chair to sign said documentation as requested. The motion carried.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn at 7:42 P.M. Motion carried and the meeting was adjourned.

Attest: Virginia M. Zygiel  
Virginia M. Zygiel, Chair of the Board

Respectfully Submitted,  
  
Ricky R. Rockwell  
Arenac County Clerk

**March 3, 2015**  
**Arenac County Board of Commissioners Minutes**

Chair Virginia Zygiel called the March 3, 2015 scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to public notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Virginia Zygiel, Adam Kroczaleski, Bobbe Burke, Robert Luce, & Jeffrey Trombley.

**Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the agenda as submitted. Motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of February 17<sup>th</sup>, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the minutes as prepared and mailed. The motion carried.

**Board Minutes of February 17<sup>th</sup>, 2015:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as mailed. The motion carried.

**Special Meeting Minutes of February 26<sup>th</sup>, 2015:** It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as distributed. The motion carried.

**Claims & Accounts:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the Book of Bills as corrected in the aggregate amount of \$47,631.69 with cost center corrections. The motion carried.

**Checks on Demand:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to refer the Checks on Demand for January and February to the Budget and Finance Committee for their review. The motion carried.

**Unfinished Business:**

Mr. Luce discussed the placement of the AED in the closet behind empty boxes and doors and after discussion, the matter will be resolved.

**Board Reviewed Correspondence:**

After review of the listing, the Chair directed that the Clerk place the correspondence on file.

**Motions to be acted upon:**

**Motion # 1: Regarding Local Floodplain Ordinances:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to authorize the Board Chair to sign all local Flood Plain Ordinances when received for concurrence by the County. Motion carried.

**Page # 2: Arenac County Commissioner's Minutes of March 3, 2015:**

**Motion # 2: Budget Adjustment 2015-04:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve the following Budget Adjustment: Date 03/03/2015:

Fund #	Line Item No.	Line Item Desc.	Increase Revenue	Increase Expenditure,	Decrease Revenue	Decrease Expenditure
286	000-819.013	Sag Bay Drains				\$7,000.00
286	000-819.257	MSU E Wksp.		\$3,120.00		
286	000-819.000	Sheriff Drug Wksp		\$10,000.00		
286	000-979.238	Court Tech 2013				\$1,135.00
286	000-979.313	Drn Map 2014				\$20,430.16
286	000-979.413	Drn Map II		\$45,000.00		
286	000-979.513	Turner Twp Drain		\$35,000.00		
286	000-699.000	Beginning Bal.	\$64,554.84			
101	430-703.000	Wages Supervisor		\$2,090.00		
101	873-999.000	Sick/Vacation				\$2,090.00
101	351-805.000	Laundry		\$2,000.00		
101	000-760.000	Prescription				\$2,000.00
	Total		\$64,554.84	\$97,210.00	\$-0-	\$32,655.16

Motion carried.

**Motion # 3: Replacement Computer for Board Room for Commissioners:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Burke to authorize the purchase of a new computer and related as well as installation in the Board Room for the use of the Commissioners at an installed cost of \$1,305.00. The motion carried.

**Commissioner Reports:**

It was reported that the Central Michigan District Health Department is suffering from significant budget issues due to Medicaid Reimbursement not being received.

Commissioners also discussed Community Mental Health Board funding and related issues.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 1:52 P.M. The motion carried and the meeting adjourned to allow a Board Committee to receive a presentation from Spicer Engineering at 2 P. M. The motion carried. Meeting adjourned.

Attest: Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Respectfully Submitted,  
Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk

**March 17, 2015**

**Minutes of the Arenac County Board of Commissioner's Meeting:**

Chair Virginia Zygiel called the meeting of the Arenac County Board of County Commissioners to order at 1:32 P.M. pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Robert Luce, Jeffrey Trombley, Adam Kroczaleski & Bobbe Burke.

**Approval of an Agenda:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda with addition of motions as listed. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of March 3, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as distributed previously. The motion carried.

**Board Minutes of March 3, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as mailed. The motion carried.

**Claims & Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve payment of the Book of Bills in the aggregate amount of \$86,144.26, as listed noting corrections on the master listing for account number and Chair to check on two billings. Motion carried.

**Checks of Demand:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to turn over listings of Checks on Demand to the Finance Committee for review. They are as follows:

Closing Date	Fund Description	Aggregate of Batch Listing
Jan. 15, 2015	General Bank	\$198,445.69
Jan. 23, 2015	Tax Administration	\$2,694.23
Jan. 23, 2015	Road Commission	\$205,299.09
Jan. 23, 2015	General Bank	\$170,768.16
Jan. 23, 2015	Trust and Agency	\$947,223.04

**Total January Demand Checks from above batch listings: \$1,524,430.21**

Closing Date	Fund Description	Aggregate of Batch Listing
Feb. 2, 2015	Trust & Agency	\$160,158.34
Feb. 2, 2015	Tax Administration	\$6,009.14
Feb. 2, 2015	Road Commission	\$48,204.64
Feb. 2, 2015	General Bank	\$46,592.26
Feb. 6, 2015	Trust & Agency	\$140,514.64
Feb. 6, 2015	Road Commission	\$78,811.95
Feb. 6, 2015	Tax Administration	\$601.40
Feb. 13, 2015	Road Commission	\$51,469.36
Feb. 13, 2015	Tax Administration	\$1,102.76
Feb. 20, 2015	General Bank	\$174,722.82
Mar. 2, 2015	General Bank	\$92,669.41

**Total February Demand Checks from above batch listings: \$800,856.72**

**Public Comments:** None.

**Unfinished Business:** None.

**Review of Board Correspondence:**

The Clerk and Board review the Correspondence listing and following said, the Chair directed that said be placed on file.

**Motions to be acted upon:**

**Motion # 1: Appointment to Bay Arenac Community Mental Health Board:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to appoint Commissioner Robert Luce to a term on the Bay Arenac Community Mental Health Board ending on March 31, 2018. The motion carried. BACMH Board will be notified of the appointment.

Mr. Luce noted that the Board should thank Mrs. Zygiel for her many years of service to the residents of the two counties on the Mental Health Board again noting that she has served as both a member and Chair of said Board.

**Motion # 2: Approval of Tribal 2% Grants:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve, endorse, and authorize the submission of the listing of the applications in possession of the Board listed as follows:

Date	Agency/Department	Purpose of the request	Amount
undated	Friend of the Court	IV-D & Tech Update	\$28,880
undated	Housing	Emergency Home Repairs	\$25,000
2-09-15	Sunrise Senior Center	Senior Services	\$20,000
2-10-15	Social Services Board	Food Pantry	\$20,000
2-10-15	Historical Society	Window Replacement	\$7,500
2-10-15	County Clerk	Records Preservation	\$11,000
3-05-15	Planning Commission	Update Co. Master Plan	\$5,000
3-11-15	Courthouse, etal	Lawn Mower Replacement	\$8,619
undated	911 Office	Fire Radio Updates	\$10,000
3-16-15	Sunrise Senior Center	Emergency Backup Generator	\$9,500
3-16-15	Road Commission	Sagatoo W. of M-13	\$70,000
3-16-15	Road Commission	Grove & Wyatt Road	\$210,000
undated	Soil Conservation	Educational Programs	\$2,000

Total Requests submitted by County Commissioners: \$427,499. The motion carried.

**Motion # 3: Building Department Inspector Contracts:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve annual Contracts with Larry Watson as Building Official and Dale Zygiel as Soil Erosion Inspector. The motion carried.

**Motion # 4: Mid State Health Agreement Amendment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed amendments to the MSH Agreement and authorize the Board Chair to sign. The motion carried and the Board Chair signed same for submission.

**Minutes of a meeting of the Arenac County Board of Commissioners  
June 2, 2015**

Chair Virginia Zygiel called the June 2, 2015 scheduled session of the Arenac County Board of County Commissioners to order at 1:32 P. M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Robert Luce, Adam Kroczaleski, Bobbe Burke, & Jeffrey Trombley.

**Approval of an Agenda:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of May 19, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the minutes as prepared. Motion carried.

**Meeting Minutes of May 19, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as prepared. Motion carried.

**Claims and Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve payment of the listing of Claims and Accounts/Book of Bills with the corrections of cost centers as listed on the master listing with Lapham and Associates Billing reduced to \$500.00 for a total approved billing of \$45,694.01. The motion carried.

**Public Comments:** None.

**Unfinished Business:**

Commissioner Trombley reported that the Road Commission barbequed a truck. Commissioner Luce reported that Building Department Inspector's Contracts are up and suggested a reassignment of fees. After further discussion, the Board withheld any action regarding same. Also discussed was various options regarding Building Department Fees. The Board agreed to place said on the next agenda.

**The Board reviewed Correspondence received:**

After review, the Chair directed the County Clerk to place said on file.

**Motions to be acted upon:**

**Motion # 1: Health Department Appropriation:** After discussion regarding the matter, it was agreed to place said on the agenda for the next meeting, June 16<sup>th</sup>.

**Motion # 2: Lawn Mower at Fairgrounds:** After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to authorize the Arenac County Fair Board to surplus in place, dispose of the old lawn mower at the Arenac County Fair Grounds. The motion carried.

**Motion # 3: Parks Construction Check-List:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize the Chair to sign an agreement check list regarding the Au Gres County Park Project. The motion carried.

**New Concealed Pistol Licensing Law:**

Commissioners discussed need to create a fund number and related accounts for the new Michigan Concealed Weapons Licensing Fund that the amended law mandates as fund # 263 is currently in use. County Treasurer Dennis Stawowy noted that we have contacted the auditors and the nearest fund number we have available is Fund 259 or Fund 270. He noted that we will likely be using Fund 259 and that he and the Clerk will build both revenue and expenditure accounts as necessary for the fund.

**Commissioner Reports:**

Mr. Kroczaleski reported that the EDC and Michigan Connect are working to assist in getting Michigan Counties Broadband Certified and that Roscommon and Gladwin have already been so certified. He also noted that the Arenac County EDC will be requesting monies from businesses and local units of government and that letters of request will soon be sent to units of government as well as the County.

Mr. Luce requested a report from Mr. Sancimino regarding parks and staffing and a recommendation regarding parks staffing and asked that Mr. Sancimino be offered a chance to address the Board.

**Mr. Joseph Sancimino, Parks Board Chair:** It seems that parks board minutes are not being timely received by the Board which may have led to some misunderstandings. Mr. Sancimino recommended that Mr. Joseph Cook be hired effective immediately to work in the Parks System for the year and he noted further that the Parks Board has agreed that any work at that facility will begin.

**Order of the Day:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to authorize the hiring of Mr. Joseph Cook for the 2015 Parks Operating Season effective 5-20-2015. The motion carried.

**Adjournment:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to adjourn at 3:05 P. M. The motion carried and the meeting was adjourned.

Attest: Virginia Zygiel  
Virginia M. Zygiel, Chair of the Board

Respectfully Submitted,  
Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk



**Motions to be acted upon:**

**Motion # 1: Approval of Parks Employee Hiring:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve Shannon Flesch effective May 11, 2015. The motion carried.

**Motion # 2: Approval of Netsource Billing:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to pay the \$5,709.00 billing (quote) from same for service from same cost center as paid for in 2014. The motion carried.

**Motion # 3: Budget Adjustment # 2015-07:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to approve Budget Adjustment # 2015-07 as follows:

Fund #	Line Item No.	Line Item Descr.	Revenue	Expenditure	Revenue	Expenditure
101	261-819.000	Contractual Service		\$34.00		
101	275-801.000	Legal Fees		\$14,002.00		
101	873-999.000	Vacation & Sick				\$14,036.00
Totals			\$-0-	\$14,036.00	\$-0-	\$14,036.00

Motion carried.

Chair ordered a recess at 2:15 P. M.

Chair reconvened the meeting at 2:25 P. M.

**Motion 4: Amended Child Support Budget:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to authorize the Chair to sign the amended Child Care Budget to be submitted to the State of Michigan as requested earlier in Committee Meeting to move dollars from Institutional Care to In Home and Foster Care. The motion carried. The Chair signed the document.

**Motion # 5: FOIA Coordinator:**

After discussion and a report, it was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to designate the County Clerk as the main FOIA Official for the County. The motion carried. It was noted that there will need to be a series of meetings with all department heads and elected officials regarding how we will handle said in the future. This needs to be in place to meet the requirements of the law.

**Motion # 6: ECOMPDR Housing Study:**

After a short discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to authorize the Clerk to prepare a check for \$5,000.00 from Housing Funds to ECOMPDR for a study to allow Arenac County to be a part of the ECM Region versus the previously approved NEMCOG study. The motion carried. Chair directed Clerk & Treasurer to check on the status of the former payment to NEMCOG. This study will allow Arenac County to be eligible for funding from an additional source of funds through the Michigan State Housing Development Authority. This move is at the request of the State and the MSHDA office as there are possibly more funds available in the region to which they are moving our application.

**May 19, 2015**

**Minutes of a meeting of the Arenac County Board of Commissioners:**

Chair Virginia Zygiel called the meeting to order at 1:32 P. M. with the Board reciting the Pledge of Allegiance to the U. S. Flag pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Commissioners Virginia Zygiel, Adam Kroczaleski, Jeffrey Trombley, Robert Luce, & Bobbe Burke.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda as distributed with the addition of motion # 5, being a motion regarding FOIA. Motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of May 5, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes as received. The motion carried.

**Board Session of May 5, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as mailed. The motion carried.

**Claims & Accounts:**

**Book of Bills:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to approve the proposed listing of Claims and Accounts in the aggregate amount of \$42,210.80 as presented. The motion carried.

**Public Comments:**

**Mr. Joseph Sancimino, Chair of the Arenac County Parks Commission and Standish City Resident:** Mr. Sancimino read a letter prepared commenting on the relationship between the Arenac County Board of County Commissioners and the Arenac County Parks and Recreation Commission noting he felt that Commissioner actions over this years parks operations and are not consistent with prior years actions of the Board and he also comment regarding staffing levels and compensation received by current employees as well as current staffing levels in the County Parks System. He further noted that he may be contacting the Attorney General's Office regarding Board actions and he requested that the Commission affirm the actions of the Parks Commission.

**Mr. Joseph Cook, Sterling area resident and former parks seasonal employee:** Mr. Cook commented asking the Board as to why he was possibly targeted for not being rehired. It was noted that such was not the case by Commissioners. He noted that he was told not to report for interview and further noted his application did not appear on the group for original hiring for 2015. He thanked the Commissioners and noted his willingness to be considered for rehire I 2015.

There were no further public comments.

**Unfinished Business:** None.

**Review of Board Correspondence:**

The Board and Clerk reviewed the correspondence received. After review, the Chair directed that same be placed on file. Also, item on Housing is to be placed as additional motion to be acted upon regarding NEMCOG and ECOMPDR Housing.

**Page 3: Arenac County Commissioner's Minutes of May 5, 2015:**

Roll Call Vote: Yes: Kroczaleski, Burke, Zygiel, & Luce. No: Trombley.

Resolution declared adopted by a 4 yes to 1 no vote.

**Motion # 3: Wages for Parks Supervisor 2015:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to set the 2015 Wage for the Parks Supervisor per County Parks Board motion. The motion failed.

**Motion # 3a: Wages for Parks Supervisor for 2015:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to hire Andy Rokosz at \$10.20 per hour per 2015 Salaries Resolution for this operating season effective May 4, 2015. The motion carried.

**Motion # 3b: Hiring of additional staffing:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to hire three additional staffers to assist in the opening of the Parks effective staffing date of 5-11-2015. The motion carried.

**Motion # 4: Temporary Assistant Prosecutor:**

It was agreed that no motion was necessary at this time, but that the Prosecutor would report back to the Board regarding said matter.

**Motion # 5: Permits for Well & Septic at Au Gres Park:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize the County Clerk to cut a check to the CMDHD for a septic and water well permit for the Au Gres County Park in the amount of \$938.00; payable to the Central Michigan District Health Department. Motion carried. This will expedite the construction process.

The Board discussed 2015 Operations at the Au Gres Park and whether it should be opened. It was generally agreed that it would be on a basis depending on construction at the site.

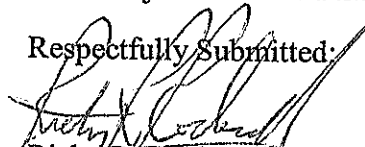
**Public Comments:**

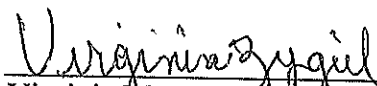
Kathy Taylor, Arenac County Public Guardian, appeared before the Board to request additional hours for herself and Mrs. Donna Avram, as it takes more time than the hours allocated by Board approved budget, and she requested one more day being 5 hours per week, using this suggested time as what is needed to perform the job right.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to adjourn at 3:00 P.M. Motion carried.

Respectfully Submitted:

  
Ricky R. Rockwell  
Arenac County Clerk

Attest:   
Virginia M. Zygiel, Chair of the Board

**Page 2: Minutes of the May 5, 2015 Arenac County Commissioner's Meeting:**

**Unfinished Business:** None.

**Public Comments:** None.

**Review of Correspondence:**

The Board reviewed the Correspondence Summary with the Clerk.

**Motions to be acted upon:**

**Motion # 1: Remove 2013 Assessment from Deep River Twp. at Large:**

After discussion, it was moved by Mr. Trombley and 2<sup>nd</sup> by Ms. Burke to remove the Bodwin Drain at Large Special Assessment levied in 2013 in the amount of \$2,352.50 and to correct same to the sum of \$19.25. The motion carried. Drain Office will contact the township and minutes will be given to the County Treasurer. The motion carried.

**Motion # 2: Resolution 2015-02 Parks Master Plan:**

Moved by Commissioner Luce and supported by Commissioner Burke to adopt the following resolution:

**Resolution 2015-02**

**RESOLUTION FOR ADOPTION OF THE ARENAC COUNTY  
COMMUNITY RECREATION PLAN 2015-2019**

- Whereas, the County of Arenac, Michigan has undertaken a planning process to determine the recreation needs and desires of the residents during the five year period from 2015-2019; and
- Whereas, the County of Arenac, Michigan began the process of developing a plan amendment in accordance with the most recent guidelines developed by the Department of Natural Resources; and
- Whereas, the residents of the County of Arenac, Michigan were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation plan; and
- Whereas, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least thirty days; and
- Whereas, a public hearing was held on February 26<sup>th</sup>, 2015 at the Arenac County Building to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Arenac County Community Recreation Plan 2015-2019; and
- Whereas, after the public hearing the Arenac County Board of Commissioners voted to adopt said Arenac County Community Recreation Plan 2015-2019.
- Now, therefore, be it resolved the Arenac County Board of Commissioners hereby adopts the Arenac County Community Recreation Plan 2015-2019.

**Minutes of a Meeting of the Arenac County Board of Commissioners:  
May 5, 2015**

Chair Virginia Zygiel called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P. M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Jeffrey Trombley, Adam Kroczaleski, Robert Luce, & Bobbe Burke.

**Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda. The motion carried.

**Approval of Minutes:**

**Committee of the Whole of April 21, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the minutes as received. The motion carried.

**Board Session of April 21, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as received. The motion carried.

**Department Heads Meeting of April 14, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes as received. The motion carried.

**Claims and Accounts:**

Moved by Commissioner Trombley and 2<sup>nd</sup> by Commission Luce to approve the demand check batches for the month of April as follows:

**Checks on Demand for the Month of April:**

Date	Fund Name	Amount
4-01-2015	Trust & Agency	\$132,380.19
4-01-2015	General Bank	\$87,275.00
4-01-2015	Road Commission	\$107,838.36
4-16-2015	General Bank	\$173,851.29
4-24-2015	Trust & Agency	\$576,412.77
4-29-2015	General Bank	\$82,085.00
4-30-2015	General Bank	\$142,230.01
5-01-2015	Trust & Agency	\$9,591.01
5-01-2015	Tax Administration	\$100,071.94
5-01-2015	Road Commission	\$382,868.65
Total Demand Checks		\$1,794,604.22

Motion Carried.

**Approval of Claims & Accounts:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve payment of the Book of Bills in the aggregate amount of \$52,544.49. The motion carried. The Clerk was directed to pay the claims.

**Page # 3: Arenac County Commissioner's Minutes of April 21, 2015:**

**THEREFORE BE IT RESOLVED** that the Arenac County Board of Commissioners goes on record urging our state legislators to consider requiring vaccinations in all school children unless there is a legitimate medical waiver.

Roll Call Vote: Yes: Burke No: Kroczaleski, Trombley, Luce, & Zygiel. The resolution fails by a 1 yes to 4 no vote.

**Motion # 6: Change in hours for Building Department:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the change in hours for the Building Department Clerk to 28 hours per week, being Mon-Thurs. at 7 hours per day for a period ending December 1, 2015. The motion carried.

**Motion # 7: Budget Review Committee of the Whole:**

No motion necessary. The Commissioners agreed to meet at 12 noon on Tuesday, May 12<sup>th</sup> to review the all funds 2015 Budgets and make necessary amendments.

**Motion # 8: Approval of County Parks & Recreation Plan:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed 2015 Five Year Recreation Plan for Arenac County, Michigan as amended.

Roll Call Vote: Yes: Zygiel, Burke, Luce, & Kroczaleski. No: Trombley.

Motion carried by a 4 yes to 1 no vote.

**Chair ordered a 5 minute recess at 2:10 P. M. Chair reconvened the meeting at 2:16 P. M.**

**Order of the Day: 2015 County Equalization:**

**Mrs. Linda Lewandowski, County Equalization Director** appeared as scheduled to report to the Commission to present the **2015 Arenac County Equalization** Report noting changes and reviewing the document with Commissioners.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the 2015 Arenac County Equalization Report as submitted by the County Equalization Director and to authorize the Board Chair and County Clerk to sign as required noting Board approval.

Roll Call Vote: Burke, Luce, Trombley, Kroczaleski, & Zygiel. The motion carried by a vote of 5 yes to 0 no. The Chair and Equalization Director and Clerk signed copies as required.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn at 3:12 PM. Motion carried. Meeting adjourned.

Respectfully Submitted,

Attest: Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Ricky R. Rockwell  
County Clerk

**Page # 2: Arenac County Commissioner's Minutes of April 21, 2015:**

**Motion # 4: Tax Allocation Board Appointment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to appoint Ronald Branda to the Citizen position on the Tax Allocation Board. The motion carried.

**Motion # 5: Resolution 2015-03**

It was moved by Commissioner Burke and supported by Commissioner Zygiel to adopt the following resolution:

**WHEREAS**, the recent measles outbreak in the United States and in Michigan and the subsequent risk that unvaccinated children and adults face is disconcerting on a number of levels. The first is obvious: Parents who do not vaccinate their children expose them to the risk of serious illness and even death in some cases; second, unvaccinated persons may act as carriers of preventable, communicable disease to those persons whose immune systems may be weakened or already compromised-often infants who cannot receive vaccination, persons with serious and/or chronic diseases such as cancers. HIV, etc. as well as the elderly; and

**WHEREAS**, the Arenac County Health Department, through its dedicated immunization staff, works closely with local medical providers and all public and parochial schools and child care centers to ensure that parents meet the required benchmarks for immunization; and

**WHEREAS**, Arenac County is not an isolated community-its residents visit and are visited from residents of other countries and other locales in Michigan and the United States; and

**WHEREAS**, Michigan has one of the highest waiver rates in the country. Some counties have waiver rates of up to one-fifth of all students. Some individual schools buildings in the state have higher rates; and

**WHEREAS**, The State of Michigan recently changed the rules for obtaining non-medical waiver for Immunizations. Now, if some parent states that they have philosophical objections to vaccination, to its efficacy and to dispel any myths or misinterpretations by the parent and finally to its potential effect upon the community in which they reside before a certified waiver is allowed; and

**WHEREAS**, this is a positive step, but more can be done. Michigan is one of nineteen states that allow parents to obtain waivers from vaccines simply on philosophical terms. A good deal of philosophical objection to vaccine is based upon faulty interpretation of the science and research behind each of the vaccines; and

**WHEREAS**, there are no financial barriers to vaccinating a child from preventative diseases as all children are able to be immunized, regardless of Insurance coverage or the ability to pay; and

**WHEREAS**, there are implications of dealing with vaccine preventable diseases...a community can easily spend tens and sometimes hundreds of thousands of dollars doing mandatory investigations and tracking during a major outbreak...not readily apparent to the average person; and

**WHEREAS**, as recent events demonstrate, the decision not to vaccinate can have deadly consequences.

**Minutes of a Meeting of the Arenac County Commissioners**  
**April 21, 2015**

Chair Virginia Zygiel called the meeting to order at 1:30 P. M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Robert Luce, Adam Kroczaleski, Bobbe Burke, & Jeffrey Trombley.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda, a copy being on file with the Board Correspondence. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of April 7, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as submitted. The motion carried.

**Board Minutes of April 7, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes of the meeting as mailed. The motion carried.

**Claims & Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve payment of the Book of Bills in the aggregate amount of \$49,654.50. The motion carried.

**Public Comments:** None.

**Unfinished Business:** None.

**Review of Board Correspondence:**

The Board and Clerk reviewed the correspondence listing for the meeting. After review, the Chair noted that same will be placed on file with Clerk.

**Motions to be acted upon:**

**Motion # 1: Appointment to County Building Authority:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Trombley to appoint Marvin Ittner to replace Keith Sivier on the Arenac County Building Authority. The motion carried.

**Motion # 3: Friend of the Court Clerk:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to keep the Friend of the Court Part Time Clerk at part time status. The motion was withdrawn.

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to move the Friend of the Court Part Time Clerk to Full Time effective immediately for the remainder of 2015. After further discussion, a roll call vote was requested.

Roll Call Vote: Yes: Kroczaleski, Burke, & Luce. No: Trombley & Zygiel. Motion carried 3 yes to 2 no. Clerk to notify Friend of the Court for immediate effect.



Page # 3: Arenac County Commissioner's Minutes of April 7, 2015:

Motion # 6: Globe Fire Sprinkler Tax Abatement Request:

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to concur with the request from Globe Fire Sprinkler and their request for proposed six year tax abatement as requested and to be further discussed on April 20<sup>th</sup>, at Standish City Hall. The motion carried.

Commissioner's Comments:

Ms. Burke commented regarding that she is signed up to attend the "Mi-Place" seminar to be held on April 13<sup>th</sup> at the Tribal Center and encouraged others to attend.

Adjournment:

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adjourn at 2:30 P.M. The motion carried and the meeting was adjourned.

Attest: Virginia Zygiel  
Virginia M. Zygiel, Chair of the Board

Respectfully Submitted,  
Ricky R. Rockwell  
Arenac County Clerk

**Unfinished Business:**

The Board discussed and Mr. Trombley commented upon proposed parks staffing plans and questioned what will be occurring and the need to prepare parks for operational season. Further discussion occurred regarding Parks Commission and County Board responsibilities. It was noted that the County Parks Commission meets this Thursday and that some issues may be resolved at that time.

**Public Comments:**

**Mrs. Connie Ostrander, Au Gres Township Resident:** questioned the relationship between the Arenac County Parks Commission and the County Board of Commissioners. Commissioners and staff attempted to answer the questions raised. The Board further noted that in the past, the Parks Commission Chair often reported to the Board as well as they received other information otherwise.

**Motions to be acted upon:**

**Motion # 1: Budget Adjustment No. 2015-06:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve Budget Adjustment # 2015-06 as follows: Reduce expenditures in General Fund 101-873-999.000, being Sick & Vacation Liability by \$500.00 and increase 101-102-969.280, Soil Conservation District Appropriation by \$500.00. The motion carried.

**Motion # 2: Payment of Appropriation:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Kroczaleski to direct the County Clerk to effect payment of \$500.00 from line item 101-102-969.280, Soil District Appropriation to the Arenac County Soil Conservation District. The motion carried.

**Motion # 3: Appointment to County Parks Commission:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to appoint Mrs. Connie Ostrander to the Arenac County Parks Commission to a term ending January 1, 2018. The motion carried.

**Motion # 4: Authorization of Use of Courthouse Lawn for Display:**

Ms. Judy Bell, representing the Arenac County Child Abuse & Neglect Council, appeared requesting permission to place the pinwheels in the Courthouse Lawn as a sign of the need to remember the issues regarding child abuse and neglect in the County of Arenac for the month of April. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize the use of the Courthouse Lawn near the front entrance for said purpose. The motion carried.

**Motion # 5: Wi-Fi installation in the Courthouse Lobby and Board Meeting Room:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to authorize the installation of Wi-Fi in the above two locations for a cost not to exceed: \$2,388.00. The motion carried. The Chair signed the quote agreement and the Board Office will send the document to the Netsource office for their implementation.

**April 7, 2015**

**Minutes of a meeting of the Arenac County Board of Commissioners:**

Chair Virginia Zygiel called the regular meeting of the Arenac County Board of Commissioners into session at 1:30 PM on Tuesday, April 7, 2015 pursuant to Public Notice and the Michigan Open Meetings Act with the Board of Commissioners reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Bobbe Burke, Adam Kroczaleski, Robert Luce, & Jeffrey Trombley.

**Approval of the Agenda:**

It was moved by Mrs. Burke & 2<sup>nd</sup> by Mr. Luce to approve the agenda as prepared by the Board Office. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of March 17<sup>th</sup>, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes of the Committee of the Whole of March 17, 2015. The motion carried.

**Board Session of March 17<sup>th</sup>, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes of the Board Session of March 17, 2015. The motion carried.

**Claims & Accounts:**

**Checks on Demand:** After review, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the following list of Demand Checks for March 2015:

Closing Date	Fund Name	Amount
3-02-15	General Bank	\$92,689.41
3-03-15	Trust & Agency	\$2,334.68
3-03-15	Tax Administration	\$3,510.96
3-03-15	Road Commission	\$135,546.99
4-01-15	Road Commission	\$107,838.36
4-01-15	General Bank	\$87,275.71
4-01-15	Trust & Agency	\$132,380.19
4-01-15	Tax Administration	\$3,122.31
3-17-15	Road Commission	\$142,259.89
3-17-15	General Bank	\$208,531.15
3-17-15	Trust & Agency	\$958,287.10
3-17-15	Tax Administration	\$3,039.35

Total March Demand Checks \$1,876,816.10

Motion carried.

**Book of Bills:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve the payment of the Book of Bills in the aggregate amount of \$62,001.01. The motion carried.

**Public Comments:**

There were none at this point in time.

**Page # 3: Arenac County Commissioner's Minutes of March 17, 2015:**

**Motion # 5: Soil Conservation District Appropriation:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to authorize the appropriation of \$500 to the Arenac County Soil Conservation District.

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to table any action until next meeting after Budget and Finance proposes a Budget adjustment. Motion carried. Motion was tabled until next meeting.

**Motion # 6: Motion to Increase hours in Building Department 2 Weeks Early:**

It was moved by Mr. Luce to authorize the Building Department Clerk to begin a 28 hours per week schedule from April 1 through November 30<sup>th</sup>. Motion died for lack of a second.

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to increase hours for Building Department Clerk to 24 hours per week effective immediately. The motion carried.

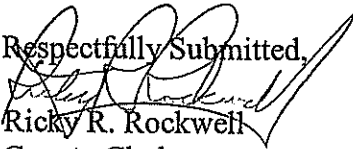
**Public Comments:**

**Mr. Glen Rice, Arenac Township Resident**, noted that as he sees it, the Building Department is always busy.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to adjourn at 2:17 P.M. The motion carried and the meeting was adjourned.

Attention: Virginia Zygiel  
Virginia M. Zygiel, Chair

Respectfully Submitted,  
  
Ricky R. Rockwell  
County Clerk

**Page # 2: Arenac County Commissioner's Minutes of June 2, 2015:**

**Public Comments:** None.

**Commissioner's Reports:**

Mr. Trombley requested information about mosquito control at Oasis and Au Gres Parks.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 2:11 P. M. The motion carried and the meeting was adjourned.

Attest:

Virginia M. Zygiel  
Virginia M. Zygiel, Chair of the Board

Respectfully Submitted,

Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk

Minutes of the Meeting of the Arenac County Board of Commissioners  
Tuesday, June 16, 2015

Chair called the meeting to order at 1:35 p.m. with the Board reciting the Pledge of Allegiance to the U.S. Flag and pursuant to Public Notice & Michigan's Open Meetings Act. Commissioner's Virginia Zygiel, Bobbe Burke, Adam Kroczaleski, Robert Luce, and Jeff Trombley were in attendance.

**Adoption of an Agenda:**

Moved by Commissioner Luce and seconded by Commissioner Trombley to approve the proposed agenda with proposed change of #11 to approve Commissioner Luce to attend National Water and Recreation Conference in Ann Arbor on June 24, 2015. Motion carried.

**Approval of Minutes**

**Committee of the Whole of 6-6-15:** Moved by Commissioner Trombley, supported by Commissioner Burke to approve minutes. Motion carried.

**Regular Board Meeting Minutes of 6-6-15:** Moved by Commissioner Trombley, supported by Commissioner Luce to approve minutes. Motion carried.

**Claims and Accounts:**

Commissioner Trombley questioned boat having hydraulics. There being no on demand checks to approve. Moved by Commissioner Kroczaleski and supported by Commissioner Trombley to approve and pay the Book of Bills in the aggregate amount of \$138,199.85. Motion carried.

**Public Comments:** None.

**Unfinished Business:** None.

**Review Correspondence:**

Discussion ensued and correspondence was reviewed. Commissioner Luce noted that the dues to RRRC need to be addressed at next meeting. Board Chair directed Clerk to file.

**Motions to be acted upon:**

**Motion #2; Inspectors raise from 70% to 80% eff. 7-1-15 with no fee increases:**

Motioned by Commissioner Luce and supported by Commissioner Trombley to approve the Increase in payment for the Inspectors from 70% to 80% effective July 1, 2015 with no increase in fees. Motion carried.

**Motion #3; DHS Guardian Contract:**

Motioned by Commissioner Burke and supported by Commissioner Trombley to approve the DHS Guardian Contract for \$10,512.00 for October 1, 2015 through September 30, 2018. Motion carried. Chair signed contract.

**Motion #4; District Health 5% increase to approx. \$6,400.00 for 1 yr. only:**

Motioned by Commissioner Burke and supported by Commissioner Zygiel to approve the District Health 5% increase to approximately \$6,400.00 for 1 year only. Discussion ensued regarding the different contract years for the District Health versus County. Commissioner Trombley requested a roll call vote. Trombley – nay, Kroczaleski – nay, Zygiel – yea, Burke – yea, Luce – nay. Motion failed with a 3 nay, 2 yea, no absent vote. Chair Zygiel stated it may be re-addressed at next meeting.

**Motion #5; Budget Adjustment No. 2015adj13:**

Motioned by Commissioner Trombley and supported by Commissioner Kroczaleski to approve the Budget Adjustment No. 2015adj13 regarding 2% grant monies. Motion carried.

**BUDGET ADJUSTMENT WORKSHEET**

**No. 2015adj13**

Date: 6/2/2015

Fund No.	Line Item No.	Line Item Description	(+) Increase Revenue	(-) Increase Expend.	(-) Decrease Revenue	(+) Decrease Expend
286	000-819.515	Dime Big Creek Drain		\$10,000.00		
286	000-979.415	AuGres Sims Maps		\$50,000.00		
286	000-979.349	2015 Court Tech		\$21,212.96		
286	000-819.112	Senior Center		\$29,500.00		
286	000-819.201	Rd Comm Sagatoo Rd		\$70,000.00		
286	000-979.265	Mower Purchase		\$8,619.38		
286	000-819.012	Food Pantry		\$20,000.00		
286	000-979.000	911 Fire Radios		\$10,000.00		
286	000-979.301	Sheriff Vehicle		\$32,000.00		
286		2%Grant Revenue	\$251,332.34			
<b>TOTALS</b>			\$251,332.34	\$251,332.34		
			SUM=	\$0.00		

**Motion #1; Resolution No. 2015-03 Truth in Taxation:**

Chair Zygiel moved to recess the meeting and open the Truth in Taxation Public Hearing. Meeting was recessed at 2:00pm and Public Hearing commenced at said time. Equalization Director Linda Lewandowski appeared, speaking of issues and questions that have been addressed by her office regarding taxes, she also answered questions. Public Hearing was closed at 2:10pm and Commission Meeting resumed at 2:10pm. Motioned by Commissioner Trombley after reading the resolution and supported by Commissioner Kroczaleski to approve Resolution No. 2015-03 Truth in Taxation. Roll call vote: Zygiel – yea, Luce – yea, Trombley – yea, Burke – yea, Kroczaleski – yea. Motion carried with a 5 yea, 0 nay, 0 absent vote.

Moved by Commissioner Trombley and supported by Commissioner Kroczaleski to adopt the following resolution:

**Resolution No. 2015-03  
2015 Truth in Taxation Levy**

WHEREAS, the Arenac County Board of Commissioners has complete authority to levy the following: in 2015 for 4.9073 mills for *County Operating*, 0.5000 mills *County Ambulance Service*, 1.0000 mills for *County Road Patrol*, 0.7500 mills for *County Senior Citizens*, 0.7983 mills for *County E-911*, 1.0000 mills for *County Road Commission* on all property within the county of Arenac County.

THEREFORE BE IT RESOLVED that the Arenac County Board of Commissioners authorize and approve the Summer Levy of 4.9073 and a Winter Levy of 4.0603 for *County General Fund Operating Purposes* in 2015 from within its authorized millage rate.

Roll Call Vote: Zygiel Y Luce Y Trombley Y Burke Y Kroczaleski Y  
Yeas 5 Nays 0 Absent 0

Resolution declared adopted.

**Motion #6; Resolution No. 2015-05 Circuit Court Preservation Fund:**

Motioned by Commissioner Kroczaleski and supported by Commissioner Luce to approve Resolution No. 2015-05 Circuit Court Preservation fund.

Roll call vote: Trombley – nay, Kroczaleski – yea, Zygiel – yea, Burke – yea, Luce – yea. Motion carried with a 4 yea, 1 nay, 0 absent vote.

Moved by Commissioner Kroczaleski and supported by Commissioner Luce to adopt the following resolution:

**Resolution No. 2015-05  
Enacting a Courthouse Preservation Fund**

WHEREAS, the Board of Commissioners of the County of Arenac wish to maintain, preserve, and protect the Arenac County Building, commonly known as the Courthouse; and



Page 4: of the Minutes of Regular Board Meeting of June 16, 2015  
Resolution 2015-05 Con't.

WHEREAS, the Board of Commissioners of the County of Arenac desires to create a fund for the continued repair, preservation, maintenance and improvement of the Courthouse Building located at 120 North Grove Street, Standish, Michigan.

NOW, THEREFORE BE IT RESOLVED, that there is hereby created, pursuant to Act No. 177, Public Acts of the State of Michigan, 1943, a fund for the improvement, acquiring, construction, extending, altering, repairing, or equipping the building known as the Arenac County Building, or any annex thereto, which may be hereafter purchased or constructed for said purpose.

Said fund may receive, in addition to monies received from any sources the County may from time to time designate, revenues from fines and costs imposed by the 23<sup>rd</sup> Circuit/81<sup>st</sup> District Court Arenac divisions as follows:

- A) There may be imposed on all costs derived from violations of state penal laws or civil infractions a surcharge of \$10.00, in addition to any other scheduled costs imposed for a violation of said penal law or civil infraction, which shall be conveyed by the District Court Clerk and the Clerk of the Circuit Court to the Arenac County Treasurer and shall be transferred into said fund for use consistent with this Resolution.
- B) There may be imposed on all fines and costs derived from violation other than violations of state penal laws or state civil infractions, a surcharge of \$10.00, in addition to any other fine, or scheduled fine and cost, imposed for a violation of said other penal law or civil infraction, which shall be conveyed by the District Court Clerk and the Clerk of the Circuit Court, upon receipt thereof, to the Arenac County Treasurer and shall be transferred into said fund for use consistent with this Resolution.

BE IT FURTHER RESOLVED, that the Fund created by this resolution, which shall hereinafter be designated Courthouse Preservation Fund, shall remain in effect only so long as the actions the 23<sup>rd</sup> Circuit and 81<sup>st</sup> District Arenac division as described above, remain in full force and effect.

Roll Call Vote: Kroczaleski Y Trombley N Burke Y Luce Y Zygiel Y  
Yeas 4 Nays 1 Absent 0

Resolution declared adopted.

Motion #7; Budget Adjustment No. 2015adj17:

Motioned by Commissioner Trombley and supported by Commissioner Luce to approve the Budget Adjustment No. 2015adj17 DHS Title IV-E grant monies. Motion carried.

**BUDGET ADJUSTMENT WORKSHEET**

**No. 2015adj17**

Date: 6/16/2015

Fund No.	Line Item No.	Lite Item Description	(+) Increase Revenue	(-) Increase Expend.	(-) Decrease Revenue	(+) Decrease Expend
101	000-542-001	DHS TITLE IV-E	\$3,000.00			
101	231-819-015	MGT SERVICES		\$3,000.00		
<b>TOTALS</b>			\$3,000.00	\$3,000.00		
			SUM=	\$0.00		

**Motion #8; Budget Adjustment No. 2015adj18:**

Motioned by Commissioner Trombley and supported by Commissioner Kroczaleski to approve the Budget Adjustment No. 2015adj18 regarding Stonegarden grant monies. Motion carried.

**BUDGET ADJUSTMENT WORKSHEET**

**No. 2015adj18**

Date: 6/16/2015

Fund No.	Line Item No.	Lite Item Description	(+) Increase Revenue	(-) Increase Expend.	(-) Decrease Revenue	(+) Decrease Expend
260	000-505.013	2013 Stonegarden Grant	\$15,160.00			
260	000-979.000	Equip Purchase		\$15,160.00		
<b>TOTALS</b>			\$15,160.00	\$15,160.00	\$0.00	\$0.00
			SUM=	\$0.00		

**Motion #9; Approve 2 bills for Stonegarden \$535.33 and \$14,619.75:**

Motion not made as bills were added to Book of Bills and approved through such.

**Motion #10; 2014 Audit Approval:**

Motioned by Commissioner Trombley and supported by Commissioner Luce to approve the Audit Approval. Motion carried. Chair Zygiel to do management statement before Friday.

**Motion #11; To allow Commissioner Luce to attend 1 day Nat'l Water & Rec Conf:**

Motioned by Commissioner Trombley and supported by Commissioner Kroczaleski to approve Commissioner Luce to attend the National Water & Recreation Conference in Ann Arbor for June 24 through June 26 at a registration cost of \$150. Commissioner Luce will submit receipt for reimbursement. Motion carried.

**Motion #12; Revised Salary Resolution for Cristy Slocum \$45,000:**

Motioned by Commissioner Luce and supported by Commissioner Burke to approve the Revised Salary Resolution for Cristy Slocum to \$45,000 to take effect July 6, 2015.

Roll call vote – Trombley – yea, Kroczaleski – yea, Zygiel – nay, Burke – yea, Luce – yea.  
Motion carried with a 4 yea, 1 nay, 0 absent vote.

**Motion #13; Support Cir Ct Reorganization for a creation of a Trial Court:**

Motioned by Commissioner Kroczaleski and supported by Commissioner Zygiel to support in principal the creation and development of a Trial Court. Motion carried.

**Motion #14; \$2500 for Revising Master Plan for Planning Commission:**

Motioned by Commissioner Trombley and supported by Commissioner Luce to approve budgeting \$2500 for the Planning Commission to start the revision of the Master Plan. Motion carried with Commissioner Kroczaleski being absent for the vote.

**Motion #15; Melissa Sprague appeared RE: Copy Machine for Prosecutor office:**

Assistant Prosecutor Sprague appeared and addressed the Board regarding the purchase and replacement of the antiquated copy machine in the Prosecutor's office. Asst. Pros. Sprague presented bid from MOS for \$6136.45 to replace current copier with lower maintenance and per copy costs and offered the balance of \$327.11 from previous 2% monies received toward purchase. Discussion ensued. Motioned by Commissioner Trombley and supported by Commissioner Burke to approve the purchase and replacement of the copy machine Motion carried with Commissioner Luce being absent for the vote.

**Brief Committee Reports:**

Commissioner Trombley spoke regarding Blue Water Trail Committee and his disappointment that they do not use the Marine Numbers like most and the difficulty this causes in Search and Rescue.

**Miscellaneous and Announcements:** None

**Adjournment:**

Commissioner Luce motioned to adjourn meeting. Commissioner Trombley seconded. Motion carried. Meeting adjourned at 3:00 p.m.

Attest:

Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Respectfully Submitted,

Sherlyn M-S Burkhardt  
Sherlyn M-S Burkhardt  
Chief Deputy Clerk

**July 7, 2015**

**Minutes of a meeting of the Arenac County Board of Commissioners:**

Chair Virginia Zygiel called the July 7<sup>th</sup>, 2015 Board Session to order at 1:30 P.M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Adam Kroczaleski, Jeffrey Trombley, Robert Luce & Bobbe Burke.

**Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda with the addition of Motion # 9 related to Animal Control Department Phone. Motion carried.

**Approval of Various Minutes:**

Committee of the Whole Minutes of June 16, 2015: It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as prepared. Motion carried.

Board Session Minutes of June 16, 2015: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as distributed. Motion carried.

**Claims and Accounts:**

Checks on Demand: May 2015:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the following listing of Batches for Demand Checks for the month of May 2015:

**Listing of Demand Checks for the Month of May 2015:**

Date	Fund Name	Amount
5-15-2015	Trust and Agency	\$37,003.60
5-15-2015	General Bank	\$133,728.07
5-26-2015	Tax Administration	\$1,849,122.89
5-31-2015	Trust and Agency	\$819.58
5-31-2015	Trust and Agency	\$1,517.97
5-31-2015	Road Commission	\$304,945.96
5-31-2015	Tax Administration	\$200.45
5-31-2015	General Bank	\$46,356.44
Total Demand Checks for May 2015		\$2,373,694.96

Motion carried.

**Book of Bills:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the Book of Bills in the amount of \$70,536.86 with coding corrections listed on the master copy. Board had contacted department involved to inform of coding change. Motion carried.

Public Comments: None.

Review of Board Correspondence:

Commissioners reviewed the Correspondence listing with the County Clerk. After review, the Chair directed that said be placed on file.

Motions to be acted upon:

#1: Resolution 2015-04 Mental Health Services for Inmates:

After discussion noting said was previously discussed, it was generally agreed that no action would be taken on the proposed Resolution.

#2: Proposed FOIA Policy:

Moved by Commissioner Luce and supported by Commissioner Trombley to adopt the following resolution:

**Resolution No. 2015-06**

**RESOLUTION ESTABLISHING A FREEDOM OF INFORMATION ACT (FOIA) POLICIES AND GUIDELINES, PUBLIC SUMMARY OF PROCEDURES AND GUIDELINES, AND FOIA OPERATIONAL PROCEDURES FOR ARENAC COUNTY**

WHEREAS, the Michigan Legislature adopted 2014 Public Act 563 enacting numerous amendments to the Michigan Freedom of Information Act (FOIA), being MCL 15.231 *et seq.*, that require revision of the current County FOIA Policy; and

WHEREAS, from time to time Arenac County Departments will receive Freedom of Information Act (FOIA) requests; and

WHEREAS, it is necessary to adopt, and to post online, "FOIA Policies and Guidelines" and a "FOIA Policy Summary" to ensure that the FOIA requests are addressed in an efficient and consistent manner, and to comply with these FOIA statutory amendments; and

WHEREAS, it is necessary to adopt FOIA Operational Procedures to implement these County FOIA Policies and Guidelines.

THEREFORE BE IT RESOLVED, the Arenac County Board of Commissioners hereby adopts, effective from and after July 1, 2015, the attached:

1. "Arenac County FOIA Policies and Guidelines," including the FOIA Forms attached to these Policies and Guidelines; and
2. "Arenac County FOIA Public Summary of Procedures and Guidelines", and
3. "Arenac County FOIA Operational Procedures."

BE IT FURTHER RESOLVED that copies of the "Arenac County FOIA Policies and Guidelines, including the attached FOIA forms shall be posted on the County's website.

**Page # 3: Arenac County Commissioner's Minutes of July 7, 2015:**

BE IT FURTHER RESOLVED that the County Clerk is the County FOIA Coordinator for the County per the designation by the Board Chairperson.

BE IT FURTHER RESOLVED that the attached Arenac County FOIA Policies and Guidelines, including the Attached FOIA Forms, the Arenac County FOIA Public Summary of Procedures and Guidelines, and the Arenac County FOIA Operational Procedures will be effective July 1, 2015, and will supercede any previous resolutions setting FOIA Policies or establishing formulas for the cost of FOIA requests.

BE IT FURTHER RESOLVED that the County Clerk will forward a copy of this resolution to each County Department.

Roll Call Vote: Yes: Kroczaleski, Trombley, Burke, Luce & Zygiel. No: None.

Resolution Declared Adopted by a 5 yes to 0 no vote.

**#3: Budget Adjustment # 2015-20:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to approve the following Budget Adjustment: \$,

Fund No.	Line Item No.	Line Item Descrip.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-747.000	Commiss. Misc. Exp		\$2,230.00		
101	146-727.000	Jury Bd. Off. Supp.		\$110.00		
101	232-819.000	Pros. CR Contr Serv.		\$50.00		
101	232-978.000	Process Service				\$50.00
101	236-860.000	Reg Deeds Travel Exp		\$100.00		
101	236-819.000	Reg Deeds Contr. Serv				\$100.00
101	284-819.000	Tax All Board Contr.		\$70.00		
101	301-802.000	Sheriff/Memberships		\$5.00		
101	301-727.000	Sheriff/Off Supplies				\$5.00
101	302-706.000	Sec Rd Patrol OT Wage		\$2,000.00		
101	302-744.000	Wages				\$2,000.00
101	306-706.000	OT Wages		\$1,000.00		
101	306-705.000	Wages Part Time				\$1,000.00
101	331-743.000	Marine Uniforms		\$100.00		
101	331-977.000	Marine Equip Purch				\$100.00
101	351-819.090	Jail Computer Maint		\$55.00		
101	351-979.000	Jail Equip Purchase				\$55.00
101	430-743.000	An Contr Uniforms		\$20.00		
101	430-930.000	An Contr Bldg Maint				\$20.00
101	900-969.000	GF Misc Exp.		\$2.00		
101	000-544.001	416 Car Revenue	\$2,000.00			
101	000-562.000	RDAA DHS Grant	\$500.00			
101	000-606.000	Oversite Fees	\$200.00			
101	000-641.002	EQ File Fees	\$1,000.00			

**Page # 4: Arenac County Commissioner's Minutes of July 7, 2015:**

101	873-999.000	Vac. and Sick		\$1,288.00	
265	000-977.000	Equip Purch		\$3,600.00	
265	000-881.000	Education			\$2,000.00
265	000-998.900	End Fund Balance			\$1,600.00
266	000-401.000	Revenue	\$1,000.00		
266	000-582.000	2% Grant	\$32,000.00		
266	000-932.000	Towing		\$100.00	
266	000-978.000	Vehicle Purchase		\$32,900.00	
275	000-675.000	2% Grant	\$10,000.00		
275	000-819.000	Contr. Service.		\$10,000.00	
276	000-727.000	Office Supplies		\$510.00	
276	000-978.000	Veh. Purch		\$1.00	
276	000-998.900	End Fund Bal			\$511.00
278	000-523.000	HPG Revenue	\$9,700.00		
278	000-675.000	Owner Pay	\$4,600.00		
278	000-961.000	Tax and Insurance		\$2,650.00	
278	000-998.900	End Fund Balance		\$11,650.00	
297	000-764.000	Contributions	\$4,000.00		
297	000-400.000	Revenue			\$4,000.00
365	000-401.000	Revenue	\$12,100.00		
365	000-998.900	End Fund Bal		\$12,100.00	
516	000-413.000	Del Tax Coll.	\$1,200.00		
516	000-660.000	NSF Ck Chg	\$50.00		
516	000-998.900	End Fund Bal.		\$1,250.00	
Totals			\$78,350.00	\$81,791.00	\$7,441.00

Motion carried.

**#4: Payout to Public Guardian for Pmt in Lieu & PTO:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to approve payout to Kathy Taylor as follows for fringes omitted in error:

Payment for 35 hours in 2013 \$543.90 and 35 hours in 2014 at \$549.15 totaling \$1,093.05 and payment in lieu for 2013 & 2014 at \$1,500 each. The motion carried. Clerk was directed by the chair to institute payout.

**#5: Approval of Audit Report for Arenac Co. All funds 2014:**

Ms. Jamie Carruthers, lead auditor for the Arenac County 2014 All Funds Audit presented the formal audit document and discussed it as well as a summary document with the Board of Commissioners. After the Board reviewed same and asked specific questions, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to accept and approve the report and authorize submittal along with the F-65 to the State of Michigan. The motion carried.

Ms. Carruthers also noted that her firm is interested in bidding for one or multiple years for ensuing years audits and further noted threshold for Single Audits goes to \$750 K in 2015.

**Page # 5: Arenac County Commissioner's Minutes of July 7, 2015:**

**#6: Motion to authorize the Clerk to hold election for Employee Representative 2015 Municipal Employees Retirement System of Michigan Annual Meeting,**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to authorize the County Clerk's Office to conduct the required election for MERS Employee Representative and Alternate to attend the MERS Annual Meeting in Grand Rapids in October 2015. Motion carried.

**#7: Animal Control Grant:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the Grant received by the Animal Control Department and authorize the Board Chair to sign said on behalf of the County of Arenac in the aggregate amount of \$9,305.44. Motion carried. The Board Chair signed the document.

**#8: MMR Defibrillator Request:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to request that the county receive two additional AED's, one for the basement and one for the second floor of the Courthouse. The motion carried.

**#9: Animal Control Telephone Proposal:**

Mr. Luce explained the proposal from AT & T for Animal Control through Netsourceone. After the explanation, it was moved by Mr. Luce to approve the proposal as offered by AT & T and authorize Netsourceone to institute the AT & T U-verse as well as VOIP Internet at the shelter and disconnect from the Arenac County Building Phone System. Motion carried.

**Committee Reports:**

**Mr. Trombley:** Reported that the Arenac County Fair will be July 21,25 and new attractions are scheduled for the fair this year.

**Mrs. Zygiel:** Reported that she has reviewed Sunrise Senior By-Laws and will be at the next meeting of their Board meeting. Related governance issues were discussed by Commissioners.

**Public Comments:** none.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 2:35 PM. The motion carried and the meeting was adjourned.

Attest:

Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Respectfully Submitted,

Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk



## **Minutes of a meeting of the Arenac County Board of Commissioners July 21, 2015**

Chair Virginia Zygiel called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Bobbe Burke, Jeffrey Trombley, Adam Kroczaleski, and Robert Luce.

### **Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to adopt the proposed agenda with the addition of Motion # 8: Authorizing Chair to Sign Contract for Master Plan Document (Contract with Saginaw Bay R. C. & D. Area). Motion carried.

### **Approval of Various Minutes:**

**Board Minutes of July 7, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the minutes with the correction on page # 5 striking out the words "as well as a VOIP" in the motion regarding Animal Shelter Telephone. The motion carried.

**Committee of the Whole of July 7, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as prepared. The motion carried.

### **Checks of Demand for June 2015:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the following listing of Checks on Demand for the month of June 2015:

Date	Fund	Amount
June 12, 2015	General Bank	\$145,003.34
June 15, 2015	Trust & Agency	\$141,181.04
June 16, 2015	Tax Administration	\$3,580.72
June 16, 2015	Road Commission	\$237,486.73
June 19, 2015	General Bank	\$74,113.39
June 19, 2015	Trust & Agency	\$3,010.50
June 30, 2015	Road Commission	\$51,902.60
June 30, 2015	Trust & Agency	\$106.05
June 30, 2015	Trust & Agency	\$98,279.79
June 30, 2015	Tax Administration	\$846.03
July 1, 2015	General Bank	\$103,915.05

Total Demand Batches for June \$859,425.24. Motion carried.

### **Claims & Accounts:**

It was moved by Kroczaleski & 2<sup>nd</sup> by Trombley to approve claims and accounts in the amount of \$86,202.00 correcting on line in coding. Motion carried.

**Page # 2: Arenac County Commissioner's Minutes of July 21, 2015:**

**Public Comments:** None.

**Unfinished Business:** None.

**Review of Listing of Correspondence:**

The Board reviewed the Correspondence Listing and after review, the Chair directed that same be placed on file in the Clerk's Office.

**Motions to be acted upon:**

**Motion # 1: Tribal Trust Application for two parcels in Lincoln Township:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to concur with the request received in reference to the two parcels of land in Lincoln Township for inclusion in Tribal Trust that are listed on application referred to as Pavelka Properties. Motion carried.

**Motion # 2: Emergency Management Performance Grant:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed Emergency Management Contract with the U. S. Government and authorize the Board Chair to sign said document. Motion carried.

**Motion # 3: Authorize Clerk to Move Cost Centers for Two Ct. Ct. Employees:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to move the payroll cost center for two employees as the first part of Court Reorganization (Structuring). The employees will move to 131, Arenac County Circuit Court effective with July 24<sup>th</sup> payroll. The motion carried.

**Motion # 4: Scrap Metal at Animal Shelter:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize the sale of old kennels and other scrap at the Animal Shelter for \$50 to an interested party. The motion carried.

**Motion # 5: 2015 Audit Solicitation Letter:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to authorize Arenac County Treasurer Dennis Stawowy to solicit bids from the five audit firms listed on the proposed audit solicitation for a period of a 3 year audit period being 2015-2017. The motion carried.

**Motion # 6: Use of Computer in Board Room:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to only give password for the Board Room Computer to County Commissioners for their exclusive use. The motion carried. Password will be changed and given only to County Commissioners for their use following questioned use, which was clarified. It was noted that there was still "free wi-fi" in the Board Room for the public and others to use.

**Page # 3: Arenac County Commissioner's Minutes of July 21, 2015:**

**Motion # 7: Arenac County EDC Appropriation Request:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to table any action regarding an appropriation for 2015 to the Arenac County EDC until the second meeting in October of 2015. The motion carried.

**Motion # 8: County Master Plan Update Contract:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed contract for development of a new Arenac County Master Plan with the Saginaw Bay R. C. & D. Area for a total cost of \$5,000 with payment schedule included in the plan document. The motion carried and the Board Chair signed the same document.

**Committee Reports:**

**Order of the Day:**

**Mr. Luce:** Noted that we need to authorize Building Department to provide certain services to constituents in the Forest Lake Area in reference to the proposed natural gas permitting process as they are receiving service in that area and all hookups require permits.

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to authorize the County Building Department to provide remote location service to assist Forest Lake area homeowners in the permitting process for Natural Gas in the Forest Lake and Campfire Trail areas at the Forest Lake Property Owners Office on a Saturday or other designated time. The motion carried.

**Ms. Burke, Health & Public Safety:** Noted that there is a workshop/program scheduled for August 16<sup>th</sup> from 11-3 at the Au Gres City Park Pavilion Building.

**Mr. Kroczaleski, Judicial Legal:** Noted that the preliminary Court Reorganization has begun and further will follow and that 2016 Budget Requests will further reflect that matter with a combined court budget.

**Mr. Trombley, Parks:** Noted that he has concerns regarding parks income and operations and questioned related income this year.

**Mrs. Zygiel, Fitch Ratings Call:** Noted specifics of the call, questions asked as well as the thought provoking raised by the questions raised.

**Mr. Trombley, Re: Resignation of Mr. David Munson from the "County Planning Commission":** Jeff noted that he had received an email from Mr. Munson noting that he has moved to Ogemaw County and has resigned from the Planning Commission. Item will be placed on the next agenda for action regarding a replacement. A thank you will be sent Mr. Munson for his service to the County. Board Office will prepare a letter and Chair will sign same.

**Page # 4: Arenac County Commissioner's Minutes of July 21, 2015:**

**Commissioners Reports:**

**Mrs. Zygiel:** She noted that at her recent attendance at an Au Gres Township Board Meeting and their request that the County Board consider taking over the governance of the Arenac County Road Commission. She further reported that the Sunrise Senior Services Board appointed her to fill a vacancy on their Board as well as they are reviewing By-Laws in reference to other appointments to the Board of Directors.

**Mr. Luce:** He reported that the \$20,000 Tribal 2% grant had been distributed according to the letters received from County Social Services Board and that \$18,000 has been sent to respective accounts at the Food Bank of Eastern Michigan as well as \$2,000 to the Sterling United Methodist Church.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to adjourn at 3:07. Motion carried and the meeting was adjourned.

Attest: Virginia Zygiel  
Virginia M. Zygiel, Chair of the Board

Sincerely,

  
Ricky R. Rockwell  
Arenac County Clerk

**August 4, 2015**

**Minutes of a Meeting of the Arenac County Board of Commissioners:**

The Scheduled Meeting of the Arenac County Board of Commissioners was called to order by Chair Virginia Zygiel at 1:30 P.M. pursuant to Public Notice and the Michigan Open Meetings Act in Room 201 of the Arenac County Courthouse in Standish, Michigan, with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Bobbe Burke, Jeffrey Trombley, Robert Luce, & Adam Kroczaleski.

**Approve an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda with a copy of said enclosed in the Board Correspondence Listing. Motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of July 21, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. Motion carried.

**Board Session of July 21, 2015:** It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to approve said minutes as mailed. Motion carried.

**Department Heads Meeting of July 28<sup>th</sup>:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes as mailed. Motion carried.

**Claims & Accounts:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve payment for the Book of Bills in the amount of \$64,392.38. Motion carried. Chair directed clerk to effect payments as listed and signed the master copy.

**Public Comments:** None.

**Unfinished Business:**

Commissioner Burke reported on items, including need to change password on Commissioner's Computer in the Board Room, to eliminate any non Board usage of the Computer. The Board verbally directed Gail to contact Netsource One regarding doing same and assignment of individual Passwords.

Commissioner Kroczaleski and other Board Members discussed options regarding "technical assistance" for the County Computer Operations. Among options was bidding out the work, in house technical support, and or flat service contract. It was agreed to discuss the matter later with the County Treasurer and other offices.

Commissioner Burke discussed the issue of employee identification tags for "all employees" and possible ways to effect same.

**Review of Correspondence:**

The Board and the Clerk reviewed the Correspondence Listing and after, the Chair directed that same be placed on file. Chair also signed a couple of previously approve contracted items.

**Page # 2: Arenac County Commissioner's Minutes of August 4, 2015:**

**Motions to be acted upon:**

**Motion # 1: Inmate Health Care Contract:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve the Inmate Medical Contract with Correctional Health Care, "Fifth Amendment" in the aggregate amount of \$70,334.16 for the period of July 1, 2015 thru June 30, 2016.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to table action on same until the next Board Meeting, being the second August 2015 meeting. Motion carried.

**Motion # 2: Approval of MERS Employer Delegate/Alternate:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the following to MERS: Ricky Rockwell, Employer Delegate and Dennis Stawowy, Employer Alternate. The motion carried. Mrs. Zygiel signed the authorization form to submit to MERS.

**Motion # 3: Building Department Remote Permitting Day:**

After discussion regarding authorizing Theresa Irving to man a remote permitting site at the Forest Lake Office on Saturday, August 29<sup>th</sup>, a motion was offered by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to authorize the Arenac County Building Department Office and inspector to offer remote permitting services to potential new natural gas users in the Forest Lake Area on the above date as well as the downloading of permitting information on Mrs. Irving's personal lap top for the event, which is brought on by the potential large number of clients. This motion also allows for a discounting of permit fees by \$10 on that date. The motion carried.

**Motion # 4: Parks Commission resignation of Deanna Jacobs:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to accept the resignation of Deanna Jacobs as she is no longer living in the area as well as send a "Thank You" letter for her past service. Motion carried.

**Mot. # 5: Appt. of Tom Long to Co. Parks Commission:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to appoint Tom Long to the vacant position on the Arenac County Parks Commission for a term ending January 1, 2016. The motion carried.

**Motion # 6: MAC Fall Conference:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to authorize any commissioner wishing to attend the Michigan Association of Counties Annual Fall Conference at Grand Traverse to so attend and the County Clerk to effect reservations as well as conference fees. Motion carried.

**Unfinished Business:**

The Board discussed a memo from Netsource regarding the Sheriff Department and it was agreed that the Board would further discuss matter with Sheriff. The Board office has received a proposal for work at the Sheriff Department. Also discussed further was "computer sign in" on the Board Room Computer.

Page # 3: Arenac County Commissioner's Minutes of August 4, 2015:

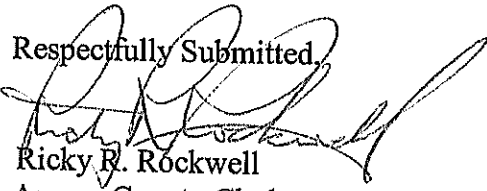
Adjournment:

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adjourn at 2:18 PM.. Motion carried.  
Meeting was adjourned.

Attest:

Virginia M. Zygiel  
Virginia M. Zygiel, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk

**August 18, 2015**

**Minutes of a Meeting of the Arenac County Board of Commissioners:**

Chair Virginia Zygiel called the August 18, 2015 meeting of the Arenac County Board of County Commissioners to order at 1:30 PM in Room 201 of the Arenac County Building 120 North Grove Street in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Bobbe Burke, Adam Kroczaleski, Robert Luce, & Jeffrey Trombley.

**Approve an Agenda:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda with the addition of motion # 9 in reference to 3 D mapping services as well as a motion regarding the Blue Cross Inmate Medical. Motion carried.

**Approval of Previous Minutes:**

**Committee of the Whole of August 4<sup>th</sup>, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes of the Committee of the Whole Meeting of August 4, 2015. The motion carried.

**Board Session of August 4<sup>th</sup>, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as received. The motion carried.

**Claims & Accounts:**

After review of the Book of Bills, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve the claims in the aggregate amount of \$20,561.69. The motion carried.

**Public Comments:** None.

**Unfinished Business:** None.

**Review of Correspondence:**

The Board reviewed the Correspondence Listing with the County Clerk. The Chair directed that same be placed on file in the Clerk's Office.

**Motions to be acted upon:**

**Motion 1: Inmate Health Care Contract with Correctional Health Care Corporation:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the proposed 2 year contract with Correctional Health Care Company, Inc. in the amounts as listed on the contract, being \$70,334.16 for the first year, being July 1, 2015-June 30, 2016 with a 2% increase in the second year and to authorize the Board Chair to sign said document contract, forward same to the County Sheriff who will send it out, with a copy of the signed agreement to go to the Clerk for the audit file. The motion carried.



**Page 2: Arenac County Commissioners Minutes of August 18, 2015:**

**Motion 2: Prosecutor's IV-D Contract Extension Approval:**

It was moved Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve the proposed Prosecutor's Title IV-D Contract for FY 2016 as prepared and to further authorize the Board Chair to sign the agreement electronically. The motion carried.

**Motion 3: Budget Adjustment # 2015-25:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mrs. Zygiel to approve Budget Adjustment 2015-25 in the following amounts:

Budget Adjustment 2015-25. August 18, 2015.

Fund No.	Line Item No.	Line Item Descript.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-819.000	Contr. Services		\$1,250.00		
101	132-703.000	4 Co. Ct Ct. Wages				\$21,900.00
101	132-704.000	4 Co. Ct Ct. Wages				\$17,000.00
101	131-704.000	Circuit Ct. Wages		\$38,900.00		
101	145-703.000	Guardian Wages		\$4,000.00		
101	146-705.000	Jury Bd. Wages				\$700.00
101	146-727.000	Jury Bd Supplies		\$20.00		
101	146-729.000	Jury Bd. Postage		\$40.00		
101	148-704.000	Probate Wages		\$2,000.00		
101	000-610.000	Reg. of Deeds Rev	\$9,000.00			
101	265-703.000	Bldg/Grnds Wages		\$3,000.00		
101	430-703.000	An Contr. Wages		\$4,500.00		
101	430-850.000	Telephone		\$1,000.00		
101	430-930.000	Eq. Maint.		\$400.00		
101	681-833.000	Veterans Burial Allow				\$5,000.00
101	873-999.000	Sick/Vacation Leave				\$12,810.00
101	960-969.000	Phone				\$6,000.00
101	990-979.000	Eq Purchase				\$3,000.00
101	990-979.001	Eq. Purchase		\$3,000.00		
243	000-543.000	Remonumentation	\$12,875.00			
243	000-819.000	Contr. Services		\$12,875.00		
260	000-505.014	Grant	\$15,000.00			
260	000-704.000	Wages Reg		\$1.00		
260	000-706.000	Wages OT		\$12,223.00		
260	000-720.000	FICA		\$934.00		
260	000-744.000	Gasoline		\$678.00		
260	000-874.000	Retirement		\$543.00		
261	000-998.900	End Fund Balance				\$300.00
261	000-955.000	Tax Appeal Adj		\$300.00		
101	000-608.000	Probate Services	\$15,000.00			
208	000-747.000	Misc Parks		\$700.00		
208	000-819.000	Contr. Services		\$2,300.00		

**Page 3: Arenac County Commissioners Minutes of August 18, 2015:**

**Budget Adjustment 2015-25 Continued:**

208	000-900.000	Advertizing	\$620.00				
101	000-589.000	Oscoda Co				\$6,921.00	
101	000-591.000	Alcona Co.				\$6,000.00	
101	000-593.000	Iosco Co.				\$20,000.00	
Totals			\$51,875.00	\$89,284.00	\$32,921.00	\$70,330	
			Net -0-				

Motion carried.

**Motion 4: Budget Adjustment # 2015-26:**

Dated: August 18, 2015

Fund No.	Line Item No.	Line Item Desc.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	000-543.000	Marine Safety Grant	\$3,000.00			
101	331-704.000	Wages		\$750.00		
101	331-705.000	Wages		\$750.00		
101	331-706.000	OT Wages		\$1,400.00		
101	331-977.000	Equipment		\$100.00		
101	000-605.005	Traffic	\$1,000.00			
101	306-706.000	OT Wages		\$1,000.00		
Totals			\$4,000.00	\$4,000.00		
			Net -0-			

Motion Carried.

**Motion 5: Resignation of Public Guardian:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to accept the resignation of Donna Avram, Arenac County Public Guardian, effective: September 3, 2015. The motion carried.

**Motion 6: Resignation of Animal Control Part Time Helper:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to accept the resignation of Albert Bouldin as part time Animal Control Shelter Assistant. The motion carried.

**Motion 7: Place Ad for Part Time Public Guardian:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to place an ad for a replacement guardian for the vacant position. The motion carried.

**Motion 8: IV-D Contract Prosecutor/FOC Services:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize Kathy Taylor to assume the caseload of Donna Avram until a replacement is on board or other action taken. Mrs. Taylor will be compensated for said workload. All is subject to union concurrence and required posting of the respective job position. Motion carried.

**Page # 4: Arenac County Commissioner's Minutes of August 18, 2015:**

**Motion 9: Regarding GIS Mapping Grant Application:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to apply for a United States Geological Survey Grant for a 3 D Elevation Program that would set elevations at the one foot level. The motion carried.

**Motion 10: Inmate Blue Cross Medical Policy for Arenac County Jail:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the contract renewal along with the County Sheriff for Inmate Medical with rates and conditions explained on the contract and further, have the Board Chair sign same and submit to Blue Cross/Blue Shield of Michigan. The motion carried and the Chair signed the document.

**Chair ordered a recess at 2:35 PM. Chair reconvened the meeting at 2:45 PM.**

**Unfinished Business:**

The Commissioners discussed the County Planning Commission Grant and where to get funds from regarding same.

**Commissioner Reports:**

Mrs. Zygiel reported on a recent Michigan Northern Counties Meeting at Grayling noting that they toured the Old Grayling Fish Hatchery and other sites of interest.

**Order of the Day:**

Sheriff James Mosciski appeared before the Board requesting authorization to apply for the next fiscal year Act 416 Secondary Road Patrol Program. On motion by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley, the Board authorized the Sheriff to apply for the program grant for FY 2016, beginning on October 1, 2015 thru September 30, 2016. The motion carried. Sheriff will supply Clerk's Office with a copy.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 3:01 P.M. The motion carried and the meeting was adjourned.

Attest: Virginia M. Zygiel  
Virginia M. Zygiel, Chair of the Board

Sincerely,

Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk

**September 1, 2015**  
**Arenac County Board of Commissioner's Minutes:**

Chair Virginia Zygiel called the scheduled meeting to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Robert Luce, Adam Kroczaleski, Bobbe Burke & Jeffrey Trombley.

**Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed agenda eliminating proposed motions #5 (Hiring Policy) and # 6 (Cell Phone Policy) and adding motion # 7 (Increasing Kathy Taylor to Full Time hours, 40 per week until a replacement Public Guardian is hired and on board. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of August 18, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the minutes as received. The motion carried.

**Board Session of August 18, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to approve the minutes as received. The motion carried.

**Claims and Accounts:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the **Checks of Demand** listing for the month of July as follows:

July 16	General Bank	\$109,701.19
Aug 3	General Bank	52,372.32
Aug 3	Road Commission	500,075.56
Aug 3	Trust and Agency	658,541.93
Aug 3	Tax Admin	290,970.01
Total		1,612,021.01

Motion carried.

**Book of Bills:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the Book of Bills in the aggregate amount of \$21,686.23 noting a reduction in claim for cell phone reimbursement of claim on page 6. The motion carried. The Chair signed the master sheet for approval.

**Public Comments:** None.

**Unfinished Business:**

Commissioners discussed hiring policies and relative departments and Board participation in the hiring process of employees when vacancies occur within the County.

**Page 2: Arenac County Commissioner's Minutes of September 1, 2015:**

Moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the budget adjustment:

**Motion 1: Budget Amendment 2015-25 (corrected): Revised 9-1-2015:**

Fund No.	Line Item No.	Line Item Descr	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-819.090	Bd. Comp. Maint.		\$1,250.00		
101	132-703.000	4 Co. Cir Ct Wages				\$21,900.00
101	132-704.000	4 Co. Cir Ct Wages				\$17,000.00
101	131-704.000	Cir Ct Wages		\$38,900.00		
101	145-703.000	Public Guardian Wages		\$4,000.00		
101	146-705.000	Jury Board Wages				\$700.00
101	146-727.000	Jury Bd. Supplies		\$20.00		
101	146-729.000	Jury Bd. Postage		\$40.00		
101	148-704.000	Probate Wages		\$2,000.00		
101	000-610.000	Reg Deeds Revenue	\$9,621.00			
101	265-703.000	Bldg/Grnds Sup Wage		\$3,000.00		
101	430-703.000	An Contr. Wages		\$4,500.00		
101	430-850.000	An Contr. Telephone		\$1,000.00		
101	430-930.000	An Control Maint		\$400.00		
101	681-833.000	Vets Burial				\$5,000.00
101	873-999.000	Sick/Vacation Bank				\$12,810.00
101	960-969.000	Phone Bank				\$6,000.00
101	990-979.000	Equip Purchase				\$3,000.00
101	990-979.001	Non Equip Purchase		\$3,000.00		
243	000-543.000	Remonumentation	\$12,875.00			
243	000-819.000	Contractual Serv.		\$12,875.00		
260	000-504.014	Homeland Grant	\$15,000.00			
260	000-704.000	Wages		\$1.00		
260	000-706.000	Wages Overtime		\$12,224.00		
260	000-720.000	FICA		\$934.00		
260	000-744.000	Gasoline		\$678.00		
260	000-874.000	Retirement		\$543.00		
260	000-979.000	Equipment		\$620.00		
261	000-998.900	End Fd. Balance				\$300.00
261	000-955.000	Tax Adjustments		\$300.00		
101	000-608.000	Probate Services	\$15,000.00			
208	000-747.000	Parks Misc		\$700.00		
208	000-819.000	Contr. Services		\$2,300.00		
208	000-900.000	Advertizing Parks		\$620.00		
208	000-704.000	Parks Wages				\$3,620.00
101	000-589.000	Reimb Oscoda Co.			\$6,921.00	
101	000-591.000	Reimb Alcona Co.			\$6,000.00	
101	000-593.000	Reimb Iosco Co.			\$20,000.00	
Totals			\$52,496.00	\$89,905.00	\$32,921.00	\$70,330.00
			Net -0-		Motion Carried.	

**Page 3: Arenac County Commissioner's Minutes of September 1, 2015:**

**Motion 2: Budget Adjustment 2015-28:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski adopt the following Budget Adjustment # 2015-28:

Fund #	Line Item #	Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	131-727.000	Cir Ct Supplies		\$5,000.00		
101	131-802.000	Memberships		\$500.00		
101	131-824.000	Transcripts		\$1,000.00		
101	131-860.000	Travel		\$2,000.00		
101	131-860.010	Juv. Travel		\$1,000.00		
101	136-850.000	Dist Ct Tele		\$800.00		
101	132-860.000	Travel Exp 4 Co		\$185.00		
101	132-933.000	Equip Maint				\$185.00
101	136-805.023	Reimb Iosco				\$10,300.00
101	351-742.000	Inmate Supplies				\$500.00
101	351-747.000	Misc Supplies Jail		\$500.00		
101	000-690.000	Insurance Reimb	\$4,250.00			
101	101-860.000	Comm'r Travel		\$2,000.00		
101	101-747.000	Comm'r Misc.		\$250.00		
101	401-819.000	Planning Misc		\$2,000.00		
211	000-508-013	SHSGP 2013	\$15,160.00			
211	000-979.000	Equipment		\$15,160.00		
260	000-505.014	2014 Grant			\$15,000.00	
260	000-979.000	Equip Purchase				\$6,759.00
260	000-505.013	2013 Grant	\$8,241.00			
Totals			\$27,651.00	\$30,395.00	\$15,000.00	\$17,744.00

Net -0- Motion carried.

**Motion 3: Netsource One Quote for Roaming Profiles at Sheriff Department:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the quote of \$990 from Netsource One for installation of roaming profiles in the Sheriff's Office/Jail and related. Motion carried.

**Motion 4: Network Segmentation & Courthouse Removal of Duplicate IP Addresses:**

County Treasurer Dennis Stawowy appeared before the Board to discuss issues with duplicate IP Addresses and locations in the County Building, including such duplicate IP addresses installed in offices over time by various vendors and he further, recommended that the Board hire Netsource One, our IT Tech Agency, to reprogram various locations in the Arenac County Building for the sum of \$5,974.00, as proposed, understanding that the final billing may be somewhat less. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to authorize the project to be undertaken, as well as authorize the County Treasurer to sign the quote noting that this will eliminate some of the current problems related. Motion carried.

**Page # 4: Arenac County Commissioner's Minutes of September 1, 2015:**

**Proposed Motions # 5 & 6 were referred by the Chair to Respective Committees.**

**Motion 7: Public Guardian Vacancy:**

Due to the resignation of the Guardian Donna Avram, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to hire Kathy Taylor an additional 20 hours per week until the new position is filled by appointment effective September 4<sup>th</sup>, 2015. Motion carried. Chair instructed Clerk to make payroll aware of said.

**Order of the Day: Opening of Audit Bid Proposals:**

The time being 2:30 PM, the Chair directed the County Clerk to open the Bid Proposals for Arenac County Audit for 2015 and related. It was noted that three bids from selected firms were received prior to the deadline from the five firms selected for RFP's. County Treasurer Dennis Stawowy will review same and then the Budget and Finance Committee will review them next Tuesday, September 8, 2015 at 12:30 and the Committee will report back its recommendation at the next Board Meeting.

**Corrected L-4029 for 2015:**

Linda Lewandowski, County Equalization Director appeared before the Board with a corrected L-4029 Form. After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the amended form and authorize the Board Chair and County Clerk to sign said form. The motion carried and Clerk and Board Chair signed said form.

**Other Discussion:**

Commissioners further discussed purchasing, hiring, and cell phones and agreed that respective committees would report back at a later meeting.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adjourn at 3:15 PM. Motion carried. Meeting adjourned.

Attest: Virginia M. Zygiel  
Virginia M. Zygiel, Chair of the Board

Sincerely,

Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk

**August 28, 2015**  
**Call Session of the Arenac County Board of Commissioners**

Chair Virginia Zygiel called the Special Call Session of the Arenac County Board of Commissioners to order at 6:30 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to direction of Call of the Chair regarding the Arenac County Au Gres Park Grant Application.

The purpose of the meeting was to meet or be present during the County Parks Commission Meeting to discuss direction regarding the County Parks Grant and recent Bid Opening for the Au Gres County Park Improvement Project and what direction to take regarding.

Present: Commissioners Virginia Zygiel, Bobbe Burke, Jeffrey Trombley & Robert Luce.  
Absent: Adam Kroczaleski.

The Chair directed that regular business be removed and the meeting be recessed to allow the Board to listen and interact with members of the Arenac County Parks Commission holding their regular monthly meeting.

At 8 PM; the Chair reconvened the meeting and reviewed the 4 options discussed by the Blue Water Trail Committee as follows:

1. Re-Bid an amended project scope.
2. Piece Bid the project.
3. Hire Schaaf/Approve Bid and eat the additional costs above budget.
4. Do Nothing.

Both the County Parks Commission and the County Board of Commissioners were in General Agreement that the Parks Board would contact the engineers (Lapham) and they would Amend the Scope of the Project and re-bid as well as contact MI DNR to see if a grant amendment would be available regarding cost of the project or other sources including a request for a tribal 2% Grant for local or partial local match for the Grant.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to adjourn at 8:02 P.M. Motion carried and the meeting was adjourned.

Attest: Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Sincerely,

Ricky R. Rockwell  
Ricky R. Rockwell  
County Clerk



**September 15, 2015**

**Minutes of a meeting of the Arenac County Commissioners:**

Chair Virginia Zygiel called the September 15, 2015 Board Session to order at 1:32 in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag. All five commissioners were present.

Present: Commissioners Virginia Zygiel, Bobbe Burke, Jeffrey Trombley, Adam Kroczaleski, and Robert Luce.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda with the addition of Motions # 6 & 7. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of September 1, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as distributed. The motion carried.

**Board Session of September 1, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the Board Minutes as received. The motion carried.

**Checks on Demand:**

Mr. Trombley noted that he would review said and return to the October meeting with recommendation.

**Claims & Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve payment of the Book of Bills with the correction of cost category on page # 1 in the aggregate amount of \$145,161.44. The motion carried. The Chair signed the listing of the claims.

**Public Comments:** None.

**Unfinished Business:**

The Board discussed 2% applications and the need to upgrade computer equipment in several offices including notification from Netsource One, our tech people, at a recent meeting that we have 45 machines operating on Windows XP, noting that it is hard to keep security up to date on the system as it is no longer supported.

**Review of Correspondence:**

The Board reviewed the Correspondence Listing with the County Clerk. The Chair directed that they be placed on file.

**Motions to be acted upon:**

**Motion 1: Appointment of Members to County Board of Canvassers:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to appoint JoEllyn Pedota as the Democratic Member of the County Board of Canvassers for a 4 year term. The motion carried.

**Page 2: Arenac County Board of Commissioner's Minutes of September 15, 2015:**

**Motion 1A: Appointment of Members to County Board of Canvassers:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to appoint Keith Rebischke to a term on the County Board of Canvassers for a 4 year term as Republican Member. The motion carried.

**Motion 2: Audit Contract Bid Approval:**

After discussion and review of comparative bids with the County Treasurer in attendance noting respective bids for 1, 3 & 5 year agreements from three firms, it was agreed that the Board would compare the three five year bids: Abram & Gaffney: \$215,000; Stephenson Gracik \$170,455; and Andrews, Hooper, & Pavlik \$151,500. It was agreed to accept the low bid of AHP for a five year period noting that we were satisfied with and appreciated work of the present auditor and likewise received positive feedback on AHP from listed references. They also agreed to a cancellation clause at any time the Board felt they were dissatisfied

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve a 5 year audit contract with the firm of Andrews, Hooper, & Pavlik in the aggregate amount of \$151,500 for the five year period with options selected noting further that the audit firm also agreed to a cancellation at any time the Board should desire. Motion carried. Treasurer will notify successful bidder of Board action.

**Motion 3: Michigan Department of Agriculture Regional Drain Map GIS:**

Moved by Commissioner Luce and supported by Commissioner Burke to adopt the following resolution:

**Resolution No. 2015-07:**

**RESOLUTION OF SUPPORT AND AUTHORIZING PARTICIPATION IN THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT'S (MDARD) APPLICATION FOR GRANT FUNDS UNDER THE UNITED STATES GEOLOGICAL SURVEY (USGS) THREE DIMENSIONAL ELEVATION PROGRAM (3DEP) FOR THE ACQUISITION OF QUALITY LEVEL 2 (QL2) LIGHT DETECTION AND RANGING (LIDAR) DATA.**

**WHEREAS**, the USGS has announced a grant program for matching and cost sharing associated with the acquisition of LIDAR data under its 3 DEP program; and

**WHEREAS**, QL2 LIDAR data will provide communities with the data to produce hyper-accurate topographical contour mapping for GIS based spatial imaging; and

**WHEREAS**, QL2 LIDAR data has significant benefits for planning, roads, floodplain mapping, wildlife and habitat management, recreation, flood modeling, site planning and many other uses; and

**WHEREAS**, the Natural Resources Conservation Service (NRCS) has pledged significant matching funds for the program; and

**WHEREAS**, more than 20 counties in Southern Lower Michigan have expressed interest in participating in the program; and

**Page 3: Arenac County Commissioner's Minutes of September 15, 2015:**

**WHEREAS**, the broad support between the many interested agencies and local units of government will allow counties to acquire LIDAR data at roughly one-third the cost necessary to singly acquire the data; and

**WHEREAS**, the cost for individual counties to acquire the data and leverage the federal agency matching funds will be \$100 per square mile of territory for a total of \$39,000 for Arenac County; and

**WHEREAS**, the acquisition of LIDAR data will provide an important data tool for the county's spatial data program at a much reduced cost.

**THEREFORE BE IT RESOLVED** that the Arenac County Board of Commissioners requests its inclusion and authorizes its participation in MDARD's application to the USGS' 3DEP grant program;

**SECTION I:** that the County Chairman is hereby authorized and directed to coordinate with MDARD and other partner agencies and governments in filing with the U. S. Geological Survey (USGS) for a grant in the amount of Thirty Nine Thousand Dollars (\$39,000) to fund the 3D Elevation Program/National Geospatial Program within the County of Arenac.

**SECTION II:** That the County Board Chairman is hereby authorized and directed to provide and execute any additional documents, on behalf of the County of Arenac which may be required by the USGS to secure the aforesaid grant.

**SECTION III:** That, should said grant be approved and issued by USGS, the Arenac County Board Chair is hereby authorized and directed to accept the same and comply with the conditions of the grant and the funding for the aforesaid project.

Roll Call Vote: Yes: Kroczaleski, Burke, Luce, & Zygiel. No: Trombley. Yes: 4 No: 1

Resolution declared adopted.

**Motion 4: Tribal 2% Applications:**

After discussion, it was moved by Trombley & 2<sup>nd</sup> by Luce to approve submittal of all 2% applications received including several to be prepared and submitted by Board members, Jeff Trombley and Adam Kroczaleski. The motion carried. Board Office will mail applications.

**Motion 5: Proposed 911 Letter of Understanding:**

After discussion and review of memo, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to table any action on the proposed Letter of Understanding between the 911 GELC Union and the County Board until the next meeting and after the two commissioners involved with 911 negotiations discuss the matter further with Mr. Borushko and Mr. Barbb. The motion carried.

**Motion 6: Heritage Route Authority Letter:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair to send a letter to the Heritage Route Authority in reference to membership. Motion carried. Adam Kroczaleski will prepare a letter after reviewing the letter on hand..

**Motion 7: Resolution Concerning Constitutional Day September 17<sup>th</sup>:**

Moved by Commissioner Kroczaleski and supported by Commissioner Trombley to adopt the following resolution:

**Resolution 2015-08  
Recognizing September 17, 2015 as Constitution Day**

**WHEREAS**, the American Revolution created an independent nation, the United States, and secured the first system of self-government as a model for the world; and

**WHEREAS**, this system of self-government produced the tenets of equal justice, limited government and Rule of Law that exists in the United States today; and

**WHEREAS**, the 39 delegates who signed the United States Constitution at the Constitutional Convention forever changed the course of human history and established the essential guide of compromise; and

**WHEREAS**, the Constitution of the United States protects the unalienable rights of every citizen of the United States, secures "the Blessings of Liberty to ourselves and our Posterity", and sets the standard of governance for the world; and

**WHEREAS**, September 17, 2015 marks the 228<sup>th</sup> anniversary of the signing of the United States Constitution which is the supreme law of the land and the document by which We The People of this land self-govern.

**NOW, THEREFORE BE IT RESOLVED**, that the Arenac County Board of Commissioners hereby commemorates the 228<sup>th</sup> anniversary of the signing of the United States Constitution on September 17, 2015 and recognizes the sacrifices made by the people who made that signing possible.

Roll Call Vote: Yes: Burke, Zygiel, Kroczaleski, Trombley, & Luce. No: None.

Resolution declared carried by a 5 yes to 0 no vote.

**Public Comments:** None

**Committee Reports:** None.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn at 2:32 PM. The motion carried and the meeting was adjourned.

Attest: Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Sincerely,  
Ricky R. Rockwell  
Ricky R. Rockwell, County Clerk

**October 6, 2015**

**Minutes of a meeting of the Arenac County Board of Commissioners:**

Chair Virginia Zygiel called the meeting to order at 1:32 PM with the Board reciting the Pledge of Allegiance to the U.S. Flag and pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Commissioners: Virginia Zygiel, Robert Luce, Bobbe Burke, Adam Kroczaleski, and Jeffrey Trombley.

**Approve Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the Agenda as proposed. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of September 15, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the Committee of the Whole Minutes. The motion carried.

**Board Minutes of September 15, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes as distributed. The motion carried.

**Claims and Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to approve the Checks on Demand for the month of September as follows totaling \$3,541,413.50.

9-22-15 close	Trust and Agency	\$1,255,800.22
9-22-15 close	Tax Administration.	\$6,628.79
9-25-15 close	General Bank Account	\$58,905.72
9-30-15 close	Tax Administration	\$338.88
9-30-15 close	Trust and Agency	\$1,920,635.49
9-30-15 close	County Road Commission	\$299,114.40

Motion carried.

**Book of Bills:**

It was moved by Burke & 2<sup>nd</sup> by Trombley to approve the Book of Bills less the invoice from Lapham and Associates. Motion failed.

It was moved by Kroczaleski & 2<sup>nd</sup> by Luce to approve payment of the Book of Bills in the aggregate amount of \$62,929.90. The motion carried.

**Public Comments:** None.

**Unfinished Business:**

The Board discussed the proposed letter regarding annual appropriation to the Standish Depot and if it had been sent. Evidently, it has not been sent.

**Order of the day:**

**Chris Barbb, 911 Director:** Mr. Barbb appeared to discuss a proposed letter of understanding between himself and the Union representing his staff regarding an educational outreach program involving staff at special events and remote locations.

**Page # 2: Arenac County Commissioner's Minutes of October 6, 2015:**

The Board, Treasurer, Clerk and 911 Director discussed various aspects of the issue and after discussion, it was agreed to approve a motion regarding said educational programs and staffing. (Corrected October 20, 2015 to note that expenses cannot exceed \$500). clerks note.

**Motion # 1: 911 Letter of Understanding:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to authorize the Chair to sign the Letter of Understanding with the 911 Union regarding said outreach events and compensation for employees working said events. The motion carried. The Chair then signed said agreement.

**Order of the Day:**

The Board and County Planning Commission Chair Glen Rice discussed the need to add \$250 to the 2015 Arenac County Planning Commission Budget for Travel Expenses. It was agreed that Budget and Finance Committee would so handle the matter as funds are not available from within the current department budget, likely from Audit Expense Budget remainder.

**Motion # 2: Sims Township Building Enforcement:**

After discussion regarding same, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to accept the Township of Sims for Building Code Enforcement effective immediately. The motion carried. Mr. Luce will inform the Building Department Office.

**Motion # 4: Proposed 3 Year Contracts with MGT:**

After report from Mrs. Zygiel, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the 3 year contracts submitted and authorize the Board Chair to sign same on behalf of the County of Arenac. The motion carried.

**Order of the Day:**

Jeff Ryan, County Juvenile Officer, appeared before the Board to discuss the proposed 2015-2016 Arenac County Child Care Budget to be submitted to the State of Michigan. He noted a proposed 6% increase in foster care and detention services, being \$12,500 Foster Care and \$2,400 Institutional Care increases for budgetary purpose and reimbursement purpose.

**Motion # 3: Child Care Fund Budget:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the proposed budget for submittal to the State of Michigan and authorize the Board Chair to sign same on behalf of the County of Arenac for the Fiscal Year October 1, 2015 thru September 30, 2016. The motion carried. The Chair signed the document.

The Board and Mr. Ryan further discussed institutional versus in home foster care and the differences between the program settings and relative costs of each.

**Motion # 5: Central Michigan District Health Department 2016 Appropriation:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Luce to keep the ensuing appropriation to the Central Michigan District Health Department at the current level. The motion carried. The Board Office will notify the Health Department. The Commissioners noted that it is the intention of the District Health Department to surcharge all permits at \$24 each to make up the deficiency in the appropriation, a user pays fee if the increase was not approved by the Board of Commissioners. It was noted that approximately 240 permits are issued locally each year.

**Motion # 6: Annual Arenac County Land Bank Resolution:**

Moved by Commissioner Trombley and supported by Commissioner Kroczaleski to adopt the following:

**Resolution No. 2015-09**

**Whereas:** Local units of government within Arenac County levy annual tax, and

**Whereas:** Those unpaid taxes are returned to the County for collection, and

**Whereas;** The County funds those delinquencies to the local collection units, and

**Whereas:** The County has appointed the County Treasurer as the Foreclosing Governmental Unit, and

**Whereas:** PA123 describes the process for the FGU to claim ownership of these properties, and

**Whereas:** These procedures were followed for said tax year 2012, and

**Whereas:** Properties remain following the prescribed two land auctions per year, and

**Whereas:** At the end of this process, the County FGU controls these properties,

**Whereas:** The thirteen unsold properties this year are: 008-0-F10-000-209-00, 008-0-F15-000-063-00, 008-0-F50-000-015-00, 008-0-F50-000-028-00, 008-0-F50-000-095-00, 008-0-F50-000-187-00, 008-0-F51-000-443-01, 020-0-C35-002-015-00, 020-0-H10-000-003-00, 020-0-H10-000-024-00, 020-0-H10-000-039-00, 020-0-H10-000-051-00, 020-0-H10-000-072-00.

**Now Therefore Be It Resolved:** That the FGU shall transfer ownership of said properties to the Arenac County Land Bank to be sold or otherwise disposed of according to statute.

Roll Call Vote: Yes: Trombley, Kroczaleski, Zygiel, Burke, & Luce. No: None.

Resolution Carried by a 5 yes to 0 no vote.

**Motion # 7: Appointment to County Planning Commission:**

Mr. Glen Rice, County Planning Commission Chair noted that Alice Lake has submitted a letter of interest in serving on the Arenac County Planning Commission. It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to appoint Alice Lake to a term on the Arenac County Planning Commission ending 12-31-2017. The motion carried.

**Motion # 8: Fortinet Contract for Netsourceone:**

Mr. Luce explained the proposal. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize the renewal of Fortinet Security Contract through Netsourceone. The motion carried.

Chair ordered a 5 minute recess at 2:55 PM.

Chair called the meeting back to order at 3:00 PM. She noted a scheduled closed session, but it was agreed to finish motions to be acted upon before going into closed session on the Teamsters non supervisory unit negotiations with Mr. Borushko, agent for the Board.

**Page # 4: Arenac County Board of County Commissioner's Minutes:**

**Motion # 9: Animal Control Assistant:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to hire Kelly Zube at 17.5 hours per week as Animal Control Assistant at the shelter effective immediately per county personnel policy. The motion failed.

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to hire Kelly Zube at 16 hours per week as the Animal Control Assistant at the shelter effective immediately per county personnel policy. The motion carried.

**Closed Session for Teamsters Non Sup. Negotiations:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to move into closed session with Mr. Borushko from Employment Relations Advisors at 3:05 PM, regarding the Non Supervisory Union Contract Negotiations for 2016 forward with Teamsters Group (Old Courthouse Steelworkers Unit.).

Roll Call Vote: Yes: Burke, Zygiel, Kroczaleski, Luce, & Trombley. No: None. Motion carried and Board moved into Closed Session with Mr. Borushko.

**Return to Open Session:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to return to Open Session at 3:30 PM.

Roll Call Vote: Yes: Zygiel, Kroczaleski, Trombley, Luce, & Burke.

Motion carried 5-0 and the Board returned to open session.

Mr. Borushko and the Board discussed personnel issues and issues relating to various time cards and or lack of time logs suggesting that for the benefit of all, time logs should be kept.

**Order of the Day:**

The situation with the County Building Department now handling Sims Township was discussed further noting that the local unit had issued 80 plus Building Permits in 2014 and the request from Teresa Irving for suggested ways of handling increased work load with various options.

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to authorize the hiring of a part time employee (clerk) in the Building Department to work 14 hours per week to assist Teresa to be paid at 80% of Clerical wage per Teamster's Contract (\$12.21 hourly). The motion carried.

**Commissioner Reports:**

**Mr. Kroczaleski** reported that he learned at MAC Conference that Closed Session Minutes may be corrected up to 6 months following an error in such.

**Ms. Burke** reported on issues regarding County Clerks and the Court System regarding the handling of Court responsibilities and staffing of the Courts (Family and Circuit) noting that there are a number of issues in several counties. She further reported that there is a goal of cross training of all Court Personnel to handle more than "one area of issues". This is a goal of the State of Michigan Court System.



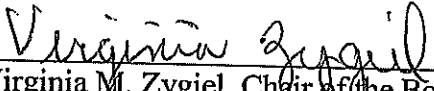
**Page # 5: Arenac County Commissioner's Minutes of October 6, 2015:**

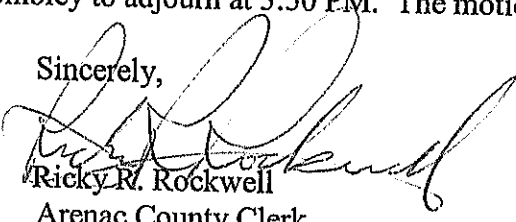
**Adjournment:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to adjourn at 3:50 PM. The motion carried and the meeting was adjourned.

Sincerely,

Attest:

  
Virginia M. Zygiel, Chair of the Board

  
Ricky R. Rockwell  
Arenac County Clerk

**October 20, 2015**  
**Minutes of a meeting of the Arenac County Board of Commissioners:**

Chair Virginia Zygiel called the regularly scheduled meeting of the Arenac County Board of County Commissioners to order at 1:30 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Virginia Zygiel, Adam Kroczaleski, Robert Luce, Jeffrey Trombley, & Bobbe Burke.

**Approval of an Agenda:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed agenda for the meeting as submitted by the Board secretary. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole Meeting of October 6, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes of the Committee of the Whole of October 6, 2015. The motion carried.

**Board Minutes of October 6, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the proposed minutes listed above with the addition of the words "up to \$500" at the end of the first paragraph on page # 2 in reference to 911 Program costs. The motion carried.

**Department Heads Meeting of October 13, 2015:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the proposed minutes of the meeting held on October 13<sup>th</sup>. The motion carried.

**Claims and Accounts:**

After Board Review, it was moved by Mr. Trombley to approve payment of the Book of Bills in the aggregate amount of \$43,100.99. The motion carried.

**Public Comments:** None.

**Unfinished Business:**

Commissioner Luce reported that he had been given erroneous information at the last meeting regarding the number of Building Permits issued in Sims Township last year and the correct number is 40 versus the 82 noted in the minutes of October 6, 2015.

**Review of Correspondence:**

The Clerk and Board reviewed the listing of correspondence items. After review, the Chair directed that same be placed on file with the Clerk.

**Motions to be acted upon:**

**Motion #1: Approval of Budget Adjustment 2015-31:**

**Page 2: Arenac County Commissioner's Minutes of October 20, 2015:**

The Board discussed the need to adopt a budget adjustment for the 2015 calendar year, Arenac County General Fund Child Care Budget utilizing additional State resources as well as local reimbursement and beginning balance increases to fund additional liability for this year.

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve Budget Adjustment 2015-31 Child Care Budget Adjustment as follows:

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
292	000-574.000	State Grant	\$5,000.00			
292	000-676.000	Local Reimbursement	\$25,000.00			
292	000-699.000	Beginning Fund Bal.	\$10,000.00			
292	000-822.000	Local Reimbursement		\$5,000.00		
292	000-823.000	State		\$35,000.00		
Total			\$40,000.00	\$40,000.00	\$-0-	\$-0-

The motion carried.

**Motion 2: Building Department Hours:**

After discussion regarding the department and the hiring of a new person, part time in that department as authorized at the last meeting, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the Building Department Person for a 4 day per week schedule through December 2015 and to return to 3 & ½ days effective January 1, 2016; with schedule to be adjusted as business levels indicate need. The motion carried.

**Commissioner Committee Reports:**

Commissioner Burke, Public Health and Safety Committee reported that she met with the Public Guardian Office about the hiring of a second Public Guardian to fill the vacancy noting that when first filled, the position will not assume the Guardianship responsibilities until they see whether or not the person is working out with the job and clients. Then the caseload will be split among the two guardians.

She further reported that Ed Rohn, Emergency Management Coordinator, reported that he was able to secure funds from Stone Garden Grant to purchase "Foul Weather Gear" for the Sheriff Department for use in recovery operations such as the current missing fisherman.

Commissioner Kroczaleski reported that the Ogemaw County request on behalf of Region 7-B Employment and Training Consortium has been shot down and will not be approved for funding.

**Order of the Day:**

Various Issues regarding the current & pending Arenac County Au Gres Park Grant Projects:

Mr. Joseph Sancimino, Chair of the Arenac County Parks Commission appeared before the Board along with Scott Bell from Lapham and Associates, Architects, Engineers, & Planners. The Board and gentlemen discussed the current status of the various parts of the projects involved in the two grants. Mr. Sancimino noted that the following items must be completed by December 31, 2015 in order to receive the funds available from the Coastal Zone Management Program.

**Page 3: Arenac County Commissioner's Minutes of October 20, 2015:**

Mr. Sancimino further requested that the Board authorize expenditure of \$60,000 to implement the necessary project elements that must be completed/on scene by year end as follows:

- #1: Dock with handicapped fishing pier, 104' aluminum dock and related pier.
- #2: Canoe Racks and Kayak Racks being 8 canoe/kayak racks and mounting poles for such.
- #3: Signage of the site as required by the project approval.
- #4: Graveled Parking Lot as proposed by the park board in the proposal.

Then, these proofs of payment need to be submitted by the project engineer for reimbursement to the State for reimbursement of funds. It was noted that reimbursement from the CZM Grant is 50-50 with some matching funds additionally coming from the Natural Resources Trust Fund Grant at 74% which has a June or July 2016 deadline date for completion. Respective dollar figures were discussed for various portions of the project and it was further noted that all permits have been submitted.

The Board questioned the Parks Board as to where we are currently in the Bid Process and discussed where and how the engineer got his bid estimates that he is using for the project.

Larry Davis, County Drain Commissioner, and member of the County Parks Commission questioned the lack of participation by the County Parks Commission in the processes being discussed.

Mr. Scott Bell, Lapham & Associates further noted that we need three approved bids before awarding the project to a bidder.. Bidders must be bonded as well as be able to finish the work in a timely manner.

It was agreed that the cost of the parking area is an about \$3-5 thousand dollars. The dock will be about \$39,000 dollars. The kiosks, Bob and Jeff agreed to attempt to construct pursuant to plans noting that the cost may be in the area of \$3,000 plus.

To get to the estimated \$60,000, the following figures were used to arrive at the information to share regarding project: \$40 K Dock; \$5 K Kiosk, \$5 K Parking Lot, & \$10K Canoe & Kayak Racks.

The group also discussed the need for the installation of the Water Well Project and Electrical and Shower Building with Shower and Bathroom Facilities not included in this grant, but included in the MI DNR NRTF Grant at 74%. They also discussed further the three required bids for parking lot, pier, parking lot gravel, and three quotes for the dock.

Mr. Bell noted that the Coastal Zone Management Program requires three bids from bondable contractors for each portion of the project.

Commissioner Trombley wished to publically note that he personally feels that the Handicapped pier project is an exercise in stupidity and that he further feels that it will be a "Kervorkian Kayak Launch".

The Board, Mr. Bell, and Mr. Sancimino discussed the project proposal further and Mr. Sancimino again requested that the County Board authorize the expenditure of up to \$60,000 in an advance to allow for the project to move forward.

**Page 4: Arenac County Commissioners Minutes of October 20, 2015:**

The Board requested the presence of County Treasurer Dennis Stawowy to discuss the probability of financing from county sources until reimbursement is received for the project.

Mr. Dennis Stawowy, Arenac County Treasurer, appeared before the Board and group and agreed that funds could be advanced from Tax Administration Funds to the project.

On motion by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel, it was moved to authorize Dennis Stawowy, the Arenac County Treasurer, to fund up to \$49,500 of project costs from the currently held funds in Tax Administration as an advance toward project costs. The motion carried.

Commissioner Luce thanked Mr. Bell from Lapham and Associates for being in attendance at the meeting and asked him as to what the next steps were regarding project work at the site at the Park in Au Gres. He explained that the next items are the Drain Field, Building Specifications, Electrical Work and Plumbing between structures in the park.

Mr. Bell again reminded the Board of the Drop Dead Date of 12-31-2015 for the Coastal Zone Project portion of the work in the Au Gres Park.

**Order of the Day:**

After discussion regarding as to who should be the Board contact regarding the grant, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to list Mr. Luce as the agent for the project signatures. The motion carried.

Chair ordered a recess at 3:15 PM. The Chair ordered the meeting back into session at 3:25 PM.

**Presentation and Approval of County Equalization Report:**

Mrs. Linda Lewandowski, County Equalization Director, presented the Board of County Commissioners the 2015 Apportionment Report for the County of Arenac and all local units.

The Board and the Equalization Director reviewed the various aspects of the report as well as discussed the special millage and special assessments for the many purposes that they are currently being levied in the County as well as special millage being levied by the County and Local units.

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to authorize the County Equalization Director to sign and submit the report to the State of Michigan.

Roll Call Vote: Yes: Trombley, Kroczaleski, Zygiel, Burke, & Luce.

The motion carried by a 5 yes to 0 no vote.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adjourn at 4 PM. The motion carried and the meeting was adjourned.

Attest: Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Sincerely,  
Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk

**November 3, 2015**

**Minutes of a Meeting of the Arenac County Board of Commissioners**

Chair Virginia Zygiel called the scheduled meeting of the Arenac County Board of Commissioners into session at 1:31 PM on Tuesday, November 3, 2015 in room 201 of the Arenac County Building in Standish, Michigan pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag with all five commissioners in attendance.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda as presented. The motion carried.

**Approval of Minutes:**

**Committee of the Whole of October 20, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes of the Committee of the Whole as submitted. Motion carried.

**Board Session of October 20, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes of the October 20, 2015 Board Session noting the following corrections: Page 1: Motion to pay Book of Bills was seconded by Mr. Kroczaleski. 2. Page 3: Numerical figure correction of \$39,000 vs. 39.000. 3. Paragraph 4 last page, comment attributed to Commissioner Kroczaleski vs. Commissioner Luce as listed. The motion carried.

**Claims & Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the Book of Bills (holding one claim from Netsource) bills total \$37,461.92. The motion carried. Mr. Luce will further investigate said claim regarding Animal Control Phone Service Billing & report back at the next Board meeting.

**Review of Correspondence:**

The Board and Clerk reviewed the Correspondence Listing. Afterwards, the Chair directed that said be placed upon file in the Clerk's Office.

**Motions to be acted upon:**

**Motion # 1: Quote from Netsource for Server Replacement:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the replacement of the Server for the Treasurer and Prosecutor at a quote price of \$13,500. The motion carried.

**Motion # 2: Request from P. R. I. D. E. Group for use of County Facilities:**

By request of group from Standish-Sterling for use of County Building Lobby on Friday, November 6<sup>th</sup>, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to authorize the Arenac County P.R.I. D.E. Group to utilize the Courthouse Lobby for a Bake Sale and awareness event on November 7<sup>th</sup>. The motion carried.

**Motion # 3: Transfer of Additional Contribution to Retirement System:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mrs. Zygiel to authorize the transfer of funds to the County Retirement Account at the Municipal Employees Retirement System, Arenac Sheriff Account Division as per discussion from sources totaling \$100,000 to pay down unfunded liability.

**Page # 2: Arenac County Board of Commissioner's Minutes of November 3, 2015:**

**Motion to Table Action:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to table any action until the next Board Meeting, November 17<sup>th</sup>, to allow Mr. Trombley to confirm information with Sheriff & 911 Director.

Roll Call Vote: Yes: Trombley, Kroczaleski, Burke, Luce. No; Zygiel. Motion carried 4 yes 1 no. The motion is tabled until next meeting.

**Motion # 4: Discussion of 4-H Forest & Selective Cut as Recommended:**

The Board and Clerk discussed the status of the 4-H Forest located near Sterling in Deep River Township and the recommendation of the USDA Area Forester that the Jack Pine be clear cut and the Red Pine selective cut to allow for release of under canopy growth. Mr. Kroczaleski noted that the 4-H Forest proceeds, which are to be used to benefit 4-H in Arenac County, are anticipated to be used as match for endowment at the Michigan 4-H Foundation, Arenac County account to meet a proposed matching challenge.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski for further investigate and report back on proposed Selective Cutting Program in the 4-H Forest Property, near Sterling and to further report back to the Board noting that proposed proceeds are to go the Arenac County Account (Fund) at the Michigan 4-H Foundation to assist in meeting the "Challenge Grant". The motion carried and Mr. Kroczaleski will be working further on the project and report back at a later meeting. The motion carried.

**Commissioner Reports:**

Mr. Trombley reported that the Arenac County Fair Board is financially in fair shape and among projects being currently considered are: Bathrooms or Renovations at the Fair Grounds. Also discussed was that the Road Commission is considering the possible usage of County Millage Funds from the Road Millage Proceeds for various Road Projects.

The Board members discussed the possible millage proposals that need to be considered for the year 2016 and which ones, if allowed, would possibly be placed on the ballot in March, August or November 2016. The Clerk noted that a current bill in the legislature calls for allowing millage proposal language on the March Presidential Primary, which is currently prohibited by law and that the Clerk will keep the Board informed should the bill allowing for such be passed and signed into law by the Governor. Clerk further noted that same will also allow townships and cities to place like issues on the March Ballot.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to adjourn at 3:30 PM. The motion carried and the meeting was adjourned.

Attest: Virginia Zygiel  
Virginia M. Zygiel, Chair of the Board

Sincerely,  
Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk

**November 17, 2015**  
**Minutes of a Meeting of the Arenac County Board of Commissioners**

Chair Virginia Zygiel called the Scheduled Meeting to order at 1:30 P. M. pursuant to Public Notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Virginia Zygiel, Robert Luce, Jeffrey Trombley, Bobbe Burke, & Adam Kroczaleski.

**Approval of an Agenda**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the agenda as proposed. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of November 3, 2015:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve with correction on location of 4-H Forest, being in Deep River Township versus Adams Township as listed. Motion carried.

**Board Minutes of November 3, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as received. The motion carried.

**Claims & Accounts:**

**Checks on Demand for the month of October 2015:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the listing of Checks on Demand as follows:

Date	Fund Description	Amount
10-07-15	General Bank Account	\$90,541.67
10-19-15	Trust & Agency Funds	\$419,681.56
10-19-15	Tax Administration Fund	\$54,215.35
10-19-15	Road Commission Funds	\$240,345.85
10-20-15	General Bank Account	\$164,024.49
10-23-15	Road Commission Funds	\$152,621.00
10-23-15	Trust & Agency Funds	\$42,394.75
10-23-15	Tax Administration Fund	\$7,035.62
10-23-15	General Bank Account	\$85,596.27
11-02-15	General Bank Account	\$17,076.84
11-02-15	Trust and Agency Funds	\$553,410.65
11-02-15	Trust and Agency Funds	\$5,686.42
11-02-15	Tax Administration Fund	\$4,081.73
Total		\$1,836,712.20

The motion carried. Listing was signed and forwarded to auditor's file.

The Chair then requested any public comments from those in attendance:



**Page 2: Arenac County Commissioner's Minutes of November 17, 2015:**

**Public Comments:**

Connie Ostrander, Au Gres Township Resident & Member of the County Parks Commission discussed her concerns regarding the Au Gres Arenac County Park and as to where we were with the Grants and related progress on same including the parking lot improvements that were scheduled. Mr. Luce replied concerning bid status on that and other park improvement related issues at that site noting that he believed that the parking lot bid has been awarded to a local contractor (Killingbeck) after three bids were received. Other issues related to Parks Operations and related were discussed with Commissioners noting that several bid items have been awarded at this time.

**There was no unfinished business:**

**Correspondence:**

The Clerk and Board reviewed the listing of correspondence as presented by the Clerk. After which the Board Chair directed that same be placed on file.

**Motions to be acted upon:**

**Motion # 1: Authorization of Transfer of Funds to bolster Unfunded Retirement Liability:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mrs. Zygiel to authorize the County Treasurer to transfer \$100,000 from funds to the Municipal Employees Retirement System Sheriff Division, which includes 911 Employees as follows: \$25,000 Road Patrol, \$25,000 911 & \$50,000 other County Funds.

Mrs. Zygiel reported on meeting with Sheriff, Treasurer, & 911 Director noting their approval of proposal from all three per her meeting last Thursday, confirming earlier action.

Mr. Trombley then presented copies of letters from the Sheriff and 911 Director noting that they had changed their minds regarding said and felt all funds should come from the County General Fund otherwise.

After some discussion, Mr. Kroczaleski withdrew his motion with concurrence from Mrs. Zygiel. The motion was withdrawn.

**Motion # 2: Budget Adjustment #2015-39**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to adopt the following budget adjustment:

Date 11-17-2015

Fund No.	Line Item No.	Line Item Descript	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	000-589.000	Oscoda Co. Reimb			\$4,500	
101	000-591.000	Alcona Co. Reimb			\$4,500	
101	000-593.000	Iosco Co Reimb			\$10,028	
101	131-704.000	Wages Circuit Ct				\$38,000
101	131-703.000	Wages Supr. Ct. Ct		\$24,000		
101	131-705.000	Wages Part Time				\$1,000

**Page # 3: Arenac County Commissioner's Minutes of November 17, 2015:**  
**Budget Adjustment # 2015-39 Continued**

101	131-727.000	Office Supplies	\$1,000		
101	131-729.000	Postage	\$500		
101	131-744.000	Gasoline	\$200		
101	131-801.000	Legal Fees		\$2,500	
101	131-809.000	Jury Fees	\$3,000		
101	131-819.000	Contractual Serv.		\$1,500	
101	131-850.000	Telephone	\$500		
101	131-860.000	Travel Expense	\$2,000		
101	131-860.010	Juvenile Travel	\$500		
101	131-933.000	Eqpt. Rep. Maint.	\$500		
101	131-802.000	Memberships	\$500		
101	132-704.000	Wages Perm Emp.		\$2,400	
101	132-727.000	Office Supplies		\$1,700	
101	132-729.000	Postage		\$1,500	
101	132-802.000	Memberships		\$1,300	
101	132-819.000	Contr. Services		\$1,500	
101	132-819.090	Contr. Computer		\$500	
101	132-860.000	Travel Expense	\$42		
101	132-910.000	Insurances	\$130		
Totals		-0-	\$32,872	\$19,028	\$51,900

Motion carried.

**Motion # 3: Letter of Support for EMCOC**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to draft a letter of support for EMCOC as Region V Prosperity Agency and allow Chair to sign said. Motion carried

**Motion # 4: Building Department Part Time Clerk:**

On motion by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to hire Christine Mason as part time clerk in the County Building Department. The motion carried.

**Motion # 5: 2016 Arenac County Salaries Resolution:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed 2016 Arenac County Salaries Resolution as attached to the minutes as attachment A with corrections for Parks Leader and Animal Control Assistant.

Roll Call Vote: Yes: Trombley, Kroczaleski, Zygiel, Burke, & Luce. No: None. The motion carried by a 5 yes to 0 no vote.

**Motion # 6: Appointment to Iosco Arenac District Library Board:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to reappoint Ricky R. Rockwell to a term on the Iosco Arenac District Library Board ending 12-31-2019. The motion carried. Mr. Rockwell thanked the Board for their consideration and his continued appointment.

Page # 4: Arenac County Commissioner's Minutes of November 17, 2015:

Committee Reports:

Mr. Luce reported on the Netsource bid for the server replacement noting that the "new total was \$15,340.80." This will replace the server in the Treasurer's Office as well as the one in the Prosecutor's Office, being a one for two replacement.

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to replace the two servers mentioned for the above amount and authorize the work order through Netsource. The motion carried.

The Commissioners discussed needs for technical services in the operation as well as the issue that it is unlikely that budget would permit the hiring of a computer savvy tech that would pay for themselves. Also discussed was the present contract with Netsource regarding technical support.

Public Comments:

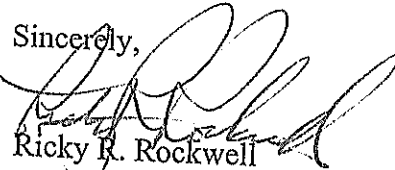
The Commissioners and Public discussed the possibility of special millage proposals on the 2016 Ballot as well as renewals that are scheduled to appear during 2016. The Clerk noted that he is awaiting paperwork regarding possible allowing of local governmental proposals on the March 2016 Presidential Primary Ballot. The Clerk agreed to furnish Commissioner's with a listing of expiring millage proposals and dates for County, Local, & School Districts.

There were no further public comments.

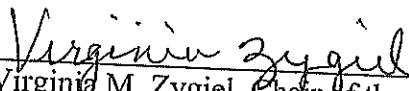
Adjournment:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to adjourn at 2:30 P.M. The motion carried and the meeting was adjourned.

Sincerely,

  
Ricky R. Rockwell  
Arenac County Clerk

Attest:

  
Virginia M. Zygiel, Chair of the Board

## 2016 Salary Resolution

Date: 11-17-15

Moved by Commissioner: Jeff Trombley

Supported by Commissioner: Bob Luce

Roll call as follows: Yeas: 5 Nays: 0

To rescind the 2015 Arenac County Salary Resolution and to adopt the following  
2016 Salary Resolution for the County of Arenac, effective January 1, 2016.

	2012	2013	2014	2015	2016
		\$1000 Elect		\$1000 Elect	
OFFICE-TITLE-DESCRIPTION	1%	1%	1%	2%	2%
<b>Elected</b>					
County Commissioner-Chairman	5,100	5,600	5,600	6,600	6,600
County Commissioner Member	4,500	5,000	5,000	6,000	6,000
Per Diem	35/70	35/70	35/70	35/70	35/70
District/Circuit Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)
Probate Judge	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)
Prosecuting Attorney	47,379 (3)	47,853 (3)	48,332 (3)	49,332 (3)	50,319 (3)
Register of Deeds	34,309	35,309	35,662	36,662	37,395
County Treasurer	39,976 (8)	40,976 (8)	41,386 (8)	42,386 (8)	43,234 (8)
County Clerk	37,400 (2)	38,400 (2)	38,784 (2)	39,784 (2)	40,580 (2)
Drain Commissioner	26,350	26,850	27,119	27,619	28,171
Sheriff	42,860	43,860	44,299	45,299	46,205
Road Commission Chairman	5,151	5,651	5,651	6,600	6,600
Road Commission Member	4,545	5,045	5,045	6,000	6,000
<b>Appointed Exempt</b>					
UnderSheriff	38,529	38,914	39,303	40,303	41,109
Assistant Prosecuting Attorney	18,569 (5)	18,755 (5)	18,943 (5)	19,443 (5)	19,832 (5)
Victims Rights Advocate (20 hrs=57%)	17,000 (7)	17,170 (7)	17,342 (7)	17,689 (7)	18,043 (7)
Emergency Management Director	15,092	15,243	15,395	15,703	16,017
<b>Appointed Non-Exempt</b>					
Probate Register (35 hrs)	28,640	28,926	31,715 (10)	32,349 (10)	32,996 (10)
Confidential Secretary (35 hrs)	27,094	27,365	27,639	28,192	28,756
Family Court Juvenile Officer (35 hrs)	34,409	34,753	35,101 (11)	35,803 (11)	36,519 (11)
Family Court Clerk (35 hrs)	26,991	27,261	30,034	30,635	31,248
Circuit/Probate Court Recorder (35 hrs)			35,344	36,051	36,772
Circuit Court Administrator (35 hrs)	40,000 (9)	40,400 (9)	40,804 (12)	45,000 (12)	45,900 (12)
Trial Court Specialist/ADR Clerk (35 hrs)			35,000	35,000	35,700
Prosc. Office IVD (CRP) P/T (32 hrs=91%)	25,572 (6)	25,828 (6)	26,086	26,608	27,140
Animal Control Officer (40 hrs)	33,533	33,868	34,207	34,891	35,589
Continued on next page					
2014 Salary Resolution Continued:					
	2012	2013	2014	2015	2016

OFFICE-TITLE-DESCRIPTION					
Hourly					
Sheriff's Confidential Secretary (40 hrs)	\$11.85	\$11.97	\$12.09	\$12.33	\$12.58
Seasonal Employees (Parks) Min wage	\$7.63	\$7.71	\$7.79	\$8.15	\$8.50
Animal Control Assistant (17 hrs)	\$10.50	\$10.61	\$10.72	\$10.93	\$10.50
Park Leader	\$9.09	\$9.18	\$9.27	\$10.00	\$10.20
(2014 One Supervisor \$10.00 hr)					
Jail Cooks (3) p/t			\$10.00	\$10.50	\$10.50
(1) Judges receive state salary in addition to these figures. Arenac pays 100% of State Supp.					
(2) Co. Clerk's wage does not include \$4,000 for Circuit Court Clerk duties.					
(3) Prosecutor's wage does not include \$12,950 for CRP Admin. and \$6,500 for DHS Grant					
(4) Entire salary paid by County from State funds received for same amount.					
(5) Asst. Prosecutor's wage does not include \$15,450 for CRP Admin. and \$6,500 for DHS Grant					
(6) CRP Grant @ 32 hours/wk.					
(7) State Grant @ 20 hours/wk.					
(8) Treasurer's wage does not include \$1,500 for administering PA-105					
-9					
(10) Receives \$3,000 yr. in addition to these figures as long as the Child Care Grant is in force.					
(11) Receives \$7,000 yr. in addition to these figures as long as the Child Care Grant is in force.					
(12) Wage determined by 4 County Negotiations (8:30 am to 4:30 pm - 1 hr lunch)					
...also receives \$7,000 in addition to these figures as long as the Child Care Grant is in force.					
No raise in 2011 for Prosecutor,					
Appointed Exempt,					
Non-Exempt and Hourly.					
2010 Elected rec'd 1% raise.					
2011 Elected rec'd 1% raise.					
2012 Elected rec'd 1% raise.					
2013 f/t Elected rec'd \$1,000 raise.					
2013 p/t Elected rec'd \$500 raise.					
2015 Elected rec'd \$1,000 raise.					
Prosc. & Asst Prosc rec'd 1%					
Note: Per motion on 01-04-11,					
Insurance benefits for					
Elected/Appointed Officials					
will be the same as provided in the					
Personnel Policy.					
ME/gail/2016 budget/2016 Salary Resolution					

**December 1, 2015**

**Minutes of a Meeting of the Arenac County Board of Commissioners:**

Chair Virginia Zygiel called the December 1, 2015 Scheduled Session of the Arenac County Board of County Commissioners to order at 1:31 PM pursuant to Public Notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag with all five Commissioners in attendance.

Present: Virginia Zygiel, Robert Luce, Adam Kroczaleski, Bobbe Burke, & Jeffrey Trombley.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda with the addition of Motion 7, a letter of support for the Saginaw Chippewa Brownfield Application for the redevelopment at US 23 & M 13, south of Standish at the Connector. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of November 17, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as mailed. The motion carried.

**Board Minutes of November 17, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as mailed. The motion carried.

**Claims & Accounts:**

The Board reviewed the Book of Bills/Claims as presented and it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to approve the Book of Bills as presented noting a coding change requested by Sheriff on one bill and an amount change on one travel voucher with the bills totaling \$28,001.81. The motion carried and Clerk was directed to pay the book of bills.

**Unfinished Business:**

Mr. Luce reported on purchase/delivery of Dock from E Z Dock and delivery was discussed noting that payment of balance needs to be made on said delivery to the park in Au Gres.

**Review of Board Correspondence:**

The Clerk and Board reviewed the Correspondence Listing as prepared. In the listing was information about millage renewals that need to be considered in 2016, being the Sheriff Road Patrol and E-911 Millage. They also discussed the status of the Au Gres Parks Grants and where we are currently. Mr. Luce noted that certain items are in the process of manufacture as well as delivery noting that the dock and related will be delivered but not installed until Spring.

**Motions to be acted upon:**

**Motion # 1: Appointment to Arenac County Land Bank:**

After review of the letter received from the Land Bank Committee, it was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Trombley to reappoint Mr. Dennis Stanley of Au Gres to a term on the Arenac County Land Bank Committee ending December 31, 2018. The motion carried.

**Page # 2: Arenac County Commissioner's Minutes of December 1, 2015:**

**Motion # 2: Victim's Rights Advocate Contract with the MI DHHS:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed Title IV-E Contract in the aggregate amount of \$29,800 with the Michigan Department of Human Services for the period of October 1, 2015 thru September 30, 2016 and authorize the Board Chair to sign said contract. The motion carried.

**Motion # 3: Budget Adjustment 2015-44: Tribal 2% Distribution:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the following Budget Adjustment as listed, being Budget Adjustment 2015-44 Dated 12-01-2015:

Fund No.	Line Item No.	Line Item Descr	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
286	000-401.000	2% Grant 11-20-15	239,200			
286	000-819.112	Seniors Up & Go		6,200		
286	000-819.615	Lincoln A Drain		25,000		
286	000-819.101	3-D Lidar		39,000		
286	000-819.208	Au Gres Park		30,000		
286	000-979.215	CCW Upgrade		4,000		
286	000-819.201	Road Comm. Sagatoo		10,000		
286	000-979.515	Whitney/Arenac Dr. Maps		90,000		
286	000-979.301	Sheriff Vehicle		35,000		
Motion Carried.			\$239,200	\$239,200	\$-0-	\$-0-
			Sum \$-0-			

**Motion # 4: Acceptance of 911 Grant \$500 from Arenac Comm. Fund @ BACF:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize the Board Chair to sign for the Grant received from the Arenac Community Fund for Public Awareness Education in the amount of \$500. The motion carried and Chair signed the agreement.

**Motion # 5: Budget Hearing and Special Board Meeting:**

After discussion regarding the 2016 Budget(s), it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to set a Special Board Meeting for Tuesday, December 29, 2015 at 1:30 PM as well as a Budget Hearing on the 2016 All Funds Budget at 2:00 PM. The motion carried and the Chair directed the County Clerk to place said ad in the Arenac Independent for two weeks.

**Motion # 6: Cross Deputizing of Tribal Police:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mrs. Zygiel to authorize the Chair to sign the proposed Cross Deputizing Agreement between the Arenac County Sheriff and the Saginaw Chippewa Indian Tribal Police Department. Said document will be transmitted to the Sheriff for his further approval as well as to the Saginaw Chippewa Indian Tribe. Oaths of office will be necessary for each involved officer to be sworn and filed in the Co. Clerk's Office.

Roll Call Vote: Yes: Kroczaleski, Zygiel, Burke, & Luce. No: None. Not Voting: Trombley.

**Page # 3: Arenac County Commissioner's Minutes of December 1, 2015:**

**Motion # 7: Letter of Support for Tribal Brownfield Cleanup Grant Application:**

Mr. Michael Fisher, from the Environmental Department at the Saginaw Chippewa Tribal Offices appeared before the Board to discuss the proposed Brownfield Cleanup Grant request that the Tribe has requested from the EPA in the amount of \$200,000 for the old Marathon Truck Stop at US 23 & M 13 location. He noted that the grant is only a small portion of the total site cleanup. After further discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair to sign a letter of support for the project which will further potential redevelopment at the site discussed. The motion carried.

**Order of the Day:**

Sheriff James Mosciski and Under Sheriff Donald McIntyre appeared before the Board to discuss the proposed 2016 Salaries Resolution adopted by the Board at their November 17<sup>th</sup>, 2015 Board Session. They explained issues with attempting to keep part time staff, their respective salaries, and further requested the Board reconsider their salaries as they are less than the Base Wages paid to their departmental employees. The Commissioners and the Sheriff and Under Sheriff further discussed the related issues including the fact that they are unable to keep certified road staff as other counties compensation is much higher than ours.

The Board and Sheriff further discussed the status of the County Road Patrol Millage as well as to whether or not a proposal should be placed upon the March 2016 Presidential Primary Election for said. Issues included the length of millage as well as the amount, which is currently one mill and the expiring millage was for a four year period. If the proposal is to appear on the March Election, it must be approved by the Board by December 15<sup>th</sup>. The Board agreed to act upon any proposals at the December 15<sup>th</sup> meeting, if presented, but again agreed to talk to both Mr. Barbb and Sheriff Mosciski regarding their respective proposals.

**Order of the Day:**

**Closed Session on Teamster 214 Negotiations & Grievance in District Court:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to move into Closed Session with Wm. P. Borushko, Employment Relations Advisors and County Treasurer Dennis Stawowy in reference to Union Negotiations with Teamsters 214 Local Non Management Division.

Roll Call Vote: Yes: Kroczaleski, Zygiel, Burke, Luce, & Trombley. No: None.

Motion carried by a 5 yes to 0 No vote and the Chair directed the Board into Closed Session at approximately 2:50 PM.

**Return to Open Session:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to return to open session at approximately 3:45 PM.

Roll Call Vote: Yes: Luce, Burke, Zygiel, Kroczaleski, & Trombley. No: None.

Motion carried by a 5 yes to 0 no vote. Chair declared the meeting back in open session.



**Page 4: Arenac County Commissioner's Minutes of December 1, 2015:**

**Return to Open Discussion with Sheriff & Under Sheriff:**

The Sheriff, Under Sheriff and Board discussed issues related to not being able to keep staff and the fact there is a shortage of those taking Corrections and Police Officer Training and that job opportunities in other counties make the Arenac County compensation packages much less appealing to candidates seeking employment in Law Enforcement. They also discussed several budget related issues including need for administrative compensation equivalent to officer and other employee compensation packages. It was also suggested that the Commissioners consider limiting their Board Appropriations to other units and agencies. They further suggested that the Board consider fixing their issues from the "Top Down".

The Board Chair noted that comments will be taken under advisement.

**Public Comments:**

**Mr. Joseph Sancimino, Chair, Arenac County Parks Commission:** Mr. Sancimino and the Board discussed the relative progress regarding the County Parks Project in Au Gres and further discussed that the County Parks Commission will NOT be meeting again until after the first of the new year. He feels that the Coastal Zone Grant will be completed on schedule and that all aspects of the grant will be met. He further advised the Board that he is personally planning to relocate his residence closer to his grandchildren during 2016 and likely will step down from the County Parks Commission at that time.

**Adjournment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to adjourn at 4 PM. The motion carried and the meeting was adjourned.

Attest:

Virginia M. Zygiel  
Virginia M. Zygiel, Chair of the Board

Sincerely,

Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk

**December 15, 2015**

**Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:**

Chair Virginia Zygiel called the meeting to order at 1:30 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Virginia Zygiel, Jeffrey Trombley, Bobbe Burke, Robert Luce, & Adam Kroczaleski.

**Approve an Agenda:**

It was moved by Luce & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to amend the agenda and add the following motions, 2016 Salaries Resolution Amendment, Ogemaw Airport Authority appointments, and Building Department Hours correction and Lapham billing on Parks. The amendment carried.

The motion as amended carried.

**Approval of Various Minutes:**

**Committee of the Whole of December 1, 2015:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as provided. The motion carried.

**Board Session of December 1, 2015:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the meeting minutes as mailed. The motion carried.

**Checks on Demand:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve the November batches of Checks on Demand as follows:

Date	Bank Account	Amount
11-17-2015	General Bank	\$32,043.14
11-30-2015	Trust & Agency	\$21,192.88
11-30-2015	General Bank	\$50,954.67
11-30-2015	Tax Administration	\$2,737.74
11-30-2015	Road Commission	\$674,630.88
11-30-2015	Trust & Agency	\$198,424.77
Total All Demand Checks Nov. 2015		\$979,984.08

Motion carried.

**Claims & Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to pay the Book of Bills as presented in the aggregate amount of \$23,018.08. The motion carried.

**Public Comments:** None.

**Unfinished Business:**

Mr. Luce would like to have Don Hamilton make a "required" presentation to the County Board of Commissioners before the end of the Year due to Coastal Zone Grant requirements. After further

**Page # 3: Arenac County Board of Commissioners Minutes of December 15, 2015:**

**Motion # 3: Amendment to the 2016 Arenac County Salaries Resolution:**

Mr. Kroczaleski reported that he had surveyed eight counties with Taxable Values most closely related to Arenac County and studied respective salaries and noted that Arenac County is 71<sup>st</sup> in Taxable Value in the State of Michigan and used respective data from those counties with the closest values and found that the Sheriff salary was approximately \$12,000 below respective counties and that the Clerk and Treasurer were likewise several thousand dollars below averages for respective offices. He further noted that attempts to review issues with other offices, including that of Under Sheriff, was almost impossible to find comparables anywhere.

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Trombley to amend the 2016 Arenac County Salaries Resolution as follows: Sheriff & Under Sheriff by adding an additional \$2,500 per year salary to each for a new total of \$48,705 & \$43,609 respectively and further add \$1,500 each to the salaries of the County Clerk and Treasurer each for a total of \$42,580 and \$44,734 for base salaries.

Roll Call Vote: Yes: Kroczaleski, Zygiel, Burke, & Luce. No: Zygiel. Motion carried by a 4 yes to 1 no vote. The Chair noted that the motion carried. Chair noted Budget Committee will have to make adjustments to the proposed 2016 Budget to accommodate wage increases not budgeted in the document.

**Motion # 4: Building Department Hours:**

Mr. Luce reported that the Building Department has experienced an increase of business with the addition of additional jurisdiction and noted further that with the addition of a part time person to the staff of the office, working two days per week, that Theresa will be working 4 days per week and the part time office clerk Christine is working two days per week with the change in hours effective immediately, which will allow for the office to be open on all work days. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to effect said change effective immediately. The motion carried.

**Appointments to Ogemaw Regional Airport Authority:**

Ms. Burke noted that the Board has been requested to reappoint 3 members to the Ogemaw Regional Airport Authority of which two may be County Commissioners and it was suggested that they appointees be from the Moffatt and Clayton Township area. The Chair noted that she is from Clayton and Mr. Luce represents Moffatt Township and that she is hereby appointing herself and Mr. Luce to the Airport Authority. They will further check with a Moffatt resident who is a pilot about being the third member to represent Arenac County on the Authority.

**Motion # 6: Budget Adjustment 2015-48 Child Care Fund:**

After discussion earlier with Dennis Stawowy, Arenac County Treasurer, Mr. Stawowy returned to the Board with a proposed Budget Adjustment # 2015-48, Child Care Fund as follows with the following recommendation:

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve Budget Adjustment # 2015-48 as follows: Increase Child Care Fund Appropriation (101-662-699.292), (expenditures) from the Arenac County General Fund to be transferred to the Child Care Fund (#292) by \$30,000 and to increase revenues from the following: Probate Services, Account # 101-000-609.000 (which include Juvenile Revenues) by \$17,300 and increase revenues in Insurance reimbursements, being line item 101-000-690.000 in the amount of \$12,700. The motion carried.

**Page 4: Arenac County Commissioners Minutes of December 15, 2015:**

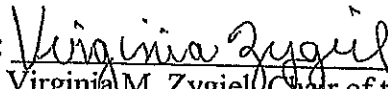
**Commissioners Comments:**

Mr. Luce reported that during work at the Au Gres Park, he was approached regarding the Gazebo and he received an offer of \$1,000 for it. After some discussion, he agreed to contact parks commission members about the offer and report back to the Board at a later meeting. He further noted that he and Jeff will be working at the Park on Wednesday this week to further install items per the Blue Water Trail Grant. The Board further discussed the need to wrap up the Blue Water Grant prior to year end.

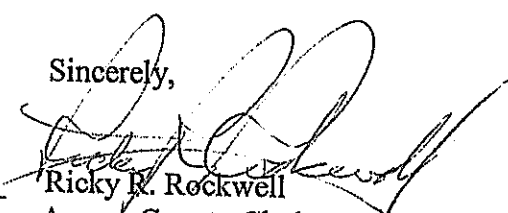
**Adjournment:**

The Board discussed the need to meet on Tuesday, December 29<sup>th</sup> at 1:30 PM. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn until 1:30 PM on the 29<sup>th</sup> day of December 2016 to meet to take care of year end business and to hold a Budget Hearing on the 2016 All Funds Budget. The motion carried.

Attest:

  
Virginia M. Zygiel, Chair of the Board

Sincerely,

  
Ricky R. Rockwell  
Arenac County Clerk

**Page # 2: Arenac County Commissioner's Meeting Minutes of December 15, 2015:**

discussion, it was agreed that the Board would place Mr. Hamilton on the meeting agenda on December 29, 2015 at 1:30 PM. and take care of Lapham billing later today. The motion carried.

**Review of Correspondence:**

The Board reviewed the correspondence listing with the County Clerk. After review, the Chair directed that said be placed on file.

**Motions to be acted upon:**

**Motion # 1: Sheriff Road Patrol Millage Proposal:**

The Clerk presented the proposed County Road Patrol Millage wording to appear on the March Presidential Primary Ballot which is a renewal of the current one mill and a request for an additional one quarter mill as follows:

**COUNTY PROPOSAL  
SHERIFF ROAD PATROL MILLAGE**

Shall the County of Arenac renew its levy of one (1.00) mill plus add an additional one quarter mill for a total levy of one dollar and twenty five cents (\$1.25) per thousand dollars (\$1,000.00) of taxable value on all property in the County for a period of four (4) years, from 2017 through 2020, inclusive, for the purpose of providing a County-Wide Sheriff Department Road Patrol, including the payment of wages and benefits to officers, vehicle purchases, and operational expenses incurred, including but not limited to repair and maintenance? If approved and levied, the estimated amount of revenue for 2017 would be \$725,667.00.

YES ( )      NO ( )

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to place the above 1 and ¼ mill proposal on the Presidential Primary Ballot for the period requested, being 2017-2020. Roll Call Vote: Yes: Trombley, Kroczaleski, Zygiel, Burke, Luce. No: None. The motion carried by a 5 yes to 0 no vote. The Chair directed the County Clerk to prepare language and forward to the Arenac County Election Commission for placement on the Presidential Preference Primary Ballot on March 8, 2016.

**Order of the Day:**

County Treasurer Dennis Stawowy appeared before the Commissioners to discuss the need for a Circuit Court Child Care Budget Adjustment to be made and asked that said proposed budget adjustment be made as a motion later as well as to review the Proposed 2016 All Funds Budget which will be reviewed officially in a Public Hearing on December 29, 2015 at 2 PM. The Chair directed that said motion be placed on today's agenda as Motion # 6.

**Motion # 2: Payment of Progress Billing on Blue Water Trail Project:**

It was moved by Mr. Luce to approve the Invoice from Lapham and Associates in the amount of \$12,430.00 for payment from the County Parks Commission Budget from 208-000-819,000. The motion carried. The Chair directed the County Clerk to pay said bill. Also mentioned was the fact that the billing needs to be paid to allow that the amount noted is included in the quarterly project billing for the Blue Water Trail. Mr. Luce further reported that arrival of Kiosk and arrival of the project dock has taken place as well as noting that the panels for the kiosk have arrived and were on display in the Board Room and will soon be installed at the Au Gres Park Site on the Kiosk.

**Page 4: Arenac County Commissioners Minutes of December 15, 2015:**

**Commissioners Comments:**

Mr. Luce reported that during work at the Au Gres Park, he was approached regarding the Gazebo and he received an offer of \$1,000 for it. After some discussion, he agreed to contact parks commission members about the offer and report back to the Board at a later meeting. He further noted that he and Jeff will be working at the Park on Wednesday this week to further install items per the Blue Water Trail Grant. The Board further discussed the need to wrap up the Blue Water Grant prior to year end.

**Adjournment:**

The Board discussed the need to meet on Tuesday, December 29<sup>th</sup> at 1:30 PM. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn until 1:30 PM on the 29<sup>th</sup> day of December 2016 to meet to take care of year end business and to hold a Budget Hearing on the 2016 All Funds Budget. The motion carried.

Sincerely,

Attest: Virginia Zygiel  
Virginia M. Zygiel, Chair of the Board

Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk

**Page # 2: Arenac County Commissioner's Meeting Minutes of December 15, 2015:**

discussion, it was agreed that the Board would place Mr. Hamilton on the meeting agenda on December 29, 2015 at 1:30 PM. and take care of Lapham billing later today. The motion carried.

**Review of Correspondence:**

The Board reviewed the correspondence listing with the County Clerk. After review, the Chair directed that said be placed on file.

**Motions to be acted upon:**

**Motion # 1: Sheriff Road Patrol Millage Proposal:**

The Clerk presented the proposed County Road Patrol Millage wording to appear on the March Presidential Primary Ballot which is a renewal of the current one mill and a request for an additional one quarter mill as follows:

**COUNTY PROPOSAL  
SHERIFF ROAD PATROL MILLAGE**

Shall the County of Arenac renew its levy of one (1.00) mill plus add an additional one quarter mill for a total levy of one dollar and twenty five cents (\$1.25) per thousand dollars (\$1,000.00) of taxable value on all property in the County for a period of four (4) years, from 2017 through 2020, inclusive, for the purpose of providing a County-Wide Sheriff Department Road Patrol, including the payment of wages and benefits to officers, vehicle purchases, and operational expenses incurred, including but not limited to repair and maintenance? If approved and levied, the estimated amount of revenue for 2017 would be \$725,667.00.

YES ( )      NO ( )

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to place the above 1 and ¼ mill proposal on the Presidential Primary Ballot for the period requested, being 2017-2020. Roll Call Vote: Yes: Trombley, Kroczaleski, Zygiel, Burke, Luce. No: None. The motion carried by a 5 yes to 0 no vote. The Chair directed the County Clerk to prepare language and forward to the Arenac County Election Commission for placement on the Presidential Preference Primary Ballot on March 8, 2016.

**Order of the Day:**

County Treasurer Dennis Stawowy appeared before the Commissioners to discuss the need for a Circuit Court Child Care Budget Adjustment to be made and asked that said proposed budget adjustment be made as a motion later as well as to review the Proposed 2016 All Funds Budget which will be reviewed officially in a Public Hearing on December 29, 2015 at 2 PM. The Chair directed that said motion be placed on today's agenda as Motion # 6.

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## **Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners: December 29, 2015**

Chair Virginia Zygiel called the December 29, 2015 Scheduled Session of the Arenac County Board of County Commissioners to order pursuant to motion of the Board and the Michigan Open Meetings Act & Public Notice with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Virginia Zygiel, Jeffrey Trombley, Adam Kroczaleski, Bobbe Burke, & Robert Luce.

### **Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed agenda with the addition of pending Budget Adjustment # 2015-57 being prepared by the County Treasurer for year end budget balancing. The motion carried.

### **Book of Bills:**

After review, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Kroczaleski to approve the Claims & Accounts as presented in the aggregate amount of \$19,596.74. The motion carried.

### **Public Comments:**

**Larry Davis, Arenac County Drain Commissioner** appeared before the Board and questioned the 2016 Salaries Resolution and his Salary in comparison with relative to other Drain Offices and the amount of activity. He further requested of the Board consideration that his employee be made a "Chief Deputy" and questioned as to why he didn't receive a copy of the "proposed budget" as it varied from his departmental request. He used a comparison with Bay County Drain Commission activity and his office and reiterated that his office has been very active in grant procurement. The Board Chair noted that any action regarding the classification would have to go through the bargaining unit and the Board would review other items requested.

There were no further public comments.

### **Order of the Day:**

Board Chair noted that the time is 2 P. M. and that the 2016 All Funds Budget Hearing is scheduled. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to recess the regular board meeting and move into the Public Hearing on the 2016 All Funds Arenac County Budget. The motion carried.

The Chair opened the hearing.

Mr. Trombley commented on certain appropriations included in the 2016 All Funds Budget, particularly, appropriations to agencies in the General Fund Budget with specific reference to the need to address Parks needs at Oasis Lake as all current activity seems directed toward the Au Gres Park site. He commented on the need for electrical work and related restroom facilities other than primitive at the Oasis Lake Site.

Mr. Luce commented likewise regarding the need for improvement and marketing of the Oasis Lake Park site and related development there.

The County Treasurer and Clerk and Commissioners reviewed several items regarding the proposed budget with the Board. Questions were answered.



**Page # 2: Arenac County Commissioners Minutes of December 29, 2015:**

At 2:40 PM. it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to close the hearing. The motion carried and the Chair declared the Public Hearing Closed.

The Chair declared the meeting back in order.

**Review of Correspondence:**

The Board reviewed the correspondence listing with the Clerk. After review, the Chair directed that same be placed on file.

**Motions to be acted upon :**

**Motion # 2: Year End Balancing Resolution:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mrs. Zygiel to authorize the County Treasurer Dennis Stawowy to prepare a year ending budget adjustment as necessary to allow for all funds to end the year in the positive. The motion carried.

**Motion # 3: Budget Adjustments # 2015-51,52,53,54,55,56,57.**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mrs. Zygiel to approve the following 2015 Budget Adjustments as listed:

**Budget Adjustment 2015-51: Non Millage Road Patrol. Dated: December 29, 2015**

Fund #	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	306-705.000	Non Mill. Wage Temp		\$6,300		
101	306-706.000	Non Mill. Wage OT				\$840
101	306-720.000	FICA		\$260		
101	306-911.000	Work Comp		\$5		
101	000-602.005	Ct. Costs	\$500			
101	301-819.000	Sheriff Contr Serv				\$1,500
101	301-704.000	Wages Perm				\$1,500
101	308-704.000	Wages School Off.				\$2,225
		Totals	\$500	\$6,565		\$6,065

Net -0-

**Budget Adjustment 2015-52: Marine Patrol Budget. Dated: December 29, 2015**

Fund #	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	331-704.000	Permanent Empl. Wage		\$200		
101	331-705.000	Temp. Empl. Wage		\$900		
101	331-706.000	Overtime Wages		\$400		
101	331-740.000	Veh. Op. Supplies		\$60		
101	331-744.000	Gasoline		\$10		
101	331-860.000	Travel Expense				\$240
101	331-932.000	Veh. Maintenance		\$700		
101	331-977.000	Equipment Purchase		\$60		

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101	331-932.000	Vehicle Repairs				\$1,015
101	331-959.000	Employee Training				\$1,075
		Totals	-0-	\$2,330	-0-	\$2,330
				Net -0-		

**Budget Adjustment 2015-53: Sheriff Road Patrol. Dated: December 29, 2015**

Fund #	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
266	000-703.000	Wages Superviosry		\$500		
266	000-704.000	Wages Perm. Empl.				\$20,000
266	000-705.000	Wages Temp. Empl.		\$10,000		
266	000-706.000	Overtime Wages		\$6,000		
266	000-707.000	Holiday Pay				\$3,000
266	000-740.000	Veh Op Supplies		\$600		
266	000-741.000	Ammunition		\$600		
266	000-744.000	Gasoline				\$5,000
266	000-816.000	Medical		\$58		
266	000-850.010	Cell Phones		\$142		
266	000-874.000	Retirement		\$16,000		
266	000-911.000	Work Comp Ins.				\$7,000
266	000-931.000	Equip Repairs		\$700		
266	000-932.000	Veh. Maintenance		\$900		
266	000-955.000	Tax Appeals		\$200		
266	000-979.000	Equipment Purchase		\$300		
266	000-998.900	End Fund Balance	\$1,000			
		Totals	\$1,000	\$36,000	-0-	\$35,000
			Net -0-			

**Budget Adjustment 2015-54: Jail: Dated: December 29, 2015.**

Fund #	Line Item No.	Line Item Description	Revenue	Expenditure	Revenue	Expenditure
101	351-704.000	Wages Perm Employees		\$15,000		
101	351-705.000	Wages Temp. Employees				\$10,000
101	351-706.000	Wages Overtime		\$10,000		
101	351-707.000	Holiday Pay				\$2,100
101	351-747.000	Misc. Supplies		\$500		
101	351-805.000	Laundry				\$500
101	351-806.000	Food		\$2,000		
101	351-816.000	Medical				\$8,000
101	351-819.000	Out County Boarding				\$2,000
101	351-819.001	Contractual Services				\$5,500
101	351-930.000	Bldg. Maintenance		\$600		
		Totals	-0-	\$28,100	-0-	\$28,100
			Net -0-			

**Page # 4: Arenac County Commissioners Minutes of December 29, 2015:**

Budget Adjustment 2015-55: Various Dept. Wages. Dated: December 29, 2015:

Fund #	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-703.000	Wages Commissioners				\$1,000
101	131-703.000	Wages Circuit Court		\$401		
101	132-704.000	Wages Circuit Ct. 4 Co.		\$5,547		
101	145-703.000	Wages Guardian Office		\$700		
101	225-703.000	Wages Equal Dept Dir		\$422		
101	236-704.000	Wages Perm Empl Reg Deeds		\$1,200		
101	253-703.000	Wages Co. Treas. Office		\$1,500		
101	265-703.000	Wages Bldg & Grnds		\$123		
101	257-704.000	Wages MSU Extension		\$730		
101	265-703.000	Wages Bldg & Grnds				
101	265-704.000	Wages Bldg. & Grnds		\$810		\$400
101	275-703.000	Wages Dr. Comm'r.				
101	275-704.000	Wages Dr. Office		\$400		\$400
101	301-703.000	Wages Sheriff Office		\$805		
101	301-704.000	Wages Sheriff Office				
101	401-703.000	Wages Planning Comm		\$60		\$2,000
101	301-705.000	Wages Sheriff Off Temp				\$500
101	225-704.000	Wages Equal Perm Empl				\$2,500
101	215-704.000	Wages County Clerk Office				\$4,000
101	101-704.000	Wages Comm Office				\$1,898
		Totals	-0-	\$12,698	-0-	\$12,698
		Net -0-				

Budget Adjustment 2015-56: CPL Fund. Dated: December 29, 2015.

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
259	000-479.000	Clerks Licenses	\$2,000			
259	000-704.000	Wages Employees		\$2,000		
		Totals	\$2,000	\$2,000	-0-	-0-
		Net -0-				

Budget Adjustment 2015-57: Various Depts/Funds. Dated: December 29, 2015.

Fd. No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	000-582.001	School Liaison Rev	\$3,000			
101	000-502.000	Dist Court Revenue				
101	000-910.000	Reg. of Deeds Services	\$9,500		\$60,000	
101	000-609.000	Probate Services	\$5,000			
101	000-629.002	Housing Fees	\$2,500			
101	000-629.006	Work Release	\$2,500			
101	000-405.000	Swamp Tax	\$20,500			

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101	191-900.000	Elections Adv		\$200
101	191-819.000	Elections Contr Serv		\$75
101	236-729.000	Postage	\$250	
101	306-705.000	Wages Non Mill Road	\$6,000	
101	331-705.000	Wages Marine	\$2,000	
101	401-860.000	Planning Travel Exp	\$100	
101	852-910.000	Insurance BCN	\$45,000	
101	900-955.000	Tax Appeals	\$1,000	
101	958-933.000	Eqpt. Rep & Maint.	\$900	
101	990-819.000	Network Services	\$3,000	
101	648-860.000	Med Exam Travel	\$2,000	
101	681-833.000	Veterans Burials		\$4,500
101	862-720.000	FICA		\$4,500
101	102-998.208	Transfer Out Parks	\$20,000	
101	143-969.000	Law Library Appro.	\$3,500	
101	265-930.000	Bldg Repairs		\$3,000
101	265-930.001	Jail Bldg Repairs		\$2,000
101	275-959.000	Training		\$1,000
101	308-704.000	Wages School Liaison		\$8,000
101	430-703.000	Wages Animal Control		\$2,500
101	960-969.000	Shared Phone System		\$1,500
101	000-611.010	Fingerprinting	\$1,000	
101	000-676.057	Jury Reimbursement	\$1,300	
101	000-687.000	Phone Reimbursement	\$1,000	
101	000-699.601	From Tax Admin.	\$70,175	
208	000-699.110	Loan Fr. General Fund	\$20,000	
208	000-582.000	Tribal 2%	\$30,000	
208	000-566.000	Blue Water Trail		\$50,000
269	000-699.101	From Gen Fund Appro	\$3,500	
269	000-750.000	Updates Law Library	\$3,500	
516	000-998.000	Tax Ad to Gen Fund	\$35,442.25	
516	000-699.000		\$35,442.25	
		Total	\$205,417.25	\$122,692.25 \$110,000 \$27,275

Motion carried.

**Motion # 4: Appointments to County Planning Commission:**

After discussion and noting letters of interest received in the correspondence prior to this meeting, it was moved by Mr. Trombley & 2<sup>nd</sup> by Ms. Burke to reappoint Mr. Glen Rice and Mr. Donald Ferguson to terms on the Arenac County Planning Commission ending 12-31-2018. The motion carried. Board Office will notify both of their reappointment to the County Planning Commission.

**Order of the Day:**

Chair noted that Mr. William P. Borushko from Employment Relations Advisors was present and they discussed among other issues the Health Care issues and direction.

**Page # 6: Arenac County Commissioners Meeting Minutes of December 29, 2015:**

**Motion #5: Approval of Tentative Agreement with Teamsters Local 214 Non Supervisory Unit:**

Mr. William P. Borushko, Employment Relations Advisors, appeared before the Board to note that a tentative agreement with the Teamsters Local 214, Non Supervisory Unit has been received which basically is a two year agreement that gives employees a 2% wage increase each year and calls for 1% contribution toward those with Defined Benefit Retirement Contribution in 2016 and 2% in 2017 as well as one day funeral leave for step parent/relative. After some further discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce, to approve the agreement and authorize the Board Chair to sign said document on behalf of the Board. A rough copy was presented to the County Clerk to effect said changes in the office effective with first pay in January. The motion carried.

**Motion # 6: No Motion was offered.**

**Motion # 1: Approval of All Funds 2016 Arenac County Budget:**

Pursuant to discussion and Budget Hearing held earlier today, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to approve the 2016 All Funds Arenac County Budgets as listed below, a copy being placed on line at the County Board Face Page.

Number & Name of Fund	Beginning Balance	Revenues	Expenditures	Ending Balance
101 General Fund	\$350,000	\$5,297,112	\$5,647,112	-0-
201 County Road Commission	\$800,000	\$5,000,000	\$4,700,000	\$ 1,100,000
208 County Parks Commission	\$-0-	\$247,850	\$247,850	-0-
210 Ambulance Millage	\$150,000	\$280,000	\$248,000	\$182,000
211 Homeland Security	-0-	-0-	-0-	-0-
215 Friend of the Court	\$22,774	\$169,355	\$192,129	-0-
216 Ct. Ct. Counseling	\$34,000	\$2,000	\$2,000	\$34,000
243 Remonumentation Grant	-0-	\$32,878	\$32,878	-0-
244 Economic Development	\$48,000	\$59,875	\$59,875	\$48,000
245 Brownfield Authority	\$4,700	-0-	\$4,500	\$200
249 Building Department	\$16,000	\$107,500	\$112,120	\$11,380
255 Pers. Res. Exempt Fund	\$17,000	\$22,000	\$35,690	\$3,310
256 Reg. of Deeds Tech Fund	\$52,000	\$20,000	\$72,000	-0-
259 CPL Licensing Fund	\$6,000	\$11,000	\$9,500	\$7,500
260 Stonegarden Fund	-0-	\$47,000	\$47,000	-0-
261 E-911 Department	\$150,000	\$634,500	\$681,050	\$103,450
263 M-Coles Training	\$5,000	\$2,450	\$2,450	\$5,000
264 Corr. Officer Training	\$9,000	\$9,000	\$10,050	\$7,950
265 Sheriff Forfeitures	\$3,000	\$2,000	\$4,000	\$1,000
266 Sheriff Road Patrol Millage	\$80,000	\$564,033	\$644,033	-0-
269 Law Library Fund	-0-	\$10,300	\$10,300	-0-
274 Senior Citizen Millage	\$2,000	\$420,000	\$420,000	\$2,000
275 Drug & Alcohol Education	\$6,000	-0-	\$6,000	-0-
276 Sheriff Donations	\$8,000	\$9,600	\$8,000	\$9,600
278 Housing Programs	-0-	\$526,000	\$525,000	\$1,000
286 Chippewa Indian 2% Fund	\$121,416.36	-0-	\$121,416.36	-0-
287 Family Court Juvenile Prog.	-0-	\$15,000	\$15,000	-0-

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290 Dept of Human Services Bd.	\$2,000	\$3,000	\$4,800	\$200
292 Family Court Child Care Fd.	\$10,000	\$155,000	\$155,000	\$10,000
293 Soldiers & Sailors Relief	\$2,000	\$8,000	\$9,000	\$1,000
294 Veteran's Trust Fund	\$1,000	\$2,500	\$3,500	-0-
297 Animal Welfare Fund	\$8,000	\$10,500	\$15,500	\$3,000
301 Bldg Renovation Fund	-0-	-0-	-0-	-0-
304 Twining Sewer Debt	-0-	\$26,906	\$26,906	-0-
365 Au Gres River Debt	\$160,000	\$46,339	\$46,340	\$159,999
369 Bldg Auth Debt Acct	-0-	\$95,374	\$95,374	-0-
470 Cthse. Preservation Fund	\$5,000	\$15,000	\$20,000	-0-
515 Arenac Co. Land Bank	\$17,000	\$5,000	\$3,100	\$18,900
516 Delinquent Tax Fund	\$2,000,000	\$328,000	\$398,348	\$1,929,652
520 Tax Foreclosure Fund	\$82,000	\$108,000	\$116,200	\$73,800
595 Jail Commissary Fund	\$9,000	\$4,000	\$9,000	\$4,000
801 Drain Fund # 80	\$250,000	\$350,000	\$400,000	\$200,000

Roll Call Vote on adoption: Yes: Kroczaleski, Zygiel, Burke, & Luce. No; Trombley.

Motion carried by a 4 yes to 1 no vote.

**Order of the day:**

**Melissa Sprague, Assistant Prosecuting Attorney** appeared as scheduled and explained the function of her office and her duties noting that the office has three staffers and the fact that she and the Prosecuting Attorney are the two chief law enforcement officers of the County. She further passed out a handout of relative wages/salaries and questioned the wage increase given her in that office. She noted the requirement that she have a law degree, which takes 7 years and she asked the Board to consider her position for a \$2,000 raise. The Board discussed the matter and agreed to further study the matter.

**Chair ordered a 5 minute recess.**

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn into Committee of the Whole to receive a presentation from Lapham and Associates regarding the Blue Water Trail Program. Motion was carried and the meeting was adjourned at 3:20 PM. Sine die.

Attest:

Virginia Zygiel  
Virginia Zygiel, Chair of the Board

Sincerely,

Ricky R. Rockwell  
Ricky R. Rockwell  
Arenac County Clerk